

Bighorn-Desert View Water Agency

Board of Directors

Judy Corl-Lorono, President
J. Dennis Staley, Vice President
Terry Burkhardt, Secretary
Michael McBride, Director
J. Larry Coulombe, Director



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Marina D West, PG, General Manager

A Public Agency

www.bdvwa.org

BOARD OF DIRECTORS' REGULAR MEETING AGENDA

BOARD MEETING OFFICE
1720 N. Cherokee Trail, Landers, CA 92285
Tuesday, May 27, 2014 - 6:00 p.m.

1. **Call To Order**
2. **Pledge Of Allegiance**
3. **Roll Call**
4. **Approval Of Agenda**

Discussion And Action Items - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

The Public is invited to comment on any item on the agenda during discussion of that item.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

5. **Update on Dissolution of CSA 70/W-1 and Annexation to BDVWA**
Discussion item only.
6. **Hazard Mitigation Plan Status Update and Receive Public Comments**
7. **Resolutions Modifying Basic Facilities Charge and Service Line Installation Charge and Construction Meter Charge**
Board considers taking the following action(s):
 1. Board to consider adopting Resolution No. 14R-XX modifying the Basic Facilities Charge and service line installation charge; and
 2. Board to consider adopting Resolution No. 14R-XX establishing certain fees and charges (Construction Meters).

8. Resolution No. 14R-XX – A Resolution of the Board of Directors of the Bighorn-Desert View Water Agency Providing for the Levy and Collection of Taxes (Setting the Ad Valorem Tax) Within Improvement District No. 1 for Fiscal Year 2014-2015 at \$175,900.

Board considers taking the following action(s):

1. Board to consider adopting Resolution No. 14R-XX – Providing for the levy and collection of taxes (setting the Ad Valorem tax) within Improvement District No. 1 for Fiscal Year 2014/2015 for a total collection of a value to be determined at the board meeting no greater than \$175,900.

9. Review Draft Fiscal Year 2014/15 Operating Budget

Discussion item only.

10. Update – Integrated Regional Water Management Plan

Discussion item only.

11. Consent Items – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Financial Statements March and April 2014
 1. Balance Sheet
 2. Statement of Revenue and Expense
 3. General Account (Union Bank)
 4. Disbursements
 5. Local Agency Investment Fund Balance Timeline
- b. Receive and File Disbursements March and April 2014
- c. Service Order Report, April 2014
- d. Production Report, April 2014
- e. Regular Board Meeting Minutes, April 22, 2014
- f. Special Board Meeting Minutes, April 22, 2014

Recommended Action:

Approve as presented (Items a - f):

12. Matters Removed From Consent Items

13. Public Comment Period

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

14. Verbal Reports - Including Reports on Courses/Conferences/Meetings.

- a. General Manager's Report

- b. Directors' Report
- c. President's Report

15. Future Agenda Items

16. Adjournment

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation has been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other discloseable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at www.bdvwa.org.

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.

AGENDA ITEM # 5

California State Senate

BOARDS:

WILDLIFE CONSERVATION BOARD
CALIFORNIA COMMISSION
ON DISABILITY ACCESS

CAUCUSES:

LEGISLATIVE WOMEN'S CAUCUS
OUTDOOR SPORTING CAUCUS
RURAL CAUCUS



JEAN FULLER

SENATOR, EIGHTEENTH DISTRICT

COMMITTEES:

RULES
VICE CHAIR

ENERGY, UTILITIES &
COMMUNICATIONS
VICE CHAIR

NATURAL RESOURCES &
WATER
ENVIRONMENTAL QUALITY

JOINT COMMITTEES:

LEGISLATIVE AUDIT

RULES

BUDGET

April 14, 2014

Kathleen Rollings-McDonald, Executive Officer
San Bernardino Local Area Formation Commission
215 North D Street, Suite 204
San Bernardino, CA 92415-0490

Re: Bighorn-Desert View Water Agency's application for annexation of CSA 70 Zone W1 from County Special Districts.

Dear Ms. Rollings-McDonald:

I am writing to express my strong support for the Bighorn-Desert View Water Agency's application to annex County Service Area 70 Zone W1 from County Special Districts.

The County Special District has been providing water service for the Eastern part of Landers at a significant disproportionate rate than the rest of Landers. They raised Area 70 Zone W1's water rate 20% in 2013 and plan to further increase rates 20% this year and 10% more in 2015.

Bighorn-Desert View Water Agency has experience with successfully operating a water system and plans responsibly for the community's future water needs. Bighorn-Desert can provide a more cost-beneficial delivery of water services for the 640 properties affected.

I fully support Bighorn-Desert View Water Agency's application for annexation of CSA 70 Zone W1 and thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Jean Fuller".

Jean Fuller
Senator, 18th District

JF:rc

AGENDA ITEM # 7

**BIGHORN DESERT VIEW WATER AGENCY
AGENDA ITEM SUBMITTAL**

Meeting Date: May 27, 2014

To: Board of Directors

Budgeted: N/A

Budgeted Amount: N/A

Cost: N/A

Funding Source

From: Marina D. West

General Counsel Approval: Obtained

CEQA Compliance: N/A

Subject: Proposed Changes to Miscellaneous Agency Charges and Fees NOT subject to the Proposition 218 process: Basic Facilities Charge, Meter Installation Charge, and Construction Meter Charge

SUMMARY

Staff is recommending that the following charges be increased according to the estimates prepared by staff and as summarized below and in the attached draft resolutions:

- Basic Facility Charge ("Capacity Fee")
- Meter Installation Charge (3/4- and 1-inch meter size)
- Temporary Construction Meter Monthly Service Fee and Consumption Charge

The charges being considered herein are NOT subject to the Proposition 218 process and the Board may adopt them by Resolution as outlined in Agency Rules and Regulations for Water Service (Ordinance No. 11O-01). These charges are subject to and are in compliance with the Mitigation Fee Act Procedure described in Government Code 66016.

RECOMMENDATION

That the Board considers taking the following action(s):

1. Adopt Resolution 14R-XX adjusting (increasing) the Basic Facilities Charge and Service Line Installation Charge for new connections; and
2. Adopt Resolution No. 14R-XX adjusting the consumption charge for temporary construction meter water.

BACKGROUND/ANALYSIS

Staff had planned to review these charges with the Finance /Public Relations/ Education/ Personnel Standing Committee (FPREP) but the regular May meeting was cancelled. Therefore, items planned for the May FPREP meeting are being taken to the May Regular Board of Directors meeting.

The charges being considered herein are NOT subject to the Proposition 218 process and the Board may adopt them by Resolution as outlined in Agency Rules and Regulations for Water Service (Ordinance No. 11O-01).

With respect to consumer notification, these charges are subject to the Mitigation Fee Act Procedure described in Government Code 66016. Pursuant to this section, the "Agency must hold at least one noticed open, public meeting as part of a regularly scheduled meeting, at which oral and written presentations can be made on the fee or charge prior to the levy of the

new fee or charge.” This Code section also states that a fee or charge must not exceed the estimated reasonable cost, labor and materials, to provide the unique service. The Meter Installation Charge proposed is based on an estimate of the average cost of labor, the actual cost of materials today with an applicable overhead (burden) schedule applied.

Basic Facilities Charge:

The Basic Facilities Charge (BFC) is a charge levied on each new regular water service that will contribute a rightful share of the costs of the Agency’s wells, booster pumps, storage reservoirs, and other sources of supply and major transmission/distribution lines making up the basic water system. The Agency has not increased the BFC since 2008 when the Board adopted the fee calculation of \$4,098 provided in the Agency’s 2007 Water Master Plan. Staff is recommending that the Basic Facilities Charge be increased using an inflation calculator that is based on the Consumer Price Index. The CPI is generally the best measure for adjusting payments to consumers when the intent is to allow consumers to purchase, at today’s prices, a market basket of goods and services equivalent to one that they could purchase in an earlier period. Based on this method, staff has determined the BFC should now be \$4,500.

New Meter Installation Charge:

The Agency has also not increased the meter installation charge since 2008. With respect to the meter installation the actual and estimated cost of parts, materials, equipment operation and staff time to install a new water meter service has increased approximately 25% from \$1,320 to \$1,785. Furthermore, BDVWA is subject to excavation charges on those streets designated as “County Maintained Roads” (Figure 1). This charge should be paid by the developer/customer. Currently the charge is \$66 but it is adjusted annually by the County of San Bernardino. Staff recommends the Board act by resolution to increase the 1-inch meter installation charge to \$1,820 plus reimbursement for permit fees imposed by the County of San Bernardino, where applicable.

Construction Meters (Temporary Water Service):

Staff is also recommending an adjustment to the charges imposed for construction water which were last set by the Board in 2008 (Resolution 08R-09). For consistency, staff is proposing that construction water should be charged at the same rate as bulk water, or \$8.50 per billing unit.

48-hr. Customer Notification (prior to Lock Off):

No change proposed at this time.

After Hours Services (Not Agency Error):

No change proposed at this time.

Staff recommends the Board adopt the attached resolutions which specify the new fees and charges as outlined herein.

PRIOR RELEVANT BOARD ACTION(S)

10/28/2008 Resolution No. 08R-10 Resolution modifying Basic Facilities Charge and Service Line Installation Charge.

9/10/08 FPREP Standing Committee: Proposed Changes to Miscellaneous Charges and Fees.

08/6/08 FPREP Standing Committee: Review miscellaneous Agency Charges and Fees

Figure 1

County Maintained Road System (CMRS)

New Map My Content Help Sign In

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Basemap

Share

Measure

Bookmarks



County Maintained Road System (CMRS)

Roads Maintained by the County
Department of Public Works -
Transportation

Web Map by SBCountyDPW

Last Modified: May 8, 2013

(0 ratings, 0 comments,

168 views)

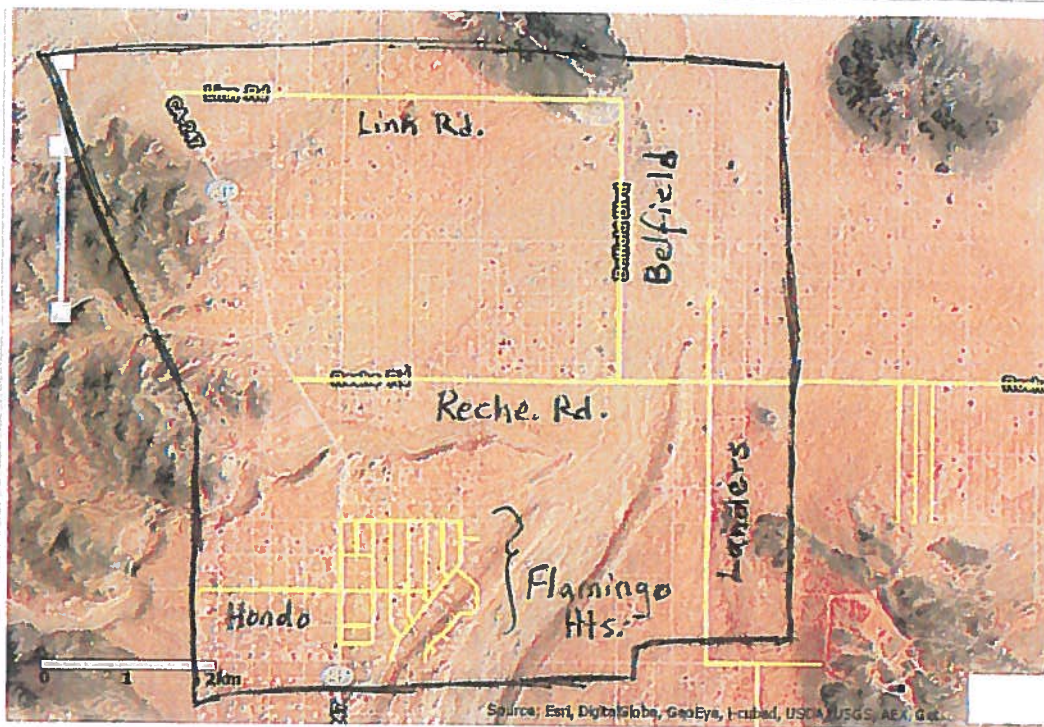
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RESOLUTION NO. 14R-XX
RESOLUTION OF THE BOARD OF DIRECTORS
OF BIGHORN-DESERT VIEW WATER AGENCY
MODIFYING BASIC FACILITIES CHARGE AND
SERVICE-LINE INSTALLATION CHARGE

WHEREAS, Bighorn-Desert View Water Agency ("Agency") is required by law to fix and establish rates, fees and charges which will enable the Agency to cover its debt service payments, operate and maintain its water system, provide for repairs and depreciation, and a reasonable surplus for improvements; and

WHEREAS, by Resolution No. 08R-10 adopted by the Board of Directors on October 28, 2014 a Basic Facilities Charge for new connections was set at \$4,098; and

WHEREAS, by Resolution No. 08R-10 adopted by the Board of Directors on October 28, 2008 the Board set a flat fee of \$1,320 per Service-Line and 1-inch meter installation; and

WHEREAS, new customers desiring to connect to the existing system should be responsible for paying an amount equivalent to their proportionate share of those existing water system facilities development costs which support and are necessary for the new customer to receive service; and

WHEREAS, the Water Master Plan completed in 2007 by the Agency's Engineer established a baseline calculation for the Basic Facility Charge or "Capacity Fee" and further defines the charge to be comprised of four (4) components: Water Main Connection Fee, Water Storage Fee, Water Supply Fee, and a Development Fee; and

WHEREAS, the Board has determined that the Basic Facility Charge has not been adjusted since 2008 and should be increased to coincide, at a minimum, with a rate of inflation based on the Consumer Price Index which is generally the best measure for adjusting payments to consumers when the intent is to allow consumers to purchase, at today's prices, a market basket of goods and services equivalent to one that they could purchase in an earlier period; and

WHEREAS, based on the above described inflation calculation method the Basic Facility Charge is to be set at \$4,500; and

WHEREAS, the Board of Directors of the Agency ("Board") desires to fairly and appropriately allocate the costs of a service line installation in a fair and equitable manner to be paid by those persons and customers who are the actual beneficiaries or recipients of those services; and

WHEREAS, an average cost to install a new service line and 1-inch meter has been calculated for the fiscal year 2014/2015 to be \$1785.00 for a 1 inch meter; and

WHEREAS, this Resolution rescinds and repeals Resolution No. 08R-10

NOW, THEREFORE, BE IT RESOLVED that, effective immediately, the Basic Facilities Charge shall be the amount of \$4,500.00 and shall be applicable to all new service line installations to parcels within 700 feet of a mainline* (not including bulk accounts), subject to further action by the Board of the Agency. (*the definition of a mainline per Agency Rules and Regulations is *"pipelines located in highways, streets, alleys, easements, and right of ways, which are used for the transmission and distribution of water."*); and effective immediately, the service line installation fees charged by the Agency shall now be set at \$1785.00 per installation of a 1 inch meter.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the Bighorn-Desert View Water Agency at a regular meeting held on this 27th day of May, 2014.

