

Bighorn-Desert View Water Agency

Board of Directors

Judy Corl-Lorono, President
J. Dennis Staley, Vice President
Terry Burkhardt, Secretary
Michael McBride, Director
J. Larry Coulombe, Director



Agency Office

622 S. Jemez Trail
Yucca Valley, CA 92284-1440

760/364-2315 Phone
760/364-3412 Fax

Marina D West, PG, General Manager

A Public Agency

www.bdvwa.org

Board of Directors Special Meeting Agenda

Tuesday, December 15, 2015 - 6:00 p.m.

Board Meeting Office
1720 N. Cherokee Trail, Landers, CA 92285

1. **Call To Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Agenda**

Discussion and Action Items - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

The Public is invited to comment on any item on the agenda during discussion of that item.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

5. **Dental Insurance Contract Approval**

Board considers taking the following action(s):

1. Authorize General Manager to execute documents necessary to contract dental insurance through WSP Corporate Benefits & Insurance Services, Inc. beginning January 1, 2016 for a minimum 1-year period;
2. Authorize qualifying members of the Board of Directors to enroll in the dental benefit program with 100% of the premiums to be paid by the Director through a reimbursement arrangement with the Agency.

6. Technical, Managerial and Financial (TMF) Assessment for State Water Resources Control Board Grant Applications

Board considers taking the following action(s):

1. Receive and File the "*Technical, Managerial and Financial Tune-Up for Public Water Systems*" required by the State Water Resources Control Board.
- 7. Consent Items** – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.
- a. Financial Statements October 2015
 1. Balance Sheet
 2. Budget Status
 - b. Receive and File Bank Reconciliation (AR Disbursements) October 2015
 - c. Receive and File Payroll Disbursements October 2015
 - d. Improvement District Goat Mtn. Cash Account Summary
 - e. Service Order Report, October and November 2015
 - f. Production Reports, October and November 2015
 - g. Goat Mtn. Production Reports, October and November 2015
 - h. Regular Board Meeting Minutes, October 27, 2015
 - i. Receive and File letter from Senator Jean Fuller congratulating the Agency on the Special Districts Leadership Foundation Transparency Certificate of Excellence.

Recommended Action:

Approve as presented (Items a - i):

8. Matters Removed From Consent Items

9. Public Comment Period

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

10. Verbal Reports - Including Reports on Courses/Conferences/Meetings.

- a. General Manager Report
- b. Director Reports
- c. Presidents' Report

11. Adjournment

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time

above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation has been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other discloseable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at www.bdvwa.org.

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.

**BIGHORN DESERT VIEW WATER AGENCY
AGENDA ITEM SUBMITTAL**

Meeting Date: December 15, 2015

To: Board of Directors

Budgeted: Yes

Budgeted Amount: \$8,350

Cost: \$9,444.84

From: Marina D. West

General Counsel Approval: N/A

CEQA Compliance: N/A

Subject: Dental Insurance Plan Proposal for Employees and Directors and Cancellation of Membership in the Association of California Water Agencies (ACWA)

SUMMARY

One issue that prevents the Agency from cancelling its annual membership with the Association of California Water Agencies (ACWA) is dental insurance. We are not able to move from ACWA to Special Districts Risk Management Authority (SDRMA) due to contract limitations imposed by Delta Dental. The Agency has to contract with a third party broker for at least 1-year.

The Finance Committee has reviewed staff's recommendation to contract dental insurance beginning January 1, 2016 through Premier Access via the third party broker, WSP Corporate Benefits & Insurance Services, Inc. Changing service providers will enable the Agency to retain dental benefits at a level at or above the current benefit provisions while allowing the Agency to cancel its annual membership with the Association of California Water Agencies (ACWA).

There would be an increase to the Agency's cost for employee dental premiums which is approximately \$1,095 per year. However, the Agency would achieve a cost savings of \$6,480 if it does not renew the annual membership with the ACWA.

This plan will also allow Directors to enroll. Staff is therefore recommending that Directors be allowed to enroll at their own cost and with no guaranteed access to dental benefits should the Agency return to a plan, such as with SDRMA, which does not allow director access to dental or other health benefits.

RECOMMENDATION

That the Board take the following action(s):

1. Authorize General Manager to execute documents necessary to contract dental insurance through WSP Corporate Benefits & Insurance Services, Inc. beginning January 1, 2016 for a minimum 1-year period;
2. Authorize qualifying members of the Board of Directors to enroll in the dental benefit program with 100% of the premiums to be paid by the Director through a reimbursement arrangement with the Agency.

BACKGROUND/ANALYSIS

At the October 27, 2015 meeting, the Board of Directors agreed the Agency should cancel its annual membership with the Association of California Water Agencies (ACWA). Membership dues for 2016 are \$6,480. However, dental, vision and life insurance are health benefits provided to Agency employees via a contract with the ACWA/JPIA (Joint Powers Insurance Authority) which makes membership compulsory.

On October 27, 2015, the Board authorized contracts with Special Districts Risk Management Authority (SDRMA) for vision and life insurance benefits beginning January 1, 2016. This was one step forward in enabling the Agency to cancel its ACWA membership.

However, the dental plan available through both ACWA and SDRMA is Delta Dental. For whatever reason, Delta Dental does not allow an agency to switch "brokers". BDVWA must leave the Delta Dental insurance plan for a minimum of 1-year. On October 28, 2015, staff provided ACWA/JPIA with the required 60-day notice of cancellation of insurance benefits effective January 1, 2016.

In March 2015 staff began reviewing dental benefit plans and was referred to WSP Corporate Benefits and Insurance Services, Inc., a health benefits broker, by a number of water agencies facing a similar dilemma. WSP provided comprehensive quotes from a number of insurance companies. The costs proposed varied widely but staff had settled on the proposal from Premier Access. Due to staff turnover and other work priorities this issue was tabled. Since the ACWA membership is for the calendar year action needs to be taken now if the Agency does intend to cancel membership. Staff requested an update from WSP for the Premier Access dental insurance. The rates proposed are actually slightly lower than proposed in March due to an increase in the number of eligible employees plus interested directors. In other words, a cost break occurs when the enrolled count is 10 or above. If all directors were to decline enrollment then the Agency costs would be slightly higher but still insignificant compared to the savings from cancelling the ACWA membership.

Staff is recommending the Agency contract with WSP for dental benefits through Premiere Access. The monthly costs for this plan, which provides a somewhat better dental plan than Delta Dental, is approximately \$5.00 more per month per person enrolled (e.g. EE + dependents = 19). Since the Agency provides dental benefits to all employees and their dependents the total annual cost increase is projected to be \$1,095.

This situation also poses an opportunity for the Agency Directors to have access to dental insurance which would not be allowed under either ACWA/JPIA or SDRMA. Staff is proposing that Directors be allowed access to the dental benefit so long as they reimburse the Agency for the monthly premium. Staff recommends a policy whereby payments are made at least 60-days in advance so that a member could be cancelled should they fail to reimburse the Agency. This opportunity cannot be guaranteed should the Agency, in the future, contract with another dental insurance provider such as SDRMA.

PRIOR RELEVANT BOARD ACTION(S)

11/18/2015 Finance (FPREP) Committee – review of dental insurance plan provisions and costs.



Premier Access Insurance Company
8890 Cal Center Drive, Sacramento, CA 95826

Premier Advantage Only Plans

Bighorn-Desert View Water Agency

Plan covers children, but DOES NOT QUALIFY as Pediatric Dental Essential Health Benefit (PD-EHB).
It is assumed the Medical Plan will satisfy this requirement. PD-EHB is available upon request.

Effective Date: January 01, 2016
Primary SIC: 9512
Primary Region: 922

Family Deductible : Max 2 per family : Custom Plan

*** Does Not Include	Number of employees	Dental Only Rates	
Pediatric EHB			
Employee Only	5	39.64	-
Employee & 1 Depende	5	78.09	-
Employee & 2+ Depend	3	131.81	-
Total	13	984.08	-

The employer pays
100% of the employee premium and
100% of the dependent premium.

The minimum employee participation requirement is the greater of 10 employees or 90% of all eligible employees.

- This quote is not dual option proposal

NO Benefit Waiting Period for MAJOR services. (minimum of 10 or more enrolled employees required) -

PPO Plan 6-124 Enhanced Benefit	Premier Choice Network	Preferred Provider Network	NON-Network Provider *
CLASS I Cleanings, Exams, Fluoride, Radiographs - Bitewings, Radiographs - FMX,	100%	100%	100%
CLASS II Sealants, Space Maintainers, Emergency Pain, Radiographs - Periapical, Restorations (Amalgams & Anterior Resin), Simple Extractions, Surgical Extractions, Oral Surgery, Endodontics, Periodontal Maintenance, Non-Surgical Periodontics, Surgical Periodontics, Stainless Steel Crowns, (<19), Anesthesia, Specialist Consultations	100%	90%	80%
CLASS III Inlays, Onlays, Crowns, Crown Repairs, Bridges, Dentures, Bridge and Denture Repairs, Implants,	70%	60%	60%
Calendar Year Deductible **	\$25	\$50	\$50
Waived for Class I	yes	yes	yes
Calendar Year Maximum	\$1,500	\$1,500	\$1,500

CLASS IV - ORTHODONTIA	-	-	-
Ortho Lifetime Maximum	-	-	-

If Orthodontia Benefit is not available, services may be purchased at a discount thru Brace Yourself Ortho Program; Ask for details.

* Covered charges are based on the lower of: 1) the dentist's actual charge for the service, 2) the dentist's usual charge for the service, 3) or the UCR amount for the service based on the 90th percentile of dentists in the same geographic area.

** Family Deductible: Max 2 per family

*** DOES NOT include Pediatric Dental Essential Health Benefit

-PCN is available for CA, AZ & NV employees only

* Revised total based on 9 EE
(Directors enrolled will pay)
100% of premium

EE only	2	\$ 39.64	\$ 79.28
EE + 1	4	78.09	312.36
EE + 2	3	131.81	395.43
			787.07
			12
			9,444.84

* A multiple product discount is not available.

