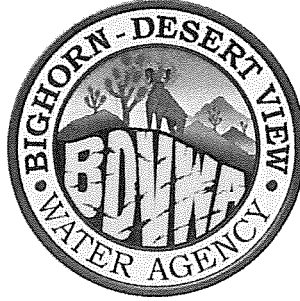


Bighorn-Desert View Water Agency



**Board of Directors**

Judy Corl-Lorono, President  
J. Dennis Staley, Vice President  
Terry Burkhart, Secretary  
Michael McBride, Director  
J. Larry Coulombe, Director

Marina D West, PG, General Manager

Agency Office  
622 S. Jemez Trail  
Yucca Valley, CA 92284-1440

760/364-2315 Phone  
760/364-3412 Fax

A Public Agency

[www.bdvwa.org](http://www.bdvwa.org)

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**Board of Directors'  
Regular Meeting Minutes**

Board Meeting Office  
1720 N. Cherokee Trail, Landers, CA 92285  
**Tuesday, October 27, 2015, 2015 - 6:00 p.m.**

**Call to Order**

Meeting convened by Board President Judy Corl-Lorono at 6:02 p.m.

**Pledge of Allegiance**

Led by Sharon Cronkle

**Roll Call**

Directors Present:

Judy Corl-Lorono  
J. Dennis Staley  
Terry Burkhart – Director arrived at 6:10 p.m.  
Michael McBride  
J. Larry Coulombe

Staff Present:

Marina West  
Michelle Corbin

**Approval of Agenda**

**Presentation of the Agency's Financial Audit**

Jennifer Farr of Davis Farr LLP gave a brief overview of the Agency audit for the fiscal year ending 2015. Ms. Farr stated Bighorn-Desert View Water Agency will receive an unmodified audit opinion which is the highest level of audit opinion the Agency can receive. Ms. Farr discussed the Pension Liability portion of the audit as well as the audit recommendations.

No public comment.

**Motion No. 15-039**

*(After brief Board discussion), Director McBride made a motion to receive and file the Agency Financial Audit for Fiscal Year 2014-2015 conducted by Davis Farr LLP. Vice President Staley seconded the motion.*

MSC<sup>1</sup> (McBride/Staley)  
Corl-Lorono: Y  
Staley: Y  
Burkhart: Y  
McBride: Y  
Coulombe: Y

**Certificate of Bighorn-Desert View Water Agency Acknowledging Certain Conditions Related to County Service Area 70, Improvement Area Zone W-1 (San Bernardino County, CA) 1979 General Obligation Bonds, Series A**

General Manager West reported this bond is a condition of the LAFCO (Local Agency Formation Commission) Resolution that the County Special Districts (San Bernardino) is unable to meet. In lieu the County Special Districts has requested the Agency sign a certificate of agreement. County Special Districts will collect and pay this debt until it is retired in a few years.

**Public Comment:**

Anonymous inquired as to how the interest rate was determined.

**Motion No. 15-040**

*(After brief Board discussion), Director McBride made a motion to authorize the General Manager to execute the Certificate of Bighorn-Desert View Water Agency Acknowledging Certain Conditions Related to County Service Area 70, Improvement Area Zone W-1 (San Bernardino County, CA) 1979 General Obligation Bonds, Series A. The motion was seconded by Vice President Staley.*

MSC<sup>1</sup> (McBride/Staley)  
Corl-Lorono: Y  
Staley: Y  
Burkhart: Y  
McBride: Y  
Coulombe: Y

**Ordinance No 15O-03 Amending and Restating the Agency's Water Conservation Plan**

General Manager West gave an overview of the proposed Water Conservation Plan focusing on the stages of shortages and what each stage entails. West is requesting the Board modify the section of stage one (1) regarding the washing of vehicles allowing customers to wash their cars with a wash bucket and spray nozzle.

No public comment.

**Motion No. 15-041**

*(After brief Board discussion), Director McBride made a motion to adopt Ordinance No. 15O-03 Amending and Restating the Agency's Water Conservation Plan with the modification of stage one to allow customers to wash their cars with a wash bucket and spray nozzle. Vice President Staley seconded the motion.*

MSC<sup>1</sup> (McBride/Staley)  
Corl-Lorono: Y  
Staley: Y  
Burkhart: Y  
McBride: Y  
Coulombe: Y

**Workers' Compensation and Property Liability 10 Year Claim Summary and August Agenda Item Correction**

General Manager corrected a previously agendized Workers Compensation item from the August 25, 2015 BOD meeting. The letter from Special Districts Risk Management Authority (SDRMA) stated the Agency had no paid property/liability claims in 2014-2015. The agenda item for the Board of Directors meeting in August read "no worker's compensation claims" when it should have read "No Paid Property Liability Claims in 2014-2015". West also reviewed the ten year property/liability and workers' compensation claims status for the Agency.

No public comment.

**Pump and Motor Replacement at Johnson Valley Well 10**

General Manager West reported well 10 has recently had a drop in production. Further inspection showed a poorly secured tape was clogging the pump. Cost includes replacement of the well pump and motor as well as replacement of the power wire, check valve and splice kits.

No public comment.

**Motion No. 15-042**

*(After brief Board discussion), After Board discussion, Director McBride made a motion to retroactively authorize replacement of Well 10 pump and motor by lowest responsive bidder, Chambers Choice Drilling, 29 Palms, Ca in the amount of \$19,459. The motion was seconded by Director Burkhart.*

MSC<sup>1</sup> (McBride/Burkhart)

- Corl-Lorono: Y
- Staley: Y
- Burkhart: Y
- McBride: Y
- Coulombe: Y

Adjourned for a Break at 6:55 p.m. - Reconvened from Break at 7:05 p.m.

