

Bighorn-Desert View Water Agency



Board of Directors

Judy Corl-Lorono, President
J. Dennis Staley, Vice President
Terry Burkhart, Secretary
Michael McBride, Director
J. Larry Coulombe, Director

Agency Office
622 S. Jemez Trail
Yucca Valley, CA 92284-1440

760/364-2315 Phone
760/364-3412 Fax

Marina D West, PG, General Manager

A Public Agency

www.bdvwa.org

Board of Directors Regular Meeting Agenda

Tuesday, October 27, 2015 - 6:00 p.m.

Board Meeting Office
1720 N. Cherokee Trail, Landers, CA 92285

1. **Call To Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Agenda**

Discussion and Action Items - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

The Public is invited to comment on any item on the agenda during discussion of that item. When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

5. **Presentation of the Agency's Financial Audit**

Board considers taking the following action(s):

1. Board to receive and file the Agency Financial Audit for Fiscal Year 2014-2015 conducted by Davis Farr LLP.

6. **Certificate of Bighorn-Desert View Water Agency Acknowledging Certain Conditions Related to County Service Area 70, Improvement Area Zone W-1 (San Bernardino County, CA) 1979 General Obligation Bonds, Series A**

Board considers taking the following action(s):

1. Authorize GM to execute.

7. **Ordinance No. 150-03 Amending and Restating the Agency's Water Conservation Plan**

Board considers taking the following action(s):

1. Adopt Ordinance No. 15O-03 Amending and Restating the Agency's Water Conservation Plan.

8. **Workers' Compensation and Property Liability 10 Year Claim Summary and August Agenda Item Correction**
Information only and cures the incorrectly described letter from August 2015 agenda.

9. **Pump and Motor Replacement at Johnson Valley Well 10**
Board considers taking the following action(s):
 1. Retroactively authorize replacement of Well 10 pump and motor by lowest responsive bidder, Chambers Choice Drilling, 29 Palms, Ca in the amount of \$10,509 plus a contingency of 10%.

10. **Association of California Water Agencies (ACWA) 2015 Fall Conference**
Board considers taking the following action(s):
 1. Consider authorizing attendance to the ACWA 2015 Fall Conference and Exhibition November 30 – December 4, 2015 at Indian Wells, Ca. at an estimated total cost of \$1,683 per Director.

11. **Vehicle Replacement**
Board considers taking the following action(s):
 1. Authorize budget adjustment not to exceed \$55,000 for purchase of one new field vehicle and associated custom bed to replace the 2005 F-250 which has reached the end of its useful life.

12. **Consent Items** – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.
 - a. Financial Statements July 2015
 1. Balance Sheet
 2. Budget Status
 - b. Receive and File Bank Reconciliation (AR Disbursements) July 2015
 - c. Receive and File Payroll Disbursements, July 2015
 - d. Financial Statements August 2015
 1. Balance Sheet
 2. Budget Status
 - e. Receive and File Bank Reconciliation (AP Disbursements) August 2015
 - f. Receive and File Payroll Disbursements
 - g. Financial Statements September 2015
 1. Balance Sheet
 2. Budget Status
 - h. Receive and File Bank Reconciliation (AP Disbursements) September 2015
 - i. Receive and File Payroll Disbursements September 2015
 - j. Improvement District Goat Mtn. Cash Account Summary
 - k. Service Order Reports through September 2015
 - l. Production Reports for August and September 2015
 - m. Goat Mtn. Production Reports for July, August and September 2015
 - n. Regular Board Meeting Minutes, August 25, 2015
 - o. Receive and File Certificate of Completion of LAFCO 3181 Reorganization to Include Annexations to Bighorn-Desert View Water Agency; Dissolution of Zone W-1 of County Service Area 70 and Formation of an Improvement District of the Bighorn-Desert View Water Agency – Improvement District Goat Mountain

- p. Adopt Resolution No 15R-XX A Policy Statement Establishing the Format for the Recordation of Minutes at Meetings of the Agency.
- q. Adopt Resolution No. 15R-XX Establishing the Agency's Revised Appropriation Limit of the Agency at \$144,846.70 for the fiscal year July 1, 2015 – June 30, 2016 pursuant to Article XIII B of the California Constitution.
- r. Authorize execution of Resolution No. 15R-XX authorizing participation in benefit programs, associated Memorandum of Understanding and Program Participation Agreement with Special Districts Risk Management Authority.

Recommended Action:

Approve as presented (Items a - r):

13. Matters Removed From Consent Items

14. Public Comment Period

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

15. Verbal Reports - Including Reports on Courses/Conferences/Meetings.

- a. General Manager Report
- b. Director Reports
- c. Presidents' Report

16. Adjournment to January 26, 2016 unless a Special Meeting is necessary.

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation has been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other discloseable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at www.bdvwa.org.

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.