Rates are based on assumptions related to dependent distribution within the group; actual enrollment and dependent distribution may affect final rates. Rates subject to change based on underwriting review. Rates shown are based on the inclusion of specific benefits as described. Any changes or deletions will require recalculation of rates.

(NO pediatric EHB) (1:92.240.09224) (2:1000.1) (3:1000.1) (4:1000) (E:1000.1) (mk:0) (pt:6.35) (ad:13.15) (mg:-2) (grd) enhanced
{paic QUOTE 2015-0909 Enhanced (OKAZUT2)} Parvathi / Susan Baker - enhanced

Proposal rates are illustrative and
require Underwriting approval

12/3/2015 - 11:41 PM

**BIGHORN DESERT VIEW WATER AGENCY
AGENDA ITEM SUBMITTAL**

Meeting Date: December 15, 2015

To: Board of Directors

Budgeted: N/A

Budgeted Amount: N/A

Cost: N/A

From: Michelle Corbin

General Counsel Approval: N/A

CEQA Compliance: N/A

Subject: Prop. 1 Grant Status - Technical, Managerial and Financial "Tune-Up" for Public Water Systems

SUMMARY

The Agency has been working to complete funding applications for several projects identified in the Mojave Water Agency Integrated Regional Water Management Plan. As part of this process the Agency is to complete a survey known as the "TMF Tune-Up" which reviews the Agency's technical, managerial and financial capacity to maintain/sustain operations.

The final question pertains to whether or not the Agency Board of Directors has reviewed the survey before submission to the State Water Resources Control Board as part of the funding applications.

Staff is submitting the survey to the Board so that it can be submitted with a "yes" answer to that final question.

RECOMMENDATION

Information and discussion purposes only.

BACKGROUND/ANALYSIS

No further information provided.

PRIOR RELEVANT BOARD ACTION(S)

07/22/2014 M14-037 Resolution No. 14R-12 Adopting the Mojave Water Agency Integrated Regional Water Management Plan pursuant to the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Prop. 84).

**TMF Tune-up
For Public Water Systems**

Form ID CD2006-1

Name of System Bighorn - Desert View Water Agency
County San Bernardino
Name of Person Completing the Survey Marina West
Contact Phone Number 760-364-2315
PWS ID: 3610009 & 3610060
[This 7-digit number is available from an inspection report or from the regulating agency.]
Regulating Agency State Water Resources Control Board
Water System Email Address mwest@bdvwa.org

1. What are the sources of raw water for your water system? (Check any that apply.)

- ☒ Groundwater from a well
- ☐ Groundwater from a spring
- ☐ Surface water (includes groundwater under the direct influence of surface water)
- ☐ Purchased water requiring treatment
- ☐ Purchased water from another public water system which requires no further treatment
- ☐ Don't know

2. Does your water system have an emergency or supplemental water supply available such as an inter-tie with a neighboring system?

- ☐ Yes
- ☒ No Submitted Prop. 1 Planning Grant application
- ☐ Don't know

3. If your water system uses surface water such as a river, stream, lake, reservoir, or ditch, does your water system have a water right for this source from the State Water Resources Control Board or a contract with a State or federal agency?

- ☐ Yes
- ☐ No
- ☒ Does not apply, use only groundwater
- ☐ Don't know

If yes, do you know the type of water right or contract?

- ☐ Riparian
- ☐ Pre-1914 appropriation
- ☐ Adjudicated
- ☐ Registration, permit, or license
- ☐ Contract for State or federal water
- ☐ Other
- ☐ Don't know

TMF Tune-up For Public Water Systems

4. Does your water system have either estimates or actual records of the water needed to meet both annual and maximum day demand?
- ☒ Actual records
 - ☐ Estimates
 - ☐ No records
 - ☐ Don't know

5. Does your water system keep records on how much drinking water it produces each year?

- ☒ Yes
- ☐ No
- ☐ Have no means to measure source production
- ☐ Don't know

6. In the previous three (3) years, has your water system experienced any source outages lasting more than eight (8) hours due to pump failures, electrical power outages, or other causes?

- ☒ Yes *only at the Johnson Valley water hauling station (remote location w/ no backup supply nearby)*
- ☐ No
- ☐ Don't know

7. In the previous ten (10) years, have you imposed any water use restrictions on your customers due to drought, inadequate source capacity, moratoriums on service connections placed on your water system by a regulatory agency, or any other reasons?

- ☒ Yes *July 2015 per Gov. Brown Executive Order (SDV Ordinance 150-02)*
- ☐ No
- ☐ Don't know

If yes, has the reason for such restrictions been addressed and the restriction lifted?

- ☐ Yes
- ☒ No *Stage One Continues as long as State Drought declaration exists*

8. If you use groundwater from a well, what is the approximate age of your oldest operating well?

- ☐ Less than 5 years
- ☐ 5 to 15 years
- ☐ More than 15 and less than 25 years
- ☒ 25 years or more
- ☐ Does not apply
- ☐ Don't know

Is your oldest groundwater source the primary source of water for your system?

- ☐ Yes
- ☒ No
- ☐ Don't know

9. If your water system uses a surface water source, have your treatment facilities been upgraded to meet the current requirements for surface water treatment?

- ☐ Yes
- ☐ No
- ☐ Using untreated surface water
- ☒ Does not apply
- ☐ Don't know

TMF Tune-up For Public Water Systems

10. If your water system uses a surface water source, have you completed a watershed sanitary survey in the last five (5) years?
- ☐ Yes
 - ☐ No
 - ☒ Does not apply
 - ☐ Don't know

11. Are you currently treating any of your groundwater sources in order to meet a primary drinking water standard?
- ☐ Yes
 - ☒ No *only chlorine for disinfection*
 - ☐ Does not apply
 - ☐ Don't know

12. If your water system treats its groundwater or surface water, does it use the services of a Certified Water Treatment Plant Operator?
- ☒ Do not treat water
 - ☐ Yes, water system employee
 - ☐ Yes, contract operator
 - ☐ No
 - ☐ Don't know

What grade?

- ☐ T1
 - ☒ T2
 - ☐ T3
 - ☐ T4
 - ☐ T5
 - ☐ Don't know
13. Has your water system exceeded a drinking water standard for a chemical or microbial contaminant in the previous three (3) years?
- ☐ Yes
 - ☒ No
 - ☐ Don't know

14. Has your water system forgotten to monitor or report the results of a required chemical or microbial analysis within the previous three (3) years?
- ☐ Yes
 - ☒ No
 - ☐ Don't know

15. Does your water system have an emergency or stand-by electrical power source sufficient to run source pumps, treatment works, and other critical system components?
- ☐ Yes
 - ☒ No *Project design and CEQA completed; seeking construction grant.*
 - ☐ Don't know

16. Does your water system have accurate maps or as-built drawings of the complete transmission, storage, and control features for the water distribution system that indicate the sizes and locations of sources, pipes, control and isolation valves, pressure and air-relief valves, booster pump stations, and other distribution components?
- ☒ Yes
 - ☐ No
 - ☐ Don't know

TMF Tune-up For Public Water Systems

17. Does your water system have a program to regularly inspect and exercise distribution control and isolation valves?

- ☒ Yes
- ☐ No
- ☐ Don't know

18. Does your water system have a regular program to flush water mains and dead-end lines in your distribution system?

- ☒ Yes
- ☐ No
- ☐ Don't know

19. Does your water system have the services of Certified Distribution Operator?

- ☐ No, Transient-Noncommunity System
- ☒ Yes, system employee
- ☐ Yes, contract operator
- ☐ No
- ☐ Don't know

What grade?

- | | |
|---|---|
| <input checked="" type="radio"/> D1 (3) | <input type="radio"/> D4 |
| <input checked="" type="radio"/> D2 (1) | <input checked="" type="radio"/> D5 (1) |
| <input checked="" type="radio"/> D3 (1) | <input type="radio"/> Don't know |

20. What percentage of your total water production is lost to leaks or other unaccounted water losses?

- ☒ Less than 15%
- ☐ 15% to 30%
- ☐ More than 30%
- ☐ Don't know

21. Does your water system have an active cross-connection control program?

- ☒ Yes
- ☐ No
- ☐ Don't know

22. If your water system could not pump or treat water from your sources, how long do you estimate that your water system's current storage capacity could sustain your users during normal demand conditions?

- ☐ Less than 4 hours
- ☐ 4 to 8 hours
- ☐ More than 8 and less than 24 hours
- ☒ 24 hours or more
- ☐ Pressure tank only; no significant storage when unable to pump water
- ☐ Don't know

TMF Tune-up For Public Water Systems

23. What is the age of your distribution system? Use the table below to estimate the percentage of your distribution system that is within the age ranges provided. Please check to see that the total adds up to 100%. If you do not know, check that box and leave the top portion blank.

Age of Pipes and Valves	Percentage of Distribution System
Less than 5 years	%
5 years or more and less than 15 years	%
15 years or more and less than 25 years	1 %
25 years or more and less than 50 years	99 %
50 years or more	%
Don't know <input type="checkbox"/>	

24. What types of water storage tanks does your water system have? If more than three (3), list only your three (3) oldest tanks.

Type	Age	Capacity	Condition
Coated Steel (BZ)	50 (1965)	100,000	fair / poor
Coated Steel (B1)	43 (1972)	100,000	fair / poor
Galvanized (A1)	42 (1973)	41,000	good

Condition Key

Good -- Conditions around the tank are generally dry, the tank surfaces are free of rust or corrosion, and the tank is structurally sound.

Fair -- The area around the tank is generally dry and any leaks are minor or easily repairable. The surface of the tank shows some signs of rust or deterioration, but the tank is otherwise sound.

Poor -- The area around the tank is wet enough to promote the growth of algae or moss, the tank has significant leaks, rust has caused significant surface pitting, or the tank has deteriorated to the point where it cannot be easily repaired.

