

Bighorn-Desert View Water Agency



Board of Directors

Michael McBride, President
Judy Corl-Lorono, Vice President
Terry Burkhart, Secretary
J. Dennis Staley, Director
Vacancy, Director

Marina D West, PG, General Manager

A Public Agency

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BOARD OF DIRECTORS' REGULAR MEETING MINUTES

BOARD MEETING OFFICE
1720 N. Cherokee Trail, Landers, CA 92285
Tuesday, August 27, 2013 - 6:00 p.m.

CALL TO ORDER

Meeting convened by Board President Michael McBride at 6:02 p.m.

PLEDGE OF ALLEGIANCE

Led by Mark Johannes

ROLL CALL

Directors Present: Michael McBride
Judy Corl-Lorono
Terry Burkhart
J. Dennis Staley

Staff Present: Marina West
Michelle Corbin

APPROVAL OF AGENDA

Motion to approve the agenda.

MSC¹ (Burkhart/Corl-Lorono) unanimously approved.

PRESENTATION BY SETH SHTIER OF THE NATIONAL PARKS CONSERVATION ASSOCIATION ON THE STATUS OF THE CADIZ VALLEY WATER CONSERVATION, RECOVERY AND STORAGE PROJECT

Seth Shtier gave a brief presentation on the National Parks Conservation Associations opposition to the Cadiz Valley Water Conservation, Recovery and Storage Project. A representative from the Cadiz Valley Water Conservation, Recovery and Storage Project also spoke in defense of the project.

No public comments.

Information only, no motions made.

Adjourned for a Break at 6:30 p.m. - Reconvened from Break at 6:37 p.m.

DECLARATION OF VACANCY OF THE BOARD OF DIRECTORS OF BIGHORN-DESERT VIEW WATER AGENCY

General Manager West reported on the resignation of Director Larson.

Anonymous asked why Director Larson had resigned.

MOTION NO. 13-056

(After brief Board discussion), Vice President Corl-Lorono made a motion to receive and file resignation letter received on August 2, 2013 from David Larson. The motion was seconded by Director Burkhart.

MSC¹ (Corl-Lorono/Burkhart) unanimously approved.

MOTION NO. 13-057

(After brief Board discussion), Vice President Corl-Lorono made a motion to declare a vacancy on the Board of Directors as a result of Director David Larson's resignation. The motion was seconded by Director Burkhart.

MSC¹ (Corl-Lorono/Burkhart) unanimously approved.

BOARD TO CHOOSE THE PROCESS FOR FILLING VACANT BOARD OF DIRECTORS SEAT

General Manager West explained the process for filling the Board of Directors vacancy.

No public comment.

MOTION NO. 13-058

(After brief Board discussion), Vice President Corl-Lorono made a motion to fill the vacancy by appointment. Director Burkhart seconded the motion.

MSC¹ (Corl-Lorono/Burkhart) unanimously approved.

REASSIGNMENT OF THE POSITION OF SECRETARY

President McBride requested appointment of Director Burkhart for the position of Secretary of the Board of Directors of Bighorn-Desert View Water Agency.

No public comment.

MOTION NO. 13-059

(After brief Board discussion), Director Staley made a motion to select Director Terry Burkhart for Secretary of the Board. Director Corl-Lorono seconded the motion.

MSC¹ (Staley/Corl-Lorono) unanimously approved.

REASSIGNMENT OF THE POSITION OF FINANCE/PUBLIC RELATIONS/EDUCATION AND PERSONNEL COMMITTEE MEMBER

President McBride requested appointment of Director Staley to the Finance/Public Relations/Education and Personnel Committee.

No public comment.

MOTION NO. 13-060

(After brief Board discussion), After Board discussion, Director Burkhart made a motion to appoint Director Staley to the Finance/Public Relations/Education and Personnel Committee. The motion was seconded by Vice President Corl-Lorono.

MSC¹ (Burkhart/Corl-Lorono) unanimously approved.

REASSIGNMENT OF THE POSITION OF REPRESENTATIVE TO ATTEND THE HOMESTEAD VALLEY COMMUNITY COUNCIL MEETINGS

President McBride requested appointment of Vice President Judy Corl-Lorono to attend the Homestead Valley Community Council meetings.

No public comment.

