

Bighorn-Desert View Water Agency



Board of Directors

Judy Corl-Lorono, President
J. Dennis Staley, Vice President
Terry Burkhart, Secretary
Michael McBride, Director
J. Larry Coulombe, Director

Marina D West, PG, General Manager

A Public Agency

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BOARD OF DIRECTORS' REGULAR MEETING MINUTES

BOARD MEETING OFFICE
1720 N. Cherokee Trail, Landers, CA 92285
Tuesday, February 25, 2014 - 6:00 p.m.

CALL TO ORDER

Meeting convened by Board President Judy Corl-Lorono at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Led by John Burkhart

ROLL CALL

Directors Present: Judy Corl-Lorono
J. Dennis Staley
Terry Burkhart
Michael McBride
J. Larry Coulombe

Staff Present: Marina West
Michelle Corbin

Guests: 11

APPROVAL OF AGENDA

Motion to approve the agenda.

MSC¹ (McBride/Staley)

Corl-Lorono: Y

Staley: Y

Burkhart: Y

McBride: Y

Coulombe: Y

LETTER IN SUPPORT OF DESERT-WISE LIVING SERIES GRANT APPLICATION FOR MORONGO BASIN CONSERVATION ASSOCIATION

General Manager West introduced Claudia Sall of the Morongo Basin Conservation Association. Ms. Sall gave a brief over view of the association she represents, the Morongo Basin Conservation Association (MBCA) and also introduced her co-chairperson, Ruth Rieman. Ms. Sall is requesting a letter of support to accompany their grant application to the "The Rose Institute" in support of their Desert-Wise Living Series. Ms. Sall described the three events MBCA oversees throughout each year which includes a Desert-Wise lecture series and the landscape home tour. If awarded, the grant monies would be used towards these events.

No public comments.

MOTION NO. 14-008

(After brief Board discussion), Director Burkhart made a motion to Authorize President Corl-Lorono to sign a letter in support of the Morongo Basin Conservation Association grant application to The Rose Institute in support of the Desert-Wise Living Series. Vice President Staley seconded the motion.

MSC¹ (Burkhart/Staley)

- Corl-Lorono: Y
- Staley: Y
- Burkhart: Y
- McBride: Y
- Coulombe: Y

CSA 70/W-1 REORGANIZATION – PREPARATION OF LEGAL DESCRIPTION AND PLAT MAP FOR AREA ANNEXATION

General Manager West reported as part of the reorganization process, a legal description and plat map of the area to be annexed into the Agency would need to be conducted. West is recommending the Board authorize the execution of the proposal from Section Thirty Seven Consultants for preparation of legal description and plat map. West is also requesting the Board adjust the projected budget by \$1000.00.

No public comment.

MOTION NO. 14-009

(After brief Board discussion), Director McBride made a motion to authorize General Manager to execute \$3,000 proposal from Section Thirty Seven Consultants for preparation of legal description and plat map required for the Local Agency Formation Commission application to annex of County Service Area 70/Zone W-1 (Goat Mountain/Landers) into Bighorn-Desert View Water Agency. The motion was seconded by Director Burkhart.

MSC¹ (McBride/Burkhart)

- Corl-Lorono: Y
- Staley: Y
- Burkhart: Y
- McBride: Y
- Coulombe: Y

CSA 70/W-1 REORGANIZATION – PROFESSIONAL AUDIT SERVICES

General Manager West reported that during recent meetings with other entities that have experience with detachment from County Service Area jurisdictions, it was recommended our Agency work with an auditor to help determine the CSA 70/W-1 assets and financial revenue streams.

No public comment.

MOTION NO. 14-010

(After brief Board discussion), Director Burkhart made a motion to authorize General Manager to execute proposal from Rogers, Anderson, Malody and Scott, LLC dated February 20, 2014 in the amount of \$5,000 in anticipation of approval to annex of County Service Area 70/Zone W-1 (Goat Mountain/Landers) into Bighorn-Desert View Water Agency. Director Coulombe seconded the motion.

MSC¹ (Burkhart/Coulombe)

Corl-Lorono: Y

Staley: Y

Burkhart: Y

McBride: Y

Coulombe: Y

CSA 70/W-1 REORGANIZATION – EPA LIFE CYCLE DETERIORATION

Information and discussion item only.

General Manager West reported that in response to public concern over the age and condition of the CSA 70/W-1 facilities, she presented the Board with documentation from the Environmental Protection Agency concerning analysis of water infrastructure life cycles. West reiterated that CSA 70/W-1 facilities are the same age as Bighorn-Desert View Water Agency facilities and made of the same materials and therefore expect maintenance patterns to be similar. Her budget for operating W-1 reflects this operational knowledge.

PRESENTATION ON THE ENGINEERING EVALUATION AND RECOMMENDATION FOR WELL NOS. 2, 3 AND 4

Information and discussion item only.

General Manager West gave a short power point presentation highlighting portions of the evaluation report. GM West explained that each well has its own unique issues with flow meters, sanitary standards and electrical issues. After evaluating each wells age, life span and efficiencies, it is recommended that Wells No. 2 and 3 become test wells and Well No. 4 be rehabilitated and put back on-line. Not one of these wells currently pump to waste. Well No. 4 is the youngest of the three wells and has a longer projected lifespan.