25. What type of ownership best describes your water system?

- ☐ Federal government
- ☐ State government
- ☒ Local government SPECIAL ACT DISTRICT
- ☐ Regulated by the Public Utility Commission
- ☐ Mutual water company
- ☐ Sole ownership
- ☐ Partnership
- ☐ User group or association
- ☐ Corporation (non-profit)
- ☐ Corporation (for profit)
- ☐ Don't know

TMF Tune-up For Public Water Systems

26. What type of governance best describes your water system?
- ☒ Elected board or council
 - ☐ Appointed
 - ☐ Sole ownership
 - ☐ Don't know
27. Does your system have organizational charts and duty statements for elected or appointed positions that describe the roles and reporting relationships of key water system management personnel?
- ☒ Yes
 - ☐ No
 - ☐ No, sole owner or proprietor
 - ☐ Don't know
28. Does your water system provide regular training for operators and other employees in order to enable them to maintain their skills and to provide them with information on changes in the Safe Drinking Water Act?
- ☒ Yes
 - ☐ No
 - ☐ Don't know
29. Does your governing board or ownership review a monthly or quarterly summary of revenues and expenses?
- ☒ Yes
 - ☐ No
 - ☐ Don't know
30. If your water system serves a community, have you adopted formal policies on payments, collections, water rates, connection charges, and customer complaints?
- ☒ Yes
 - ☐ No
 - ☐ Does not apply; not a community water system
 - ☐ Don't know
31. Does your water system have written employee personnel policies and job descriptions signed by employees?
- ☒ Yes
 - ☐ No
 - ☐ No paid staff
 - ☐ No, sole owner
 - ☐ No, all work is performed under contract
 - ☐ Don't know
32. Does your water system have a written plan for the operation and maintenance of system facilities that includes treatment equipment, pumps, line flushing, inspecting and exercising control valves, inspecting sources and storage tanks, and other operation and maintenance activities?
- ☐ Yes
 - ☒ No *Expected completion date 1/2016*
 - ☐ Don't know
33. Does your water system have a Disaster and Emergency Response Plan?
- ☒ Yes
 - ☐ No
 - ☐ Don't know

TMF Tune-up For Public Water Systems

34. Has your water system been issued an administrative citation, administrative order, or notice of violation in the last three (3) years?
- ☐ Yes
☒ No
☐ Don't know
35. Has your water system been inspected by the DHS District Office or Local Primacy Agency (local environmental health department) in the last three (3) years?
- ☒ Yes
☐ No
☐ Don't know
36. Does your water system operate under a prepared annual budget?
- ☒ Yes
☐ No
☐ Don't know
37. Does your water system have an audit committee or do you hire outside auditors to regularly review your financial records?
- ☒ Yes
☐ No
☐ No, sole owner or proprietor
☐ Don't know
38. Does your water system have a financial plan that includes setting aside funds ahead of time for capital improvements such as the replacement of outdated sources, storage tanks, pipes, and other equipment?
- ☒ Yes *plan for 10% revenue exceeding expenses*
☐ No
☐ Fund through user fees or assessments at the time of replacement
☐ Don't know
39. Does your water system set aside financial reserves to cover unanticipated costs or revenue shortfalls?
- ☒ Yes
☐ No
☐ Don't know
40. In the last five (5) years has your water system postponed for financial reasons any preventative maintenance or the replacement of major system components such as sources, treatment plants, storage tanks, or distribution lines?
- ☒ Yes *As an SDAC, Agency understands it qualifies for grant funding to assist with capital projects.*
☐ No
☐ Don't know
41. What is the primary method that your water system uses to charge for the water it provides to customers?
- ☒ Metered rate
☒ Flat rate
☒ Property assessment or other tax
☐ Owner association dues
☐ Included in rent or facility use fee
☐ Business overhead
☐ Don't know
- } Combination of monthly service flat charge & consumption debt service + cash*

TMF Tune-up For Public Water Systems

42. What is your average monthly charge to a customer obtaining water from your water system? If your water system's user charges are included in rent, owner association dues, or similar user fees, estimate the portion of those charges used to support your water system.
- ☐ \$15 per month or less
 - ☐ More than \$15 and less than \$25 per month
 - ☒ \$25 or more and less than \$50 per month *Assumes avg. consumption of 5 units/mo*
 - ☐ \$50 or more and less than \$75 per month
 - ☐ \$75 per month or more
 - ☐ Business expense; no user charges for water (Non community systems only)
 - ☐ Don't know
43. When was the last time your water system calculated the costs of providing water and/or adjusted your water rates? *→ last year* *→ 2008*
- ☐ Less than 3 years ago
 - ☐ 3 to 5 years ago
 - ☐ More than 5 and less than 10 years ago
 - ☐ 10 years ago or more
 - ☐ Don't know
44. Does your water system's current rate structure produce income to cover these items? (Check all that apply.)
- ☒ Current expenses
 - ☒ Replacement costs
 - ☒ Reserves
 - ☒ Loan repayments
 - ☐ None of the above
 - ☐ Don't know
45. Has your governing board reviewed the survey before you submitted it?
- ☒ Yes *December 15, 2015*
 - ☐ No
 - ☐ Don't know

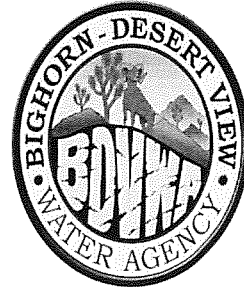
If you have any questions, please call George Faggella at (916) 449-5652.

George Faggella
Capacity Development
Technical Programs Branch
Drinking Water and Environmental Management Division
California Department of Public Health
1616 Capital Avenue, MS 7418
Sacramento, CA 95899-7377

General Ledger

Balance Sheet

User: dmusser
Printed: 11/23/2015 - 3:14PM
Fund: All
Period: 4
Fiscal Year: 2016



Fund ALFRE

Account Type	Amount
01 - General Fund	
Assets	
CASH & CASH EQUIVALENTS	
01-00-131200 - CASH UNION BANK OF CA	256,046.75
01-00-131201 - UB RESTRICTED CASH ID GOAT MTN	472,682.30
01-00-131202 - UB UNRESTRICTD CASH ID GOAT MT	525,622.04
01-00-131300 - CASH DRAWERS BASE FUND	750.00
01-00-134000 - PETTY CASH FUND	800.00
Total CASH & CASH EQUIVALENTS:	1,255,901.09
INVESTMENTS	
01-00-133030 - LAIF UNENCUMBERED CASH FUND	215,874.75
01-00-133060 - LAIF-BASIC FACILITIES CHGS	39,392.00
01-00-133070 - LAIF-CUSTOMER DEPOSITS	66,000.00
01-00-133090 - LAIF EMERGENCY CONTINGENCIES	200,000.00
01-00-133100 - LAIF REPLACE & REFURBISH FUND	400,000.00
01-00-133110 - LAIF ENCUMBERED FOR PROJECTS	0.00
01-00-133111 - OPEN	0.00
01-00-133112 - OPEN	0.00
01-00-133120 - LAIF BOND DEBT SERVICE	1,001.00
Total INVESTMENTS:	922,267.75
ACCOUNTS RECEIVABLE - WATER	
01-00-136000 - A/R INTEREST EARNINGS	0.00
01-00-137100 - A/R WATER	199,938.55
01-00-137110 - A/R AVAILABILITY-STANDBY	0.00
01-00-137120 - A/R AVAILABILITY-STANDBY IDB	0.00
01-00-137130 - A/R UNBILLED	39,225.00
01-00-139500 - 2009-10 LIEN-REC \$41976	13,017.31
01-00-139510 - 2010-11 LIEN REC \$33945	10,194.49
01-00-139520 - 2011-12 LIEN REC \$36833	12,757.77
01-00-139530 - 2012-13 LIEN REC \$39364	17,302.73
01-00-139540 - 2013-14 LIEN REC \$29,632	10,373.33
01-00-139541 - 2014-15 LIEN REC \$69,492	69,491.62
01-00-139600 - DUE FOR AMES/RECHE	0.45
01-00-139601 - DUE FOR HAZARD MITIGATION	2,446.10
01-00-139900 - ALLOWANCE FOR BAD DEBTS	(4,500.00)
Total ACCOUNTS RECEIVABLE - WATER:	370,247.35
ACCOUNTS RECEIVABLE - OTHER	
01-00-138000 - A/R PROPERTY TAXES	31,829.18
01-00-138030 - ACCURED RECIEVABLE	0.00
01-00-139000 - A/R CUSTOMER PROJECTS	0.00
Total ACCOUNTS RECEIVABLE - OTHER:	31,829.18
INVENTORY	
01-00-143010 - INVENTORY-WATER SYSTEM PARTS	103,527.20

Account Type

Amount

01-00-143012 - INVENTORY CLEARING	(1,820.31)
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Total INVENTORY:	101,706.89
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PREPAID EXPENSES

01-00-144000 - PREPAYMENTS	0.00
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01-00-144010 - PREPAYMENTS W/C INS	5,326.96
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01-00-144020 - PREPAYMENTS PL & PD LIAB INS	21,126.02
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01-00-144030 - PREPAIDS	0.00
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Total PREPAID EXPENSES:	26,452.98
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FIXED ASSETS

01-00-111300 - FA ORGANIZATION	336,271.54
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01-00-111301 - A/D ORGANIZATION	(114,396.05)
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01-00-111350 - FA LAND	90,108.62
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01-00-111400 - FA BUILDINGS	237,604.13
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01-00-111401 - A/D BUILDINGS	(216,075.44)
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01-00-111500 - FA YARDS	61,487.73
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01-00-111501 - A/D YARDS	(53,558.82)
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01-00-111600 - FA FUEL TANKS	18,943.10
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01-00-111601 - A/D FUEL TANK	(14,094.73)
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01-00-111700 - FA WATER SYSTEM	8,212,887.76
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01-00-111701 - A/D WATER SYSTEM	(5,273,593.79)
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01-00-111800 - FA SHOP EQUIPMENT	41,327.36
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01-00-111801 - A/D SHOP EQUIPMENT	(41,023.15)
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01-00-111810 - FA MOBILE EQUIPMENT	776,348.54
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01-00-111811 - A/D MOBILE EQUIPMENT	(455,515.39)
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01-00-111900 - FA OFFICE EQUIPMENT	206,342.09
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01-00-111901 - A/D OFFICE EQUIPMENT	(109,499.06)
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Total FIXED ASSETS:	3,703,564.44
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CONST. IN PROGRESS - OTHER

