

# Bighorn-Desert View Water Agency



## Board of Directors

Judy Corl-Lorono, President  
J. Dennis Staley, Vice President  
Terry Burkhart, Secretary  
Michael McBride, Director  
J. Larry Coulombe, Director

Marina D West, PG, General Manager

Agency Office  
622 S. Jemez Trail  
Yucca Valley, CA 92284-1440

760/364-2315 Phone  
760/364-3412 Fax

A Public Agency

[www.bdvwa.org](http://www.bdvwa.org)

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## BOARD OF DIRECTORS' REGULAR MEETING MINUTES

BOARD MEETING OFFICE  
1720 N. Cherokee Trail, Landers, CA 92285  
Tuesday, April 22 2014 – 6:00 p.m.

### CALL TO ORDER

Meeting convened by Board President Judy Corl-Lorono at 6:00 p.m.

### PLEDGE OF ALLEGIANCE

Led by Mark Johanson

### ROLL CALL

Directors Present: Judy Corl-Lorono  
J. Dennis Staley  
Terry Burkhart  
Michael McBride  
J. Larry Coulombe

Staff Present: Marina West  
Michelle Corbin

Public Present: Approximately 10

### APPROVAL OF AGENDA

*Motion to approve the agenda.*

MSC<sup>1</sup> (McBride/Staley) unanimously approved.

### Update on Dissolution of CSA 70/W-1 and Annexation to BDVWA

General Manager West gave the staff report. Last month the Board approved a resolution of intent to file the application to the Local Agency Formation Commission to begin the process of dissolution of CSA 70 W-1 and its annexation to BDVWA. Since that approval, staff and the Ad Hoc Committee met with LAFCO and it was determined that the legal description of CSA 70 W-1 was missing a required element. West continued that the legal maps must also include the assessor parcel numbers of the properties located along the edge of CSA 70 W-1's boundaries. Since the application has not yet been submitted to LAFCO, West has decided to have the maps reformatted to meet LAFCO requirements and include the amended maps with the application. In addition, West is requesting the Board approve a new resolution with the updated map and added verbiage that will allow the general manager to make non-substantive changes to the application package in the future if directed by LAFCO.

Also included with the resolution is the Plan for Services and Fiscal Impact Analysis. This document will layout the purpose and rationale for the annexation as well as addressing existing development and growth potential for the area. This plan will include information on the services that are provided to the area before and after the transition as well as a proposed budget for operating the W-1 water system.

Lastly, West noted the application will also include letters and resolutions of support from Senator Jean Fuller, the Landers Association and the Morongo Basin Municipal Advisory Council.

Public comments:  
No public comments

#### **MOTION NO. 14-024**

*(After brief Board discussion), Director McBride made a motion to adopt Resolution No. 14R-05 requesting the Local Agency Formation Commission to initiate proceedings for a reorganization to include annexations to the Bighorn-Desert View Water Agency and dissolution of County Service Area 70 Zone W-1; and receive and file the Plan for Services and Fiscal Impact Analysis with application documents addressed to the Local Agency Formation Commission (LAFCO). receive and file this report. Director Coulombe seconded the motion.*

Roll Call Vote:

Ayes:	Coulombe, McBride, Corl-Lorono, Staley, Burkhart
Nays:	None
Abstain:	None
Absent:	None

MSC<sup>1</sup> (McBride/Coulombe)

#### **Hazard Mitigation Plan Status Update and Receive Public Comments**

Gary Sturdivan gave a brief update on the Hazard Mitigation Plan and also explained its purpose. Once the plan is complete, the Agency will be able to apply for grants to fund projects related to hazard mitigation to protect Agency infrastructure from the identified hazards.

Anonymous asked if these may include matching fund grants.

#### **Public Hearing: Ordinance 14O-01 – An Ordinance of the Board of Directors of Bighorn-Desert View Water Agency Providing for Compensation of the Board of Directors and Establishing Procedures Related Thereto –**

General Manager West reported the Ordinance was published twice in the local newspaper. West stated that if adopted the per diem will go from \$105 to \$110.25. West also reviewed the various options the Board has in passing the Ordinance and reminded the Board that they are not obligated to accept the raise if the Ordinance passes tonight.

Public comment:

Anonymous stated his concern over the item before the Board.