BY:

Judy Corl-Lorono, Board President

ATTEST:

By _____
Terry Burkhart, Board Secretary

RESOLUTION 14R-XX

A RESOLUTION OF THE BOARD OF DIRECTORS
OF BIGHORN-DESERT VIEW WATER AGENCY ESTABLISHING
CERTAIN FEES AND CHARGES
(Lock Off Notice, After Hours Call-Out, Construction Meters)

WHEREAS, Bighorn-Desert View Water Agency ("Agency") is required by law to fix and establish rates, fees and charges which will enable the Agency to operate and maintain its water system, provide for repairs and depreciation, reasonable surplus for improvement to cover its debt service payments; and

WHEREAS, certain charges imposed by the Agency are subject to the Mitigation Fee Act Procedure described in Government Code Section 66016; and

WHEREAS, the Agency Rules and Regulations for Water Service (Ordinance No. 11O-01) provides for the amendment of certain charges by resolution, by a majority vote of the Board of Directors; and

WHEREAS, the Board of Directors of the Agency desires to fairly allocate the costs of specified services listed below in a fair and equitable manner to be paid by those persons who are the actual beneficiaries or recipients of the services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Bighorn-Desert View Water Agency that the fees and charges identified below are set as follows:

- | | | |
|----|---|--|
| 1) | <u>48-hr. Customer Notification (prior to Lock Off)</u> | \$10.00 |
| 2) | <u>After Hours Services (Not Agency Error)</u> | \$50.00 |
| 3) | <u>Construction Meter Water Charge</u> | Monthly Basic Service Charge plus
bulk water charge (as set by
Board Resolution) |

BE IT FURTHER RESOLVED that the foregoing fees and charges shall become effective immediately and that the foregoing fees and charges shall be applicable to all existing, new and/or transferred customer accounts, until further action by the Board of Directors of the Agency.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of Bighorn-Desert View Water Agency this 27th day of May, 2014

By: _____
Judy Corl-Lorono, Board President

ATTEST:

By _____
Terry Burkhardt, Board Secretary

Resolution 14R-XX

AGENDA ITEM # 8

**BIGHORN DESERT VIEW WATER AGENCY
AGENDA ITEM SUBMITTAL**

Meeting Date: May 27, 2014

To: Board of Directors

Budgeted: Yes

Budgeted Amount: \$175,900

Funding Source: Revenue - Ad Valorem

From: Marina D. West

General Counsel Approval: Obtained

CEQA Compliance: N/A

Subject: Setting the Ad Valorem Tax Amount for Fiscal Year 2014/2015 for the Property Tax Apportionment of the Bighorn Debt Service Area Improvement Zone 1 at \$175,900.00

SUMMARY

Each fiscal year the Agency must notify the County of San Bernardino Auditor/Controller of the Bighorn Mountains Improvement District 1 (BH ID 1) special assessment to the tax rolls. This assessment is necessary to generate the revenue for the annual bond payment and a repair/refurbishment fund to maintain the BH ID 1 water system which was constructed with a fixed interest rate, forty-year bond, purchased by the United States of America acting through the Farmers Home Administration (FMHA).

The Agency must submit a preliminary Notification of Special Assessment by June 30, 2014, with submission due August 10th.

The fiscal year 2014/15 budget includes the BH ID 1 Ad Valorem tax levy in the amount of \$175,900 unchanged from the prior fiscal year.

RECOMMENDATION

That the Board considers taking the following action(s):

1. Adopt Resolution 14R-XX, providing for the levy and collection of taxes (setting the Ad Valorem tax) within Improvement District No. 1 for Fiscal Year 2014/2015 at \$175,900.

BACKGROUND/ANALYSIS

On August 9, 1977, the voters of the Bighorn Mountains Water Agency, a predecessor-in-interest to the Agency, approved a bond proposition to *"issue general obligation bonds for BH ID 1 in the amount of \$2,500,000 for the purpose of acquisition, construction, completion or repair of a waterworks system... for the benefit of Improvement District No. 1"* (Resolution No. 121 adopted June 21, 1977).

The tax rate statement that accompanied the proposition discussed the impact of the bond proposition on property tax rates, and estimated that property tax rates would be about \$4.70 per \$100 of assessed valuation in the first fiscal year after the bond sale and \$0.76 per \$100 of assessed value by the 20th fiscal year after the bond sale (Exhibit A to Resolution No. 127

adopted June 28, 1977). For comparison the levy imposed in FY2013/14 (34th fiscal year) equated to approximately \$0.38 per \$100 of assessed value.

Thereafter, on May 21, 1979, the Board of Directors of Bighorn Mountains Water Agency (BMWA) adopted Resolution No. 174, proposing to issue and sell \$1,875,000 of BMWA bonds for the purposes set forth in the BMWA Bond Proposition, in order to incur the BH ID 1 Debt.

Under Section 9 of Resolution No. 174, the Agency Board is charged with setting water rates within BH ID 1 at a level sufficient to collect enough revenue which will pay the operating expenses of the improvement district, provide for repairs and depreciation of works, provide a reasonable surplus for improvements extensions, and enlargement, pay the interest on the bonded debt and provide a sinking fund for the payment of the principal of such debt as it may become due.

Annual principal and interest payments are approximately \$109,000. Payments will be made in FY2014/2015 according to the following schedule: December (interest only approximately \$11,750) and June (interest approximately \$11,750 and principal approximately \$85,000) Any additional funds collected, estimated at \$67,000, will be used for needed replacement/refurbishment/infrastructure improvements within BH ID 1. The bond payments will conclude in 2019. It is the County Assessor who determines the total tax roll value upon which the Ad Valorem will be calculated and in FY2014/15 the requested levy amount remains the same as last year, \$175,900.

Throughout the budgeting process, Staff presumed no change in the total amount of the levy from FY2014/15 and is now seeking Board authority to assess BH ID 1 for a total of \$175,900. The Board has the authority to alter the levy amount or decline to assess a levy. Should the Board opt to reduce or decline to assess the levy then other measures will need to be evaluated to close the revenue gap created by such a decision in order to finalize the FY2014/15 budget.

PRIOR RELEVANT BOARD ACTION(S)

6/23/2009 Special Board of Directors Meeting: Receive report from General Counsel Logan reviewing voter approved bond language, bond debt obligations and other alternative means of generating necessary revenues.

5/21/1979 BOD Resolution No. 174: Resolution of the Board of Directors of Bighorn Mountains Water Agency providing for the issuance and sale of bonds of said Agency for Improvement District No. 1 thereof in the amount of \$1,875,000 for the acquisition and construction of certain Agency Improvements.

6/28/1977 BOD Resolution No. 127: Resolution of the Board of Directors of the Bighorn Mountains Water Agency, Approving the Tax Statement to be mailed to voters within Improvement District No. 1 of the Agency.

6/21/1977 BOD Resolution No. 121: Resolution of the Board of Directors of Bighorn Mountains Water Agency, Ordering, Calling, Providing for, and Giving Notice of a Special Election to be held in Improvement District No. 1 of said Agency on August 9, 1977, for the purpose of submitting to the qualified voters of said Improvement District a Proposition of incurring bonded indebtedness and issuing bonds of said Agency for said Improvement District.

RESOLUTION NO. 127

RESOLUTION OF THE BOARD OF DIRECTORS
OF BIGHORN MOUNTAINS WATER AGENCY,
APPROVING THE TAX STATEMENT TO BE
MAILED TO VOTERS WITHIN IMPROVEMENT
DISTRICT NO. 1 OF THE AGENCY

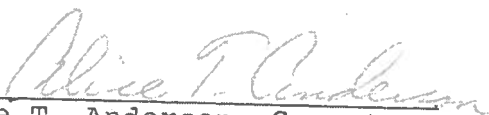
WHEREAS, an election is to be held in Improvement District No. 1 of Bighorn Mountains Water Agency on August 9, 1977, at which there will be submitted to the qualified electors within said Agency the following Agency measure:

Shall the Bighorn Mountains Water Agency incur an indebtedness and issue general obligation bonds for Improvement District No. 1 in the amount of \$2,500,000 for the purpose of the acquisition, construction, completion or repair of a waterworks system, including conduits, pipelines, reservoirs, works, machinery and other property useful or necessary to store, convey, supply or otherwise make use of water for a waterworks system for the benefit of Improvement District No. 1, and including expenses of all proceedings for the authorization, issuance and sale of the bonds?

NOW, THEREFORE, this Board of Directors does hereby approve the tax statement, attached hereto as EXHIBIT "A", and by this reference made a part hereof, to be mailed to the voters within the Agency as required by Section 5301 of the Elections Code.

I, the undersigned, hereby certify: That I am the duly appointed and acting Secretary of the Bighorn Mountains Water Agency, and that at an adjourned regular meeting of the Board of Directors of said Agency held on June 27, 1977, the foregoing Resolution No. 127 was duly and regularly adopted by said Board, and that said resolution has not been rescinded or amended since the date of its adoption, and that it is now in full force and effect.

DATED: June 28, 1977.


Alice T. Anderson, Secretary

TAX RATE STATEMENT

This statement is made in accordance with Elections Code, sections 5300-5304. Its purpose is to describe the potential impact on property tax rates of a bond sale in the amount of \$2.5 million. The information contained in this statement is based on the best estimates and projections presently available from official sources.

If the bond proposal is approved, it is anticipated that there will be one, and only one, sale of bonds, with said sale in the maximum amount of \$2.5 million. The bond tax rate resulting in the first fiscal year following a sale of the entire \$2.5 million would be \$9.72 per \$100 of assessed valuation. The bond tax rate is anticipated to decrease in each year subsequent to the first fiscal year following sale of Agency bonds.

IT WILL BE THE POLICY OF THE BOARD OF DIRECTORS OF BIGHORN MOUNTAINS WATER AGENCY TO REDUCE THE PROPERTY TAX RATE OTHERWISE REQUIRED BY SEEKING A FARMERS' HOME ADMINISTRATION GRANT, BY INSTITUTING WATER AVAILABILITY CHARGES AND BY MAKING CHARGES FOR WATER USAGE BY CUSTOMERS. Additionally, it will be the Board's policy to reduce the required property tax rates in the years immediately following the bond sale by investing temporarily idle funds.

Based on assumptions regarding the growth in agency assessed valuation, interest rates, projected water rates and water availability charges, and a projected grant from the Farmers' Home Administration, the best estimates from official sources suggest that:

1. The reduced bond tax rate in the first fiscal year after the bond sale will be \$4.70 per \$100 of assessed valuation.
2. The reduced bond tax rates in the 5th, 10th, 15th and 20th fiscal years after the bond sale will, respectively, be \$3.04, \$2.03, \$1.14 and \$.76 per \$100 of assessed valuation.

It should be understood that the reduced tax rates set forth above are the best estimates presently available. Such estimates, are not, of course, binding on the Agency's Board, which may levy higher tax rates if necessary. The Agency's Board pledges that it will hold public hearings to re-evaluate the feasibility of a waterworks system for Improvement District No. 1 if actual tax rates would be materially higher than the reduced bond tax rates.

RESOLUTION NO. 14R-XX

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIGHORN-DESERT VIEW WATER AGENCY PROVIDING FOR THE LEVY AND COLLECTION OF TAXES (SETTING THE AD VALOREM TAX) WITHIN IMPROVEMENT DISTRICT NO. 1 FOR FISCAL YEAR 2014/2015 AT \$175,900

WHEREAS, the Bighorn-Desert View Water Agency's ("Agency") Law is set forth in the California Water Code-Uncodified Acts; and

WHEREAS, the voters of Improvement District No. 1 of the Bighorn Mountains Water Agency did, on August 9, 1979, authorize said Agency to incur indebtedness by issuing general obligation bonds in the amount of \$2,500,000.00 for the purpose of the acquisition, construction, completion or repair of a water works system within said Improvement District No. 1; and

WHEREAS, the Agency has issued to date, general obligation bonds in the amount of \$1,875,000.00 for the express purpose of the acquisition, construction, completion or repair of a water works system within said Improvement District No. 1; and

WHEREAS, the Agency is empowered, pursuant to the Bighorn-Desert View Water Agency Law, Sections 19 and 20, and Resolution No. 174 of the Bighorn Mountains Water Agency, adopted on May 21, 1979, to determine the amount necessary to be collected by taxation to pay for the operating expenses of the Agency, provide for repairs and depreciation of works owned or operated by the Agency, and to meet all obligations of the Agency, including principal of or interest on any bonded debt of the Agency as it becomes due.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Bighorn-Desert View Water Agency finds that the revenues of the Agency will be inadequate to pay the operating expenses of the Agency, provide for repairs and depreciation of works owned or operated by it and to meet all obligations of the Agency; and

BE IT FURTHER RESOLVED, that the Board of Directors of the Bighorn-Desert View Water Agency hereby provides for the levy and collection of a tax against all taxable property within the Improvement District No. 1 of the Bighorn-Desert View Water Agency, for Fiscal Year 2014/2015, sufficient to raise \$175,900 in order that the Agency clearly have sufficient funds to pay the operating expenses of the Improvement District, provide for repairs and depreciation of works, provide a reasonable surplus for improvements, extensions, and enlargements, pay the interest on the bonded debt and provide a sinking or other fund for the payment of the principal of such debt as it may become due on said general obligation bonds; and

BE IT FURTHER RESOLVED, that the Board of Directors of the Bighorn-Desert View Water Agency does hereby request that at the time and in the manner prescribe by law for the Board of Supervisors of San Bernardino County to levy taxes for County purposes, the Board of Supervisors of said County in addition to all other taxes levied, levy a tax upon all taxable property within Improvement District No. 1 of the Bighorn-Desert View Water Agency at the rate necessary to raise the amount of money hereby fixed and determined by this Resolution; and

BE IT FURTHER RESOLVED, that the Board of Directors of the Bighorn-Desert View Water Agency does hereby direct the Secretary to the Board to deliver a true and correct copy of this Resolution No. 14R-XX to the San Bernardino County Board of Supervisors, County Auditor/Controller, County Tax Assessor, and County Collector.

PASSED, APPROVED AND ADOPTED by the Board of Directors of Bighorn-Desert View Water Agency this 27th day of May 2014, by the following roll call vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

By _____
Judy Corl-Lorono, President of the Board

ATTEST:

Terry Burkhardt, Secretary of the Board

AGENDA ITEM # 9

**BIGHORN DESERT VIEW WATER AGENCY
AGENDA ITEM SUBMITTAL**

Meeting Date: May 27, 2014

To: Board of Directors

Budgeted: Yes

Budgeted Amount:

Preliminary Budget: \$1,381,064

From: Marina D. West

General Counsel Approval: N/A

CEQA Compliance: N/A

Subject: Draft Fiscal Year 2014/15 Operating Budget

SUMMARY

Attached is the draft Operating Budget for Fiscal Year 2014/15.

RECOMMENDATION

Item for discussion and Board to provide input and direction to staff for finalization and adoption of the Fiscal Year 2014/15 Budget at the June Board of Directors meeting.

BACKGROUND/ANALYSIS

The draft budget was based on the following assumptions:

Revenue:

- Monthly service fees, water sales and other revenues are down by approximately \$14,750 or 1%.
- Water consumption revenue estimate based on 97% of prior year actual water sales.
- Basic Service Charge revenue estimate based on 1,720 meters (i.e. those actually paying the fees excluding those who are consistently delinquent and part of the annual property tax lien process).
- No change in Improvement District 1 Ad Valorem property tax or Desert View Bond Surcharge. The Improvement District 1 bond debt will retire in FY2019/2020 while the Desert View bond debt will retire in FY2020/2021.
- Project sale of at least one new service connection.

Expenses:

- Overall, expenses are up by approximately \$10,500 or 1%.
- Water testing requirements are based on Department of Public Health schedules (i.e. anywhere from 1 to 9 year frequency) and thus vary from year to year.
- Budget reflects a reduction in the Engineering fees since the Agency is seeking grant opportunities through the Mojave Water Agency Integrated Regional Water Management Planning process.

- Power costs are expected to increase by 9% with a portion of power costs budgeted in “bulk pumping plant expense”.
- Budget continues to reflect costs to operate the “bulk water” sites.
- Budget includes upgrades to the Boardroom kitchen.
- Director's fees have been reduced based on planned travel/education and estimated number of meetings and committees.
- Health benefits are projected to increase by 10% (lower than prior years).
- Budget reflects 100% outsourced billing and newsletter.
- There is no election in 2014/15.

Overall, revenues are projected to exceed expenses by approximately \$126,000 which provides for unexpected expenses during the fiscal year and to contribute towards a reserve fund for future capital and refurbishment programs/projects.

Questions for the Board of Directors:

1. Should we halt detailed budgeting of bulk operations in FY2014/15?
2. Does the Board concur with the distribution of a 1.5% Cost of Living Increase for all employees?

The Fiscal Year 2014/15 Operating Budget does not reflect any expenses or revenues related to the annexation of the County Service Area Zone W-1. Staff intends to bring forth a proposed budget to the Board once the annexation proceedings are deemed to be completed.