01-00-145010 - JV WELL	177,095.85
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01-10-120050 - CIP EPA GRANT	0.00
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Total CONST. IN PROGRESS - OTHER:	177,095.85
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CONSTRUCTION IN PROGRESS

01-00-120540 - ALTERNATE POWER IMPROVEMENTS	23,576.53
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01-00-120541 - 2015 DODGE RAM 1500 VIN3532	0.00
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01-00-120542 - 2015 DODGE RAM 1500 VIN3533	0.00
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01-00-120544 - LOOKOUT PIPELINE	701.59
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01-00-120545 - HDWD TIE-IN	200.45
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01-00-120546 - BDV/GOAT MTN (W1) INTEGRATE	200.46
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Total CONSTRUCTION IN PROGRESS:	24,679.03
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PENSION DEFERRED OUTFLOWS

01-00-120600 - PENSION DEFERRED OUTFLOWS	60,987.00
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Total PENSION DEFERRED OUTFLOWS:	60,987.00
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Total Assets:	6,674,731.56
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Liabilities

ACCOUNTS PAYABLE

01-00-225200 - ACCURED INTEREST PAYABLE	1,604.17
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01-00-227000 - ACCOUNTS PAYABLE	(9,987.07)
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Total ACCOUNTS PAYABLE:	(8,382.90)
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ACCRUED PAYROLL

01-00-229000 - ACCURED PAYROLL LIABILITIES	25,546.00
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01-00-229010 - GARNISHMENT WITHHOLDING	0.00
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01-00-229100 - ACCURED EMP COMP BALANCES	59,185.78
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Fund ALFRE

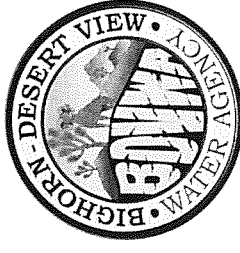
Account Type	Amount
Total ACCRUED PAYROLL:	84,731.78
ACCRUED PR LIABILITIES	
01-00-229001 - FEDERAL PR TAX PAYABLE	60.56
01-00-229002 - STATE PR TAX PAYABLE	19.50
01-00-229003 - HEALTH INSURANCE PAYABLE	9,342.28
01-00-229004 - 3RD PARTY INS PLAN PAYABLE	626.53
01-00-229005 - CALPERS PAYABLE	2,538.51
Total ACCRUED PR LIABILITIES:	12,587.38
CUSTOMER DEPOSITS	
01-00-225400 - UNCLAIMED FUNDS	437.54
01-00-225500 - CUSTOMER DEPOSITS PENDING	0.00
01-00-226000 - CUSTOMER DEPOSITS	70,316.66
Total CUSTOMER DEPOSITS:	70,754.20
CIP DEPOSIT	
01-00-226010 - DOLLAR GENERAL DEPOSIT	0.00
Total CIP DEPOSIT:	0.00
PAYABLE FROM RESTRICTED ASSETS	
01-00-229500 - ACCRUED INT PAYABLE DV ID BNDS	1,855.50
Total PAYABLE FROM RESTRICTED ASSETS:	1,855.50
LONG TERM DEBT	
01-00-211010 - REVENUE BONDS PAYABLE - DV	172,977.05
01-00-223000 - REVENUE BONDS PAYABLE - BH	385,000.00
Total LONG TERM DEBT:	557,977.05
PENSION NET PENSION LIABILITY	
01-00-223100 - PENSION NET PENSION LIABILITY	408,884.00
Total PENSION NET PENSION LIABILITY:	408,884.00
PENSION DEFERRED INFLOW	
01-00-223110 - PENSION DEFERRED INFLOWS	109,542.00
Total PENSION DEFERRED INFLOW:	109,542.00
Total Liabilities:	1,237,949.01
Fund Balance	
FUND BALANCE	
01-00-301090 - CONTRIBUTED CAPITAL/HUD	291,035.88
01-00-301110 - FMHA GRANTS	758,297.76
01-00-310000 - FUND BALANCE	2,710,215.86
01-00-310010 - FUND BALANCE FEMA & OES	427,895.00
Total FUND BALANCE:	4,187,444.50
Total Fund Balance:	4,187,444.50
Total Liabilities and Fund Balance:	5,425,393.51
Total Retained Earnings:	1,249,338.05
Total Fund Balance and Retained Earnings:	5,436,782.55
Total Liabilities, Fund Balance, and Retained Earnings:	6,674,731.56
Totals for Fund 01 - General Fund:	0.00

