

Bighorn-Desert View Water Agency



Board of Directors

J. Larry Coulombe, President
Michael McBride, Vice President
Judy Corl-Lorono, Secretary
J. Dennis Staley, Director
Terry Burkhart, Director

Marina D West, PG, General Manager

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A Public Agency

www.bdvwa.org

Board of Directors' Regular Meeting Minutes

Board Meeting Office
1720 N. Cherokee Trail, Landers, CA 92285
Tuesday, January 26, 2016 – 6:00 p.m.

Call to Order

Meeting convened by Board President Judy Corl-Lorono at 6:00 p.m.

Pledge of Allegiance

Led by John Burkhart.

Roll Call

Directors Present:

Judy Corl-Lorono
J. Dennis Staley
Terry Burkhart
Michael McBride
J. Larry Coulombe

Staff Present:

Marina West
Michelle Corbin

Approval of Agenda

Director McBride made a motion to approve the agenda with moving item 14, Public Comment Period up to the beginning of the agenda.

MSC¹ (McBride/Burkhart) unanimously approved.

Public Comment Period

Ruth Reiman, of the Morongo Basin Conservation Association (MBCA) thanked the Agency for hosting a meet and greet with civic leaders prior to MBCA's 47th Annual Meeting and Local Energy Symposium held January 23, 2016.

Board to Appoint a President

Director Burkhart nominated Director Coulombe. No second, motion failed. Director McBride made a motion to nominated Director Staley. Director Staley declined. Director McBride made a motion to nominate Director Burkhart. Director Burkhart declined. Director McBride made a motion to nominate Director Coulombe. Director Burkhart seconded the motion.

Motion No. 16-001

(After brief Board discussion), Director McBride made a motion to nominate Director Coulombe for Board President. Director Burkhart seconded the motion.

Roll Call Vote:

Ayes: Burkhart, McBride, Coulombe
Nayes: Corl-Lorono, Staley
Abstain: None
Absent: None

MSC¹ (McBride/Burkhart)

Coulombe: Y
McBride: Y
Corl-Lorono: N
Staley: N
Burkhart: Y

Board to Appoint a Vice President

No public comment.

Motion No. 16-002

(After brief Board discussion), Director Burkhart made a motion to nominate Director McBride for Board Vice President. The motion was seconded by Director Staley.

Roll Call Vote:

Ayes: Coulombe, McBride, Corl-Lorono, Staley, Burkhart
Nayes: None
Abstain: None
Absent: None

MSC¹ (Burkhart/Staley)

Coulombe: Y
McBride: Y
Corl-Lorono: Y
Staley: Y
Burkhart: Y

Board to Appoint a Secretary

Motion No. 16-003

(After brief Board discussion), Director Staley made a motion to nominate Director Corl-Lorono for Board Secretary. Director McBride seconded the motion.

Roll Call Vote:

Ayes: Burkhart, Staley, Corl-Lorono, McBride, Coulombe
Nayes: None
Abstain: None
Absent: None

MSC¹ (Staley/McBride)

Coulombe: Y
Approved 03-01-2016

McBride: Y
Corl-Lorono: Y
Staley: Y
Burkhart: Y

Standing Committees, Ad Hoc Committees and other Meeting Assignments 2016

President Coulombe went over the assignments and determined there will be no changes from the 2015 assignments

No public comment.

Motion No. 16-004

(After brief Board discussion), Director Burkhart made a motion to approve the Standing Committees, Ad Hoc Committees and other meeting assignments for 2016 as presented. Director McBride seconded the motion.

MSC¹ (Burkhart/McBride)

Coulombe: Y
McBride: Y
Corl-Lorono: Y
Staley: Y
Burkhart: Y

Fiscal Year 2015/16 Mid-Year Budget Review and Discuss Fiscal Year 2016/17 Proposed Rate Increases

General Manager West gave the staff report. West reviewed the status of the property tax lien accounts within the general ledger balance sheets.

West reviewed the operating revenue items, water sales and non-operating revenue which includes property tax liens. West noted administrative expenses are up partly due to public notification notices of conservation measures.

West handed out a preliminary draft Capital Improvement Plan (CIP). In reviewing the CIP, West reminded the Board this exercise looks at the replacement and refurbishment of the major infrastructure taking into account the installed cost and lifespan verses the monies needed to be collected in order to complete these projects.

Currently staff projects that revenues are still on track to exceed expenditures by \$183K and while this is good the CIP summary suggests the Agency should be exceeding expenditures by \$233K. This number is closer to helping the Agency collect funds needed to support and sustain the water infrastructure.

Public comments:

Anonymous requested clarification on the Fiscal Year 2009-2010 Property Tax Liens.

Adjourned for a Break at 7:19 p.m. - Reconvened from Break at 7:30 p.m.

Director Conference

General Manager West gave the staff report.

No public comment.

Motion No. 16-005

(After brief Board discussion), Director Corl-Lorono made a motion to approve the Board's attendance for the Special Districts Legislative Days to be held May 16-18, 2016 costing a maximum of \$1375.00 per Director. Director Burkhart seconded the motion.

MSC¹ (Corl-Lorono/Burkhart)

Coulombe: Y
McBride: Y
Corl-Lorono: Y
Staley: Y
Burkhart: Y

Scheduling of Board Workshop for February 2016

No public comment.

Motion No. 16-006

(After brief Board discussion), Director McBride made a motion to schedule the Board Workshop for February 26, 2016 at 10 a.m. Director Corl-Lorono seconded the motion.

MSC¹ (McBride/Corl-Lorono)

Coulombe: Y
McBride: Y
Corl-Lorono: Y
Staley: Y
Burkhart: Y

Consent Items

- a. Financial Statements November 2015.
 - 1. Balance Sheet
 - 2. Budget Status
- b. Receive and File Bank Reconciliation (AR Disbursements) November 2015.
- c. Receive and File Payroll Disbursements November 2015.
- d. Financial Statements December 2015.
 - 1. Balance Sheet
 - 2. Budget Status
- e. Receive and File Bank Reconciliation (AR Disbursements) December 2015.
- f. Receive and File Payroll Disbursements December 2015.
- g. Improvement District Goat Mtn. Cash Account Summary.
- h. Service Order Report, December 2015.
- i. Production Report, December 2015.
- j. Goat Mtn. Production Report, December 2015.
- k. Special Board Meeting Minutes, December 15, 2015.

No Public comment.

Motion No. 16-007

Director Corl-Lorono made a motion to approve consent items a - k. The motion was seconded by Director McBride

MSC¹ (Corl-Lorono/McBride)

Coulombe: Y
McBride: Y
Corl-Lorono: Y
Staley: Y
Burkhart: Y

Matters Removed From Consent Calendar

No items removed from Consent Calendar.

Public Comment Period

Moved up to item 5.

Verbal Reports

General Manager West reported on the Morongo Basin Conservation Association's meeting on the Community Choice Aggregation.

Director Staley reported on the December 21, 2015 and the January 18, 2016 Homestead Valley Community Council Meetings.


Director Cori-Lorono reported on the Morongo Basin Conservation Association meeting she had attended on Saturday, January 23, 2016.

Director McBride reported on the January Finance/Public Relations/Education and Personnel Standing Committee Meeting as well as the Morongo Basin Conservation Association meeting he attended on January 23, 2016.

Director Coulombe reported on the Morongo Basin Conservation Association meeting he attended on January 23, 2016.

Adjournment – President J. Larry Coulombe adjourned the meeting at 7:55 p.m.

Approved by:



Judy Cori-Lorono, Secretary of the Board

MSC¹ – Motion made, seconded, and carried.