PRIOR RELEVANT BOARD ACTION(S)

None

EXHIBIT "A"



2014/2015

OPERATING BUDGET

Resolution No. 14R-XX

EXHIBIT "A"

Adopted XX

FY 2014/2015 Budget
Exhibit "A"
SUMMARY

	BDVWA Totals
TOTAL REVENUE	\$1,379,539
 OPERATING REVENUE	 \$1,049,259
<i>ADMINISTRATION EXPENSE</i>	618,514
<i>OPERATION EXPENSE</i>	411,913
<i>NET Operating Revenue</i>	18,832
 NON-OPERATING REVENUE	 \$330,280
<i>DEBT EXPENSE</i>	223,200
<i>NET Non-Operating Revenue</i>	\$107,080
 TOTAL FY 13/14 PROJECTED RESERVES	 \$125,912
<i>RESTRICTED: portion from BFC & Meter Install</i>	5,353
<i>UN-RESTRICTED: Op. and non-Op Revenue Available to allocate</i>	120,559

2014/2015 Budget
Exhibit "A"

REVENUE SUMMARY

Description	BDVWA Amount
OPERATING INCOME	
Metered Water Sales	441,209
Basic Service Charge	567,600
Other Operating Income	37,950
Interest Income Unrestricted	2,500
Grants and Funding Partners	
* Subtotal	\$1,049,259
NON-OPERATING INCOME	
Stand-By Income	N/A
Debt Service	224,725
General Tax Income (portion of 1%)	100,202
Subtotal	\$324,927
NON-OPERATING INCOME - New Services	
Meter Connect Fees (SL Install Fees)	1,255
Basic Facilities Charge (Buy In)	4,098
Subtotal	5,353
Total Revenue	\$1,379,539

FY 2014/2015 Budget Exhibit "A"

ADMINISTRATIVE EXPENSE

Account	Description	BDVWA Amount
56001	Directors Fees	\$ 31,200
56002	Director Meeting Expense	\$ -
56002 01	Director 1	\$ -
56002 02	Director 2	\$ -
56002 03	Director 3	\$ -
56002 04	Director 4	\$ -
56002 05	Director 5	\$ -
56003	Administrative Compensation	\$ 272,104
56006	Contractual Services- Auditor	\$ 30,000
56007	Contractual Services- Legal	\$ 15,000
56008	PERS	\$ 53,860
56009	Payroll Tax	\$ 10,870
56011	Telephone & Fax	\$ 6,000
56012	Mailing Expenses	\$ 1,425
56014	Contractual Services- Other	\$ 24,700
56016	Property/Liability Insurance	\$ 22,850
56017	Workers Comp. Insurance	\$ 7,655
56018	Dues & Subscriptions	\$ 10,600
56020	Power- Office & Yards	\$ 6,000
56022	Bad Debt Expense	\$ 2,500
56025	Propane	\$ 1,800
56030	Office Supplies	\$ 6,700
56100	Employee Benefits Insurance	\$ 101,750
56110	Employee Education	\$ 3,000
56200	Office Equipment Expense	\$ 3,300
56300	Customer Relations	\$ 5,200
56400	Other Administrative Expenses	\$ 2,000
58100	Elections Costs	\$ -
	Total Administrative Expense	\$618,514

* Expense applies to all employees

FY 2014/2015 Budget
Exhibit "A"

OPERATIONS EXPENSE

Account	Description	BDVWA Amount
54102	Operations Compensation	167,833
54103	Uniforms	2,650
54105	Auto Controls	2,640
54106	Vehicle/Tractor/Equip Expense	9,000
54107	Vehicle Expense- Fuel	21,000
54109	Field Materials and Supplies	25,000
54111	Water Testing	6,040
54112	Contractual Services- Engineering	45,000
54114	Water System Repairs	25,000
54115	Building Maintenance/Repair	12,000
54119	Communications Expense	1,500
54121	Disinfection Expense	5,000
54125	Power- Wells/Booster Pumps	68,750
54130	Other Operations Expense	8,000
55001	Bulk Pumping Plant Expense	7,500
55002	Bulk Operations and Maintenance	5,000
	Total Operations Expense	411,913

FY 2014/2015 Budget
Exhibit "A"

DEBT EXPENSE

Account	Description	Payment BDVWA Amount
22300	BH Debt Principal	85,000
57000	BH Debt Interest Payment	23,500
21101	DV Debt Principal	31,000
59100	DV Debt Interest Payment	10,400
57350	MWA Pipeline Debt	73,300
	BDVWA Total Debt Expense	\$223,200

*Assumes no debt service payments from LAIF reserves

MWA Pipeline debt is paid from Operating Revenue.

PROJECTED BUDGET										
		BDWVA Details		FY2011/12 Actual Expenditures	FY2012/13 Actual Expenditures	Fiscal Year 2013/14 Approved Budget	2013/14 YTD 4/30/14 (83%)	Preliminary Budget 2014/15	FY 14 vs. 15 Increase/ (Decrease)	BDWVA Budget Notes
54102	OPERATIONS COMPENSATION	Three field employees with on-call overtime and standby hours		\$ 158,404	\$ 171,823	\$ 154,565	88.0%	\$167,833	\$ 13,268	COLA for 2014/15 is 1.5% (applied here for preliminary budget), merit increases and correction to overtime efforts for on-call personnel
54103	UNIFORMS	Shoes \$450, Uniform Lease Service \$1700; jackets \$375		\$ 1,975	\$ 2,941	\$ 2,650	56.9%	\$ 2,650	\$ -	
54105	VERIZON-TELEMETRY	220 X 12 months-36 month fixed lease		\$ 2,579	\$ 2,564	\$ 2,640	72.6%	\$ 2,640	\$ -	
54106	VEHICLE/TRACTOR/EQUIP EXPENSE	Includes new tires for fleet, routine maintenance, large equipment repairs, Fuel tank vapor compliance testing \$500 and fuel system maintenance \$1000. Haz.Mat. Disposal \$500		\$ 4,567	\$ 21,286	\$ 6,000	167.4%	\$ 9,000	\$ 3,000	Increase based on actual service to aging vehicles/equipment plus fuel tank compliance.
54107	VEHICLE EXPENSE- FUEL	Projections based on prior 7 month trend.		\$ 18,234	\$ 23,954	\$ 24,600	73.1%	\$ 21,000	\$ (3,600)	Assumes \$4.15/gal average
54109	FIELD MATERIAL & SUPPLIES	All materials and supplies used in the maintenance of the water distribution system, safety/traffic control and small tools.		\$ 15,258	\$ 25,637	\$ 25,000	64.6%	\$ 25,000	\$ -	
54111	WATER TESTING	Bact, Gen. Phy. And Plate Counts \$2550, Nitratea all wells \$120, Pb/Cu testing cycle \$0, Misc. T22 (ED/BOCP, Inorganics, Secondary GP, TDS, THM/HAA5) \$3730, GAUJR \$300, (minus W10 sampling at \$860), contingency \$200		\$ 8,026	\$ 4,331	\$ 4,525	47.1%	\$ 6,040	\$ 1,515	Budget based on required/routine testing of wells and sample stations
54112	ENGINEERING	Engineering consultant services		\$ 68,040	\$ 47,584	\$ 55,000	16.3%	\$ 45,000	\$ (10,000)	Reduce Engineering for FY14/15 as projects are within IRWMP and agency will evaluate grant opportunities to fund projects
54114	WATER SYSTEM REPAIRS	Routine repairs/maintenance for wells, pumps, boosters, pressure reducing stations, reservoirs, pipelines, airvac valves, etc.		\$ 12,834	\$ 27,538	\$ 25,000	62.5%	\$ 25,000	\$ -	
54115	BUILDING REPAIR AND MAINT	Trash and dump fee - \$1500; Protection One Security \$1500, fire extinguisher maintenance - \$500, safety and emergency supplies - \$500, BOOdown upgrades (Defibrillator \$1,700, refrigerant/cabinets/water heater \$1,300) cleaning service \$3000; landscape main, \$1,000. Non-routine maintenance items (one time expense) - \$1000		\$ 12,595	\$ 8,951	\$ 19,750	74.7%	\$ 12,000	\$ (7,750)	moved items from office supplies
54119	COMMUNICATIONS EXP	AT&T Cell phones		\$ 5,422	\$ 1,665	\$ 1,500	69.6%	\$ 1,500	\$ -	
54121	DISINFECTION EXPENSE	Chlorine \$3500, Misc \$1500		\$ 7,375	\$ 3,983	\$ 5,000	59.7%	\$ 5,000	\$ -	
54125	POWER WELLS & BOOSTER	Based on prior 12 months usage with projected rate increase		\$ 58,613	\$ 60,570	\$ 63,000	58.6%	\$ 68,750	\$ 5,750	Projected 9% rate increase July 1, with some power costs captured under bulk pumping plant expense..
54130	OTHER OPER EXPENSES	SWRCB filing fee \$400, bee service \$350, DPH (DHS) - \$1000, BLM rent for ID 1 system \$3400, AQMD fuel tank permit \$300, Misc. \$1,000, CoSB Excavation Permit fees - \$1500		\$ 18,965	\$ 30,953	\$ 15,000	89.5%	\$ 8,000	\$ (7,000)	Dept. of Health Services efforts have been reduced following end of quarterly monitoring and compliance for Uranium
55001	BULK PUMPING PLANT EXPENSE	3% of telemetry expense \$85, JV Well 10 power plus 3% of all other power expense \$6500, sampling for bact, Gen. Phy., Plate Count and contingency \$860		\$ 6,721	\$ 6,942	\$ 6,500	62.2%	\$ 7,500	\$ 1,000	SCE rate increase of 9% and 2014/15 Well 10 sampling
55002	BULK OPERATIONS AND MAINTENANCE	Routine repairs/maintenance for bulk delivery systems (four locations)		\$ 279	\$ 7,591	\$ 5,000	150.6%	\$ 5,000	\$ -	
56001	DIRECTORS FEES	Regular and Special Meetings \$2268, Committee/Ad Hoc/Misc Meetings \$6650, Seminars per diem & Seminar Expenses \$16250		\$ 16,300	\$ 11,000	\$ 37,000	46.4%	\$ 31,200	\$ (5,800)	
56002	DIRECTOR MEETING EXPENSE			\$ 4,885	N/A	\$ -	-	\$ -	\$ -	Includes payroll (per diem) and all other expenses (mileage, meals, registration fees, travel, etc.)
56002 01	DIRECTOR 1 - McBride	All Director Expenses			\$ 3,750	\$ -	-	\$ -	\$ -	Includes payroll (per diem) and all other expenses (mileage, meals, registration fees, travel, etc.)
56002 02	DIRECTOR 2 - Cori-Lorono	All Director Expenses			\$ 4,786	\$ -	-	\$ -	\$ -	Includes payroll (per diem) and all other expenses (mileage, meals, registration fees, travel, etc.)
56002 03	DIRECTOR 3 - Larson	All Director Expenses			\$ 200	\$ -	-	\$ -	\$ -	Includes payroll (per diem) and all other expenses (mileage, meals, registration fees, travel, etc.)
56002 04	DIRECTOR 4 - Burkhardt	All Director Expenses			\$ 365	\$ -	-	\$ -	\$ -	Includes payroll (per diem) and all other expenses (mileage, meals, registration fees, travel, etc.)
56002 05	DIRECTOR 5 - Staley	All Director Expenses			\$ 345	\$ -	-	\$ -	\$ -	Includes payroll (per diem) and all other expenses (mileage, meals, registration fees, travel, etc.)
56002 06	DIRECTOR 6 - Coulombe	All Director Expenses			\$ 345	\$ -	-	\$ -	\$ -	Includes payroll (per diem) and all other expenses (mileage, meals, registration fees, travel, etc.)
56003	ADMINISTRATION COMP	Three full time office staff & General Manager		\$ 238,370	\$ 228,740	\$ 275,000	75.3%	\$272,104.40	\$ (2,896)	1.5% COLA applied. OT was reduced.
56006	CONTRACTUAL SERVICES- AUDITOR	Auditor		\$ 26,472	\$ 32,364	\$ 30,000	99.7%	\$ 30,000	\$ -	

PROJECTED BUDGET									
		BDVWA Details	FY2014/15 Actual Expenditures	FY2012/13 Actual Expenditures	Fiscal Year 2013/14 Approved Budget	2013/14 YTD 4/30/14 (83%)	Preliminary Budget 2014/15	FY 14 vs. 15 Increase/ (Decrease)	BDVWA Budget Notes
56007	CONTRACTUAL SERV- LEGAL	Legal Fees	\$ 18,270	\$ 13,819	\$ 15,000	35.2%	\$ 15,000	\$ -	
56008	PERS	All Full Time Equivalent (FTE) Employees.	\$ 34,880	\$ 39,928	\$ 47,050	83.0%	\$ 53,860	\$ 6,810	Employer contribution increase for FY14/15 plus increases in payroll
56009	PAYROLL TAXES	Unemployment \$3100, Medicare match \$6390, Social Security \$1380	\$ 8,317	\$ 10,724	\$ 10,150	102.5%	\$ 10,870	\$ 720	
56011	PHONE, FAX LINES, INTERNET	Main office phones \$4200, Internet access \$1140; website hosting \$120; website maint. \$500	\$ 7,022	\$ 6,514	\$ 6,700	72.3%	\$ 6,000	\$ (700)	
56012	MAILING EXPENSE	Routine Mail postage \$100 (1-yr.), Pitney Bowes equip rental \$525 (eliminate in FY14/15), UPS-FedEx \$200.	\$ 7,608	\$ 7,242	\$ 4,360	100.3%	\$ 1,425	\$ (2,935)	
56014	CONTRACTUAL SERV- OTHER	Bank Fees \$3600, DataStream Maintenance Contract \$3000, Extra DataStream Programming Estimate \$6000, Copier Maintenance Agreement Est. \$2,800, Outsourced Billing \$9300	\$ 15,145	\$ 13,501	\$ 18,800	95.7%	\$ 24,700	\$ 5,900	Increase primarily due to 100% outsourced billing (50% outsourced last FY)
56016	PROPERTY/LIABILITY EXPENSE	Property and Liability	\$ 26,663	\$ 27,814	\$ 26,000	84.9%	\$ 22,850	\$ (3,150)	15% rate reduction for reduced risk factor
56017	WORKERS COMP INS	All Employees	\$ 3,066	\$ 6,730	\$ 6,500	92.1%	\$ 7,655	\$ 1,155	10% increase plus prior year reconciliation estimate
56018	DUES & SUBSCRIPTIONS and ANNUAL FEES	AWWA \$420, ACWA \$5000, DGA/Alert \$400, HI Desert Star \$40, CRWA \$650, Weinhoff \$130, CSDA \$2700, LAFCO budget allocation \$140, ERMEI-Info Membr. \$400, GFOA \$175, Misc \$500	\$ 9,246	\$ 9,465	\$ 10,050	97.4%	\$ 10,600	\$ 550	
56020	POWER OFFICE & YARDS	Based on prior 12 months usage	\$ 4,671	\$ 5,287	\$ 5,600	51.3%	\$ 6,000	\$ 400	9% rate increase expected, savings from new AC/Heater in FY 2013/14
56022	BAD DEBT EXPENSE	Bad debt (misc. unable to lien)	\$ 304	\$ 1,179	\$ 2,000	244.2%	\$ 2,500	\$ 500	
56025	PROPANE	Office and Shop	\$ 1,516	\$ 1,712	\$ 1,800	70.1%	\$ 1,800	\$ -	
56030	OFFICE SUPPLIES/ PRINTING	Printed items such as envelopes, business cards, checks. Toner refills for desktop printers, consumable office supplies (paper) and Boardroom supplies. Copier "per print" costs (\$1000)	\$ 8,998	\$ 5,869	\$ 6,700	64.4%	\$ 6,700	\$ -	
56100	EMPLOYEE BENEFITS INS	Health, Dental, Vision, Life	\$ 65,029	\$ 81,816	\$ 95,400	87.4%	\$ 101,750	\$ 6,350	
56110	EMPLOYEE EDUCATION	Miscellaneous employee education and outside training (inc. safety training)	\$ 4,134	\$ 2,316	\$ 3,000	41.4%	\$ 3,000	\$ -	
56200	OFFICE EQUIPMENT EXPENSE	Computer and phone system repairs \$1000, Misc office equipment, furniture & software (replacing one old fireproof cabinet) \$2300	\$ 6,507	\$ 1,482	\$ 8,500	62.8%	\$ 3,300	\$ (5,200)	
56300	CUSTOMER RELATIONS	Misc customer relations expense: Notices (CCR and 2 mailed newsletters \$2900), Outreach: Orchid Festival Expenses \$500, 3rd July outreach \$250, Desert-wise Tour and Seminars \$500, Landers Ele Programs \$250, Regional Demonstration Garden (Brehm Park) \$500, Calendars \$300	\$ 4,832	\$ 4,638	\$ 9,050	110.0%	\$ 5,200	\$ (3,850)	
56400	OTHER ADMIN EXPENSES	BOD Advertising (legal notices, etc.), GFOA COE application for audit, misc. meeting expenses, employment advertising including bid recruitment and legal advertising, employee screening.	\$ 3,375	\$ 1,883	\$ 1,500	262.7%	\$ 2,000	\$ 500	
58100	ELECTION COSTS	No regular election in FY2014/15	\$ 6,320	\$ -	\$ 5,000	0.0%	\$ -	\$ (5,000)	No election in FY2014/15
59300	MISC EXPENSES							\$ (10,462)	
TOTAL EXPENSES			\$ 921,817	\$ 971,782	\$ 1,040,890		\$ 1,030,428	\$ (10,462)	

