

# Bighorn-Desert View Water Agency



## Board of Directors

J. Larry Coulombe, President  
Michael McBride, Vice President  
Judy Corl-Lorono, Secretary  
J. Dennis Staley, Director  
Terry Burkhart, Director

Marina D West, PG, General Manager

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A Public Agency

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## Board of Directors' Regular Meeting Minutes

Board Meeting Office  
1720 N. Cherokee Trail, Landers, CA 92285  
Tuesday, August 23, 2016 -6:00 p.m.

### Call to Order

Meeting convened by Board President J. Larry Coulombe at 6:00 p.m.

### Pledge of Allegiance

Led by John Burkhart

### Roll Call

Directors Present:

J. Larry Coulombe  
Michael McBride  
Judy Corl-Lorono (Dir. Corl-Lorono arrived at 6:13 p.m.)  
J. Dennis Staley  
Terry Burkhart

Staff Present:

Marina West  
Michelle Corbin

### Approval of Agenda

*Motion to approve the agenda.*

MSC<sup>1</sup> (McBride/Staley) unanimously approved.

### Morongo Basin Conservation Association 2016 Desert-Wise Landscape Tour Update

As a member of the Morongo Basin Conservation Association (MBCA), Marina West in place of Ruth Rieman gave a brief presentation on the 2016 Desert-Wise Landscape Tour. The Agency participates each year in this event. West stated MBCA would like to thank the Agency for their contribution to the Desert-Wise Living Series. West reported the area of Landers was well represented this year and the next Desert-Wise Landscape tour will be held April 22-23, 2017. West also announced an upcoming lecture being held September 24, 2016 on renewable energy.

No public comments.

**Replace Pump and Motor at Improvement District Goat Mtn. Well No. 3.**

General Manager West reported the pump and motor went out this past April on Well No. 3. Four bids were collected. Legend Pump and Well Service Inc., which was the lowest and most responsive was awarded the job. West determined that due to the importance of this well, the Agency went ahead and executed the contract. West went on to say this well is the highest producing and youngest well within the Goat Mountain Territory. Lastly West reviewed a breakdown of the costs.

Anonymous commented on what repairs would have cost should County Special Districts handled the same situation.

Anonymous commented on the casing size.

**Motion No. 16-037**

*(After brief Board discussion), Vice President McBride made a motion to retroactively authorize General Manager to execute contract with Legend Pump & Well Service, Inc. in the amount of \$19,548 plus 10% contingency to be paid from the Improvement District Goat Mountain "restricted" funds. The motion was seconded by Director Cori-Lorono.*

Coulombe: Y  
McBride: Y  
Cori-Lorono: Y  
Staley: Y  
Burkhart: Y

MSC<sup>1</sup> (McBride/Cori-Lorono) unanimously approved.

**Bureau of Land Management Lease Update**

General Manager West gave a PowerPoint presentation showing a map of the service areas affected by the Bureau of Land Management (BLM) lease costs. West has submitted an amendment to the permit, downsizing the area leased from 32.88 acres to .89 acres and has asked Congressman Cook, Senator Feinstein and State Senator Fuller for their support with this request to the Bureau of Land Management.

Director Staley asked about getting political help on this matter.

Public comment:

Anonymous commented the rents and fees.

**Policy Establishing Criteria for Agency Financial Reserves**

General Manager West reported the Agency currently has a Policy; however it does need to be updated partially due to the annexation of the Goat Mountain Territory. The Agency has added a new fund called "ID GM Restricted Fund". This fund will track the monies received from the annexation and are only used for capital replacement and expansion. Also, there is no known requirement to retain the Basic Facility Charge "subaccount" and therefore it is being eliminated and the funds have been moved to the "Unencumbered Cash" account. Lastly, West gave a brief update on the changes in banking.

No public comment.

**Motion No. 16-038**

*(After brief Board discussion), Director Corl-Lorono made a motion to adopt Resolution No. 16R-11 a Policy Establishing Criteria for Financial Reserves. Vice President McBride seconded the motion.*

Coulombe: Y  
McBride: Y  
Corl-Lorono: Y  
Staley: Y  
Burkhart: Y

MSC<sup>1</sup> (Corl-Lorono/McBride) unanimously approved.

**Consent Items** – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Financial Statements July 2016
  1. Balance Sheet
  2. Budget Status
  3. Cash Balance Distribution for LAIF and/or Pacific Western Bank.
    - I. Improvement District Goat Mountain Cash Account Summary.
- b. Receive and File Bank Reconciliation (AR Disbursements) July 2016
- c. Service Order Report, July 2016
- d. Production Report, July 2016
- e. Goat Mountain Production Report, July 2016
- f. Regular Board Meeting Minutes, July 26, 2016
- g. Receive and File 2016 Local Agency Biennial Notice reporting "No Amendment is Required".
- h. Receive and File Improvement District M of the Mojave Water Agency General Obligation Bonds, Rule 15c-12 Certificate (Bighorn-Desert View Water Agency).
- i. Resolution 16R-12 (F4a) Authorizing GM to Cause the Necessary Data to be Prepared and Application to be Signed and Filed with the State of California's State Water Resources Control Board, Division of Drinking Water for the Project Identified as "Integration of Bighorn-Desert View and Improvement District Goat Mountain and Interconnections with Hi Desert Water District"

No Public comment.

**Motion No. 16-039**

*Vice President McBride made a motion to approve consent items a - i. The motion was seconded by Director Corl-Lorono.*

Coulombe: Y  
McBride: Y  
Corl-Lorono: Y  
Staley: Y  
Burkhart: Y

MSC<sup>1</sup> (McBride/Corl-Lorono) unanimously approved.

**Matters Removed From Consent Calendar**  
None

**Public Comment Period**

No public comment.

**Verbal Reports**

Director Burkhart reported on the San Bernardino Water Conference she attended August 12, 2016.

Director Staley reported on the Technical Advisory Meeting he attended August 4, 2016, the San Bernardino Water Conference held August 12, 2016 and the Homestead Valley Community Council Meeting August 15, 2016.

Director Cori-Lorono gave a report on the San Bernardino Water Conference she attended August 12, 2016.

Vice President McBride reported on the mandated AB1825, Sexual Harassment course he took on August 3, 2016. Director McBride also reported on the San Bernardino Water conference held August 12, 2016.

President Coulombe reported on the mandated AB1825, Sexual Harassment course he took on August 4, 2016, the San Bernardino Water Conference held August 12, 2016 and the Alliance for Water Awareness and Conservation (AWAC) meeting July 27, 2016.

**Adjournment** – President J. Larry Coulombe adjourned the meeting at 7:19 p.m.

Approved by:

  
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Judy Cori-Lorono, Secretary of the Board

MSC<sup>1</sup> – Motion made, seconded, and carried.