Prepared By *[Signature]*
Date 11-23-15
Reviewed By *[Signature]*

General Ledger

Budget Status

User: dnmusser
 Printed: 11/23/2015 - 3:10 PM
 Period: 4, 2016



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 01	General Fund							
Dept 01-00	No Department							
R05	OPERATING REVENUE							
01-00-410000	SERVICE LINE INSTALLATION F	3,570.00	1,785.00	1,785.00	1,785.00	0.00	1,785.00	50.00
01-00-410010	BASIC FACILITIES CHARGE	9,000.00	4,500.00	4,500.00	4,500.00	0.00	4,500.00	50.00
01-00-411000	INCOME METERED WATER	540,249.00	77,359.87	267,440.35	272,808.65	0.00	272,808.65	50.50
01-00-412000	INCOME AVAILABILITY/STAND	74,000.00	0.00	0.00	74,000.00	0.00	74,000.00	100.00
01-00-413000	BASIC SERVICE CHARGE	759,330.00	76,329.03	324,630.63	434,699.37	0.00	434,699.37	57.25
01-00-414000	INCOME METERED BULK WATE	0.00	-26,837.79	0.00	0.00	0.00	0.00	0.00
01-00-415000	INCOME CONNECT/FACILITY C	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-417000	INCOME OTHER (OPERATING)	49,450.00	-1,193,538.05	49,697.50	-247.50	0.00	-247.50	0.00
01-00-417002	RECEIVED FROM CSA70/W1 (ID	0.00	1,203,649.04	1,203,649.04	1,203,649.04	0.00	-1,203,649.04	0.00
01-00-419000	INTERBASIN WATER TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R05 Sub Totals:		1,435,599.00	143,247.10	1,851,702.52	-416,103.52	0.00	-416,103.52	0.00
R10	NON-OPERATING REVENUE							
01-00-491000	GA02 GEN LEVY IMP DIST A BH	51,667.00	0.00	1,184.03	50,482.97	0.00	50,482.97	97.71
01-00-491010	DA01 DEBT SRVC IMP1 (BH BON	175,900.00	0.00	27,071.27	148,828.73	0.00	148,828.73	84.61
01-00-491020	GA01 GENERAL TAX LEVY (BVI	49,982.00	0.00	1,174.34	48,807.66	0.00	48,807.66	97.65
01-00-491030	INCOME REV BONDS DV FMHA	48,825.00	8,187.40	16,485.67	32,339.33	0.00	32,339.33	66.24
01-00-491040	GA01 GEN TAX LEVY (ID GM)	23,000.00	0.00	0.00	23,000.00	0.00	23,000.00	100.00
01-00-492000	INTEREST INCOME	2,500.00	742.24	1,170.28	1,329.72	0.00	1,329.72	53.19
01-00-496000	INCOME OTHER (NON OPERATI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-499990	FUNDS FOR AMES/RECHE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-499991	GRANT FOR HAZARD MITIGATI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-499992	CAPITAL CONTRIBUTION REVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R10 Sub Totals:		351,874.00	8,929.64	47,085.59	304,788.41	0.00	304,788.41	86.62
Revenue Sub Totals:		1,787,473.00	152,176.74	1,898,788.11	-111,315.11	0.00	-111,315.11	0.00
E25	NON-OPERATING EXPENSE							
01-00-562000	OFFICE EQUIPMENT EXPENSE	1,400.00	1,736.88	4,042.79	-2,642.79	0.00	-2,642.79	0.00
01-00-563000	CUSTOMER RELATIONS	2,000.00	989.98	1,229.95	770.05	0.00	770.05	38.50
01-00-564000	OTHER ADMINISTRATIVE EXPE	2,750.00	877.97	7,040.86	-4,290.86	0.00	-4,290.86	0.00
01-00-570000	INTEREST EXPENSE - BH BOND	19,250.00	0.00	0.00	19,250.00	0.00	19,250.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
01-00-571000	DEPRECIATION EXPENSE	0.00	23,079.09	102,689.13	-102,689.13	0.00	-102,689.13	0.00
01-00-571100	AMORTIZATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-00-573500	MWA PIPELINE DEBT	73,300.00	0.00	0.00	73,300.00	0.00	73,300.00	100.00
01-00-573501	GOAT MTN - MWA PIPELINE DEBT	8,137.00	0.00	0.00	8,137.00	0.00	8,137.00	100.00
01-00-581000	ELECTION COSTS	4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00
01-00-591000	INTEREST EXPENSE - DV BOND	7,422.00	0.00	4,314.84	3,107.16	0.00	3,107.16	41.86
01-00-593000	EXPENSE MISC	0.00	13.00	13.00	-13.00	0.00	-13.00	0.00
01-00-594000	GAIN (LOSS) ASSET DISPOSAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E25 Sub Totals:		118,259.00	26,696.92	119,330.57	-1,071.57	0.00	-1,071.57	0.00
Expense Sub Totals:		118,259.00	26,696.92	119,330.57	-1,071.57	0.00	-1,071.57	0.00
Dept 00 Sub Totals:		-1,669,214.00	-125,479.82	-1,779,457.54	110,243.54	0.00		
Dept 01-01 Administration								
E15 ADMINISTRATIVE EXPENSE								
01-01-560030	ADMINISTRATIVE COMPENSAT	277,830.00	21,567.88	95,984.86	181,845.14	0.00	181,845.14	65.45
01-01-560060	CONTRACTUAL SERV-AUDIT OF	30,000.00	0.00	5,250.00	24,750.00	0.00	24,750.00	82.50
01-01-560070	CONTRACTUAL SERV-LEGAL	11,500.00	82.50	713.63	10,786.37	0.00	10,786.37	93.79
01-01-560071	GOAT MTN - CONTRACT SVS LE	4,500.00	0.00	1,183.87	3,316.13	0.00	3,316.13	73.69
01-01-560080	PERS CONTRIBUTION	73,795.00	2,240.92	39,421.91	34,373.09	0.00	34,373.09	46.58
01-01-560090	PAYROLL TAXES	13,540.00	4,693.35	8,295.17	5,244.83	0.00	5,244.83	38.74
01-01-560110	TELEPHONE/FAX/INTERNET/WI	9,500.00	914.65	3,567.40	5,932.60	0.00	5,932.60	62.45
01-01-560120	MAILING EXPENSE	450.00	194.00	545.59	-95.59	0.00	-95.59	0.00
01-01-560140	CONTRACTUAL SERV-OTHER	45,500.00	2,652.71	24,448.66	21,051.34	0.00	21,051.34	46.27
01-01-560160	PROPERTY/LIABILITY EXPENSE	36,200.00	2,209.97	10,041.57	26,158.43	0.00	26,158.43	72.26
01-01-560170	WORKERS COMP EXPENSE	10,655.00	665.87	3,210.53	7,444.47	0.00	7,444.47	69.87
01-01-560180	DUES & SUBSCRIPTIONS	13,500.00	34.50	1,119.24	12,380.76	0.00	12,380.76	91.71
01-01-560200	POWER/PROPANE OFFICES & Y	7,000.00	674.23	1,196.37	5,803.63	0.00	5,803.63	82.91
01-01-560220	BAD DEBT EXPENSE	1,000.00	-8.10	0.00	1,000.00	0.00	1,000.00	100.00
01-01-560221	BAD DEBT-LIENS UNCOLLECT/	0.00	-69,491.62	0.00	0.00	0.00	0.00	0.00
01-01-560230	LEAK RELIEF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-560250	PROPANE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-560300	OFFICE SUPPLIES/PRINTING	7,000.00	492.19	2,781.75	4,218.25	0.00	4,218.25	60.26
01-01-561000	EMPLOYEE BENEFITS INSURAN	156,000.00	9,141.84	35,925.14	120,074.86	0.00	120,074.86	76.97
01-01-561100	EMPLOYEE EDUCATION	3,000.00	527.90	817.90	2,182.10	0.00	2,182.10	72.74
01-01-561500	PAYROLL FRINGE EXP TO PROJ	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-561600	OVERHEAD TO PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E15 Sub Totals:		700,970.00	-23,407.21	234,503.59	466,466.41	0.00	466,466.41	66.55
Expense Sub Totals:		700,970.00	-23,407.21	234,503.59	466,466.41	0.00	466,466.41	66.55
Dept 01 Sub Totals:		700,970.00	-23,407.21	234,503.59	466,466.41	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 01-05	Operations							
E05	OPERATIONS EXPENSE	267,591.00	18,794.54	81,535.69	186,055.31	0.00	186,055.31	69.53
01-05-541020	OPERATIONS COMPENSATION	3,282.00	0.00	994.27	2,287.73	0.00	2,287.73	69.71
01-05-541030	UNIFORMS	720.00	0.00	180.58	539.42	0.00	539.42	74.92
01-05-541050	AUTO CONTROLS	9,000.00	208.43	1,971.80	7,028.20	0.00	7,028.20	78.09
01-05-541060	VEHICLE/TRACTOR/EQUIP EXP.	2,700.00	89.32	1,755.04	944.96	0.00	944.96	35.00
01-05-541061	GOAT MTN-VEH/EQUIP/TRACTOR	21,000.00	1,957.00	6,671.07	14,328.93	0.00	14,328.93	68.23
01-05-541070	VEHICLE EXPENSE-FUEL	6,300.00	4,438.72	4,438.72	1,861.28	0.00	1,861.28	29.54
01-05-541071	GOAT MTN-FUEL	25,000.00	4,435.74	13,318.87	11,681.13	0.00	11,681.13	46.72
01-05-541090	FIELD MATERIALS & SUPPLIES	12,500.00	0.00	1,847.78	10,652.22	0.00	10,652.22	85.22
01-05-541091	GOAT MTN-FIELD MAT/SUPPLIES	0.00	0.00	-2,197.96	2,197.96	0.00	2,197.96	0.00
01-05-541095	SHRINKAGE	4,200.00	430.00	1,240.00	2,960.00	0.00	2,960.00	70.48
01-05-541110	WATER TESTING	1,700.00	160.00	1,197.00	503.00	0.00	503.00	29.59
01-05-541111	GOAT MTN-WATER TESTING	40,000.00	5,493.70	5,586.20	34,413.80	0.00	34,413.80	86.03
01-05-541120	CONTRACTUAL SRV-ENGINEER	20,000.00	751.80	2,376.80	17,623.20	0.00	17,623.20	88.12
01-05-541121	GOAT MTN-ENGINEERING	41,500.00	0.00	19,014.90	22,485.10	0.00	22,485.10	54.18
01-05-541140	WATER SYSTEM REPAIRS	500.00	0.00	0.00	500.00	0.00	500.00	100.00
01-05-541141	EXCAVATION COUNTY OF SB	500.00	0.00	0.00	500.00	0.00	500.00	100.00
01-05-541142	GOAT MTN-EXCAVATIONS COSI	29,500.00	2,022.43	19,083.38	10,416.62	0.00	10,416.62	35.31
01-05-541143	GOAT MTN-WATER SYSTEM REPAIRS	10,000.00	1,165.82	7,456.81	2,543.19	0.00	2,543.19	25.43
01-05-541150	BUILDING MAINTENANCE/REPAIRS	1,000.00	297.35	12,072.97	-11,072.97	0.00	-11,072.97	0.00
01-05-541151	GOAT MTN-BUILDING REPAIRS/MAINTENANCE	2,160.00	0.00	156.17	2,003.83	0.00	2,003.83	92.77
01-05-541190	COMMUNICATIONS EXPENSE	6,600.00	2,539.49	4,948.86	1,651.14	0.00	1,651.14	25.02
01-05-541210	DISINFECTION EXPENSE	75,000.00	20,165.61	31,800.06	43,199.94	0.00	43,199.94	57.60
01-05-541250	POWER WELLS & PUMPS	25,000.00	-1,889.94	7,114.85	17,885.15	0.00	17,885.15	71.54
01-05-541251	GOAT MTN-POWER WELLS/BOC	9,050.00	0.00	1,439.29	7,610.71	0.00	7,610.71	84.10
01-05-541300	OTHER OPERATIONS EXPENSES	3,500.00	0.00	1,156.00	2,344.00	0.00	2,344.00	66.97
01-05-541301	GOAT MTN-OTHER OPERATING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-541700	EXP TO CIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-541701	CAPITALIZED LABOR EXPENSE	17,500.00	0.00	0.00	17,500.00	0.00	17,500.00	100.00
01-05-542000	AMES WATER	7,500.00	0.00	0.00	7,500.00	0.00	7,500.00	100.00
01-05-542001	GOAT MTN-AMES WATER							
	E05 Sub Totals:	643,303.00	61,060.01	225,159.15	418,143.85	0.00	418,143.85	65.00
	Expense Sub Totals:	643,303.00	61,060.01	225,159.15	418,143.85	0.00	418,143.85	65.00
	Dept 05 Sub Totals:	643,303.00	61,060.01	225,159.15	418,143.85	0.00		
Dept 01-09	Directors							
E15	ADMINISTRATIVE EXPENSE							
01-09-560021	DIRECTOR MCBRIDE	6,300.00	626.50	2,877.46	3,422.54	0.00	3,422.54	54.33
01-09-560022	DIRECTOR CORL-LORONO	6,300.00	115.76	1,130.65	5,169.35	0.00	5,169.35	82.05
01-09-560024	DIRECTOR BURKHART	6,300.00	0.00	667.61	5,632.39	0.00	5,632.39	89.40
01-09-560025	DIRECTOR STALEY	6,300.00	658.45	3,140.93	3,159.07	0.00	3,159.07	50.14