FY 2014/2015 Budget
Exhibit "A"
Revenue Accounts

REVENUE	ACCOUNTS	ADDITIONAL INFORMATION	FY11/12 Actual Revenue	FY12/13 Actual Revenue	FY13/14 Approved Budget	FY13/14 YTD 4/30/14 (83%)	FY14/15 Budget	FY 14 vs. 15 Increase/ (Decrease)
41000	SERVICE LINE INSTALLATION FEE- Revenues to cover the actual cost of customer ordered service line installation.	Estimate 1 service line installations with 3/4-in meter @ \$1255 ea						
41001	BASIC FACILITIES CHARGE- This fee is charged to brand new service line customers as a "buy-in" to the system already partially funded by previous and current customers.	Estimate 1 service line installations @ \$4098	\$	3960	1,255	0.00%	1,255	\$0
41100	WATER SALES CHARGES- Total revenues from the sales of water to metered customers routes 01 - 11 (Bighorn and Desert View Service Areas)	Projected metered sales 95% of prior 12 months sales	\$	12294	4,098	0.00%	4,098	\$0
41300	BASIC SERVICE CHARGE- Bi monthly billing to cover fixed O&M costs plus capital projects (non-specified funds)	Estimate based on actual number of meters paying BSC (e.g. less those that continue to go to property lien)	\$ 415,449	412756	398,205	69.24%	392,101	(\$6,104)
41400	INCOME METERED BULK WATER:	Projected bulk sales 95% of prior 12 months sales	\$ 595,375	587490	576,235	73.17%	567,600	(\$8,635)
41700	INCOME OTHER- Delinquent water billing revenues, unlock charges, non sufficient funds check charges, scrap metal sales, customer PIR fee, account setup charges.	Budget based on FY2012/13 monthly average.	\$ 51,160	52108	47,312	77.74%	49,109	\$1,797
49100	INCOME GENERAL TAX LEVY Bighorn Imp "A" Area 1% General Levy Share- This revenue is the portion of the County 1% tax which is passed on to special districts for general operating expenses. Coded on the property tax apportionment schedule as GA02.	General tax projection, property valuation obtained from County Assessor ("Teeter" Letter)	\$ 40,134	38250	37,200	70.41%	37,950	\$750
			\$ 50,120	50440	51,600	56.29%	51,100	(\$500)

FY 2014/2015 Budget
Exhibit "A"

Revenue Accounts

49101	INCOME BOND DEBT BH FMHA- This revenue is generated through the issuance of an annual advalorem tax and assessed to all properties within the Bighorn (north side of the Agency). Issued in 1979 for \$1,875,000 for the purpose of constructing and maintaining a water system. Term is 40 years, at 5%. Annual payment is approximately \$108,500. Payments are due December (Interest approx. \$11,750) and June (Interest \$11,750 and principal \$85,000). Extra revenue collected is used for replacement & refurbishment and is tagged as available revenue "restricted" for use in BHM.	Projection is based on accumulation of an additional \$70,000 for Replacement & Refurbishment of BH water system.	\$ 196,618	181,440	175,900	55.87%	175,900	\$0
49102	INCOME GENERAL TAX LEVY Bighorn-Desert View WA 1% General Levy Share- This revenue is the portion of the County 1% General tax which is passed on to special districts for general operating expenses. Coded on the property tax apportionment schedule as GA01.	General tax projection, property valuation obtained from County Assessor ("Teeler" Letter)	\$ 48,448	48,767	50,100	55.82%	49,102	(\$998)
49103	FMHA SURCHARGE-Revenues generated via the bi-monthly billing of the Desert View customers to fund the debt service for the FMHA Revenue Bond. Issued in 1979 for \$700,000 for the purpose of constructing a water system. Term is 40 years at 5%. Annual Payment is approximately \$41,400. Payments due September (Interest approx. \$5,200) and April (Interest approx \$5,200 and principal \$31,000). Extra revenue collected is used for replacement & refurbishment and is tagged as available revenue "restricted" for use in DV.	Based on \$9.30 per customer per billing cycle.						
49200	INTEREST INCOME- Interest revenue from our Local Agency Investment Fund account.	Interest income Anticipate <1% Interest	\$ 50,006	49,967	48,825	68.10%	48,825	\$0
			\$ 2,326	2,946	3,000	47.69%	2,500	(\$500)
49500	Income Other - Non-operating		\$ -	196	3,280	N/A		
	TOTAL		\$ 1,449,636	\$ 1,440,614	\$ 1,397,010		\$ 1,379,539	(\$17,471)

2014/2015
EXHIBIT "A"
PROJECTED REVENUE

Account	Description	JULY 14	AUG 14	SEP 14	OCT 14	NOV 14	DEC 14	JAN 15	FEB 15	MAR 15	APR 15	MAY 15	JUNE 15	TOTAL
	METERED WATER SALES													
	Percentage vs previous 12 months BIGHORN 01-06		0.97				0.97		0.97		0.97		0.97	
	Consumption previous 12 mo		1,436,687		1,220,848		978,257		802,040		687,001		1,111,660	
01-41100	Metered Water @ 95% of prior 12 mo.		41,808		35,527		28,467		23,339		19,992		32,349	\$181,482
	Percentage vs previous 12 months DESERT VIEW 07-11													
	Consumption previous 12 mo	0.97		1,741,546										
01-41100	Metered Water @ 95% of prior 12 mo.	1,596,993		50,679										
	BASIC SERVICE CHARGE													
	no of meters - BIGHORN 01-06		860				860		860		860		860	
01-41300	Basic Svs Charge @ \$55/ meter per cycle		47,300		47,300		47,300		47,300		47,300		47,300	\$283,800
	no of meters - DESERT VIEW 07-11	860		860		860		860		860		860		
01-41300	Basic Svs Charge @ \$55/ meter per cycle	47,300		47,300		47,300		47,300		47,300		47,300		\$283,800
	BULK WATER													
	percentage of previous 12 months	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95	
	consumption previous 12 mos.	70,946	51,943	62,832	44,561	35,246	42,226	34,344	40,862	37,168	59,527	67,764	60,637	
01-41400	Bulk Water @95% of prior 12 mo.	5,729	4,194	5,074	3,598	2,846	3,410	2,773	3,308	3,001	4,807	5,472	4,896	\$49,109
	DEBT REVENUE													
	# of Desert View Accounts	875		875		875		875		875		875		
01-49103	FHMA Desert View Revenue Bond @ 9.30	8,138		8,138		8,138		8,138		8,138		8,138		\$48,825
01-49101	Prop. Tax Ad Valorem Bighorn ID 1 Debt					72,000	36,250	9,200	2,100	20,000	16,350	20,000	-	\$175,900
	GENERAL PROPERTY TAX REVENUE													
01-49100	Bighorn Imp "A" Area 1% Gen Levy Share		-	-	-	-	21,500	4,100	500	3,000	6,500	11,000	4,500	\$51,100
01-49102	Bighorn-Desert View WA 1% Gen Levy Share		-	-	-	-	20,000	4,100	500	3,000	6,500	10,502	4,500	\$49,102
01-41700	OTHER REVENUE													
	Income Other (Operating)	3150	3150	3150	3200	3200	3150	3150	3150	3150	3150	3200	3150	\$37,950
01-49200	LAIF Interest Income (Unrestricted-Operating)													
		625	-	-	625	-	-	625	-	-	625	-	-	\$2,500
01-49600	Income Other (Non Op) DO Standbys													\$0
	METER SALES AND INSTALLATION													
	Estimated # SL Installs					1	1,255	-	-	-	-	-	-	\$1,255
01-41000	Service Line Installation Fees													
01-41001	Basic Facilities Charge (Buy In)						4,098	-	-	-	-	-	-	\$4,098
	TOTAL REVENUE													\$1,379,539

AGENDA ITEM # 11

GENERAL FUND

ASSETS

CASH & CASH EQUIVALENTS

01 13120	CASH UNION BANK OF CA	172,466.33
01 13130	CASH CASH DRAWERS BASE FUND	750.00
01 13400	CASH PETTY CASH FUND	800.00

TOTAL CASH & CASH EQUIVALENTS		174,016.33

INVESTMENTS

01 13303	LAIF UNENCUMBERED CASH FUND	131,516.22
01 13306	LAIF-BASIC FACILITIES CHGS	21,794.00
01 13307	LAIF-CUSTOMER DEPOSITS	55,000.00
01 13309	LAIF EMERGENCY CONTINGENCIES	150,000.00
01 13310	LAIF REPLACE & REFURBISH FUND	150,000.00
01 13311 03	LAFCO W	30,000.00
01 13311 04	HAZARD MITIGATION PLAN	35,000.00
01 13312	LAIF BOND DEBT SERVICE	125,000.00

TOTAL INVESTMENTS		698,310.22

ACCOUNTS RECEIVABLE, WATER

01 13710	A/R WATER	120,178.62
01 13904	DOLLAR GENERAL	(4,524.09)
01 13950	2009-2010 LIEN RECEIVABLE	16,836.17
01 13951	2010-2011 LIEN RECEIVABLE	13,485.69
01 13952	2011-2012 LIEN RECEIVABLE	18,443.54
01 13953	2012-2013 LIEN RECEIVABLE	29,333.39
01 13960	DUE FROM OTHER GOVERNMENTS	234,309.63

TOTAL ACCTS RECEIVABLE, WATER		428,062.95

ACCOUNTS RECEIVABLE, OTHER

TOTAL ACCTS RECEIVABLE, OTHER		0.00

INVENTORIES

01 14301	INVENTORY-WATER SYSTEM PARTS	67,148.79

TOTAL INVENTORY		67,148.79

PREPAID EXPENSES

01 14401	PREPAYMENTS WORKERS COMP INSUR	1,401.00
01 14402	PREPAYMENTS PL & PD LIAB INS	6,712.38

TOTAL PREPAID EXPENSES		8,113.38

FIXED ASSETS

01 11130	FA ORGANIZATION	336,271.54
01 11130 01	ACCUMULATED DEP ORGANIZATION	(93,245.62)
01 11135	FA LAND	76,611.39
01 11140	FA BUILDINGS	237,604.13

PERIOD ENDING 03/31/14

GENERAL FUND

01 11140 01	ACCUMULATED DEP BUILDINGS	(212,545.44)
01 11150	FA YARDS	61,487.73
01 11150 01	ACCUMULATED DEP YARDS	(53,164.37)
01 11160	FA FUELS TANKS	18,943.10
01 11160 01	ACCUMULATED DEP FUEL TANK	(12,811.44)
01 11170	FA WATER SYSTEM	8,209,841.62
01 11170 01	ACCUMULATED DEP WATER SYSTEM	(4,951,923.23)
01 11180	FA SHOP EQUIPMENT	40,186.44
01 11180 01	ACCUMULATED DEP SHOP EQUIP	(39,951.34)
01 11181	FA MOBILE EQUIPMENT	507,932.72
01 11181 01	ACCUMULATED DEP MOBILE EQUIP	(408,899.38)
01 11190	FA OFFICE EQUIPMENT	118,241.06
01 11190 01	ACCUMULATED DEP OFFICE EQUIP	(117,450.59)
01 14501	JV WELL	177,095.85

TOTAL FIXED ASSETS	3,894,224.17
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CONSTRUCTION IN PROGRESS-OTHER

TOTAL CIP (OTHERS)	0.00
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CONSTRUCTION IN PROGRESS ASSET

01 12052	EVAL OF WELLS 2, 3, & 4 (7A)	18,348.75
01 12053	ARC FLASH HAZARD STDY RFP (5A)	10,753.99
01 12054	PUMP PLANTS-MANUAL SWITCHES 6A	15,662.95

TOTAL CIP ASSET	44,765.69
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DEBT ISSUANCE COST

TOTAL DEBT ISSUANCE COST	0.00
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TOTAL ASSETS	5,314,641.53
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LIABILITIES

ACCOUNTS PAYABLE

TOTAL ACCOUNTS PAYABLE	0.00
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ACCRUED PAYROLL

01 22910	ACCRUED EMPLOYEE COMP BALANCES	40,569.00
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TOTAL ACCRUED PAYROLL	40,569.00
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CUSTOMER DEPOSITS

01 22540	UNCLAIMED FUNDS	255.48
01 22550	CUSTOMER DEPOSITS PENDING	1,300.00
01 22600	CUSTOMER DEPOSITS	55,579.99

GENERAL FUND

TOTAL CUSTOMER DEPOSITS	57,135.47	
CONSTRUCT IN PROGRESS DEPOSIT		
TOTAL CIP DEPOSIT	0.00	
LIAB PYBL FRM RESTRICTD ASSETS		
TOTAL LIAB PYBL FRM REST ASSET	0.00	
LONG TERM DEBT		
01 21101 REVENUE BONDS PAYABLE - DV	203,977.05	
01 22300 REVENUE BONDS PAYABLE - BH	551,000.00	
TOTAL LONG TERM DEBT	754,977.05	
TOTAL LIABILITIES	852,681.52	
EQUITY		
01 30109 CONTRIBUTED CAPITAL/HUD	291,035.88	
01 30111 FMHA GRANTS	758,297.76	
01 31000 FUND BALANCE	2,957,821.72	
01 31001 FUND BALANCE FEMA & OES	427,895.00	
01 31111 CURR YEAR NET REVENUE/EXPENSE	26,909.65	
TOTAL EQUITY	4,461,960.01	
TOTAL LIABILITIES & EQUITY	5,314,641.53	=====

Prepared By JB
Date 4/29/14
Reviewed By MMT

PERIOD ENDING 04/30/14

GENERAL FUND

ASSETS

CASH & CASH EQUIVALENTS

01 13120	CASH UNION BANK OF CA	157,173.41
01 13130	CASH CASH DRAWERS BASE FUND	750.00
01 13400	CASH PETTY CASH FUND	800.00

TOTAL CASH & CASH EQUIVALENTS		158,723.41

INVESTMENTS

01 13303	LAIF UNENCUMBERED CASH FUND	182,913.15
01 13306	LAIF-BASIC FACILITIES CHGS	21,794.00
01 13307	LAIF-CUSTOMER DEPOSITS	55,000.00
01 13309	LAIF EMERGENCY CONTINGENCIES	150,000.00
01 13310	LAIF REPLACE & REFURBISH FUND	150,000.00
01 13311 03	LAFCO	30,000.00
01 13311 04	HAZARD MITIGATION PLAN	35,000.00
01 13312	LAIF BOND DEBT SERVICE	74,000.00

TOTAL INVESTMENTS		698,707.15

ACCOUNTS RECEIVABLE, WATER

01 13710	A/R WATER	134,058.31
01 13904	DOLLAR GENERAL	(4,467.29)
01 13950	2009-2010 LIEN RECEIVABLE	16,442.68
01 13951	2010-2011 LIEN RECEIVABLE	13,102.09
01 13952	2011-2012 LIEN RECEIVABLE	17,558.29
01 13953	2012-2013 LIEN RECEIVABLE	24,467.54
01 13960	DUE FROM OTHER GOVERNMENTS	234,309.63

TOTAL ACCTS RECEIVABLE, WATER		435,471.25

ACCOUNTS RECEIVABLE, OTHER

TOTAL ACCTS RECEIVABLE, OTHER		0.00

INVENTORIES

01 14301	INVENTORY-WATER SYSTEM PARTS	67,444.11

TOTAL INVENTORY		67,444.11

PREPAID EXPENSES

01 14401	PREPAYMENTS WORKERS COMP INSUR	934.00
01 14402	PREPAYMENTS PL & PD LIAB INS	4,474.92

TOTAL PREPAID EXPENSES		5,408.92

FIXED ASSETS

01 11130	FA ORGANIZATION	336,271.54
01 11130 01	ACCUMULATED DEP ORGANIZATION	(94,366.53)
01 11135	FA LAND	76,611.39
01 11140	FA BUILDINGS	237,604.13

