

Bighorn-Desert View Water Agency



Board of Directors

Judy Corl-Lorono, President
J. Dennis Staley, Vice President
Terry Burkhart, Secretary
Michael McBride, Director
J. Larry Coulombe, Director

Marina D West, PG, General Manager

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A Public Agency

www.bdvwa.org

Board of Directors Special Meeting Agenda

Tuesday, December 15, 2015 - 6:00 p.m.

Board Meeting Office
1720 N. Cherokee Trail, Landers, CA 92285

1. **Call To Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Agenda**

Discussion and Action Items - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

The Public is invited to comment on any item on the agenda during discussion of that item.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

5. **Dental Insurance Contract Approval**

Board considers taking the following action(s):

1. Authorize General Manager to execute documents necessary to contract dental insurance through WSP Corporate Benefits & Insurance Services, Inc. beginning January 1, 2016 for a minimum 1-year period;
2. Authorize qualifying members of the Board of Directors to enroll in the dental benefit program with 100% of the premiums to be paid by the Director through a reimbursement arrangement with the Agency.

6. Technical, Managerial and Financial (TMF) Assessment for State Water Resources Control Board Grant Applications

Board considers taking the following action(s):

1. Receive and File the *“Technical, Managerial and Financial Tune-Up for Public Water Systems”* required by the State Water Resources Control Board.

7. Consent Items – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Financial Statements October 2015
 1. Balance Sheet
 2. Budget Status
- b. Receive and File Bank Reconciliation (AR Disbursements) October 2015
- c. Receive and File Payroll Disbursements October 2015
- d. Improvement District Goat Mtn. Cash Account Summary
- e. Service Order Report, October and November 2015
- f. Production Reports, October and November 2015
- g. Goat Mtn. Production Reports, October and November 2015
- h. Regular Board Meeting Minutes, October 27, 2015
- i. Receive and File letter from Senator Jean Fuller congratulating the Agency on the Special Districts Leadership Foundation Transparency Certificate of Excellence.

Recommended Action:

Approve as presented (Items a - i):

8. Matters Removed From Consent Items

9. Public Comment Period

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

10. Verbal Reports - Including Reports on Courses/Conferences/Meetings.

- a. General Manager Report
- b. Director Reports
- c. Presidents' Report

11. Adjournment

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time

above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation has been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other discloseable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at www.bdvwa.org.

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.