

Bighorn-Desert View Water Agency

Board of Directors

J. Larry Coulombe, President
Michael McBride, Vice President
Judy Corl-Lorono, Secretary
J. Dennis Staley, Director
Terry Burkhardt, Director

Marina D West, PG, General Manager



A Public Agency

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Board of Directors' Regular Meeting Minutes

Board Meeting Office
1720 N. Cherokee Trail, Landers, CA 92285
Tuesday, July 26, 2016 – 6:00 p.m.

Call to Order

Meeting convened by Board President J. Larry Coulombe at 6:00 p.m.

Pledge of Allegiance

Led by Phil Johnson

Roll Call

Directors Present: J. Larry Coulombe
Michael McBride
Judy Corl-Lorono
J. Dennis Staley
Terry Burkhardt

Staff Present: Marina West
Michelle Corbin

Approval of Agenda

Motion to approve the agenda.

MSC¹ (McBride/Corl-Lorono) unanimously approved.

Presentation about the Water Education Festival Day held at La Contenta Middle School

Staff member Mary Helen Tuttle gave a PowerPoint presentation of the Water Education Festival Day held at the La Contenta Middle School in May this year. Ms. Tuttle reported the Mojave Water Agency provided a grant to support the outreach project and approximately 300 students participated. The entities that took part in the Water Education Festival Day included Bighorn-Desert View Water Agency, Hi-Desert Water District, the Mojave Water Agency and Joshua Basin Water District.

Public Comment:

Anonymous commented on the concept of the festival.

Public Hearing: Resolution 16R-08 – A Resolution Confirming Reports of Delinquent Accounts for Basic Service Charges, Water Charges, Revenue Bond Surcharges, Delinquent Fees and Processing Fees and Authorizing Placement of Property Liens of the Secured Tax Rolls of San Bernardino County for Collection of Delinquencies Within Bighorn-Desert View Water Agency

General Manager West gave a brief update and report on the delinquent fees to be placed on the property tax liens. West stated the liens are done annually and also reviewed the lien process, deadlines and costs to the Agency.

President Coulombe opened the public hearing and requested public comments. There were no public comments. President Coulombe closed the public hearing.

Motion No. 16-033

(After brief Board discussion), Director Corl-Lorono made a motion to adopt Resolution No. 16R-08 – Confirming reports of delinquent accounts for basic service charges, water charges, revenue bond surcharges, delinquent fees and processing fees AND authorizing the placement of property liens on the secured tax rolls of San Bernardino County for collection of delinquencies within Bighorn-Desert View Water Agency. Director Burkhart seconded the motion.

Roll Call Vote:

Ayes:	Corl-Lorono, Burkhart, Staley, Coulombe and McBride
Nays:	None
Abstain:	None
Absent:	None

MSC¹ (Corl-Lorono/Burkhart) unanimously approved.

Public Hearing: Following Proposition 218 Public Notice of Proposed Rate Increases to Basic Service Charge and Water Consumption Rates for a 4-Year Period

General Manager West reviewed the purposes for the proposed rate increases. West reminded the Board of the number of sessions held about the proposed rate increase at previous Board of Directors' Meetings and Committee Meetings. West also reviewed the Capital Replacement Program, Agency pending debt retirements and the rate increase structure. West stated the Agency had received two protest letters to date.

President Coulombe opened the public hearing.

Public Comment:

Anonymous stated he is not concerned about the rate increase but is concerned about how the retired debts will effect the consumer.

Anonymous asked how often the Agency will review each rate increase. Anonymous also asked if the customers will be notified each year if the Board does elect a rate increase.

Anonymous commented on fuel costs and Bureau of Land Management lease fees.

Anonymous commented on the Bureau of Land Management lease fees and the fixed incomes of the Agency customers.

Anonymous asked the Board to consider low income residents.

President Coulombe closed the public hearing.

Motion No. 16-034

(After brief Board discussion), Director Corl-Lorono made a motion to adopt Resolution No. 16R-09 – Adjusting the Basic Service Charge and Water Consumption Charges. Director McBride seconded the motion.

Roll Call Vote:

Ayes: Corl-Lorono, McBride, Staley, Coulombe , Burkhart
Nays: None
Abstain: None
Absent: None

MSC¹ (Corl-Lorono/McBride) unanimously approved.

Mojave Water Agency Morongo Basin Pipeline General Obligation Bond Refinancing

General Manger West stated on June 8, 2016 the Morongo Basin Pipeline Commission voted to advise the Mojave Water Agency (MWA) Board of Directors of their desire to refinance the Improvement District “M” debt which provides a mechanism to retire the debt early. Before the Board is a copy of the pending Resolution that will go before the MWA Board of Directors later this week.

No public comment.

Proposed Road District Maintenance Assessment Survey Landers R-15 and Flamingo Heights R-20

General Manager West reviewed the survey cards. West stated that in receiving similar requests in the past, the Board had decided to take “no action” mostly due to the fact the Agency does not pay property taxes.

Public Comment:

Anonymous commented he received the survey cards after a local road commission meeting he had attended.

Motion No. 16-035

(After brief Board discussion), Director McBride made a motion to take no action on the Road District Maintenance Assessment Survey for Landers R-15 and Flamingo Heights R-20. Director Burkhart seconded the motion.

Coulombe: Y
McBride: Y
Corl-Lorono: Y
Staley: Y
Burkhart: Y

MSC¹ (McBride/Burkhart) unanimously approved.

Consent Items

- a. Financial Statements May 2016.
 - 1. Balance Sheet
 - 2. Budget Status
- b. Receive and File Bank Reconciliation (AR Disbursements) May 2016.
- c. Financial Statements June 2016
 - 1. Balance Sheet
 - 2. Budget Status
- d. Receive and File Bank Reconciliation (AR Disbursements) June 2016.

- e. Improvement District Goat Mtn. Cash Account Summary.
- f. Service Order Report, June 2016
- g. Production Report, May and June 2016
- h. Goat Mtn. Production Report, May and June 2016
- i. Regular Board Meeting Minutes, June 28, 2016
- j. California Special Districts Association Conference October 10-13, 2016 in San Diego, Ca with an estimated cost of \$2335.00 per Director.
- k. Local Agency Investment Fund (LAIF) Bank Account Changes: Board to Authorize General Manager to execute Local Agency Investment Fund "Bank Account Authorization Form" and other paperwork necessary to change from Union Bank to Pacific Western Bank.
- l. Federal Emergency Management Agency (FEMA) Grant: Approval of the final Local Multi-Hazard Mitigation Plan – Resolution No. 16R-10 The Bighorn-Desert View Water Agency Local Multi-Hazard Mitigation Plan.

No Public comment.

Motion No. 16-036

Vice President McBride made a motion to approve consent items a - l. The motion was seconded by Director Corl-Lorono

Coulombe: Y
 McBride: Y
 Corl-Lorono: Y
 Staley: Y
 Burkhardt: Y

MSC¹ (McBride/Corl-Lorono)

Matters Removed From Consent Calendar

None

Public Comment Period

Anonymous commented on a light located at the Board Room that interferes with the night sky from her house.

Anonymous commented on how well a job General Manger West is doing at the Bighorn-Desert View Water Agency.

Verbal Reports

Director Corl-Lorono reported on the July 11, 2016 Municipal Advisory Council meeting she attended.

Director Staley reported on the Homestead Valley Community Council meeting he attended on July 18, 2016.

Adjournment – President Coulombe adjourned the meeting at 7:14 p.m.

Approved by:


 Judy Corl-Lorono, Secretary of the Board

MSC¹ – Motion made, seconded, and carried.