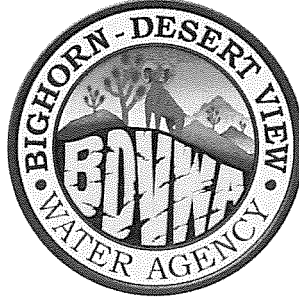


Bighorn-Desert View Water Agency



Board of Directors

J. Larry Coulombe, President
Michael McBride, Vice President
Judy Corl-Lorono, Secretary
J. Dennis Staley, Director
Terry Burkhart, Director

Marina D West, PG, General Manager

A Public Agency

Agency Office

622 S. Jemez Trail
Yucca Valley, CA 92284-1440

760/364-2315 Phone
760/364-3412 Fax

www.bdvwa.org

Board of Directors Regular Meeting Agenda

Tuesday, May 24, 2016 - 6:00 p.m.

Board Meeting Office
1720 N. Cherokee Trail, Landers, CA 92285

1. **Call To Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Agenda**

Discussion and Action Items - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

The Public is invited to comment on any item on the agenda during discussion of that item.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

5. **Public Hearing: Ordinance 160-01 – An Ordinance of the Board of Directors of Bighorn-Desert View Water Agency Providing for Compensation of the Board of Directors and Establishing Procedures Related Thereto -**

Board considers taking the following action(s):

1. Staff report;
2. Receive questions from the Board of Directors;
3. Open public hearing;
4. Receive public comments;
5. Close public hearing;

6. Board discussion; and
 7. Board to Consider the following proposed actions:
 - (a) Adopt Ordinance 16O-01 Providing for Compensation of the Board of Directors and Establishing Procedures Related Thereto; or
 - (b) Amend Ordinance 16O-01 Providing for Lower Compensation of the Board of Directors and Establishing Procedures Related Thereto; or
 - (c) Defer action until a later date; or
 - (d) Decline to adopt Ordinance 16O-01 Providing for Compensation of the Board of Directors and Establishing Procedures Related Thereto.
- 6. Resolution No. 16R-XX – A Resolution of the Board of Directors of the Bighorn-Desert View Water Agency Providing for the Levy and Collection of Taxes (Setting the Ad Valorem Tax) Within Improvement District No. 1 for Fiscal Year 2016-2017 at \$175,900.**
- Board considers taking the following action(s):
1. Board to consider adopting Resolution No. 16R-XX – Providing for the levy and collection of taxes (setting the Ad Valorem tax) within Improvement District No. 1 for Fiscal Year 2016/2017 for a total collection of a value to be determined at the board meeting no greater than \$175,900
- 7. Resolution 16R-XX Fixing and Adopting the Agency’s Budget for Fiscal Year 2016-2017**
- Board considers taking the following action(s):
1. Adopt Resolution No. 16R-XX – A Resolution Fixing and Adopting the Agency Budget for Fiscal Year 2016/2017 for the Bighorn-Desert View Water Agency; and
 2. Confirm the proposed 4-year rate increase model to be 5% adjustment to the monthly Basic Service Charge and 3% adjustment to the Water Consumption charge and application of Basic Service Charge to 2-in Bulk Meter accounts; and
 3. Set July 26, 2016 as the date for Public Hearing to consider the proposed rate increase; and
 4. Authorize preparation and distribution of Notice Setting the date, time and location of the Prop 218 Notice of Public Hearing on the proposed rate increase in accordance with Article XIII C and D of the California Constitution.
- 8. Certificate of Achievement for Excellence in Financial Reporting**
- Board considers taking the following action(s):
1. Receive and File Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for the year ending June 30, 2015.
- 9. California Special Districts Association 2016 Proposed Bylaws**
- Board considers taking the following action(s):
1. Adoption of the 2016 Proposed CSDA Bylaws Amendments.
- 10. Establishing Banking Policy with Pacific Western Bank**
- Board considers taking the following action(s):
1. Adoption of Resolution No. 16R-XX A Resolution of the Board of Directors of Bighorn-Desert View Water Agency Establishing Its Banking Policy with Pacific Western Bank.

- 11. Consent Items** – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.
- a. Financial Statements April 2016
 1. Balance Sheet
 2. Budget Status
 - b. Receive and File Bank Reconciliation (AR Disbursements) April 2016
 - c. Improvement District Goat Mtn. Cash Account Summary.
 - d. Service Order Report, April 2016
 - e. Production Report, April 2016
 - f. Goat Mtn. Production Report, April 2016
 - g. Regular Board Meeting Minutes, April 26, 2016
 - h. Authorize attendance to the 10th Annual San Bernardino Water Conference to be held August 12, 2016 at the Ontario Convention Center at an estimated cost of \$231.00 per Director.

Recommended Action:

Approve as presented (Items a - h):

12. Matters Removed From Consent Items

13. Public Comment Period

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

14. Verbal Reports - Including Reports on Courses/Conferences/Meetings.

- a. General Manager Report
- b. Director Reports
- c. President Report

15. Adjournment

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation has been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other discloseable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of

Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at www.bdvwa.org.

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.