PERIOD ENDING 04/30/14

GENERAL FUND

01 11140 01	ACCUMULATED DEP BUILDINGS	(212,732.39)
01 11150	FA YARDS	61,487.73
01 11150 01	ACCUMULATED DEP YARDS	(53,185.11)
01 11160	FA FUELS TANKS	18,943.10
01 11160 01	ACCUMULATED DEP FUEL TANK	(12,879.23)
01 11170	FA WATER SYSTEM	8,209,841.62
01 11170 01	ACCUMULATED DEP WATER SYSTEM	(4,968,920.53)
01 11180	FA SHOP EQUIPMENT	41,135.72
01 11180 01	ACCUMULATED DEP SHOP EQUIP	(40,022.16)
01 11181	FA MOBILE EQUIPMENT	507,932.72
01 11181 01	ACCUMULATED DEP MOBILE EQUIP	(411,425.78)
01 11190	FA OFFICE EQUIPMENT	96,088.98
01 11190 01	ACCUMULATED DEP OFFICE EQUIP	(95,320.85)
01 14501	JV WELL	177,095.85

	TOTAL FIXED ASSETS	3,874,160.20

CONSTRUCTION IN PROGRESS-OTHER

	TOTAL CIP (OTHERS)	0.00
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CONSTRUCTION IN PROGRESS ASSET

01 12052	EVAL OF WELLS 2, 3, & 4 (7A)	18,348.75
01 12053	ARC FLASH HAZARD STDY RFP (5A)	10,753.99
01 12054	PUMP PLANTS-MANUAL SWITCHES 6A	15,662.95

	TOTAL CIP ASSET	44,765.69

DEBT ISSUANCE COST

	TOTAL DEBT ISSUANCE COST	0.00
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	TOTAL ASSETS	5,284,680.73
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LIABILITIES

ACCOUNTS PAYABLE

	TOTAL ACCOUNTS PAYABLE	0.00
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ACCRUED PAYROLL

01 22910	ACCRUED EMPLOYEE COMP BALANCES	40,569.00

	TOTAL ACCRUED PAYROLL	40,569.00

CUSTOMER DEPOSITS

01 22540	UNCLAIMED FUNDS	255.48
01 22550	CUSTOMER DEPOSITS PENDING	500.00
01 22600	CUSTOMER DEPOSITS	57,679.99

GENERAL FUND

TOTAL CUSTOMER DEPOSITS	58,435.47	
CONSTRUCT IN PROGRESS DEPOSIT		
TOTAL CIP DEPOSIT	0.00	
LIAB PYBL FRM RESTRICTD ASSETS		
TOTAL LIAB PYBL FRM REST ASSET	0.00	
LONG TERM DEBT		
01 21101 REVENUE BONDS PAYABLE - DV	203,977.05	
01 22300 REVENUE BONDS PAYABLE - BH	470,000.00	
TOTAL LONG TERM DEBT	673,977.05	
TOTAL LIABILITIES		772,981.52
EQUITY		
01 30109 CONTRIBUTED CAPITAL/HUD	291,035.88	
01 30111 FMHA GRANTS	758,297.76	
01 31000 FUND BALANCE	2,957,821.72	
01 31001 FUND BALANCE FEMA & OES	427,895.00	
01 31111 CURR YEAR NET REVENUE/EXPENSE	76,648.85	
TOTAL EQUITY		4,511,699.21
TOTAL LIABILITIES & EQUITY		5,284,680.73

Prepared By JB
Date 5/14/14
Review WMT

STATEMENT OF REVENUE AND EXPENSE
PERIOD ENDING 03/31/14

GENERAL FUND

		BUDGET	REV OR EXP THIS MONTH	REV OR EXP YEAR TO DATE	AVAILABLE	YTD % OF BUDGET
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REVENUE						

OPERATING REVENUE						
01 41000	SERVICE LINE INSTALLATION FEES	1,255.00	0.00	0.00	1,255.00	0.00%
01 41001	BASIC FACILITIES CHARGE	4,098.00	0.00	0.00	4,098.00	0.00%
01 41100	INCOME METERED WATER	398,205.00	45,206.37	275,730.31	122,474.69	69.24%
01 41300	BASIC SERVICE CHARGE	576,235.00	99,172.35	421,648.90	154,586.10	73.17%
01 41400	INCOME METERED BULK WATER	47,312.00	6,729.26	36,780.62	10,531.38	77.74%
01 41700	INCOME OTHER (OPERATING)	37,200.00	4,593.45	26,194.28	11,005.72	70.41%
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	TOTAL OPERATING REVENUE	1,064,305.00	155,701.43	760,354.11	303,950.89	71.44%
NON-OPERATING REVENUE						
01 49100	GA02 GEN LEVY IMP DIST A BH	51,600.00	4,340.30	29,047.04	22,552.96	56.29%
01 49101	DA01 DEBT SRVC IMP 1 (BH BOND)	175,900.00	17,088.95	98,268.54	77,631.46	55.87%
01 49102	GA01 GENERAL TAX LEVY (BDV)	50,100.00	3,591.44	27,963.97	22,136.03	55.82%
01 49103	INCOME REVENUE BONDS DV FMHA	48,825.00	8,296.74	33,248.13	15,576.87	68.10%
01 49200	INTEREST INCOME	3,000.00	0.00	1,430.59	1,569.41	47.69%
01 49600	INCOME OTHER (NON OPERATING)	0.00	294.44	2,421.80	0.00	0.00%
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	TOTAL NON-OPERATING REVENUE	329,425.00	33,611.87	192,380.07	137,044.93	58.40%
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	TOTAL REVENUE	1,393,730.00	189,313.30	952,734.18	440,995.82	68.36%
EXPENSE						

OPERATIONS EXPENSE						
01 54102	OPERATIONS COMPENSATION	154,565.00	11,918.38	123,536.54	31,028.46	79.93%
01 54103	UNIFORMS	2,650.00	0.00	1,408.44	1,241.56	53.15%
01 54105	AUTO CONTROLS	2,640.00	212.33	1,704.38	935.62	64.56%
01 54106	VEHICLE/TRACTOR/EQUIP EXPENSE	6,000.00	2,226.34	7,354.47	-1,354.47	122.57%
01 54107	VEHICLE EXPENSE - FUEL	24,600.00	1,193.12	16,753.66	7,846.34	68.10%
01 54109	FIELD MATERIALS & SUPPLIES	25,000.00	1,561.88	15,188.15	9,811.85	60.75%
01 54111	WATER TESTING	4,525.00	240.00	2,070.00	2,455.00	45.75%
01 54112	CONTRACTUAL SERV- ENGINEERING	29,967.00	0.00	0.00	29,967.00	0.00%
01 54112 07	EVAL OF WELLS 2, 3, 4 W07A	3,608.00	0.00	3,608.39	-.39	100.01%
01 54114	WATER SYSTEM REPAIRS	25,000.00	2,767.93	14,630.25	10,369.75	58.52%
01 54115	BUILDING MAINTENANCE/REPAIR	19,750.00	419.60	14,513.85	5,236.15	73.49%
01 54119	COMMUNICATIONS EXPENSE	1,500.00	103.90	957.83	542.17	63.86%
01 54121	DISINFECTION EXPENSE	5,000.00	0.00	2,983.40	2,016.60	59.67%
01 54125	POWER WELLS & PUMPS	63,000.00	3,588.92	37,034.75	25,965.25	58.79%
01 54130	OTHER OPERATIONS EXPENSES	15,000.00	0.00	12,833.88	2,166.12	85.56%
01 54150	PAYROLL LABOR TO PROJECTS	0.00	0.00	-104.59	0.00	0.00%
01 54160	VEH & EQUIP EXPENSE TO PROJECT	0.00	0.00	-12.12	0.00	0.00%
01 54170	EXP TO WIP PROJECTS	0.00	0.00	-21,509.22	0.00	0.00%

STATEMENT OF REVENUE AND EXPENSE
PERIOD ENDING 03/31/14

GENERAL FUND

	BUDGET	REV OR EXP THIS MONTH	REV OR EXP YEAR TO DATE	AVAILABLE	YTD % OF BUDGET
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TOTAL OPERATIONS EXPENSE	382,805.00	24,232.40	232,952.06	149,852.94	60.85%
BULK SYSTEM EXPENSE					
01 55001 PUMPING PLANT EXPENSE	6,500.00	488.01	4,039.14	2,460.86	62.14%
01 55002 BULK OPERATIONS & MAINTENANCE	5,000.00	43.00	7,497.24	-2,497.24	149.94%
TOTAL BULK SYSTEM EXPENSE	11,500.00	531.01	11,536.38	-36.38	100.32%
ADMINISTRATIVE EXPENSE					
01 56001 DIRECTOR FEES	37,000.00	1,575.00	15,444.99	21,555.01	41.74%
01 56001 01 DISTRIBUTE TO DIRECTOR ACCTS	0.00	-1,575.00	-15,444.99	0.00	0.00%
01 56002 DIRECTOR MEETING EXPENSES	0.00	0.00	103.00	0.00	0.00%
01 56002 01 DIRECTOR MCBRIDE	0.00	315.00	3,273.83	0.00	0.00%
01 56002 02 DIRECTOR CORL-LORONO	0.00	315.00	7,085.06	0.00	0.00%
01 56002 03 DIRECTOR LARSON end 08/27/13	0.00	0.00	300.00	0.00	0.00%
01 56002 04 DIRECTOR BURKHART	0.00	210.00	1,335.59	0.00	0.00%
01 56002 05 DIRECTOR STALEY	0.00	315.00	2,612.51	0.00	0.00%
01 56002 06 DIRECTOR COULOMBE start9/24/13	0.00	420.00	735.00	0.00	0.00%
01 56003 ADMINISTRATIVE COMPENSATION	275,000.00	19,953.54	186,882.34	88,117.66	67.96%
01 56006 CONTRACTUAL SERV-AUDITOR	30,000.00	0.00	29,918.00	82.00	99.73%
01 56007 CONTRACTUAL SERV-LEGAL	15,000.00	165.00	5,073.75	9,926.25	33.83%
01 56008 PERS CONTRIBUTION	47,050.00	3,591.42	35,475.99	11,574.01	75.40%
01 56009 PAYROLL TAXES	10,150.00	565.78	6,526.14	3,623.86	64.30%
01 56011 TELEPHONE/FAX/INTERNET/WEB	6,700.00	445.73	4,396.43	2,303.57	65.62%
01 56012 MAILING EXPENSES	4,360.00	0.00	4,373.54	-13.54	100.31%
01 56014 CONTRACTUAL SERV-OTHER	18,800.00	253.17	12,544.63	6,255.37	66.73%
01 56016 PROPERTY/LIABILITY EXPENSE	26,000.00	2,237.46	19,845.86	6,154.14	76.33%
01 56017 WORKERS COMP INSURANCE	6,500.00	466.66	5,521.60	978.40	84.95%
01 56018 DUES & SUBSCRIPTIONS	10,050.00	10.50	9,717.00	333.00	96.69%
01 56020 POWER OFFICES & YARDS	5,600.00	297.58	2,872.22	2,727.78	51.29%
01 56022 BAD DEBT EXPENSE	2,000.00	0.00	2,494.84	-494.84	124.74%
01 56025 PROPANE	1,800.00	0.00	1,261.93	538.07	70.11%
01 56030 OFFICE SUPPLIES	6,700.00	756.90	4,067.41	2,632.59	60.71%
01 56100 EMPLOYEE BENEFITS INSURANCE	95,400.00	8,017.35	75,158.14	20,241.86	78.78%
01 56101 FLEXIBLE SPENDING ACCOUNT	0.00	-219.24	-271.59	0.00	0.00%
01 56103 PLAN FEE & OTHER INS	0.00	-134.50	-418.55	0.00	0.00%
01 56104 SUPPLEMENTAL LIFE	0.00	-141.46	-188.55	0.00	0.00%
01 56105 DISABILITY INS	0.00	-168.80	-224.91	0.00	0.00%
01 56106 CANCER INS	0.00	-17.76	385.24	0.00	0.00%
01 56110 EMPLOYEE EDUCATION	3,000.00	118.66	1,242.10	1,757.90	41.40%
01 56150 PAYROLL FRINGE EXP TO PROJECTS	0.00	0.00	-37.66	0.00	0.00%
01 56160 OVERHEAD TO PROJECTS	0.00	0.00	-47.28	0.00	0.00%
TOTAL ADMINISTRATIVE EXPENSE	601,110.00	37,772.99	422,013.61	179,096.39	70.21%
CONSTRUCTION IN PROGRESS EXPNS					
01 56190 02 ARC FLASH HAZARD STUDY	15,100.00	0.00	0.00	15,100.00	0.00%
01 56190 03 EQUIP PUMPING PLANTS-SWITCHES	6,325.00	0.00	5,340.45	984.55	84.43%

STATEMENT OF REVENUE AND EXPENSE
PERIOD ENDING 03/31/14

GENERAL FUND

	BUDGET	REV OR EXP THIS MONTH	REV OR EXP YEAR TO DATE	AVAILABLE	YTD % OF BUDGET
01 56191 CSA 70\W-1 ANNEXATION	0.00	0.00	835.36	0.00	0.00%
01 56191 01 LAFCO APPLICATION (HOFFMAN)	10,500.00	0.00	0.00	10,500.00	0.00%
01 56191 02 MAPPING CSA W1 ANNEX	3,000.00	0.00	0.00	3,000.00	0.00%
01 56191 03 AUDIT SERVICE CSA W1 ANNEX	5,000.00	0.00	0.00	5,000.00	0.00%
01 56191 04 LAFCO COST CSA W1 ANNEX	38,450.00	28,804.00	28,804.00	9,646.00	74.91%
01 56192 HAZARD MITIGATION PLAN	33,333.00	0.00	0.00	33,333.00	0.00%
TOTAL CONSTRCTN IN PROG EXPNS	111,708.00	28,804.00	34,979.81	76,728.19	31.31%
TOTAL OPERATING EXPENSE	1,107,123.00	91,340.40	701,481.86	405,641.14	63.36%
NON-OPERATING EXPENSE					
01 56200 OFFICE EQUIPMENT EXPENSE	8,500.00	855.00	5,335.82	3,164.18	62.77%
01 56300 CUSTOMER RELATIONS	6,159.31	811.85	5,418.38	740.93	87.97%
01 56300 01 LANDERS POST OFFICE GARDEN	2,890.69	-63.11	4,384.32	-1,493.63	151.67%
01 56400 OTHER ADMINISTRATIVE EXPENSES	1,500.00	459.54	3,215.36	-1,715.36	214.36%
01 57000 INTEREST EXPENSE - BH BONDS	0.00	0.00	11,478.99	0.00	0.00%
01 57100 DEPRECIATION EXPENSE	0.00	20,063.97	171,944.02	0.00	0.00%
01 58100 ELECTION COSTS	5,000.00	0.00	0.00	5,000.00	0.00%
01 59100 INTEREST EXPENSE - DV BONDS	0.00	0.00	8,729.68	0.00	0.00%
01 59300 EXPENSE MISC	0.00	0.00	1,728.72	0.00	0.00%
01 59400 GAIN (LOSS) ASSET DISPOSAL	0.00	0.00	12,107.38	0.00	0.00%
TOTAL NON-OPERATING EXPENSE	24,050.00	22,127.25	224,342.67	-200,292.67	932.82%
TOTAL EXPENSE	1,131,173.00	113,467.65	925,824.53	205,348.47	81.85%
NET REV/EXP GENERAL FUND	262,557.00	75,845.65	26,909.65	235,647.35	10.25%