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
01-09-560026	DIRECTOR COULOMBE	6,300.00	705.51	3,134.34	3,165.66	0.00	3,165.66	50.25
01-09-560090	PAYROLL TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E15 Sub Totals:		31,500.00	2,106.22	10,950.99	20,549.01	0.00	20,549.01	65.23
Expense Sub Totals:		31,500.00	2,106.22	10,950.99	20,549.01	0.00	20,549.01	65.23
Dept 09 Sub Totals:		31,500.00	2,106.22	10,950.99	20,549.01	0.00		
Dept 01-10	CIP							
E20	CIP EXPENSE							
01-10-056198	LABOR APPLIED TO CIP PROJEC	0.00	4,353.90	4,353.90	-4,353.90	0.00	-4,353.90	0.00
01-10-056199	LABOR APPLIED TO WIP PROJEC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561900	OVERHEAD FOR CIP ONLY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561901	ALT POWER IMP 12054	0.00	0.00	144.38	-144.38	0.00	-144.38	0.00
01-10-561902	LOOKOUT PIPELINE	0.00	0.00	61.88	-61.88	0.00	-61.88	0.00
01-10-561903	HDWD TIE-IN GRANT	0.00	0.00	61.87	-61.87	0.00	-61.87	0.00
01-10-561904	BDV AND GOAT MTN (W1) INTE	0.00	0.00	61.87	-61.87	0.00	-61.87	0.00
01-10-561905	JV WELL 10 PUMP/MOTOR REPL	19,459.00	4,203.60	4,203.60	15,255.40	0.00	15,255.40	78.40
01-10-561916	W1-LEGAL	0.00	0.00	660.00	-660.00	0.00	-660.00	0.00
01-10-561921	AWAC GRANT1, WATER ED FES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561940	SHOP EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561945	ORGANIZATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561950	LAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561955	OFFICE BUILDING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561960	YARDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561965	FUEL STORAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561970	WATER SYSTEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561972	DODGE RAM3500	55,000.00	0.00	0.00	55,000.00	0.00	55,000.00	100.00
01-10-561973	2015 4X4 DODGE RAM 1500 V#3:	33,083.39	791.08	791.08	32,292.31	0.00	32,292.31	97.61
01-10-561974	2015 DODGE 4X4 RAM 1500 V#3:	33,083.39	791.08	791.08	32,292.31	0.00	32,292.31	97.61
01-10-561978	2015 TOYOTA TACOMA - WHITE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561980	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-561982	FINANCIAL & BILLING SOFTWA	43,400.00	-3,633.90	41,086.10	2,313.90	0.00	2,313.90	5.33
01-10-561984	BILLING SOFTWARE-GOAT MTN	9,720.00	0.00	7,290.00	2,430.00	0.00	2,430.00	25.00
E20 Sub Totals:		193,745.78	6,505.76	59,505.76	134,240.02	0.00	134,240.02	69.29
Expense Sub Totals:		193,745.78	6,505.76	59,505.76	134,240.02	0.00	134,240.02	69.29
Dept 10 Sub Totals:		193,745.78	6,505.76	59,505.76	134,240.02	0.00		
Fund Revenue Sub Totals:		1,787,473.00	152,176.74	1,898,788.11	-111,315.11	0.00	-111,315.11	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Expense Sub Totals:	1,687,777.78	72,961.70	649,450.06	1,038,327.72		1,038,327.72	61.52
	Fund 01 Sub Totals:	-99,695.22	-79,215.04	-1,249,338.05	1,149,642.83			
	Revenue Totals:	1,787,473.00	152,176.74	1,898,788.11	-111,315.11		-111,315.11	0.00
	Expense Totals:	1,687,777.78	72,961.70	649,450.06	1,038,327.72		1,038,327.72	61.52
	Report Totals:	-99,695.22	-79,215.04	-1,249,338.05	1,149,642.83			

Prepared By Conner
Date 11-23-15
Reviewed By AMT

Bank Reconciliation

Checks by Date

User: dmusser
Printed: 11/23/2015 - 4:04PM
Cleared and Not Cleared Checks



Check No	Check Date	Name	Comment	Module	Clear Date	Amount
15536	10/5/2015	Inez Alcaraz		AP	10/31/2015	230.19
15537	10/5/2015	APPLE VALLEY COMMUNICATION		AP	10/31/2015	25.00
15538	10/5/2015	AUTOMATED WATER TREATMENT		AP	10/31/2015	1,025.46
15539	10/5/2015	BEYOND SOFTWARE SOLUTIONS		AP	10/31/2015	1,140.00
15540	10/5/2015	Gerald Bush		AP	10/31/2015	48.74
15541	10/5/2015	CDW GOVERNMENT		AP	10/31/2015	1,641.88
15542	10/5/2015	CLINICAL LABORATORY OF SB, IN		AP	10/31/2015	293.00
15543	10/5/2015	EMPIRE DESTRUCTIVE LLC		AP	10/31/2015	64.80
15544	10/5/2015	Elda Fisher		AP		170.00
15545	10/5/2015	GRISWOLD INDUSTRIES		AP	10/31/2015	2,022.43
15546	10/5/2015	Ica Realty		AP		228.81
15547	10/5/2015	INFOSEND, INC.		AP	10/31/2015	248.55
15548	10/5/2015	INTER VALLEY POOL SUPPLY		AP	10/31/2015	614.36
15549	10/5/2015	Donna Kronick		AP		26.78
15550	10/5/2015	Lawrence Martin		AP	10/31/2015	95.28
15551	10/5/2015	MOJAVEWIFI.COM LLC		AP	10/31/2015	95.00
15552	10/5/2015	NV5 , INC		AP	10/31/2015	3,510.50
15553	10/5/2015	OFFICE DEPOT		AP	10/31/2015	277.54
15554	10/5/2015	Elisa Price		AP	10/31/2015	48.73
15555	10/5/2015	Lulio Ramirez		AP	10/31/2015	70.53
15556	10/5/2015	SARGENT COMMUNICATIONS		AP	10/31/2015	95.00
15557	10/5/2015	J DENNIS STALEY		AP	10/31/2015	542.69
15558	10/5/2015	ULINE, INC		AP	10/31/2015	837.29
15559	10/5/2015	USA BLUEBOOK		AP	10/31/2015	928.07
15560	10/5/2015	XEROX CORPORATION		AP	10/31/2015	219.46
15561	10/15/2015	ACWA/JPIA		AP	10/31/2015	1,070.96
15562	10/15/2015	AKLUFU AND WY SOCKI		AP	10/31/2015	82.50
15563	10/15/2015	BEYOND SOFTWARE SOLUTIONS		AP	10/31/2015	420.00
15564	10/15/2015	CLINICAL LABORATORY OF SB, IN		AP	10/31/2015	200.00
15565	10/15/2015	LARRY COULOMBE		AP	10/31/2015	488.75
15566	10/15/2015	GOODSPEED DISTRIBUTING INC		AP	10/31/2015	6,395.72
15567	10/15/2015	HI-DESERT STAR		AP	10/31/2015	95.00
15568	10/15/2015	HOME DEPOT CREDIT SERVICES		AP	10/31/2015	761.89
15569	10/15/2015	INFOSEND, INC.		AP	10/31/2015	648.24
15570	10/15/2015	INLAND WATER WORKS		AP	10/31/2015	1,292.25
15571	10/15/2015	J & G GARAGE		AP	10/31/2015	137.17
15572	10/15/2015	MAID TO ORDER		AP	10/31/2015	742.80
15573	10/15/2015	MICHAEL MCBRIDE		AP	10/31/2015	488.75
15574	10/15/2015	NV5 , INC		AP	10/31/2015	2,735.00
15575	10/15/2015	OFFICE DEPOT		AP	10/31/2015	86.82
15576	10/15/2015	SDRMA		AP	10/31/2015	4,212.12
15577	10/15/2015	UNDERGROUND SERVICE ALERT		AP	10/31/2015	34.50
15589	10/21/2015	Larry Brooker		AP		55.32
15590	10/21/2015	CHAMBERS CHOICE DRILLING		AP	10/31/2015	4,203.60
15591	10/21/2015	Doug Lough		AP		100.00
15592	10/28/2015	AW DIRECT		AP		603.74

Check No	Check Date	Name	Comment	Module	Clear Date	Amount
15593	10/28/2015	C & L SERVICE, INC.		AP		1,139.00
15594	10/28/2015	CENTURYLINK		AP		5.29
15595	10/28/2015	CLINICAL LABORATORY OF SB, IN		AP		110.00
15596	10/28/2015	LARRY COULOMBE		AP	10/31/2015	50.26
15597	10/28/2015	INLAND WATER WORKS		AP		2,727.48
15598	10/28/2015	MICHAEL MCBRIDE		AP		49.11
15599	10/28/2015	OFFICE DEPOT		AP		46.90
15600	10/28/2015	ST WATER RES CONTROL BRD		AP		70.00
15601	10/28/2015	XEROX CORPORATION		AP		219.46

Total Check Count: 55

Total Check Amount: 43,772.72

Prepared By R. Masser
Date 11-23-15
Reviewed By unt



11/23/15

To: Marina West

From: Debbi Musser

Subject: Wages October 2015

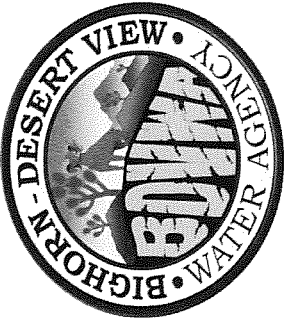
FUND	DEPARTMENT	ACCOUNT	Description	JE Date	DR Amount
01	01	560030	ADMINISTRATIVE COMPENSATION	10/08/2015	\$10,948.08
01	05	541020	OPERATIONS COMPENSATION	10/08/2015	\$8,720.58
01	09	560021	Director's	10/08/2015	\$231.52

CHECK NUMBERS 15524-15535

01	01	560030	ADMINISTRATIVE COMPENSATION	10/22/2015	\$10,607.11
01	05	541020	OPERATIONS COMPENSATION	10/22/2015	\$10,073.96

