

Bighorn-Desert View Water Agency



**Board of Directors**

Judy Corl-Lorono, President  
J. Dennis Staley, Vice President  
Terry Burkhart, Secretary  
Michael McBride, Director  
J. Larry Coulombe, Director

**Agency Office**  
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Marina D West, PG, General Manager

A Public Agency

[www.bdvwa.org](http://www.bdvwa.org)

**Board of Directors'  
Regular Meeting Minutes**

Board Meeting Office  
1720 N. Cherokee Trail, Landers, CA 92285  
Tuesday, July 28, 2015 - 6:00 p.m.

**Call to Order**

Meeting convened by Board President Judy Corl-Lorono at 6:00 p.m.

**Pledge of Allegiance**

Led by Sharon Conkle

**Roll Call**

Directors Present: Judy Corl-Lorono  
J. Dennis Staley  
Terry Burkhart  
Michael McBride  
J. Larry Coulombe

Staff Present: Marina West  
Michelle Corbin

**Approval of Agenda**

*Motion to approve the agenda.*

MSC<sup>1</sup> (McBride/Staley) unanimously approved.

**Draft Water Conservation Plan and Interim Draft Ordinance Adopting Emergency Conservation Measures**

General Manager West reported on the ordinance before the Board and that it meets the requirements set forth by the Executive Order of the Governor of California. West also reported the Draft Water Conservation Plan will be adjusted to fit the area of Landers and will come back to the Board for approval at a future meeting.

**Public comments:**

Anonymous commented on the water used by swamp coolers.

Anonymous commented most of the proposed ordinance is common sense.

Anonymous asked for clarification on the Draft Water Conservation Plan.

**Motion No. 15-031**

*(After brief Board discussion), Director Coulombe made a motion to adopt Ordinance No. 15O-02 Adopting Water Conservation Measures. Vice President Staley seconded the motion.*

MSC<sup>1</sup> (Coulombe/Staley)  
Cori-Lorono: Y  
Staley: Y  
Burkhart: Y  
McBride: Y  
Coulombe: Y

**Public Hearing: Resolution 15R-19 – A Resolution Confirming Reports of Delinquent Accounts for Basic Service Charges, Water Charges, Revenue Bond Surcharges, Delinquent Fees and Processing Fees and Authorizing Placement of Property Liens on the Secured Tax Rolls of San Bernardino County for Collection of Delinquencies Within Bighorn-Desert View Water Agency**

General Manager West gave the staff report noting this action is visted each year and the increase this year is due to the addition of CSA 70/W-1's bad debt.

No public comment.

**Motion No. 15-032**

*(After brief Board discussion), Director McBride made a motion to adopt Resolution No. 15R-19 – Confirming reports of delinquent accounts for basic service charges, water charges, revenue bond surcharges, delinquent fees and processing fees AND authorizing the placement of property liens on the secured tax rolls of San Bernardino County for collection of delinquencies within Bighorn-Desert View Water Agency. The motion was seconded by Vice President Staley.*

Roll Call Vote:

Ayes: Staley, McBride, Cori-Lorono, Coulombe, Burkhart  
Nayes: None  
Abstain: None  
Absent: None

MSC<sup>1</sup> (McBride/Staley)  
Cori-Lorono: Y  
Staley: Y  
Burkhart: Y  
McBride: Y  
Coulombe: Y

**Update on Dissolution of CSA 70/W-1 and Annexation to BDVWA**

General Manager West gave an update on the progress of operations and maintenance of the new Improvement District and further reported on a recent Local Agency Formation Commission (LAFCO) meeting with County representatives to clarify dissolution conditions with respect to property tax allocations and the existing bond debt. She reported that a Memorandum of Understanding will be brought before the Board at a future date to explain how the debt service will be managed going forward.

**Stand-By and Availability Fees for Water Services in Improvement District "Goat Mountain" (ID "GM")**

General Manager West gave the staff report.

No protested were submitted and there was no public comment.

**Motion No. 15-033**

(After brief Board discussion), Director Burkhart made a motion to adopt Resolution No. 15R-20 Establishing stand-by and availability fees for water services in Improvement District "Goat Mountain" (ID "GM"). Director Coulombe seconded the motion.

MSC<sup>1</sup> (Burkhart/Coulombe)  
Corl-Lorono: Y  
Staley: Y  
Burkhart: Y  
McBride: Y  
Coulombe: Y

Adjourned for a Break at 7:11 p.m. - Reconvened from Break at 7:26 p.m.

### **California Public Employee Retirement System Unfunded Liability**

General Manager West gave the staff report beginning with an explanation of a revision based on the evaluation report. West is recommending the Board approve a lump sum payment to pay this years unfunded liability. West also stated the Agency will not need a budget adjustment at this time.

No public comment.

### **Motion No. 15-034**

(After brief Board discussion), After Board discussion, Director McBride made a motion to authorize General Manager to remit the "lump sum" payment option as recommended by the Finance Committee (FPREP) in July 2015 The motion was seconded by Vice President Staley

MSC<sup>1</sup> (McBride/Staley)  
Corl-Lorono: Y  
Staley: Y  
Burkhart: Y  
McBride: Y  
Coulombe: Y

### **Special Districts Risk Management Authority (SDRMA)**

The Board of Directors discussed their opinions on the choices for this year's SDRMA Board of Directors election.

No public comment.

### **Motion No. 15-035**

(After brief Board discussion), Director McBride made a motion to select Ed Gray, R. Michael Wright and Sandy Seifert-Raffelson by Resolution No. 15R-21 as the three candidates selected by the Agency to vote for in the Special District Risk Management Authority Board of Directors election. Director Burkhart seconded the motion.

#### **Roll Call Vote:**

Ayes: McBride, Burkhart, Corl-Lorono, Staley, Coulombe  
Nays: None  
Abstain: None  
Absent: None

MSC<sup>1</sup> (McBride/Burkhart)  
Corl-Lorono: Y  
Staley: Y  
Burkhart: Y  
McBride: Y  
Coulombe: Y

**Consent Items**

- a. Financial Statements April 2015
  - 1. Balance Sheet
  - 2. Budget Status
  - 3. Wages April 2015
- b. Receive and File Disbursements April 2015
- c. Financial Statements May 2015
  - 1. Balance Sheet
  - 2. Budget Status
  - 3. Wages May 2015
- d. Receive and File Disbursements May 2015
- e. Service Order Report, June 2015
- f. Production Report, June 2015
- g. Regular Board Meeting Minutes, June 23, 2015

No Public comment.

**Motion No. 15-036**

*Director McBride made a motion to approve consent items a - g. The motion was seconded by Director Burkhart*

MSC<sup>1</sup> (McBride/Burkhart)

Corl-Lorono: Y  
Staley: Y  
Burkhart: Y  
McBride: Y  
Coulombe: Y

**Public Comment Period**

No public comment.

**Verbal Reports**

Director Coulombe reported on the Alliance for Water Awareness and Conservation (AWAC) meeting he had attended. Items discussed included native plants, upcoming landscape seminars and the Cash for Grass Program.


Director McBride reported on the July 15, Finance/Public Relations/Education and Personnel Standing Committee meeting.

Director Staley reported on the Homestead Valley Community Council meeting where they discussed water hauling and building restrictions.

President Corl-Lorono reported on the Municipal Advisory Council meeting she had attended in Joshua Tree, CA.

**Adjournment** – President Judy Corl-Lorono adjourned the meeting at 8:10 p.m.

Approved by:

  
\_\_\_\_\_  
Terry Burkhart, Secretary of the Board

MSC<sup>1</sup> – Motion made, seconded, and carried.