

# Bighorn-Desert View Water Agency



## Board of Directors

Michael McBride, President  
J. Dennis Staley, Vice President  
Judy Corl-Lorono, Secretary  
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A Public Agency

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## Board of Directors Regular Meeting Agenda

Tuesday, May 23, 2017 - 6:00 p.m.

Board Meeting Office  
1720 N. Cherokee Trail, Landers, CA 92285

1. **Call To Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Agenda**

**Discussion and Action Items** - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

The Public is invited to comment on any item on the agenda during discussion of that item.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

5. **Resolution No. 17R-XX Fixing and Adopting the Agency's Budget for Fiscal Year 2017-2018**

Board considers taking the following action(s):

1. Adopt Resolution No. 17R-XX – A Resolution Fixing and Adopting the Agency Budget for Fiscal Year 2017/2018 for the Bighorn-Desert View Water Agency; and
2. Per Resolution No. 16R-09 confirm the 5% increase adjustment to the Monthly Basic Service Charge and 3% increase adjustment to the Water Consumption Charge.

**6. Resolution No. 17R-XX A Resolution of the Board of Directors of the Bighorn-Desert View Water Agency Providing for the Levy and Collection of Taxes (Setting the Ad Valorem Tax) Within Improvement District No. 1 for Fiscal Year 2017-2018 at \$175,900.**

Board considers taking the following action(s):

1. Adoption of Resolution No. 17R-XX – Providing for the levy and collection of taxes (setting the Ad Valorem tax) within Improvement District No. 1 for Fiscal Year 2017/2018 for a total collection of a value to be determined at the board meeting no greater than \$175,900.

**7. Range and Step Scale for all Employees of the Bighorn-Desert View Water Agency**

Board considers taking the following action(s):

1. Adopt as current the Employee May 2017 Range and Step Scale which is incorporated by reference into the Employee Handbook as Appendix B.

**8. Consent Items – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.**

- a. Financial Statements April 2017
  1. Balance Sheet
  2. Budget Status
- b. Receive and File Disbursements April 2017
- c. Service Order Report, April 2017
- d. Production Report, April 2017
- e. Goat Mtn. Production Report, April 2017
- f. Regular Board Meeting Minutes, April 25, 2017
- g. Receive and File Regular FPREP Committee Meeting Report, March 15, 2017
- h. Receive and File Regular PLEGS Committee Meeting Report, February 21, 2017
- i. Authorize attendance to the 11<sup>th</sup> Annual San Bernardino Water Conference to be held August 11, 2017 at the Ontario Double Tree Hotel at an estimated cost of \$252.62 per Director.
- j. Tax Collector Contract for FY 2017-18 authorizing staff member Michelle Corbin to sign Auditor-Controller/Treasurer/Tax Collector Agreement for Collection of Special Taxes, Fees and Assessments Fiscal Year 2017-18.

Recommended Action:

Approve as presented (Items a - j):

**9. Matters Removed From Consent Items**

**10. Public Comment Period**

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

## **11. Verbal Reports - Including Reports on Courses/Conferences/Meetings.**

- a. General Manager Report
- b. Director Reports
- c. President Report

## **12. Adjournment**

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation has been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at [www.bdvwa.org](http://www.bdvwa.org).

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.