Prepared By

Date

Reviewed By

STATEMENT OF REVENUE AND EXPENSE
PERIOD ENDING 04/30/14

GENERAL FUND

		BUDGET	REV OR EXP THIS MONTH	REV OR EXP YEAR TO DATE	AVAILABLE	YTD % OF BUDGET
		-----	-----	-----	-----	-----
REVENUE						

OPERATING REVENUE						
01 41000	SERVICE LINE INSTALLATION FEES	1,255.00	0.00	0.00	1,255.00	0.00%
01 41001	BASIC FACILITIES CHARGE	4,098.00	0.00	0.00	4,098.00	0.00%
01 41100	INCOME METERED WATER	398,205.00	28,648.83	304,379.14	93,825.86	76.44%
01 41300	BASIC SERVICE CHARGE	576,235.00	49,183.79	470,832.69	105,402.31	81.71%
01 41400	INCOME METERED BULK WATER	47,312.00	5,059.93	41,840.55	5,471.45	88.44%
01 41700	INCOME OTHER (OPERATING)	37,200.00	5,735.11	31,929.39	5,270.61	85.83%
TOTAL OPERATING REVENUE		1,064,305.00	88,627.66	848,981.77	215,323.23	79.77%
NON-OPERATING REVENUE						
01 49100	GA02 GEN LEVY IMP DIST A BH	51,600.00	16,154.22	45,201.26	6,398.74	87.60%
01 49101	DA01 DEBT SRVC IMP 1 (BH BOND)	175,900.00	39,386.62	137,655.16	38,244.84	78.26%
01 49102	GA01 GENERAL TAX LEVY (BDV)	50,100.00	15,947.17	43,911.14	6,188.86	87.65%
01 49103	INCOME REVENUE BONDS DV FMHA	48,825.00	8,290.86	41,538.99	7,286.01	85.08%
01 49200	INTEREST INCOME	3,000.00	396.93	1,827.52	1,172.48	60.92%
01 49600	INCOME OTHER (NON OPERATING)	0.00	331.22	2,753.02	0.00	0.00%
TOTAL NON-OPERATING REVENUE		329,425.00	80,507.02	272,887.09	56,537.91	82.84%
TOTAL REVENUE		1,393,730.00	169,134.68	1,121,868.86	271,861.14	80.49%
EXPENSE						

OPERATIONS EXPENSE						
01 54102	OPERATIONS COMPENSATION	154,565.00	12,524.48	136,061.02	18,503.98	88.03%
01 54103	UNIFORMS	2,650.00	100.00	1,508.44	1,141.56	56.92%
01 54105	AUTO CONTROLS	2,640.00	212.33	1,916.71	723.29	72.60%
01 54106	VEHICLE/TRACTOR/EQUIP EXPENSE	6,000.00	2,691.15	10,045.62	-4,045.62	167.43%
01 54107	VEHICLE EXPENSE - FUEL	24,600.00	1,224.72	17,978.38	6,621.62	73.08%
01 54109	FIELD MATERIALS & SUPPLIES	25,000.00	958.61	16,146.76	8,853.24	64.59%
01 54111	WATER TESTING	4,525.00	60.00	2,130.00	2,395.00	47.07%
01 54112	CONTRACTUAL SERV- ENGINEERING	29,967.00	0.00	0.00	29,967.00	0.00%
01 54112 07	EVAL OF WELLS 2, 3, 4 W07A	3,608.00	0.00	3,608.39	- .39	100.01%
01 54114	WATER SYSTEM REPAIRS	25,000.00	995.48	15,625.73	9,374.27	62.50%
01 54115	BUILDING MAINTENANCE/REPAIR	19,750.00	241.31	14,755.16	4,994.84	74.71%
01 54119	COMMUNICATIONS EXPENSE	1,500.00	85.47	1,043.30	456.70	69.55%
01 54121	DISINFECTION EXPENSE	5,000.00	0.00	2,983.40	2,016.60	59.67%
01 54125	POWER WELLS & PUMPS	63,000.00	0.00	37,034.75	25,965.25	58.79%
01 54130	OTHER OPERATIONS EXPENSES	15,000.00	592.00	13,425.88	1,574.12	89.51%
01 54150	PAYROLL LABOR TO PROJECTS	0.00	0.00	-104.59	0.00	0.00%
01 54160	VEH & EQUIP EXPENSE TO PROJECT	0.00	0.00	-12.12	0.00	0.00%
01 54170	EXP TO WIP PROJECTS	0.00	-117.00	-21,626.22	0.00	0.00%

GENERAL FUND

	BUDGET	REV OR EXP THIS MONTH	REV OR EXP YEAR TO DATE	AVAILABLE	YTD % OF BUDGET
	-----	-----	-----	-----	-----
TOTAL OPERATIONS EXPENSE	382,805.00	19,568.55	252,520.61	130,284.39	65.97%
BULK SYSTEM EXPENSE					
01 55001 PUMPING PLANT EXPENSE	6,500.00	6.57	4,045.71	2,454.29	62.24%
01 55002 BULK OPERATIONS & MAINTENANCE	5,000.00	33.00	7,530.24	-2,530.24	150.60%
TOTAL BULK SYSTEM EXPENSE	11,500.00	39.57	11,575.95	-75.95	100.66%
ADMINISTRATIVE EXPENSE					
01 56001 DIRECTOR FEES	37,000.00	1,711.42	17,156.41	19,843.59	46.37%
01 56001 01 DISTRIBUTE TO DIRECTOR ACCTS	0.00	-1,711.42	-17,156.41	0.00	0.00%
01 56002 DIRECTOR MEETING EXPENSES	0.00	0.00	103.00	0.00	0.00%
01 56002 01 DIRECTOR MCBRIDE	0.00	225.71	3,499.54	0.00	0.00%
01 56002 02 DIRECTOR CORL-LORONO	0.00	645.71	7,730.77	0.00	0.00%
01 56002 03 DIRECTOR LARSON end 08/27/13	0.00	0.00	300.00	0.00	0.00%
01 56002 04 DIRECTOR BURKHART	0.00	105.00	1,440.59	0.00	0.00%
01 56002 05 DIRECTOR STALEY	0.00	630.00	3,242.51	0.00	0.00%
01 56002 06 DIRECTOR COULOMBE start9/24/13	0.00	105.00	840.00	0.00	0.00%
01 56003 ADMINISTRATIVE COMPENSATION	275,000.00	20,149.62	207,031.96	67,968.04	75.28%
01 56006 CONTRACTUAL SERV-AUDITOR	30,000.00	0.00	29,918.00	82.00	99.73%
01 56007 CONTRACTUAL SERV-LEGAL	15,000.00	206.25	5,280.00	9,720.00	35.20%
01 56008 PERS CONTRIBUTION	47,050.00	3,585.68	39,061.67	7,988.33	83.02%
01 56009 PAYROLL TAXES	10,150.00	3,875.06	10,401.20	-251.20	102.47%
01 56011 TELEPHONE/FAX/INTERNET/WEB	6,700.00	446.53	4,842.96	1,857.04	72.28%
01 56012 MAILING EXPENSES	4,360.00	-2.00	4,371.54	-11.54	100.26%
01 56014 CONTRACTUAL SERV-OTHER	18,800.00	5,452.35	17,996.98	803.02	95.73%
01 56016 PROPERTY/LIABILITY EXPENSE	26,000.00	2,237.46	22,083.32	3,916.68	84.94%
01 56017 WORKERS COMP INSURANCE	6,500.00	467.00	5,988.60	511.40	92.13%
01 56018 DUES & SUBSCRIPTIONS	10,050.00	73.50	9,790.50	259.50	97.42%
01 56020 POWER OFFICES & YARDS	5,600.00	0.00	2,872.22	2,727.78	51.29%
01 56022 BAD DEBT EXPENSE	2,000.00	2,388.46	4,883.30	-2,883.30	244.17%
01 56025 PROPANE	1,800.00	0.00	1,261.93	538.07	70.11%
01 56030 OFFICE SUPPLIES	6,700.00	248.60	4,316.01	2,383.99	64.42%
01 56100 EMPLOYEE BENEFITS INSURANCE	95,400.00	8,176.91	83,335.05	12,064.95	87.35%
01 56101 FLEXIBLE SPENDING ACCOUNT	0.00	255.76	-15.83	0.00	0.00%
01 56103 PLAN FEE & OTHER INS	0.00	-82.30	-500.85	0.00	0.00%
01 56104 SUPPLEMENTAL LIFE	0.00	165.04	-23.51	0.00	0.00%
01 56105 DISABILITY INS	0.00	196.96	-27.95	0.00	0.00%
01 56106 CANCER INS	0.00	161.20	546.44	0.00	0.00%
01 56110 EMPLOYEE EDUCATION	3,000.00	0.00	1,242.10	1,757.90	41.40%
01 56150 PAYROLL FRINGE EXP TO PROJECTS	0.00	0.00	-37.66	0.00	0.00%
01 56160 OVERHEAD TO PROJECTS	0.00	0.00	-47.28	0.00	0.00%
TOTAL ADMINISTRATIVE EXPENSE	601,110.00	49,713.50	471,727.11	129,382.89	78.48%
CONSTRUCTION IN PROGRESS EXPNS					
01 56190 02 ARC FLASH HAZARD STUDY	15,100.00	0.00	0.00	15,100.00	0.00%
01 56190 03 EQUIP PUMPING PLANTS-SWITCHES	6,325.00	0.00	5,340.45	984.55	84.43%

STATEMENT OF REVENUE AND EXPENSE
PERIOD ENDING 04/30/14

GENERAL FUND

	BUDGET	REV OR EXP THIS MONTH	REV OR EXP YEAR TO DATE	AVAILABLE	YTD % OF BUDGET
01 56191 CSA 70\W-1 ANNEXATION	0.00	288.75	1,124.11	0.00	0.00%
01 56191 01 LAFCO APPLICATION (HOFFMAN)	10,500.00	8,100.00	8,100.00	2,400.00	77.14%
01 56191 02 MAPPING CSA W1 ANNEX	3,000.00	3,000.00	3,000.00	0.00	100.00%
01 56191 03 AUDIT SERVICE CSA W1 ANNEX	5,000.00	0.00	0.00	5,000.00	0.00%
01 56191 04 LAFCO COST CSA W1 ANNEX	38,450.00	117.00	28,921.00	9,529.00	75.22%
01 56192 HAZARD MITIGATION PLAN	33,333.00	3,863.17	3,863.17	29,469.83	11.59%
TOTAL CONSTRCTN IN PROG EXPNS	111,708.00	15,368.92	50,348.73	61,359.27	45.07%
TOTAL OPERATING EXPENSE	1,107,123.00	84,690.54	786,172.40	320,950.60	71.01%
NON-OPERATING EXPENSE					
01 56200 OFFICE EQUIPMENT EXPENSE	8,500.00	0.00	5,335.82	3,164.18	62.77%
01 56300 CUSTOMER RELATIONS	6,159.31	123.48	5,541.86	617.45	89.98%
01 56300 01 LANDERS POST OFFICE GARDEN	2,890.69	0.00	4,384.32	-1,493.63	151.67%
01 56400 OTHER ADMINISTRATIVE EXPENSES	1,500.00	724.50	3,939.86	-2,439.86	262.66%
01 57000 INTEREST EXPENSE - BH BONDS	0.00	13,774.99	25,253.98	0.00	0.00%
01 57100 DEPRECIATION EXPENSE	0.00	20,063.97	192,007.99	0.00	0.00%
01 58100 ELECTION COSTS	5,000.00	0.00	0.00	5,000.00	0.00%
01 59100 INTEREST EXPENSE - DV BONDS	0.00	0.00	8,729.68	0.00	0.00%
01 59300 EXPENSE MISC	0.00	18.00	1,746.72	0.00	0.00%
01 59400 GAIN (LOSS) ASSET DISPOSAL	0.00	0.00	12,107.38	0.00	0.00%
TOTAL NON-OPERATING EXPENSE	24,050.00	34,704.94	259,047.61	-234,997.61	1077.12%
TOTAL EXPENSE	1,131,173.00	119,395.48	1,045,220.01	85,952.99	92.40%
NET REV/EXP GENERAL FUND	262,557.00	49,739.20	76,648.85	185,908.15	29.19%

Prepared By JB
Date 5/14/14
Reviewed By met

SOURCES & USES OF FUNDS STATEMENT
GENERAL ACCOUNT (UNION BANK)
MARCH 2014

SOURCES OF FUNDS:

A/R - WATER	88,306.14	
MISCELLANEOUS REVENUE	1099.53	
INCOME FOR TAXES & BONDS	3,887.29	
CUSTOMER DEPOSITS	1,500.00	
TOTAL		<u><u>94,792.96</u></u>

USE OF FUNDS:

A/R WATER & OTHER	908.83	
CAPITAL PURCHASES:		
EVAL OF WELLS 2, 3, & 4		
ARC FLASH		
SWITCHES		
INVENTORY PURCHASES	4,812.89	
PAYROLL & BENEFITS	36,043.66	
OPERATIONS EXPENSES	10,962.17	
ADMINISTRATIVE EXPENSE	41,835.38	
PREPAYMENT	1,401.00	
TOTAL		<u><u>95,963.93</u></u>

SOURCES & USES OF FUNDS STATEMENT
GENERAL ACCOUNT (UNION BANK)
APRIL 2014

SOURCES OF FUNDS:

A/R - WATER	75,442.20	
MISCELLANEOUS REVENUE	929.15	
LIEN RECEIVABLE	10202.64	
INCOME FOR TAXES & BONDS	71,488.01	
CUSTOMER DEPOSITS	2,100.00	
 TOTAL		<u><u>160,162.00</u></u>

USE OF FUNDS:

A/R WATER & OTHER	371.81	
INVENTORY PURCHASES	1,645.49	
BOND & BOND INT PAYMENT	94,774.99	
PAYROLL & BENEFITS	36,964.76	
OPERATIONS EXPENSES	5,871.47	
ADMINISTRATIVE EXPENSE	31,056.30	
 TOTAL		<u><u>170,684.82</u></u>

Prepared By JSB
Date 5/15/14
Reviewed By mt

UNION BANK OF CALIFORNIA
DISBURSEMENT MARCH 2014

Datastream Check Register	<u>59,920.27</u>	<u>59,920.27</u>
EFT for Vendor Services		
Bank Fees posted in April	<u>-</u>	
Total		<u>-</u>
Wages for Paydate 03/13/14		
State & Fed Taxes plus PERS Paid	6,815.59	
Payroll checks 13667-13673	11,088.81	
Director Per Diem ck 13674-13678	<u>1,065.96</u>	
		<u>18,970.36</u>
Wages for Paydate 03/27/14		
State & Fed Taxes plus PERS Paid	6,349.39	
Payroll checks 13716-13722	10,336.04	
Director Per Diem 13723-13725	<u>387.87</u>	
		<u>17,073.30</u>
Transfers to LAIF	<u>N/A</u>	<u>-</u>
Total Disbursements		95,963.93

Prepared By JB
Date 4/28/14
Reviewed By WAT

UNION BANK OF CALIFORNIA
DISBURSEMENT APRIL 2014

Datastream Check Register	<u>133,405.05</u>	
		<u>133,405.05</u>

EFT for Vendor Services

Bank Fees posted in April	<u>315.01</u>	
Total		<u>315.01</u>

Wages for Paydate 04/10/14

State & Fed Taxes plus PERS Paid	6,774.95	
Payroll checks 13726-13732	11,212.77	
Director Per Diem ck 13733-13737	<u>1,257.62</u>	
		<u>19,245.34</u>

Wages for Paydate 04/24/14

State & Fed Taxes plus PERS Paid	6,528.52	
Payroll checks 13676-13373	10,900.00	
Director Per Diem 13774-13775	<u>290.90</u>	
		<u>17,719.42</u>

