

# Bighorn-Desert View Water Agency



## Board of Directors

Judy Corl-Lorono, President  
J. Dennis Staley, Vice President  
Terry Burkhart, Secretary  
Michael McBride, Director  
J. Larry Coulombe, Director

Marina D West, PG, General Manager

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A Public Agency

[www.bdvwa.org](http://www.bdvwa.org)

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## BOARD OF DIRECTORS' REGULAR MEETING MINUTES

BOARD MEETING OFFICE  
1720 N. Cherokee Trail, Landers, CA 92285  
Tuesday, June 24, 2014 - 6:00 p.m.

### Call to Order

Meeting convened by Board President Judy Corl-Lorono at 6:00 p.m.

### Pledge of Allegiance

Led by Randy West

### Roll Call

Directors Present: Judy Corl-Lorono  
J. Dennis Staley  
Terry Burkhart  
Michael McBride  
J. Larry Coulombe

Staff Present: Marina West  
Michelle Corbin

### Approval of Agenda

*Motion to approve the agenda.*

MSC<sup>1</sup> (McBride/Burkhart) unanimously approved.

## WORKSHOP

### Update on Dissolution of CSA 70/W-1 and Annexation to BDVWA

General Manager West reported on the status of the dissolution of CSA 70/W-1 and its annexation to Bighorn-Desert View Water Agency. West reviewed the importance of the tax transfer that will go before the San Bernardino County Board of Supervisors. The Commission Hearing could be as early as September this year. West also discussed the recent budget hearing at the last San Bernardino County Board of Supervisors meeting where numerous protests were filed regarding the spending and depleting of CSA 70/W-1 funds.

### Public comments:

Anonymous stated that he appreciates the way the Board shows enthusiasm towards this issue.

Anonymous questioned about the date the San Bernardino Board of Supervisors will vote on the tax transfer.

Supervisor Ramos Field Representative Mike Lipsitz stated he appreciates the public comments and reminded the Board and public the San Bernardino Board of Supervisors regularly meets every two weeks.

Anonymous commented that Special Districts has stated the people may change their water provider anytime they wish.

Anonymous stated she feels this entire issue makes sense from all perspectives.

Anonymous requested further clarification of the recent Board of Supervisor meeting that voted to spend most off of CSA 70W-1's reserves.

### **NEW BUSINESS**

#### **Resolution No. 14R-10 Establishing the Agency's Appropriation Limit for Fiscal Year 2014/2015 at \$141,880.32**

General Manager West reviewed the process in determining the appropriation limit. West stated the required postings are complete and reminded the Board the setting of the Agency's appropriation limit is a routine matter.

No public comment.

#### **Motion No. 14-032**

*(After brief Board discussion), Director McBride made a motion to adopt Resolution No. 14R-10 establishing the Appropriation Limit of the Agency at \$141,880.32 for fiscal year July 1, 2014 – June 30, 2015 pursuant to Article XIII B of the California Constitution. The motion was seconded by Director Coulombe.*

MSC<sup>1</sup> (McBride/Coulombe)

Corl-Lorono: Y  
Staley: Y  
Burkhart: Y  
McBride: Y  
Coulombe: Y

Adjourned for a Break at 6:45 p.m. - Reconvened from Break at 7:00 p.m.

#### **Resolution 14R-11 Fixing and Adopting the Agency's Budget for Fiscal Year 2014/15**

General Manager West briefly reviewed the budget highlighting vehicle replacement, purchasing, the annexation carryover, grant funding and pending refunds. West also discussed the ageing financial and billing server and the pending software system that will need to be purchased this next fiscal year.

No public comment.

#### **Motion No. 14-033**

*(After brief Board discussion), Director McBride made a motion to adopt Resolution No. 14R-11, A Resolution Fixing and Adopting the Agency Budget or Fiscal Year 2014/2015 for the Bighorn-Desert View Water Agency. Director Burkhart seconded the motion.*

MSC<sup>1</sup> (McBride/Burkhart)

Corl-Lorono: Y  
Staley: Y  
Burkhart: Y  
McBride: Y  
Coulombe: Y

**Board to Select a Candidate for the California Special Districts Association (CSDA) Board of Directors**

Director McBride began the subject by calling for the Board to nominate Judy Corl-Lorono.

Anonymous requested clarification of this election process.

**Motion No. 14-034**

*(After brief Board discussion), Director McBride made a motion to nominate President Judy Corl-Lorono to serve as a representative to the CSDA Board of Directors for Region 6, Seat C. Director Burkhart seconded the motion.*

MSC<sup>1</sup> (McBride/Burkhart)

Corl-Lorono: Y  
Staley: Y  
Burkhart: Y  
McBride: Y  
Coulombe: Y

**Hazard Mitigation Plan Status Update and Receive Public Comments**

General Manager Marina West briefly reviewed the Hazard Mitigation Plan. This item is on agenda each Board of Directors meeting and minutes and agendas are posted on the Agency website.

No public comment.

**Motion No. 14-035**

*(After brief Board discussion), After Board discussion, Director Burkhart made a motion to authorize execution of the Designation of Applicant's Agency Resolution and the Subgrantee Assurances documents as required for execution the Hazard Mitigation Planning Grant awarded by the California Office of Emergency Services. The motion was seconded by Director McBride.*

MSC<sup>1</sup> (Burkhart/McBride)

Corl-Lorono: Y  
Staley: Y  
Burkhart: Y  
McBride: Y  
Coulombe: Y

**Consent Items**

- a. Financial Statements May 2014
  1. Balance Sheet
  2. Statement of Revenue and Expense
  3. General Account (Union Bank)
  4. Disbursements
  5. Local Agency Investment Fund Balance Timeline
- b. Receive and File Disbursements May 2014
- c. Service Order Report, May 2014
- d. Production Report, May 2014
- e. Regular Board Meeting Minutes, May 27, 2014
- f. Approval of Agency Bad Debt Expenses "Write-Off" for period of July 2013 to present in the amount of \$874.61.
- g. Authorize staff to provide water for the fire protection at the "Third of July" Community Celebration at Homestead Valley Park.

No Public comment.

**Motion No. 14-036**

Director McBride made a motion to approve consent items a - g. The motion was seconded by Director Burkhart.

MSC<sup>1</sup> (McBride/Burkhart)

Corl-Lorono: Y  
Staley: Y  
Burkhart: Y  
McBride: Y  
Coulombe: Y

**Matters Removed From Consent Calendar**

None

**Public Comment Period**

None

**Verbal Reports**

General Manager West reported on the Integrated Regional Water Management Plan. West reported the plan is almost complete and our Board will have the opportunity to adopt the plan in July 2014. West also reported the Agency is applying for a grant to help with leak detection.


Director Burkhart reported on the Technical Advisory Committee meeting she had attended where they discussed the Integrated Regional Water Management Plan.

**Future Agenda Items**

Future agenda items will include a the public hearing on liens.

**Adjournment** – President Judy Corl-Lorono adjourned the meeting at 7:53 p.m.

Approved by:

  
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Terry Burkhart, Secretary of the Board

MSC<sup>1</sup> – Motion made, seconded, and carried.