

## Bighorn-Desert View Water Agency



### Board of Directors

J. Larry Coulombe, President  
Michael McBride, Vice President  
Judy Corl-Lorono, Secretary  
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A Public Agency

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## Board of Directors Regular Meeting Agenda

Tuesday, September 27, 2016 - 6:00 p.m.

Board Meeting Office  
1720 N. Cherokee Trail, Landers, CA 92285

1. Call To Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda

**Discussion and Action Items** - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

The Public is invited to comment on any item on the agenda during discussion of that item.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

5. **Request for Billing Adjustment from Owners Located at Assessor Parcel Number 629-161-03**

Board considers taking the following action(s):

1. Board to consider written request by property owner requesting a billing adjustment.

### Workshop

6. **Agency Rules and Regulations for Water Service Review Articles 1.0 to 4.0, Article 10.0 and 11.0**  
Information item only.

**7. Authorize Lease and Fixed Annual Contract for New Xerox Copier**

Board considers taking the following action(s):

1. Authorize General Manager to execute a 60-month lease agreement with Image Source for a Xerox WorkCentre 7835PTXF2 copier at a cost of \$198.15 (+tax) per month; and
2. Authorize General Manager to execute a concurrent 60-month fixed cost per copy service agreement for maintenance and supplies which is based on actual copies produced and a monthly base maintenance payment of \$50.00 per month.

**8. Consent Items – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.**

- a. Financial Statements August 2016
  1. Balance Sheet
  2. Budget Status
- b. Receive and File Bank Reconciliation (AR Disbursements) August 2016
- c. Service Order Report, August 2016
- d. Production Report, August 2016
- e. Goat Mountain Production Report, August 2016
- f. Regular Board Meeting Minutes, August 23, 2016
- g. Receive and File Regular FPREP Committee Meeting Reports, May 18, 2016
- h. Receive and File Regular PLEGS Committee Meeting Reports, June 21, 2016
- i. Authorize the California Environmental Quality Act Class 1 Categorical Exemption for the CSA 70, W-1 Consolidation and HDWD Interconnection at Existing Bighorn-Desert View Water Agency Facilities required for the grant application.

Recommended Action:

Approve as presented (Items a - i):

**9. Matters Removed From Consent Items**

**10. Public Comment Period**

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

**11. Verbal Reports - Including Reports on Courses/Conferences/Meetings.**

- a. General Manager Report
- b. Director Reports
- c. President Report

**12. Adjournment**

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation has been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other discloseable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at [www.bdvwva.org](http://www.bdvwva.org).

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.