

Bighorn-Desert View Water Agency



Board of Directors

Michael McBride, President
Judy Corl-Lorono, Vice President
Terry Burkhart, Secretary
J. Dennis Staley, Director
J. Larry Coulombe, Director

Marina D West, PG, General Manager

Agency Office

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A Public Agency

www.bdvwa.org

BOARD OF DIRECTORS' REGULAR MEETING MINUTES

BOARD MEETING OFFICE
1720 N. Cherokee Trail, Landers, CA 92285
Tuesday, September 24, 2013 - 6:00 p.m.

CALL TO ORDER

Meeting convened by Board President Michael McBride at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Led by Sharon Conkle

ROLL CALL

Directors Present: Judy Corl-Lorono
Michael McBride
Terry Burkhart
J. Dennis Staley

Staff Present: Marina West
Michelle Corbin

APPROVAL OF AGENDA

Motion to approve the agenda.

MSC¹ (Burkhart/Corl-Lorono) unanimously approved.

BOARD TO CONDUCT CANDIDATE INTERVIEWS FOR FILLING VACANT BOARD SEAT

General Manager West explained the interview process. The candidates were interviewed in the following order:

- Richard M. Killins
- William J. Hampton, Jr.
- Larry Coulombe
- Alpha E. Richards

No public comment.

MOTION NO. 13-070

(After brief Board discussion), Vice President Corl-Lorono made a motion to appoint candidate J. Larry Coulombe to the Bighorn-Desert View Water Agency Board of Directors. Director Burkhart seconded the motion.

Roll Call Vote:

Ayes:	Corl-Lorono, Burkhart, Staley
Nayes:	McBride
Abstain:	None
Absent:	None

MSC¹ (Corl-Lorono/Burkhart) motion carried.

Adjourned for a Break at 6:53 p.m. - Reconvened from Break at 7:07 p.m.

RESOLUTION 13R-12 – A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIGHORN-DESERT VIEW WATER AGENCY EXPRESSING APPRECIATION TO DIRECTOR DAVID LARSON

General Manager West asked the Directors if there was anything they wanted to add to the Resolution.

Anonymous stated he was a good Director.

MOTION NO. 13-071

(After brief Board discussion), Vice President Corl-Lorono made a motion to adopt Resolution 13R-12 Expressing Appreciation to Director David Larson The motion was seconded by Director Burkhart.

MSC¹ (Corl-Lorono/Burkhart) unanimously approved.

RESOLUTION 13R-13 – A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIGHORN-DESERT VIEW WATER AGENCY EXPRESSING APPRECIATION TO RET. COLONEL PHIL CISNEROS FOR HIS LONG-TERM DEDICATION TO THE TWENTYNINE PALMS WATER DISTRICT BOARD OF DIRECTORS

General Manager West was contacted by Twentynine Palms Water District requesting support for outgoing Director Colonel Phil Cisneros.

No public comment

MOTION NO. 13-072

(After brief Board discussion), Vice President Corl-Lorono made a motion to adopt Resolution 13R-13 Expressing Appreciation to Ret. Colonel Phil Cisneros for his Long-Time Dedication to the Twentynine Palms Water District Board of Directors. Director Staley seconded the motion.

MSC¹ (Corl-Lorono/Staley) motion carried.

UPDATE ON SB 246 INTRODUCED BY SENATOR JEAN FULLER (DISTRICT 18) TO MODERNIZE THE BIGHORN-DESERT VIEW WATER AGENCY LAW – Information and discussion item only

General Manager West reported Senator Jean Fuller called earlier in the day to report Governor Jerry Brown has signed Senate Bill No. SB 246 to modernize the Bighorn-Desert View Water Agency Law.

**ASSOCIATION OF CALIFORNIA WATER AGENCIES/ JOINT POWERS INSURANCE
AUTHORITY (ACWA/JPIA) BOARD OF DIRECTORS MEETING**

No public comment.

MOTION NO. 13-073

(After brief Board discussion), After Board discussion, Director Burkhart made a motion to authorize attendance for appointed ACWA/JPIA Board member Corl-Lorono to the ACWA/JPIA December 2013 Board Meeting at an estimated cost of \$757.29. The motion was seconded by Director Staley.

MSC¹ (Burkhart/Staley) unanimously approved. Director Corl-Lorono abstained.

ASSOCIATION OF CALIFORNIA WATER AGENCIES FALL CONFERENCE

Director Staley asked if any of the other Directors planned to go to the conference.

Anonymous stated approving the attendance is a good idea.

