

# Bighorn-Desert View Water Agency



## Board of Directors

J. Larry Coulombe, President  
Michael McBride, Vice President  
Judy Corl-Lorono, Secretary  
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A Public Agency

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## Board of Directors Regular Meeting Agenda

Tuesday, February 28, 2017 - 6:00 p.m.  
Board Meeting Office  
1720 N. Cherokee Trail, Landers, CA 92285

1. Call To Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda

**Discussion and Action Items** - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

The Public is invited to comment on any item on the agenda during discussion of that item.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

5. **Resolution No. 17R-XX Expressing Support for the Enactment of Assembly Bill No. 366, An Act to Amend Section 106.4 of the Water Code**  
Board considers taking the following action(s):
  1. Adopt Resolution No. 17R-XX Expressing Support for the Enactment of Assembly Bill No. 366, An Act to Amend Section 106.4 of the Water Code.
6. **Discuss General Manager Employment Contract Including Compensation and Other Provisions**  
Board considers taking the following action(s):
  1. Amending General Manager Employment Contract provisions including compensation, terms of employment and other benefits provisions.

**7. Initiating of Procedure for a Cost-Of-Living Adjustment (COLA) to the Board of Directors Compensation Via Future Ordinance**

Board considers taking the following action(s):

1. Direct staff to initiate the process for increasing the Board of Directors per diem compensation by five percent (5%) for fiscal year 2017/2018.

**8. Changing the Agency Regular Elections for the Governing Board**

Board considers taking the following action(s):

1. Adopt Resolution No. 17R-XX Changing the Regular Election for the Governing Board of Directors from November of Odd-Numbered Years to the Statewide General Election in November of Even-Numbered Years.

**9. Resolution 17R-XX Adopting a Revised Purchasing Authority Policy**

Board considers taking the following action(s):

2. Adopt Resolution No. 17R-XX Adopting a Revised Purchasing Authority Policy.

**10. Resolution 17R-XX Authorizing Agency Credit Cards for Staff and Setting Guidelines for the Use of the Same**

Board considers taking the following action(s):

1. Adopt Resolution No. 17R-XX Authorizing Agency Credit Cards for Staff and Setting Guidelines for the Use of the Same.

**11. Consent Items** – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Financial Statements January 2017
  1. Balance Sheet
  2. Budget Status
- b. Receive and File Bank Reconciliation (AR Disbursements) January 2017
- c. Unrestricted and Restricted Goat Mtn. Cash Account Summary
- d. Service Order Report, January 2017
- e. Production Report, January 2017
- f. Goat Mtn. Production Report, January 2017
- g. Regular Board Meeting Minutes, January 24, 2017
- h. Receive and File Regular FPREP Committee Meeting Report, November 16, 2016
- i. Resolution 17R-XX – A Resolution Authorizing Agency Director Credit Cards and Setting Guidelines for the Use of the Same.

Recommended Action:

Approve as presented (Items a - i):

**12. Matters Removed From Consent Items**

**13. Public Comment Period**

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

**14. Verbal Reports - Including Reports on Courses/Conferences/Meetings.**

- a. General Manager Report
- b. Director Reports
- c. President Report

**15. Adjournment**

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation has been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at [www.bdvwa.org](http://www.bdvwa.org).

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.