Transfers to LAIF	<u>N/A</u>	
		<u>-</u>

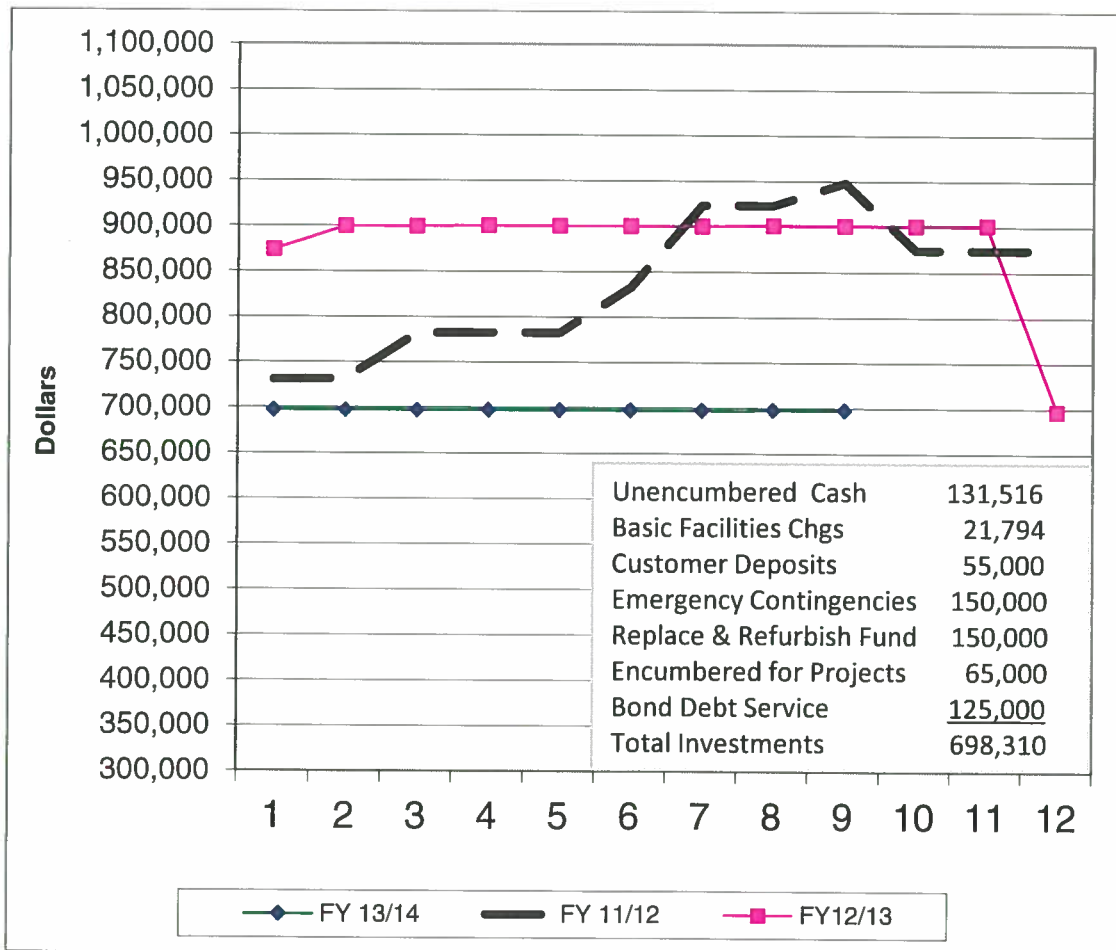
Total Disbursements		170,684.82
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Prepared By JB
Date 5/14/14
Reviewed By mad

Local Agency Investment Fund Balance Timeline

Balance as of

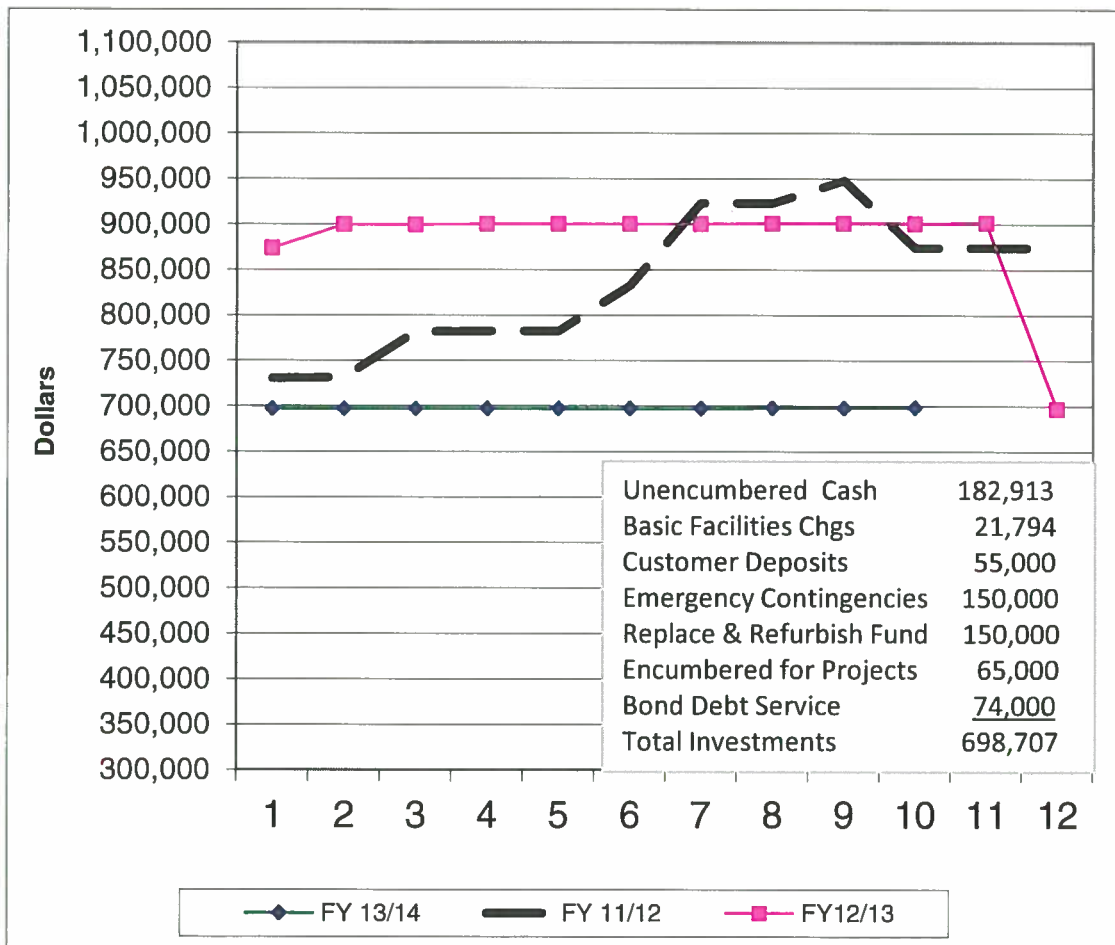
	FY 11/12	FY 12/13	FY 13/14
July	730,685	873,934	697,409
August	731,593	899,726	697,409
September	781,593	899,726	697,409
October	782,302	900,521	697,861
November	782,302	900,521	697,861
December	832,302	900,521	697,861
January	923,069	900,521	697,861
February	923,069	901,252	698,310
March	948,069	901,252	698,310
April	873,934	901,252	
May	873,934	901,880	
June	873,934	696,880	



Local Agency Investment Fund Balance Timeline

Balance as of

	FY 11/12	FY 12/13	FY 13/14
July	730,685	873,934	697,409
August	731,593	899,726	697,409
September	781,593	899,726	697,409
October	782,302	900,521	697,861
November	782,302	900,521	697,861
December	832,302	900,521	697,861
January	923,069	900,521	697,861
February	923,069	901,252	698,310
March	948,069	901,252	698,310
April	873,934	901,252	698,707
May	873,934	901,880	
June	873,934	696,880	



BIGHORN-DESERT VIEW WTR AGENCY
CHECK REGISTER
MARCH 31, 2014

CHECK#	DATE	PAYEE & DESCRIPTION	AMOUNT
13680	03/17/14	ACWA/JPIA	
		ACWA/JPIA HEALTH BENEFITS	761.55
13681	03/17/14	AKLUFU AND WY SOCKI	
		LEGAL FEES FEB 2014	165.00
13682	03/17/14	AVALON URGENT CARE INC.	
		PHYSICAL-MCARUSO CLASS A LIC	75.00
13683	03/17/14	CLINICAL LABORATORY OF	
		PLATE CT, BACT TEST, GEN PHY	133.00
13684	03/17/14	GOODSPEED DISTRIBUTING INC	
		UNLEADED FUEL	1,193.12
13685	03/17/14	IMAGE SOURCE, INC	
		COPIES	121.12
13686	03/17/14	INLAND WATER WORKS	
		PRV #12 & #13, CLAVAL REPAIR	
		MBP-#3 10, FIELD MATERIALS	
		BV-3/4, AIR VAC PARTS	
		CPFX-1 2, AIR VAC PARTS	1,300.08
13688	03/17/14	MOJAVEWIFI.COM LLC	
		INTERNET MARCH 2014	95.00
13689	03/17/14	OFFICE DEPOT	
		COFFEE POT RETURN	
		COFFEE POT, OFFICE SUPPLIES	
		OFFICE SUPPLIES	
		COFFEE POT (DAMAGED)	
		OFFICE SUPPLIES	158.62
13690	03/17/14	PETTY CASH	
		OFFICE SUPPLIES, NOTARY, BOD	
		MTG REFRESHMENTS, FULLER MEET	451.53
13691	03/17/14	SDRMA	
		SDRMA MEDICAL BENEFITS APR2014	
		SDRMA APR-JUNE 2014 W/C	9,535.50
13692	03/17/14	SHELLY OMALLEY	
		BALANCE REFUND	100.00
13693	03/17/14	UNDERGROUND SERVICE ALERT	
		DIG ALERTS, 7 TICKETS	10.50
13694	03/17/14	UNIVERSITY OF NEBRASKA	
		PARTS FOR EDUCATION MODEL	48.50
13695	03/17/14	VALLEY INDEPENDENT PRINTING	
		BUSINESS CARDS: DREWAL, KBOYD, & MCARUSO	
		BUSINESS CARDS: DIR COULOMBE	144.72
13696	03/17/14	VISIONARY LOGICS	
		INSTALL & SET-UP 4 COMPUTERS	855.00
13697	03/25/14	CLINICAL LABORATORY OF	
		BACT TEST, GEN PHY	
		BACT TEST	160.00
13698	03/25/14	DAVID RODRIGUEZ	
		REVIEW PLANS - DOLLAR GENERAL	146.87
13699	03/25/14	THE HOME DEPOT #6971	
		OFFICE SUPPLIES, FIELD MATERIAL	

BIGHORN-DESERT VIEW WTR AGENCY

CHECK REGISTER

MARCH 31, 2014

CHECK#	DATE	PAYEE & DESCRIPTION	AMOUNT
		REPLACE CARBLOCK FOR LANDERS	
		POST OFFICE PARKING LOT	
		AIR VAC PARTS	584.20
13700	03/25/14	INLAND WATER WORKS	
		CRT-1 5, CPFX-1 2, H150711 10,	
		SADS-6X1 1, FIELD MATERIALS	
		D-040P0-1 12, AIR VAC PARTS	
		PRV #12	
		PE-CTS-1 200, PE-IPS-1 100	
		FIELD MATERIALS	
		MS33-3X12 5	
		AIR VAC PARTS	
		AIR VAC PARTS	
		AIR VAC PARTS	
		FIELD MATERIALS	
		FIELD MATERIALS	
		FIELD MATERIALS	
		FIELD MATERIALS	
		D-040P0-1 6, FIELD MATERIAL	5,355.30
13701	03/25/14	INTER VALLEY POOL SUPPLY, INC	
		CHLORINE SIGNS	162.00
13702	03/25/14	J & G GARAGE	
		96 FORD L8000 FUEL SOLENOID	
		REPLACEMENT & TROUBLESHOOTING	
		ELEC WIRING TO SOLENOID	
		05 FORD F-250 CHG OIL & FILTER	
		10 FORD RANGER - REPLACE	
		SPRINGS & HEAVY DUTY SHOCKS	2,217.72
13703	03/25/14	LAFCO	
		LAFCO APPLICATION	28,804.00
13704	03/25/14	LEGACY OFFICE PRODUCTS	
		FAX TONER	40.12
13705	03/25/14	MOJAVE DESERT RESOURCE	
		WILDFLOWER SEEDS	105.80
13706	03/25/14	OFFICE DEPOT	
		OFFICE SUPPLIES	
		OFFICE SUPPLIES	
		OFFICE SUPPLIES	
		OFFICE SUPPLIES	
		OFFICE SUPPLIES	
		OFFICE SUPPLIES	341.22
13707	03/25/14	XEROX CORPORATION	
		LEASE PAYMENT 3/13-04/12	
		21 OF 60	253.17
13708	03/25/14	BARBARA BATEMAN	
		BALANCE RFND ACCT# 0611302	1.15
13709	03/25/14	BLUE MOUNTAIN AIR COMP	
		BALANCE RFND ACCT# 0804437	23.65
13710	03/25/14	CARL L III HIX	
		BALANCE RFND ACCT# 0405208	64.16
13711	03/25/14	CONNIE RAY	
		BALANCE RFND ACCT# 0507407	64.37
13712	03/25/14	DAVID VONBEHREN	
		BALANCE RFND ACCT# 0405902	101.41

BIGHORN-DESERT VIEW WTR AGENCY

CHECK REGISTER

MARCH 31, 2014

CHECK#	DATE	PAYEE & DESCRIPTION	AMOUNT
13713	03/25/14	DOUGLAS FORSYTH BALANCE RFND ACCT# 1106358	15.50
13714	03/25/14	ETHAN WICHITA BALANCE RFND ACCT# 0406803	1.72
13715	03/25/14	RICK COLELLA BALANCE RFND ACCT# 4010000	350.00
80000068	03/17/14	AT&T MOBILITY COMMUNICATION EXP	111.90
80000069	03/17/14	PAY-ONLINE---PROTECTION ONE OFFICE 03/26/14-06/24/14 SHOP 03/26/14-04/25/14	203.47
80000070	03/17/14	PAY ONLINE BURRTEC WASTE&RECYC TRASH FEE MARCH 2014	81.99
80000071	03/17/14	VERIZON CALIFORNIA AUTO CONTROLS & PHONES	569.63
80000073	03/25/14	PAY ONLINE-FIRST NATIONAL BANK SUPPLIES FOR TABLETOP GROUND- WATER AQUIFER MODEL & BOOTH SUPPLIES WATER DISTRIBUTION HANDBOOK (BDV LIBRARY COPY) FIELD MATERIALS POWER EXP FEB 2014	80000073 03/25/14 SO CAL EDISON 5,012.68
TOTAL			59,920.27

Prepared By 9/3
Date 4/28/14
Reviewed By mt

BIGHORN-DESERT VIEW WTR AGENCY
CHECK REGISTER
APRIL 30, 2014

CHECK#	DATE	PAYEE & DESCRIPTION	AMOUNT
13715	04/15/14	RICK COLELLA BALANCE REFUND VOID CK	-350.00
13738	04/17/14	ACWA/JPIA ACWA/JPIA HEALTH BENEFITS	921.11
13739	04/17/14	AKLUFU AND WYSOCKI LEGAL FEES MARCH 2014	495.00
13740	04/17/14	CLINICAL LABORATORY OF PLATE CT, BACT TEST, GEN PHY	93.00
13741	04/17/14	DATASTREAM BUSINESS SOLUTIONS HP PROGRAMMING 040114-063014 MODIFY BILLING PROGRAM	3,790.00
13742	04/17/14	DAVID RODRIGUEZ PLAN REVIEW FOR DOLLAR GENERAL HAZARD MITIGATION MTG REVIEW MINUTES & MAPS	419.97
13743	04/17/14	DEPT OF PUBLIC HEALTH WATER SYSTEM FEE 070113-123113	192.00
13744	04/17/14	GOODSPEED DISTRIBUTING INC UNLEADED FUEL	1,224.72
13745	04/17/14	HI-DESERT STAR PUBLIC NOTICE 4/2/14-4/9/14 ORDINANCE #140-01	724.50
13746	04/17/14	THE HOME DEPOT #6971 FIELD MATERIALS REPLACE MORE CARBLOCKS FOR LANDERS POST OFFICE	111.56
13747	04/17/14	IMAGE SOURCE, INC COPIES	203.53
13748	04/17/14	INFOSEND, INC. OUTSOURCE BILLING FEB 2014 OUTSOURE BILLING MAR 2014	1,125.49
13749	04/17/14	INLAND WATER WORKS FIELD MATERIALS FIELD MATERIALS FIELD MATERIALS JR5.25POLC 20 MS33-4/12 5 CPFX-2 2	2,034.23
13750	04/17/14	INTER VALLEY POOL SUPPLY, INC CHLORINE SIGNS	12.96
13751	04/17/14	J & G GARAGE '80' FORD L600, EVALUATE '80' FORD L600 REPLACE: FUEL SHUT OFF VALVE, 3 V-BELTS HORN, 6 TINES & TUBES '12' DODGE 1500, OIL CHANGE '10' FORD RANGER 9090-2 TIRES	2,691.15
13752	04/17/14	MAID TO ORDER SVC JEMEZ & MTG RM 03/08/14 SVC JEMEZ 03/22/14	247.60

