

Bighorn-Desert View Water Agency



Board of Directors

Michael McBride, President p.t.
Judy Corl-Lorono, Secretary
J. Dennis Staley, Director
Terry Burkhart, Director
J. Larry Coulombe, Director

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Marina D West, PG, General Manager

A Public Agency

www.bdvwa.org

Board of Directors Regular Meeting Agenda

Tuesday, April 25, 2017 - 6:00 p.m.

Board Meeting Office
1720 N. Cherokee Trail, Landers, CA 92285

1. **Call To Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Agenda**

Discussion and Action Items - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

The Public is invited to comment on any item on the agenda during discussion of that item.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

5. **Board to Confirm Director for President of the Board of Directors During Remaining Term of 2017**

The Board of Directors' to appoint Director McBride serve as President of the Board of Directors' during remaining term of calendar year 2017.

6. **Board to Appoint a Vice President**

The Board of Directors' to appoint a Director to serve Vice President for the remaining term of 2017 by a majority roll call vote.

7. **Discussion and Receive/ File Opinion Letter from Legal Counsel Regarding Application of Standby Charges to Bighorn Mountains and Desert View Service Territories Following Repeal of Initiatives Q S and T in 2003.**

8. **Agency Meeting Agenda Preparation Policy**
Board considers taking the following action(s):
 1. Adopt Resolution 17R-XX Establishing an Agency Meeting Agenda Preparation Policy.

9. **Public Hearing: Ordinance 17O-XX – An Ordinance of the Board of Directors of Bighorn-Desert View Water Agency Providing for Compensation of the Board of Directors and Establishing Procedures Related Thereto -**
Board considers taking the following action(s):
 1. Staff report;
 2. Receive questions from the Board of Directors;
 3. Open public hearing;
 4. Receive public comments;
 5. Close public hearing;
 6. Board discussion; and
 7. Board to Consider the following proposed actions:
 - (a) Adopt Ordinance 17O-XX Providing for Compensation of the Board of Directors and Establishing Procedures Related Thereto; or
 - (b) Amend Ordinance 17O-XX Providing for Lower Compensation of the Board of Directors and Establishing Procedures Related Thereto; or
 - (c) Defer action until a later date; or
 - (d) Decline to adopt Ordinance 17O-XX Providing for Compensation of the Board of Directors and Establishing Procedures Related Thereto.

10. **Discuss General Manager’s Employment Contract Including Compensation and Other Provisions.**
Board considers taking the following action(s):
 1. Amend General Manager Employment Contract provisions including compensation, terms of employment and other benefit provisions.

11. **Consent Items** – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.
 - a. Financial Statements March 2017
 1. Balance Sheet
 2. Budget Status
 - b. Receive and File Disbursements March 2017
 - c. Unrestricted and Restricted Goat Mtn. Cash Account Summary
 - d. Service Order Report, March 2017
 - e. Production Report, March 2017
 - f. Goat Mtn. Production Report March 2017
 - g. Regular Board Meeting Minutes, March 28, 2017
 - h. Approval of Agency Bad Debt Expense “Write-Off” for Commercial Bulk Hauler Ed DeMarie in the amount of \$4504.95 (pre-13R-04).
 - i. Receive and file final correspondence from County of San Bernardino Special Districts Department Concluding Dissolution of CSA 70W-1 (Goat Mountain).

Recommended Action:
Approve as presented (Items a - i):

12. Matters Removed From Consent Items

13. Public Comment Period

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

14. Verbal Reports - Including Reports on Courses/Conferences/Meetings.

- a. General Manager Report
- b. Director Reports
- c. President Report

15. Adjournment

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation has been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at www.bdvwva.org.

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.