Anonymous confirmed the Agency had a budget surplus last fiscal year.

#### **MOTION NO. 14-025**

*(After brief Board discussion), Director McBride made a motion to adopt Ordinance 14O-01 Providing for Compensation of the Board of Directors and Establishing Procedures Related Thereto. Director Burkhart seconded the motion.*

MSC<sup>1</sup> (McBride/Burkhart)

Corl-Lorono: Y  
Staley: Y  
Burkhart: Y  
McBride: Y  
Coulombe: Y

**Update – Integrated Regional Water Management Plan**

General Manager West reported a full draft of the Integrated Regional Water Management Plan will be made available at the next Technical Advisory Council meeting. West was appointed co-chair of the Small Systems Committee. This committee will oversee the smaller water companies with regard to their qualifications and compliance necessary for projects. West also reported Mojave Water Agency will fund grant applications over the next year.

No public comment.

**Receive and File Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year Ending 2013**

General Manager West reported that once again the Agency has received the Excellence in Financial Reporting for FY ending 2013. West expressed staff will continue to earn the award each year and she also thanked Gayla Blanton for her continued work towards the annual award.

**MOTION NO. 14-026**

*Director McBride made a motion to Receive and File Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year Ending 2013. The motion was seconded by Director Coulombe.*

MSC<sup>1</sup> (McBride/Coulombe)

Corl-Lorono: Y  
Staley: Y  
Burkhart: Y  
McBride: Y  
Coulombe: Y

**CONSENT ITEMS**

- a. Service Order Report, March 2014
- b. Production Report, March 2014
- c. Regular Board Meeting Minutes, March 25, 2014
- d. Resolution No. 14-06 Establishing an Agency Meeting Agenda Preparation Policy

No Public comment.

**MOTION NO. 14-027**

*Director McBride made a motion to approve consent items a - d. The motion was seconded by Director Burkhart.*

MSC<sup>1</sup> (McBride/Burkhart)

Corl-Lorono: Y  
Staley: Y  
Burkhart: Y  
McBride: Y  
Coulombe: Y

**MATTERS REMOVED FROM CONSENT ITEMS**

Adjourned for a Break at 7:10 p.m. - Reconvened from Break at 7:27 p.m.

**CLOSED SESSION**

Conference with Real Property Negotiators; Government Code Section 54956.8  
Property: APN 0635-031-01-0-000 and/or APN 0454-683-01-0-0000 and/or APN 0454-221-10-0-0000 and/or APN 0454-221-13-0-0000.  
Agency Negotiator: Marina West

Adjourned to closed session at 7:28 p.m. - Reconvened from closed session at 8:09 p.m.

### **CLOSED SESSION REPORT**

President Corl-Lorono reported on the closed session stating that General Manger West was given authorization to acquire one or more of the listed parcels and authorized a not-to-exceed budget amount per parcel.

#### **Roll Call Vote:**

Ayes:	Coulombe, McBride, Corl-Lorono, Burkhart
Nayes:	Staley
Abstain:	None
Absent:	None

### **PUBLIC COMMENT PERIOD**

No public comment.

### **VERBAL REPORTS**

No General Manager Report

Vice President Staley reported on the USGS Aquifers 101 Seminar and the Homestead Valley Community Council meeting.

Director Coulombe reported on the Alliance for Water Awareness and Conservation meeting where they discussed a toilet exchange and under-counter water heater programs. Director Coulombe also reported on the Municipal Advisory Council meeting, the USGS Aquifer 101 Seminar, the Homestead Valley Community Council and the Landers Association meeting where they announced a new association president, Joanna Karl.

Director McBride reported on the Flamingo Heights Community Association meeting he had attended.

President Corl-Lorono reported on the Desert-Wise Landscape Home Tour Series she is preparing to participate in. She also reported on the Municipal Advisory Council meeting, the Landers Association meeting and the plant sale at the local Home Depot.

Director Burkhart reported on the USGS Aquifers 101 Seminar she had attended.

**FUTURE AGENDA ITEMS - None**

**ADJOURNMENT** – President Judy Corl-Lorono adjourned the meeting at 8:40 p.m.

Approved By:

  
Terry Burkhart, Secretary of the Board

MSC<sup>1</sup> – Motion made, seconded, and carried.