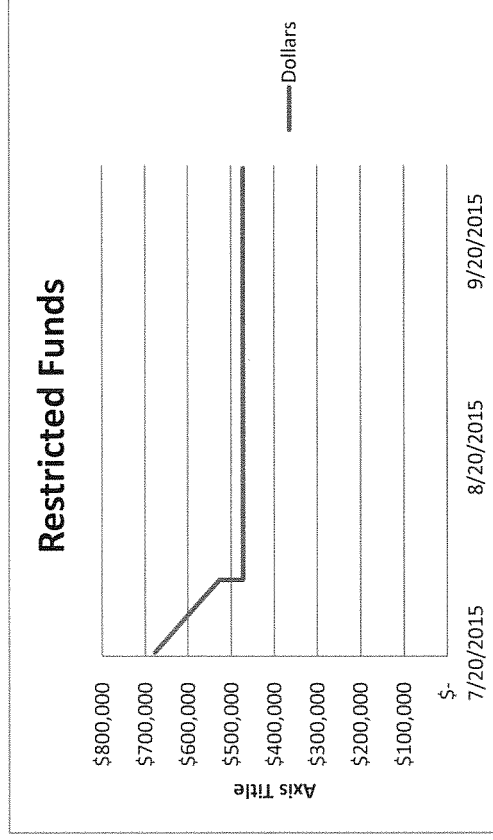
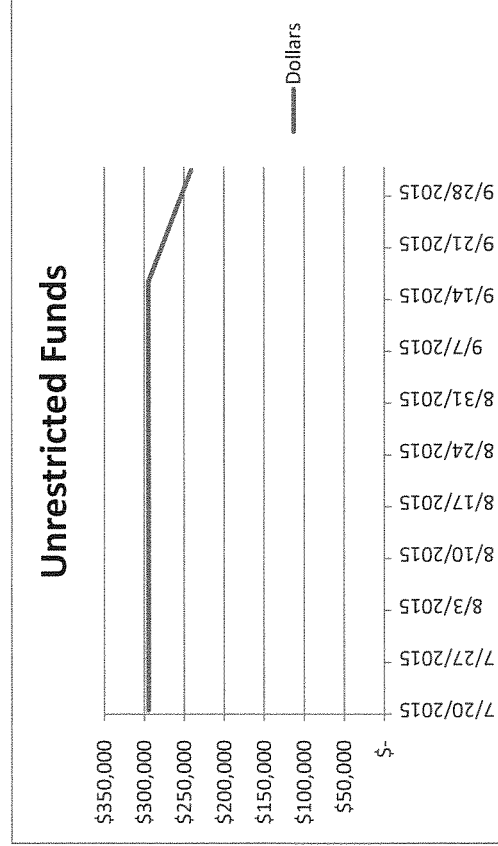
CHECK NUMBERS 15578-15588

Prepared By Debbi Musser
Date 11-23-15
Reviewed By mt



IMPROVEMENT DISTRICT GOAT MOUNTAIN CASH ACCOUNT SUMMARY

DATE	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	UNRESTRICTED FUND EXPENSE	BALANCE	RESTRICTED FUND EXPENSE	BALANCE
7/20/2015	DISBURSMENT FROM CSA	\$ 972,982.81	\$ 294,955.81	\$ 294,956	\$ 678,027.00	\$ 678,027
7/31/2015	REIMBURSEMENT FOR TRACTOR	\$ 150,360.10		\$ 294,956	\$ (150,360.10)	\$ 527,667
7/31/2015	PURCHASE OF TWO FIELD VEHICLES	\$ 54,984.60		\$ 294,956	\$ (54,984.60)	\$ 472,682
9/16/2015	"FINAL" DISBURSEMENT FROM CSA	\$ 230,666.23		\$ 294,956		\$ 472,682
10/1/2015	FY2015/16 Q1 ID GM DIRECT EXPENSES*	\$ 53,646.73	\$ (53,646.73)	\$ 241,309		\$ 472,682
1/1/2016	FY2015/16 Q2 ID GM DIRECT EXPENSES*					



* Indirect expenses will be reconciled at year-end.



10/21/15

To: Marina West

From: Destiny Diaz

Subject: Service Order Report October and November 2015

SERVICE ORDER REPORT FOR FISCAL YEAR 2014-2015

	J	A	S	O	N	D	J	F	M	A	M	J	YTD
After Hours Call Out	2	7	2	1	0								12
AirVac Maintenance	2	0	0	0	0								2
AirVac Replacement	0	0	0	0	0								0
Booster Repair/Maintenance (New Category)	0	0	0	0	0								1
Bulk Stations: Maintenance	0	0	0	0	0								0
Close Account	0	2	0	0	1								3
Customer Requested Asst	1	9	8	14	9								41
Reported Leaks	3	7	2	5	0								17
Destroy Service Line	0	1	0	0	3								4
Exchange Meter	2	3	3	5	0								13
Facility Inspections*	4	0	0	0	0								4
Fire Flow Test	1	0	0	0	0								1
Flush Deadend/Blowoffs	0	0	0	1	0								1
General Maintenance	0	2	0	0	0								2
Hangtag	12	10	14	7	11								54
Hydrant Maint.	0	0	0	0	0								0
Install New Service	0	0	0	1	0								1
Lock-Off's	17	16	22	36	19								110
Miscellaneous	7	9	13	7	4								40
Office Repairs	0	0	0	0	0								0
Open New Service	0	1	1	0	0								2
Pressure Complaint	0	2	0	3	0								5
Pull Meter	0	1	1	0	1								3
Read Meter	20	11	12	14	10								67
Repair Mainline	0	0	0	2	0								2
Repair Service Line	2	7	4	2	0								15
Replace Service Line	8	11	8	3	0								30
Reread Meter	17	24	17	23	13								94
Safety Meeting	0	0	0	0	0								0
Tamper	0	0	0	0	0								0
Tank/Reservoir Maintenance/Repairs	1	0	0	0	0								1
Unlock Service	17	16	24	39	19								115
Valve Maintenance	41	36	28	54	79								238
Verify Meter Locked	1	6	8	7	0								22
Water Quality Issues **	0	0	0	0	0								0
Well Repairs/Maint. And Water Level	0	0	0	3	0								3
TOTAL	158	181	167	227	169	0	0	0	0	0	0	0	902

*Includes Inspections for Fire Extinguishers, Vehicles and Facilities

** Includes Water Quality (taste, odor, color)

DATE: 11/1/2015
TO: Board of Directors
FROM: Kit Boyd
RE: OCT 2015 Production

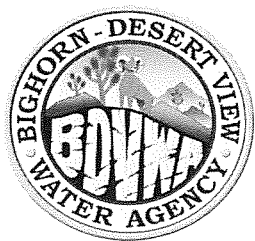
	<u>Cubic Feet Pumped</u>	<u>Total Gallons Pumped</u>	<u>Average GPM</u>	<u>Total Running Time</u>	<u>acre feet</u>
Well 2	Well is "inactive"				
Well 3	104,500	781,660	391	33.3	2.40
Well 4	Well is "inactive"				
Well 6	206,970	1,548,136	392	65.9	4.75
Well 7	88,130	659,212	344	32.2	2.02
Well 8	370,300	2,769,844	878	52.6	8.50
Well 9	470,000	3,515,600	646	90.7	10.79
Well 10	9,240	69,115	7	174	0.21
Total	1,249,140	9,343,567	347	448.7	28.68
A Boosters	76,970	575,736	139	69	
C Boosters	182,000	1,361,360	268	84.8	
Total	258,970	1,937,096			

DATE: 12/4/2015
TO: Board of Directors
FROM: Kit Boyd
RE: NOV. 2015 Production

	<u>Cubic Feet Pumped</u>	<u>Total Gallons Pumped</u>	<u>Average GPM</u>	<u>Total Running Time</u>	<u>acre feet</u>
Well 2	Well is "inactive"				
Well 3	88,790	664,149	382	29	2.04
Well 4	Well is "inactive"				
Well 6	151,300	1,131,724	391	48.3	3.47
Well 7	82,580	617,698	344	30.4	1.90
Well 8	193,300	1,445,884	849	28.4	4.44
Well 9	345,100	2,581,348	641	67.1	7.92
Well 10	16,240	121,475	49 *	41.4	0.37
Total	877,310	6,562,279	447	244.6	20.14

*Well Pump replaced and production restored to approx. 90 gpm

A Boosters	69,240	517,915	140	61.8
C Boosters	118,400	885,632	266	55.5
Total	187,640	1,403,547		

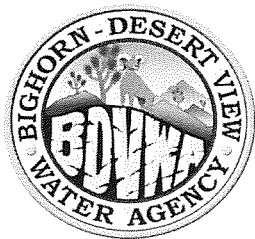


DATE: 11/1/2015
TO: Board of Directors
FROM: Kit Boyd
RE: OCT 2015 Goat Mountain Production

	Cubic Feet Pumped	Total Gallons Pumped	Average GPM	Total Running Time	acre feet
Well 1	138,480	1,035,830	219	78.9	3.18
Well 2	111,511	834,100	169	82.3	2.56
Well 3	179,800	1,344,904	343	65.4	4.13
Total	429,791	3,214,834	236	226.6	9.87

NO FLOW METER AT G.M. BOOSTERS

Booster # 1	95.9
Booster # 2	114.3



DATE: 12/1/2015
 TO: Board of Directors
 FROM: Kit Boyd
 RE: NOV. 2015 Goat Mountain Production

	<u>Cubic Feet</u> <u>Pumped</u>	<u>Total Gallons</u> <u>Pumped</u>	<u>Average</u> <u>GPM</u>	<u>Total</u> <u>Running Time</u>	<u>acre feet</u>
Well 1	113,930	852,196	219	64.8	2.62
Well 2	90,160	674,400	173	64.9	2.07
Well 3	150,800	1,127,984	343	54.8	3.46
Total	354,890	2,654,580	240	184.5	8.15

NO FLOW METER AT G.M. BOOSTERS

Booster # 1	75.9
Booster # 2	93.9

Bighorn-Desert View Water Agency

Board of Directors

Judy Corl-Lorono, President
J. Dennis Staley, Vice President
Terry Burkhart, Secretary
Michael McBride, Director
J. Larry Coulombe, Director

Marina D West, PG, General Manager



Agency Office

622 S. Jemez Trail
Yucca Valley, CA 92284-1440

760/364-2315 Phone
760/364-3412 Fax

A Public Agency

www.bdvwa.org

Board of Directors' Regular Meeting Minutes

Board Meeting Office
1720 N. Cherokee Trail, Landers, CA 92285
Tuesday, October 27, 2015, 2015 - 6:00 p.m.

Call to Order

Meeting convened by Board President Judy Corl-Lorono at 6:02 p.m.

Pledge of Allegiance

Led by Sharon Cronkle

Roll Call

Directors Present:

Judy Corl-Lorono
J. Dennis Staley
Terry Burkhart – Director arrived at 6:10 p.m.
Michael McBride
J. Larry Coulombe

Staff Present:

Marina West
Michelle Corbin

Approval of Agenda

Presentation of the Agency's Financial Audit

Jennifer Farr of Davis Farr LLP gave a brief overview of the Agency audit for the fiscal year ending 2015. Ms. Farr stated Bighorn-Desert View Water Agency will receive an unmodified audit opinion which is the highest level of audit opinion the Agency can receive. Ms. Farr discussed the Pension Liability portion of the audit as well as the audit recommendations.

