

Bighorn-Desert View Water Agency

Board of Directors

Michael McBride, President
Judy Corl-Lorono, Vice President
Terry Burkhart, Secretary
J. Dennis Staley, Director
J. Larry Coulombe, Director

Marina D West, PG, General Manager



A Public Agency

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BOARD OF DIRECTORS' REGULAR MEETING AGENDA

BOARD MEETING OFFICE
1720 N. Cherokee Trail, Landers, CA 92285
Tuesday, January 28, 2014 - 6:00 p.m.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA

DISCUSSION AND ACTION ITEMS - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

The Public is invited to comment on any item on the agenda during discussion of that item.

When giving your public comment, please have your information prepared, if you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

5. CSA 70/W-1 REORGANIZATION

Board considers taking the following action(s) by roll call vote:

1. Authorize staff to initiate an application for the dissolution of County Service Area 70/Zone W-1 (Goat Mountain/Landers); and
2. Establish an initial project budget of \$41,000 from unrestricted reserves for expenses outlined in the staff report; and
3. Authorize execution of Agreement with Stanley R. Hoffman, Associates in the amount of \$9,500 plus a 10% contingency.

6. BOARD TO APPOINT A PRESIDENT

The Board of Directors to select a Director to be appointed President by a majority roll call vote.

7. BOARD TO APPOINT A VICE PRESIDENT

The Board of Directors to select a Director to be appointed Vice President by a majority roll call vote.

8. BOARD TO APPOINT A SECRETARY

The Board of Directors to select a Director to be appointed Secretary by a majority roll call vote.

9. BOARD TO APPOINT A DISTRICT ENGINEER

The Board of Directors to select a Director to be appointed District Engineer by a majority roll call vote.

10. SCHEDULING OF BOARD WORKSHOP FOR FEBRUARY 2014

Board considers taking the following action(s):

1. Board to set date for a workshop to discuss future goals and objectives for 2014.

11. DISBURSEMENTS OCTOBER, NOVEMBER AND DECEMBER 2013

Recommended Action:

Ratify Check Register (payment of bills) for October, November and December 2013.

12. CONSENT ITEMS – The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

a. Financial Statements October, November and December 2013

1. Balance Sheet
2. Statement of Revenue and Expense
3. General Account (Union Bank)
4. Disbursements
5. Local Agency Investment Fund Balance Timeline

b. Service Order Report, November and December 2013

c. Production Report, November and December 2013

d. Special Board Meeting Minutes, November 19, 2013

e. Authorize staff execute a purchase order with Nelson Heating and Air in accordance with their proposal dated December 16, 2013 in an amount not to exceed \$7,900.

Recommended Action:

Approve as presented (Items a - e):

13. MATTERS REMOVED FROM CONSENT ITEMS

14. PUBLIC COMMENT PERIOD

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each

member of the public will be allotted three-minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

15. VERBAL REPORTS - Including Reports on Courses/Conferences/Meetings.

- a. GENERAL MANAGER'S REPORT
- b. DIRECTORS' REPORT
- c. PRESIDENT'S REPORT

16. COMMUNICATION AND INFORMATION ITEMS

17. FUTURE AGENDA ITEMS

18. ADJOURNMENT

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation has been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other discloseable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at www.bdvwa.org.

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.