BIGHORN-DESERT VIEW WTR AGENCY

CHECK REGISTER

APRIL 30, 2014

CHECK#	DATE	PAYEE & DESCRIPTION	AMOUNT
13753	04/17/14	MICHAEL MCBRIDE MWA BOD MTG - FOOD	31.42
13754	04/17/14	MOJAVEWIFI.COM LLC INTERNET APRIL 2014	95.00
13755	04/17/14	OFFICE DEPOT OFFICE SUPPLIES OFFICE SUPPLIES	61.36
13756	04/17/14	QUILL OFFICE SUPPLIES	63.71
13757	04/17/14	SDRMA SDRMA MEDICAL BENEFITS MAY2014	8,134.50
13758	04/17/14	SECTION THIRTY SEVEN CONSULT LEGAL DESCRIPTION & EXHIBIT PLAT FOR ANNEX AREA	3,000.00
13759	04/17/14	SIERRA WEST CONSULTANTS, INC. HAZARD MITIGATION PLAN 1ST PAYMENT AUG2013-MAR2014	3,500.00
13761	04/17/14	STATE WATER RES CONTROL BOARD FILING FEE-NOTICE OF GROUND- WATER EXTRACTION	400.00
13762	04/17/14	UNDERGROUND SERVICE ALERT DIG ALERTS, 35 TICKETS	52.50
13763	04/17/14	USDA RURAL DEVELOPMENT BH INTEREST & PAYMENT	94,774.99
13764	04/17/14	STANLEY R. HOFFMAN ASSOCIATES DRAT PLAN & APPLICATION FOR W1 ANNEX	8,100.00
13766	04/17/14	RICK COLELLA BALANCE REFUND	350.00
80000074	04/17/14	AT&T MOBILITY COMMUNICATION EXP	106.47
80000075	04/17/14	VERIZON CALIFORNIA AUTO CONTROLS & PHONES	570.43
80000076	04/17/14	PAY-ONLINE---PROTECTION ONE SHOP 04/26/14-05/25/14	45.86
80000077	04/17/14	PAY ONLINE BURRTEC WASTE&RECYC TRASH FEE APRIL 2014	81.99
80000078	04/17/14	CINTAS CORPORATION #150 UNIFORM SVC	100.00
		TOTAL	133,405.05

Prepared By

Date

Reviewed By

8/3
5/14/14
ma



Date: May 12, 2014
 To: Marina West
 From: Destiny Diaz
 Subject: Service Order Report for March 2014

SERVICE ORDER REPORT FOR FISCAL YEAR 2013-2014

	J	A	S	O	N	D	J	F	M	A	M	J	YTD
After Hours Call Out	0	1	4	3	3	2	1	0	1	4			19
AirVac Maintenance	0	0	1	2	1	1	0	2	2	0			9
AirVac Replacement	0	0	0	0	0	0	0	2	9	2			13
Booster Repair/Maintenance (New Category)	0	1	0	0	0	2	0	0	0	0			1
Bulk Stations: Maintenance	0	3	0	0	0	0	0	0	0	0			3
Close Account	24	20	16	26	28	16	16	17	24	27			214
Customer Requested Asst	8	5	3	6	3	10	7	3	5	5			55
Reported Leaks	2	4	8	6	3	4	4	1	0	3			35
Destroy Service Line	1	0	1	1	0	0	0	0	0	0			3
Exchange Meter	0	3	4	0	4	3	5	1	6	1			27
Facility Inspections*	4	4	5	2	4	4	2	4	4	4			37
Fire Flow Test	1	0	0	0	0	0	0	0	0	0			1
Flush Deadend/Blowoffs	1	0	0	4	0	0	0	0	0	0			5
General Maintenance	0	0	0	0	0	0	0	0	0	0			0
Hangtag	8	15	10	9	5	3	4	5	7	6			72
Hydrant Maint.	0	0	0	0	1	0	0	1	0	0			2
Install New Service	0	0	0	0	0	0	0	0	0	0			0
Lock-Off's	12	7	15	18	24	10	11	12	12	11			132
Miscellaneous	8	5	14	14	6	7	12	9	12	4			91
Office Repairs	0	0	0	0	1	3	0	1	0	1			6
Open New Service	21	20	16	26	28	16	16	17	24	27			211
Pressure Complaint	0	2	0	2	1	0	1	0	0	0			6
Pull Meter	1	1	1	0	0	1	0	1	0	0			5
Read Meter	0	0	0	2	0	2	1	1	4	3			13
Repair Mainline	0	0	0	0	0	0	0	2	0	0			2
Repair Service Line	6	7	9	6	2	2	3	3	0	1			39
Replace Service Line	0	4	2	4	2	3	1	2	2	5			25
Reread Meter	21	18	11	5	9	5	6	2	2	1			80
Safety Meeting	1	2	1	2	2	2	4	1	1	3			19
Tamper	1	1	0	1	1	0	0	0	0	0			4
Tank/Reservoir Maintenance/Repairs	0	0	0	0	0	0	0	0	0	0			0
Unlock Service	13	9	14	12	18	9	15	21	9	13			133
Valve Maintenance	43	35	26	20	32	20	29	10	0	1			216
Verify Meter Locked	5	2	4	9	7	6	3	6	6	0			48
Water Quality Issues **	1	0	2	0	0	0	1	0	1	0			5
Well Repairs/Maint. And Water Level	2	5	3	4	4	2	5	1	0	0			26
TOTAL	184	174	170	184	189	131	147	125	131	122	0		1557

*Includes Inspections for Fire Extinguishers, Vehicles and Facilities

** Includes Water Quality (taste, odor, color)



DATE: 5/6/2014
TO: Board of Directors
FROM: Kit Boyd
RE: April Production

	<u>Cubic Feet Pumped</u>	<u>Total Gallons Pumped</u>	<u>Average GPM</u>	<u>Total Running Time</u>	<u>acre feet</u>
Well 2	Well is "inactive"				
Well 3	477,250	3,569,830	408	145.8	10.96
Well 4	Well is "inactive"				
Well 6	4,810	35,979	428	1.4	0.11
Well 7	461,060	3,448,729	361	159.2	10.58
Well 8	114,400	855,712	920	15.5	2.63
Well 9	268,500	2,008,380	660	50.7	6.16
Well 10	22,210	166,131	76	36.5	0.51
Total	1,348,230	10,084,760	411	409.1	30.95
A Boosters	74,210	555,091	142	65.1	
C Boosters	159,700	1,194,556	278	71.6	
Total	233,910	1,749,647			

Bighorn-Desert View Water Agency

Board of Directors

Judy Corl-Lorono, President
J. Dennis Staley, Vice President
Terry Burkhart, Secretary
Michael McBride, Director
J. Larry Coulombe, Director

Marina D West, PG, General Manager



Agency Office

622 S. Jemez Trail
Yucca Valley, CA 92284-1440

760/364-2315 Phone

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A Public Agency

www.bdvwa.org

BOARD OF DIRECTORS' REGULAR MEETING MINUTES

BOARD MEETING OFFICE
1720 N. Cherokee Trail, Landers, CA 92285
Tuesday, April 22 2014 – 6:00 p.m.

CALL TO ORDER

Meeting convened by Board President Judy Corl-Lorono at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Led by Mark Johanson

ROLL CALL

Directors Present:

Judy Corl-Lorono
J. Dennis Staley
Terry Burkhart
Michael McBride
J. Larry Coulombe

Staff Present:

Marina West
Michelle Corbin

Public Present: Approximately 10

APPROVAL OF AGENDA

Motion to approve the agenda.

MSC¹ (McBride/Staley) unanimously approved.

Update on Dissolution of CSA 70/W-1 and Annexation to BDVWA

General Manager West gave the staff report. Last month the Board approved a resolution of intent to file the application to the Local Agency Formation Commission to begin the process of dissolution of CSA 70 W-1 and its annexation to BDVWA. Since that approval, staff and the Ad Hoc Committee met with LAFCO and it was determined that the legal description of CSA 70 W-1 was missing a required element. West continued that the legal maps must also include the assessor parcel numbers of the properties located along the edge of CSA 70 W-1's boundaries. Since the application has not yet been submitted to LAFCO, West has decided to have the maps reformatted to meet LAFCO requirements and include the amended maps with the application. In addition, West is requesting the Board approve a new resolution with the updated map and

added verbiage that will allow the general manager to make non-substantive changes to the application package in the future if directed by LAFCO.

Also included with the resolution is the Plan for Services and Fiscal Impact Analysis. This document will layout the purpose and rationale for the annexation as well as addressing existing development and growth potential for the area. This plan will include information on the services that are provided to the area before and after the transition as well as a proposed budget for operating the W-1 water system.

Lastly, West noted the application will also include letters and resolutions of support from Senator Jean Fuller, the Landers Association and the Morongo Basin Municipal Advisory Council.

Public comments:
No public comments

MOTION NO. 14-024

(After brief Board discussion), Director McBride made a motion to adopt Resolution No. 14R-05 requesting the Local Agency Formation Commission to initiate proceedings for a reorganization to include annexations to the Bighorn-Desert View Water Agency and dissolution of County Service Area 70 Zone W-1; and receive and file the Plan for Services and Fiscal Impact Analysis with application documents addressed to the Local Agency Formation Commission (LAFCO). receive and file this report. Director Coulombe seconded the motion.

Roll Call Vote:

Ayes:	Coulombe, McBride, Corl-Lorono, Staley, Burkhart
Nays:	None
Abstain:	None
Absent:	None

MSC¹ (McBride/Coulombe)

Hazard Mitigation Plan Status Update and Receive Public Comments

Gary Sturdivan gave a brief update on the Hazard Mitigation Plan and also explained its purpose. Once the plan is complete, the Agency will be able to apply for grants to fund projects related to hazard mitigation to protect Agency infrastructure from the identified hazards.

Anonymous asked if these may include matching fund grants.

Public Hearing: Ordinance 14O-01 – An Ordinance of the Board of Directors of Bighorn-Desert View Water Agency Providing for Compensation of the Board of Directors and Establishing Procedures Related Thereto –

General Manager West reported the Ordinance was published twice in the local newspaper. West stated that if adopted the per diem will go from \$105 to \$110.25. West also reviewed the various options the Board has in passing the Ordinance and reminded the Board that they are not obligated to accept the raise if the Ordinance passes tonight.

Public comment:
Anonymous stated his concern over the item before the Board.

Anonymous confirmed the Agency had a budget surplus last fiscal year.

MOTION NO. 14-025

(After brief Board discussion), Director McBride made a motion to adopt Ordinance 14O-01 Providing for Compensation of the Board of Directors and Establishing Procedures Related Thereto. Director Burkhart seconded the motion.

MSC¹ (McBride/Burkhart)

Corl-Lorono: Y

Staley: Y

Burkhart: Y

McBride: Y

Coulombe: Y

Update – Integrated Regional Water Management Plan

General Manager West reported a full draft of the Integrated Regional Water Management Plan will be made available at the next Technical Advisory Council meeting. West was appointed co-chair of the Small Systems Committee. This committee will oversee the smaller water companies with regard to their qualifications and compliance necessary for projects. West also reported Mojave Water Agency will fund grant applications over the next year.

No public comment.

Receive and File Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year Ending 2013

General Manager West reported that once again the Agency has received the Excellence in Financial Reporting for FY ending 2013. West expressed staff will continue to earn the award each year and she also thanked Gayla Blanton for her continued work towards the annual award.

MOTION NO. 14-026

Director McBride made a motion to Receive and File Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year Ending 2013. The motion was seconded by Director Coulombe.

MSC¹ (McBride/Coulombe)

Corl-Lorono: Y

Staley: Y

Burkhart: Y

McBride: Y

Coulombe: Y

CONSENT ITEMS

- a. Service Order Report, March 2014
- b. Production Report, March 2014
- c. Regular Board Meeting Minutes, March 25, 2014
- d. Resolution No. 14-06 Establishing an Agency Meeting Agenda Preparation Policy

No Public comment.

MOTION NO. 14-027

Director McBride made a motion to approve consent items a - d. The motion was seconded by Director Burkhart.

MSC¹ (McBride/Burkhart)

Corl-Lorono: Y

Staley: Y

Burkhart: Y

McBride: Y

Coulombe: Y

MATTERS REMOVED FROM CONSENT ITEMS

Adjourned for a Break at 7:10 p.m. - Reconvened from Break at 7:27 p.m.

CLOSED SESSION

Conference with Real Property Negotiators; Government Code Section 54956.8

Property: APN 0635-031-01-0-000 and/or APN 0454-683-01-0-0000 and/or APN 0454-221-10-0-0000 and/or APN 0454-221-13-0-0000.

Agency Negotiator: Marina West

Adjourned to closed session at 7:28 p.m. - Reconvened from closed session at 8:09 p.m.

CLOSED SESSION REPORT

President Corl-Lorono reported on the closed session stating that General Manager West was given authorization to acquire one or more of the listed parcels and authorized a not-to-exceed budget amount per parcel.

Roll Call Vote:

Ayes:	Coulombe, McBride, Corl-Lorono, Burkhart
Nays:	Staley
Abstain:	None
Absent:	None

PUBLIC COMMENT PERIOD

No public comment.

VERBAL REPORTS

No General Manager Report

Vice President Staley reported on the USGS Aquifers 101 Seminar and the Homestead Valley Community Council meeting.

Director Coulombe reported on the Alliance for Water Awareness and Conservation meeting where they discussed a toilet exchange and under-counter water heater programs. Director Coulombe also reported on the Municipal Advisory Council meeting, the USGS Aquifer 101 Seminar, the Homestead Valley Community Council and the Landers Association meeting where they announced a new association president, Joanna Karl.

Director McBride reported on the Flamingo Heights Community Association meeting he had attended.

President Corl-Lorono reported on the Desert-Wise Landscape Home Tour Series she is preparing to participate in. She also reported on the Municipal Advisory Council meeting, the Landers Association meeting and the plant sale at the local Home Depot.

Director Burkhart reported on the USGS Aquifers 101 Seminar she had attended.

FUTURE AGENDA ITEMS - None

ADJOURNMENT – President Judy Corl-Lorono adjourned the meeting at 8:40 p.m.

Approved By:

Terry Burkhart, Secretary of the Board

MSC¹ – Motion made, seconded, and carried.

Bighorn-Desert View Water Agency



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BOARD OF DIRECTORS' WORKSHOP SPECIAL MEETING MINUTES

BOARD MEETING OFFICE
1720 N. Cherokee Trail, Landers, CA 92285
Tuesday, April 22, 2014 - 5:00 p.m.

CALL TO ORDER

Meeting convened by Board President Judy Corl-Lorono at 5:00 p.m.

PLEDGE OF ALLEGIANCE

Led by John Burkhart

ROLL CALL

Directors Present:

Judy Corl-Lorono
J. Dennis Staley
Terry Burkhart
Michael McBride
J. Larry Coulombe

Staff Present:

Marina West
Michelle Corbin

Public Present: Approximately 2

APPROVAL OF AGENDA

Motion to approve the agenda.

MSC¹ (Burkhart/McBride) unanimously approved.

REVIEW BOARD MEETING EXECUTION AND OTHER PROTOCOLS

General Manager West gave the staff report beginning with a brief overview and power point presentation. Roberts Rules of Order is the preferred method however it has not been formally adopted by the Board. West also reminded the Board this workshop has been something the Board has requested over the last few years.

West went over items such as the approval of the agenda, differences between small and large Boards as it pertains to their duties in carrying out a meeting as well as roles of the Board President.

West also spoke on the subject of public comment noting that during formal Board meetings comments should be held to just that, only comments as opposed to a question and answer

session. West stated the more informal committee meetings are suitable for a back and forth question/answer session with the public.

West recognized there may be times a question from the public could or should be answered during the Board meeting. The President of the Board presides over the meeting making the decision to answer questions during public comment up to him/her but other directors may also ask that a question, generated during public comment, be answered by staff.

West also went over changes staff is making to the agenda. Items such as shortening the item description, lower case wording and "receive and file" as opposed to "ratifying" the check register.

West reminded the Board to call her at the office if they have any questions about the Board agenda packet after it has been dispensed. She stressed that having answers to their questions is important to her even if the Director wishes to ask the question in the public session.

PUBLIC COMMENT PERIOD

Public comments:

John Burkhart of Johnson Valley noted that perhaps the Board should remind the public that the public comment period is for comment only.

Mr. Goslaw commented on his view of Board transparency.

ADJOURNMENT – President Judy Corl-Lorono adjourned the meeting at 5:39 p.m.

Approved by:

Terry Burkhart, Secretary of the Board

MSC¹ – Motion made, seconded, and carried.