No public comment.

Motion No. 15-039

(After brief Board discussion), Director McBride made a motion to receive and file the Agency Financial Audit for Fiscal Year 2014-2015 conducted by Davis Farr LLP. Vice President Staley seconded the motion.

MSC¹ (McBride/Staley)

Corl-Lorono: Y

Approved XX-XX-2015

Staley: Y
Burkhart: Y
McBride: Y
Coulombe: Y

Certificate of Bighorn-Desert View Water Agency Acknowledging Certain Conditions Related to County Service Area 70, Improvement Area Zone W-1 (San Bernardino County, CA) 1979 General Obligation Bonds, Series A

General Manager West reported this bond is a condition of the LAFCO (Local Agency Formation Commission) Resolution that the County Special Districts (San Bernardino) is unable to meet. In lieu the County Special Districts has requested the Agency sign a certificate of agreement. County Special Districts will collect and pay this debt until it is retired in a few years.

Public Comment:

Anonymous inquired as to how the interest rate was determined.

Motion No. 15-040

(After brief Board discussion), Director McBride made a motion to authorize the General Manager to execute the Certificate of Bighorn-Desert View Water Agency Acknowledging Certain Conditions Related to County Service Area 70, Improvement Area Zone W-1 (San Bernardino County, CA) 1979 General Obligation Bonds, Series A. The motion was seconded by Vice President Staley.

MSC¹ (McBride/Staley)

Corl-Lorono: Y
Staley: Y
Burkhart: Y
McBride: Y
Coulombe: Y

Ordinance No 15O-03 Amending and Restating the Agency's Water Conservation Plan

General Manager West gave an overview of the proposed Water Conservation Plan focusing on the stages of shortages and what each stage entails. West is requesting the Board modify the section of stage one (1) regarding the washing of vehicles allowing customers to wash their cars with a wash bucket and spray nozzle.

No public comment.

Motion No. 15-041

(After brief Board discussion), Director McBride made a motion to adopt Ordinance No. 15O-03 Amending and Restating the Agency's Water Conservation Plan with the modification of stage one to allow customers to wash their cars with a wash bucket and spray nozzle. Vice President Staley seconded the motion.

MSC¹ (McBride/Staley)

Corl-Lorono: Y
Staley: Y
Burkhart: Y
McBride: Y
Coulombe: Y

Workers' Compensation and Property Liability 10 Year Claim Summary and August Agenda Item Correction

General Manager corrected a previously agendaized Workers Compensation item from the August 25, 2015 BOD meeting. The letter from Special Districts Risk Management Authority (SDRMA) stated the Agency had no paid property/liability claims in 2014-2015. The agenda item for the Board of Directors meeting in August read "no worker's compensation claims" when it should have read "No Paid Property Liability Claims in 2014-2015". West also reviewed the ten year property/liability and workers' compensation claims status for the Agency.

No public comment.

Pump and Motor Replacement at Johnson Valley Well 10

General Manager West reported well 10 has recently had a drop in production. Further inspection showed a poorly secured tape was clogging the pump. Cost includes replacement of the well pump and motor as well as replacement of the power wire, check valve and splice kits.

No public comment.

Motion No. 15-042

(After brief Board discussion), After Board discussion, Director McBride made a motion to retroactively authorize replacement of Well 10 pump and motor by lowest responsive bidder, Chambers Choice Drilling, 29 Palms, Ca in the amount of \$19,459. The motion was seconded by Director Burkhardt.

MSC¹ (McBride/Burkhart)

Cori-Lorono: Y
Staley: Y
Burkhart: Y
McBride: Y
Coulombe: Y

Adjourned for a Break at 6:55 p.m. - Reconvened from Break at 7:05 p.m.

Association of California Water Agencies (ACWA) 2015 Fall Conference

Staff and the Board discussed the various options available as it pertains to accommodations.

No public comment.

Motion No. 15-043

(After brief Board discussion), Director Burkhardt made a motion authorizing attendance to the ACWA 2015 Fall Conference and Exhibition November 30 – December 4, 2015 at Indian Wells, Ca. at an estimated total cost of \$1,683 per Director. Director Coulombe seconded the motion.

MSC¹ (Burkhart/Coulombe)

Cori-Lorono: Y
Staley: N
Burkhart: Y
McBride: N
Coulombe: Y

Vehicle Replacement

General Manager West gave a brief report on the need for the purchase of a new Ram 3500 four wheel drive truck and an after market truck bed.

No public comment.

Motion No. 15-044

(After brief Board discussion), Director Coulombe made a motion to authorize budget adjustment not to exceed \$55,000 for purchase of one new field vehicle and associated custom bed to replace the 2005 F-250 which has reached the end of its useful life. Director McBride seconded the motion.

MSC¹ (Coulombe/McBride)

Corl-Lorono: Y
Staley: Y
Burkhart: Y
McBride: Y
Coulombe: Y

Consent Items

- a. Financial Statements July 2015
 - 1. Balance Sheet
 - 2. Budget Status
- b. Receive and File Bank Reconciliation (AR Disbursements) July 2015
- c. Receive and File Payroll Disbursements, July 2015
- d. Financial Statements August 2015
 - 1. Balance Sheet
 - 2. Budget Status
- e. Receive and File Bank Reconciliation (AP Disbursements) August 2015
- f. Receive and File Payroll Disbursements
- g. Financial Statements September 2015
 - 1. Balance Sheet
 - 2. Budget Status
- h. Receive and File Bank Reconciliation (AP Disbursements) September 2015
- i. Receive and File Payroll Disbursements September 2015
- j. Improvement District Goat Mtn. Cash Account Summary
- k. Service Order Reports through September 2015
- l. Production Reports for August and September 2015
- m. Goat Mtn. Production Reports for July, August and September 2015
- n. Regular Board Meeting Minutes, August 25, 2015
- o. Receive and File Certificate of Completion of LAFCO 3181 Reorganization to Include Annexations to Bighorn-Desert View Water Agency; Dissolution of Zone W-1 of County Service Area 70 and Formation of an Improvement District of the Bighorn-Desert View Water Agency – Improvement District Goat Mountain
- p. Adopt Resolution No 15R-22 A Policy Statement Establishing the Format for the Recordation of Minutes at Meetings of the Agency.
- q. Adopt Resolution No. 15R-23 Establishing the Agency's Revised Appropriation Limit of the Agency at \$144,846.70 for the fiscal year July 1, 2015 – June 30, 2016 pursuant to Article XIII B of the California Constitution.

No Public comment.

Motion No. 15-045

Director McBride made a motion to approve consent items a – q and pull item r. The motion was seconded by Vice President Staley.

MSC¹ (McBride/Staley)

Corl-Lorono: Y
Staley: Y
Burkhart: Y
McBride: Y
Coulombe: Y

Matters Removed From Consent Calendar

General Manager West reviewed the Memorandum of Understanding with the Special Districts Risk Management Association. West also reviewed the various reasons the Agency is looking to cancel insurance with the Association of California Water Agencies using alternatives for dental, vision and life insurance.

- r. Authorize execution of Resolution No. 15R-24 authorizing participation in benefit programs, associated Memorandum of Understanding and Program Participation Agreement with Special Districts Risk Management Authority.

Motion No. 15-046

Director McBride made a motion to approve consent item r. The motion was seconded by Director Burkhart.

MSC¹ (McBride/Burkhart)

Corl-Lorono: Y
Staley: Y
Burkhart: Y
McBride: Y
Coulombe: Y

Public Comment Period

No public comment.

Verbal Reports

General Manager West reported the Mojave Water Agency has requested the Agency allow them to install a weather station at the Bighorn-Desert View Water Agency Office. West also gave a brief report on the recharge site as well as minor damage to water lines due to recent storms.

Director Coulombe reported on the California Special District Association Conference in Monterey where he attended seminars on the Brown Act, ethics and financial leadership. Director Coulombe also reported on the Municipal Advisory Council meeting he attended in Joshua Tree where they discussed the drought.

Director McBride reported on the governance course he attended at the California Special Districts Association Conference. Director McBride also attended an ethics course and seminars on pension liabilities and fair political practices.

Vice President Staley reported on the California Special District Association Conference where he attended the course on governance. Director Staley also reported on the Technical Advisory Council meeting, the PLEGS meeting and a tour he attended with the Mojave Land Trust. Lastly Director Staley gave a brief report of the Homestead Valley Community Council meeting.

President Corl-Lorono reported on the Homestead Community Council meeting where they discussed hauled water, a new fire truck and the "gas tax".

Adjournment – President Judy Corl-Lorono adjourned the meeting at 8:17 p.m.

Approved by:

Terry Burkhart, Secretary of the Board

MSC¹ – Motion made, seconded, and carried.

California State Senate

SENATOR
JEAN FULLER

SENATE REPUBLICAN LEADER
SIXTEENTH SENATE DISTRICT



November 18, 2015

Ms. Marina D. West, PG, General Manager
Bighorn - Desert View Water Agency
622 South Jemez Trail
Yucca Valley, California 92284

Dear Friends,

I am writing to offer my sincerest congratulations to you upon receiving the Special Districts Leadership Foundation Transparency Certificate of Excellence recently.

Your hard work on behalf of the residents of the Bighorn – Desert View Water Agency is honorable and most worthy of recognition. In order to be considered for this award, you have clearly demonstrated many tenets of good government including, accessibility, accountability, and transparency to the constituents you serve. The extra time you spend to provide a quality customer service experience is a prime example of good governance, and certainly worthy of commendation.

Thank you for your service. Again, I truly appreciate your efforts and I know my constituents of the 16th Senate District do too. Congratulations again!

Sincerely,

A handwritten signature in black ink that reads "Jean Fuller". The signature is fluid and cursive, with the first name "Jean" and last name "Fuller" clearly distinguishable.

JEAN FULLER
California State Senate
16th District

JF:ra

Cc: Board of Directors