**Association of California Water Agencies (ACWA) 2015 Fall Conference**

Staff and the Board discussed the various options available as it pertains to accommodations.

No public comment.

**Motion No. 15-043**

*(After brief Board discussion), Director Burkhart made a motion authorizing attendance to the ACWA 2015 Fall Conference and Exhibition November 30 – December 4, 2015 at Indian Wells, Ca. at an estimated total cost of \$1,683 per Director. Director Coulombe seconded the motion.*

MSC<sup>1</sup> (Burkhart/Coulombe)

- Corl-Lorono: Y
- Staley: N
- Burkhart: Y
- McBride: N
- Coulombe: Y

**Vehicle Replacement**

General Manager West gave a brief report on the need for the purchase of a new Ram 3500 four wheel drive truck and an after market truck bed.

No public comment.

**Motion No. 15-044**

*(After brief Board discussion), Director Coulombe made a motion to authorize budget adjustment not to exceed \$55,000 for purchase of one new field vehicle and associated custom bed to replace the 2005 F-250 which has reached the end of its useful life. Director McBride seconded the motion.*

MSC<sup>1</sup> (Coulombe/McBride)

Corl-Lorono: Y  
Staley: Y  
Burkhart: Y  
McBride: Y  
Coulombe: Y

**Consent Items**

- a. Financial Statements July 2015
  - 1. Balance Sheet
  - 2. Budget Status
- b. Receive and File Bank Reconciliation (AR Disbursements) July 2015
- c. Receive and File Payroll Disbursements, July 2015
- d. Financial Statements August 2015
  - 1. Balance Sheet
  - 2. Budget Status
- e. Receive and File Bank Reconciliation (AP Disbursements) August 2015
- f. Receive and File Payroll Disbursements
- g. Financial Statements September 2015
  - 1. Balance Sheet
  - 2. Budget Status
- h. Receive and File Bank Reconciliation (AP Disbursements) September 2015
- i. Receive and File Payroll Disbursements September 2015
- j. Improvement District Goat Mtn. Cash Account Summary
- k. Service Order Reports through September 2015
- l. Production Reports for August and September 2015
- m. Goat Mtn. Production Reports for July, August and September 2015
- n. Regular Board Meeting Minutes, August 25, 2015
- o. Receive and File Certificate of Completion of LAFCO 3181 Reorganization to Include Annexations to Bighorn-Desert View Water Agency; Dissolution of Zone W-1 of County Service Area 70 and Formation of an Improvement District of the Bighorn-Desert View Water Agency – Improvement District Goat Mountain
- p. Adopt Resolution No 15R-22 A Policy Statement Establishing the Format for the Recordation of Minutes at Meetings of the Agency.
- q. Adopt Resolution No. 15R-23 Establishing the Agency's Revised Appropriation Limit of the Agency at \$144,846.70 for the fiscal year July 1, 2015 – June 30, 2016 pursuant to Article XIII B of the California Constitution.

No Public comment.

**Motion No. 15-045**

*Director McBride made a motion to approve consent items a – q and pull item r. The motion was seconded by Vice President Staley.*

MSC<sup>1</sup> (McBride/Staley)

Corl-Lorono: Y  
Staley: Y  
Burkhart: Y  
McBride: Y  
Coulombe: Y

**Matters Removed From Consent Calendar**

General Manager West reviewed the Memorandum of Understanding with the Special Districts Risk Management Association. West also reviewed the various reasons the Agency is looking to cancel insurance with the Association of California Water Agencies using alternatives for dental, vision and life insurance.

- r. Authorize execution of Resolution No. 15R-24 authorizing participation in benefit programs, associated Memorandum of Understanding and Program Participation Agreement with Special Districts Risk Management Authority.

**Motion No. 15-046**

*Director McBride made a motion to approve consent item r. The motion was seconded by Director Burkhart.*

MSC<sup>1</sup> (McBride/Burkhart)

- Corl-Lorono: Y
- Staley: Y
- Burkhart: Y
- McBride: Y
- Coulombe: Y

**Public Comment Period**

No public comment.

**Verbal Reports**

General Manager West reported the Mojave Water Agency has requested the Agency allow them to install a weather station at the Bighorn-Desert View Water Agency Office. West also gave a brief report on the recharge site as well as minor damage to water lines due to recent storms.

Director Coulombe reported on the California Special District Association Conference in Monterey where he attended seminars on the Brown Act, ethics and financial leadership. Director Coulombe also reported on the Municipal Advisory Council meeting he attended in Joshua Tree where they discussed the drought.

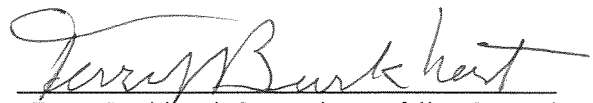
Director McBride reported on the governance course he attended at the California Special Districts Association Conference. Director McBride also attended an ethics course and seminars on pension liabilities and fair political practices.

Vice President Staley reported on the California Special District Association Conference where he attended the course on governance. Director Staley also reported on the Technical Advisory Council meeting, the PLEGS meeting and a tour he attended with the Mojave Land Trust. Lastly Director Staley gave a brief report of the Homestead Valley Community Council meeting.

President Corl-Lorono reported on the Homestead Community Council meeting where they discussed hauled water, a new fire truck and the "gas tax".

**Adjournment** – President Judy Corl-Lorono adjourned the meeting at 8:17 p.m.

Approved by:

  
 Terry Burkhart, Secretary of the Board

MSC<sup>1</sup> – Motion made, seconded, and carried.