Anonymous asked about the 50 year water trends.

Adjourned for a Break at 7:02 p.m. - Reconvened from Break at 7:14 p.m.

FORMATION OF AD HOC COMMITTEE

General Manager West reported she had recently met with representatives from several solar equipment companies. West feels an Ad Hoc Committee is necessary to help evaluate options and bring a recommendation back to the full Board.

Anonymous commented the County of San Bernardino also has a program for solar projects.

MOTION NO. 14-011

(After brief Board discussion), Director Burkhart made a motion to approve the formation of an Ad Hoc Committee consisting of Director McBride and Director Coulombe to assist with the evaluation of solar power options for Agency facilities. Vice President Staley seconded the motion.

MSC¹ (Burkhart/Staley)

Corl-Lorono: Y

Staley: Y

Burkhart: Y

McBride: Y

Coulombe: Y

STANDING COMMITTEES, AD HOC COMMITTEE & OTHER MEETING ASSIGNMENTS 2014

President Corl-Lorono read aloud the proposed assignments.

No public comment.

MOTION NO. 14-012

(After brief Board discussion), Vice President Staley made a motion to approve the Standing Committees, Ad Hoc Committee & Other Meeting Assignments for 2014. Director Burkhart seconded the motion.

Planning/Legislative/Engineering/Grant & Security Committee

(Meeting Schedule: 1st Wednesday of every other even month at 9:15 a.m.)

Chairperson: President Corl-Lorono

Member: Director Burkhart

Alternate: Vice President Staley

Financial/Public Relations/Education & Personnel Committee

(Meeting Schedule: 3rd Wednesday of every other odd month at 9:00 a.m.)

Chairperson: Director McBride

Member: Director Coulombe

Alternate: Vice President Staley

Morongo Basin Pipeline Commission Representatives

(Meets quarterly on the 2nd Wednesday of March, June, September, & December)

Member: Director Coulombe

Alternate: Director McBride

Mojave Water Agency Technical Advisory Committee Representatives

Member: Director Burkhart

Alternate: Vice President Staley

Alliance for Water Awareness and Conservation (AWAC) Representatives

(Meets quarterly on the fourth Tuesday of January, April, July & October)

Member: Director Coulombe

Alternate: Director Burkhart

Homestead Valley Community Council
(Normally meets 3rd Monday of each month at 3:00 p.m.)

Member: Vice President Staley

Alternate: Director McBride

W-1 Reorganization Ad Hoc Committee

Chairperson: President Corl-Lorono

Member: Vice President Staley

MSC¹ (Staley/Burkhart)

Corl-Lorono: Y

Staley: Y

Burkhart: Y

McBride: Y

Coulombe: Y

DISBURSEMENTS JANUARY 2014

MOTION NO. 14-013

Director Burkhart made a motion to approve the Disbursements (Check Register - Payment of Bills) for January 2014. Vice President Staley seconded the motion.

MSC¹ (Burkhart/Staley)

Corl-Lorono: Y

Staley: Y

Burkhart: Y

McBride: Y

Coulombe: Y

CONSENT ITEMS

- a. Financial Statements January 2014
 1. Balance Sheet
 2. Statement of Revenue and Expense
 3. General Account (Union Bank)
 4. Disbursements
 5. Local Agency Investment Fund Balance Timeline
- b. Service Order Report, January 2014
- c. Production Report, January 2014
- d. Regular Board Meeting Minutes, January 28, 2014
- e. Dissolve the "Ames/Means Ad Hoc Committee" formed to assist the Agency in developing the Ames/Means Groundwater Recharge and Recovery Program.

No Public comment.

MOTION NO. 14-014

Director Burkhart made a motion to approve consent items a - e. The motion was seconded by Director McBride.

MSC¹ (Burkhart/McBride)

Corl-Lorono: Y

Staley: Y

Burkhart: Y

McBride: Y

Coulombe: Y

PUBLIC COMMENT PERIOD

No public comment.

Approved 3-25-2014

VERBAL REPORTS

General Manager West reported the Ames/Reche Recovery and Recharge project is officially complete and she will file the judgment immediately.

Vice President Staley reported on the Homestead Valley Community Council meeting he had recently attended. Items discussed included the "King of the Hammers" event and concern over the solar projects.

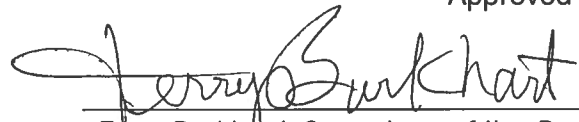
President Corl-Lorono reported on the Municipal Advisory Council (MAC) meeting she had attended where the solar projects were discussed.

FUTURE AGENDA ITEMS

Future items will include a Resolution to the Local Agency Formation Commission regarding County Service Area 70/W-1 (Goat Mountain/Landers), the Agency Budget and Bad Debt.

ADJOURNMENT – President Judy Corl-Lorono adjourned the meeting at 7:40 p.m.

Approved by:



Terry Burkhardt, Secretary of the Board

MSC¹ – Motion made, seconded, and carried.