

Bighorn-Desert View Water Agency



Board of Directors

J. Larry Coulombe, President
Michael McBride, Vice President
Judy Corl-Lorono, Secretary
J. Dennis Staley, Director
Terry Burkhart, Director

Marina D West, PG, General Manager

A Public Agency

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Board of Directors Regular Meeting Agenda

Tuesday, January 24, 2017 - 6:00 p.m.

Board Meeting Office
1720 N. Cherokee Trail, Landers, CA 92285

1. Call To Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda

Discussion and Action Items - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

The Public is invited to comment on any item on the agenda during discussion of that item.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

5. **Public Hearing: Ordinance 17O-XX- An Ordinance of the Bighorn-Desert View Water Agency Updating Rules and Regulations for Water Service of the Bighorn-Desert View Water Agency**

Board considers taking the following action(s):

1. Staff report;
2. Receive questions from the Board of Directors;
3. Open public hearing;
4. Receive public comments;
5. Close public hearing;
6. Board discussion; and

7. Board to consider adopting Ordinance No. 17O-XX – Agency Rules and Regulations for Water Service; and
8. Roll call vote.

6. Resolutions Modifying Fees and Charges for Miscellaneous Services

Board considers taking the following action(s):

1. Board to consider adopting Resolution No. 17R-XX , Modifying Basic Facilities Charge and Restating the Service-Line Installation Charge.
2. Board to consider adopting Resolution No. 17R-XX Establishing Certain Fees and Charges (Variance Processing Fee, Backflow Test Reminder Letter Fee, Unsecured Liens, Non-Sufficient Funds and Unlock Fee).

7. Resolution No. 17R-XX Authorizing a Cost-of-Living (COLA) Percentage Adjustment to the Range and Step Scale

Board considers taking the following action(s):

1. Board to consider adopting Resolution No. 17R-XX Authorizing a Cost-of-Living Percentage Adjustment to the Range and Step Scale (incorporated by reference as Appendix B of the Employee Handbook) and setting the effective date of any such adjustment.

8. Standing Committees, Ad Hoc Committees and other Meeting Assignments 2017

Board considers taking the following action(s):

1. President with Board consensus, to consider approving the Standing Committees, Ad Hoc Committee and Other Meeting Assignments for 2017.

9. Consent Items – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Financial Statements September 2016.
 1. Balance Sheet.
 2. Budget Status.
- b. Receive and File Bank Reconciliation (Check Disbursements) September 2016.
- c. Financial Statements October 2016.
 1. Balance Sheet.
 2. Budget Status.
- d. Receive and File Bank Reconciliation (Check Disbursements) October 2016.
- e. Financial Statements November 2016.
 1. Balance Sheet.
 2. Budget Status.
- f. Receive and File Bank Reconciliation (Check Disbursements) November 2016.
- g. Financial Statements December 2016.
 1. Balance Sheet
 2. Budget Status
- h. Receive and File Bank Reconciliation (Check Disbursements) December 2016.
- i. Unrestricted and Restricted Goat Mtn. Cash Account Summary
- j. Service Order Reports, September, October, November and December 2016
- k. Production Reports, September, October, November and December 2016
- l. Goat Mtn. Production Reports, September, October, November and December 2016
- m. Regular Board Meeting Minutes, October 25, 2016
- n. Special Board Meeting Minutes, October 25, 2016
- o. Receive and File Regular FPREP Committee Meeting Reports, September 21, 2016
- p. Receive and File Special PLEGS Committee Meeting Reports, September 20, 2016

Recommended Action:
Approve as presented (Items a -p):

10. Matters Removed From Consent Items

11. Public Comment Period

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

12. Verbal Reports - Including Reports on Courses/Conferences/Meetings.

- a. General Manager Report
- b. Director Reports
- c. President Report

13. Adjournment

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation has been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at www.bdvwa.org.

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.