

Bighorn-Desert View Water Agency



Board of Directors

Michael McBride, President
J. Dennis Staley, Vice President
Judy Corl-Lorono, Secretary
Terry Burkhart, Director
J. Larry Coulombe, Director

Marina D West, PG, General Manager

A Public Agency

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Board of Directors Special Meeting Agenda

Tuesday, September 19, 2017 - 6:00 p.m.

Board Meeting Office
1720 N. Cherokee Trail, Landers, CA 92285

1. **Call To Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Agenda**

Discussion and Action Items - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

The Public is invited to comment on any item on the agenda during discussion of that item.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

5. **Hazard Mitigation Plan: Grant Applications and Grant Management**

Board considers taking the following action(s):

1. Consider authorizing part-time employment with Mr. Gary Sturdivan, Certified Emergency Manager, in a position title of Grant Manager, to develop and submit applications for an update to our Hazard Mitigation Plan and a planning grant for pipeline projects defined in the existing plan; and
2. Authorize an update to the Agency Organizational Chart adding the identified position.

6. Association of California Water Agencies (ACWA) 2017 Fall Conference

Board considers taking the following action(s):

1. Consider authorizing attendance to the ACWA 2017 Fall Conference and Exhibition November 28 – December 1, 2017 at Anaheim, CA at an estimated total cost of \$2,209.95 per Director.

7. Consent Items – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Financial Statements July 2017
 1. Balance Sheet
 2. Budget Status
- b. Receive and File Bank Reconciliation (Check Disbursements) July 2017
- c. Service Order Report, July and August, 2017
- d. Production Reports, July and August, 2017
- e. Goat Mtn. Production Report, July and August, 2017
- f. Special Board Meeting Minutes, July 17, 2017
- g. Regular Board Meeting Minutes, July 25, 2017
- h. Receive and File the Local Agency Formation Commission Resolution No. 3248 A Resolution of the Local Agency Formation Commission for San Bernardino County Making Determinations on LAFCO 3187 – Countywide Service Review for Water (Retail, Wholesale, Recycled).

Recommended Action:

Approve as presented (Items a - h):

8. Matters Removed From Consent Items

9. Public Comment Period

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

10. Verbal Reports - Including Reports on Courses/Conferences/Meetings.

- a. General Manager Report
- b. Director Reports
- c. President Report

11. Adjournment

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in

accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation has been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other discloseable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at www.bdvwva.org.

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.