MOTION NO. 13-074

(After brief Board discussion), Director Burkhart made a motion authorizing director attendance to the ACWA Fall Conference (Los Angeles), at a maximum estimated cost of \$1884.29 per Director. Director Staley seconded the motion.

MSC¹ (Burkhart/Staley) unanimously approved.

Adjourned for a Break at 7:29 p.m. - Reconvened from Break at 7:30 p.m.

**WATER EDUCATION FOUNDATION NORTHERN CALIFORNIA TOUR – OCTOBER 16-18,
2013**

Michelle Corbin gave the staff report. The cost of the tour is higher than usual due to the lack of availability of flights early in the morning the first day and late in the evening the last day. The issue with flights causes an extra per diem and hotel for the beginning and end of the tour.

No public comment.

No motion made.

Adjourned for a Break at 7:34 p.m. - Reconvened from Break at 7:43 p.m.

**RESOLUTION 13R-14 A POLICY OF THE BOARD OF DIRECTORS OF BIGHORN-DESERT
VIEW WATER AGENCY ESTABLISHING CRITERIA FOR AGENCY FINANCIAL RESERVES**

General Manager West gave the staff report. West reported the Board does not act by Policy and therefore relevant Policy's need to be converted to Resolutions. This is an administrative "housekeeping" exercise.

No public comment.

MOTION NO. 13-075

(After brief Board discussion), Director Burkhart to adopt Resolution 13R-14 A Policy of the Board of Directors of Bighorn-Desert View Water Agency Establishing Criteria for Agency Financial Reserves. Vice President Corl-Lorono seconded the motion.

MSC¹ (Burkhart/Corl-Lorono) unanimously approved.

NO PAID WORKERS' COMPENSATION CLAIMS IN 2012-2013 – Information and discussion item only

General Manager West gave the staff report.

Anonymous stated the employees should be recognized for their efforts.

HOLIDAY AND OTHER CONFLICTS WITH REGULAR BOARD OF DIRECTOR MEETINGS SCHEDULED IN OCTOBER, NOVEMBER AND DECEMBER 2013

General Manager West explained the upcoming board meeting conflicts. If the October 22, 2013 Board of Director meeting is canceled the Agency may have a Special Meeting on November 19, 2013. The regular November and December meetings will be cancelled due to the holidays.

Anonymous questioned the election outcome should newly appointed Director Coulombe win a seat in the November 2013 Board of Directors election.

DISBURSEMENTS AUGUST 2013

No public comments.

MOTION NO. 13-076

Director Burkhart made a motion to approve the Disbursements (Check Register - Payment of Bills) for August 2013. Vice President Corl-Lorono seconded the motion.

MSC¹ (Burkhart/Corl-Lorono) unanimously approved.

CONSENT ITEMS

- a. Financial Statements August 2013
 1. Balance Sheet
 2. Statement of Revenue and Expense
 3. General Account (Union Bank)
 4. Disbursements
 5. Local Agency Investment Fund Balance Timeline
- b. Consumption & Billing Comparison Report, August 2013
- c. Service Order Report, August 2013
- d. Production Report, August 2013
- e. Regular Board Meeting Minutes, August 27, 2013

No Public comment.

MOTION NO. 13-077

Vice President Corl-Lorono made a motion to approve consent items a - e. The motion was seconded by Director Staley.

MSC¹ (Corl-Lorono/Staley) unanimously approved.

PUBLIC COMMENT PERIOD

No public comments.

VERBAL REPORTS

Director Staley reported on the AB 1828 Harassment course he had taken in September. He also reported on the Homestead Valley Community Council meeting. Director Staley also thanked the people that applied for the Board vacancy.

Director Burkhart reported on the 2013 California Special Districts Association Conference. She also mentioned she would like to apply for the Leadership Foundation Certificate.

Vice President Cori-Lorono reported on the 2013 California Special Districts Association Conference she attended in Monterey California. During the conference she attended sessions on the Local Agency Formation Commissions, Media Relations and a seminar on "Gaining Voter and Community Approval".

President McBride reported on the 2013 California Special Districts Association Conference where he renewed his AB 1234 Ethics Training and attended the seminar "A Sustainable Competency Based Training Solution".

FUTURE AGENDA ITEMS

Director Burkhart suggested the Board consider requiring all Directors to take the courses needed to receive the Leadership Foundation Certificate.

ADJOURNMENT - President McBride adjourned the meeting at 8:25 p.m.

Approved by:


Terry Burkhart, Secretary of the Board

MSC¹ – Motion made, seconded, and carried.