MOTION NO. 13-061

(After brief Board discussion), After Board discussion, Director Burkhart made a motion to appoint Vice President Corl-Lorono to regularly attend the Homestead Valley Community Council meeting. The motion was seconded by Director Staley.

MSC¹ (Corl-Lorono/Staley) unanimously approved.

FEDERAL EMERGENCY MANAGEMENT AGENCY GRANT APPLICATION FOR COMPLETION OF HAZARD MITIGATION PLAN

General Manager West reported the Agency was selected by the California Office of Emergency Services to develop an application for further consideration of a grant award to fund a Hazard Mitigation Plan.

Gary Sturdivan of KUV Consultants, LLC addressed the board to further explain the process of the grant application. Once the application is approved the Agency should know within six to eight months if it will receive this funding.

Anonymous asked if the grant could contribute towards assisting the Agency in purchases such as a Supervisory Control and Data Acquisition system or mobile generators.

Anonymous commented on the Agency wells.

MOTION NO. 13-062

(After brief Board discussion), Vice President Corl-Lorono made a motion to direct the General Manager to develop an application for funding for non-disaster Hazard Mitigation Assistance Programs through the California Office of Emergency Services; and Authorize maximum grant match funding in the amount of \$8,333 from the Agency's Emergency Contingency Fund. Director Staley seconded the motion.

MSC¹ (Corl-Lorono/Staley) unanimously approved.

UPDATE ON SB 246 INTRODUCED BY SENATOR JEAN FULLER (DISTRICT 18) TO MODERNIZE THE BIGHORN-DESERT VIEW WATER AGENCY LAW

General Manager West reported on the testimony she presented to the Assembly Committee of Local Governance. The bill passed the Committee with amendments. Due to time restraints the amendments were approved by staff with the assistance of General Counsel Aklufi. West is requesting the Board approve the amendments.

No public comment.

MOTION NO. 13-063

(After brief Board discussion), Director Staley made a motion to approve amendments to Senate Bill No. 246 modernizing the Bighorn-Desert View Water Agency Law which were adopted by the Assembly Committee on Local Governance on August 14, 2013. Vice President Corl-Lorono seconded the motion.

MSC¹ (Staley/Corl-Lorono) unanimously approved.

AWARD OF FINANCIAL ACHIEVEMENT

General Manager West reported that Gayla Blanton was very instrumental in receiving this award. She is suggesting the Agency seek this award for several years to establish a track record.

No public comment.

MOTION NO. 13-064

(After brief Board discussion), Director Burkhart made a motion to receive and file the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for the Agency's Comprehensive Annual Financial Report for the Fiscal Year ended June 2012. Director Staley seconded the motion.

MSC¹ (Burkhart/Staley) unanimously approved.

CERTIFICATE OF RECOGNITION FROM SENATOR JEAN FULLER 18TH DISTRICT

General Manager West reported the Certificate of Recognition from Senator Jean Fuller was presented to the Agency at the Ames/Reche Recharge Project Grand Opening Ceremony. West also stated Senator Fuller may attend the public event the Agency is planning for the Fall.

No public comment.

MOTION NO. 13-065

(After brief Board discussion), Vice President Corl-Lorono made a motion to Receive and file the Certificate of Recognition presented to Bighorn-Desert View Water Agency and Mojave Water Agency of behalf of the California State Senate recognizing the Ames/Reche Recharge Project Grand Opening Ceremony. Director Staley seconded the motion.

MSC¹ (Corl-Lorono/Staley) unanimously approved.

**ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) REGION 9 BOARD ELECTION
FOR THE 2014-2015 TERM**

General Manager West gave the staff report.

No public comment.

MOTION NO. 13-066

(After brief Board discussion), Director Staley made a motion to approve the Nominating Committee's Recommended Slate. Director Burkhart seconded the motion.

Roll Call Vote:

Ayes:	Staley, Burkhart, Corl-Lorono, McBride
Nays:	None
Abstain:	None
Absent:	None

MSC¹ (Staley/Burkhart) unanimously approved.

DISBURSEMENTS JUNE AND JULY 2013

MOTION NO. 13-067

Director Burkhart made a motion to approve the Disbursements (Check Register - Payment of Bills) for June and July 2013. Vice President Corl-Lorono seconded the motion.

MSC¹ (Burkhart/Corl-Lorono) unanimously approved.

CONSENT ITEMS

- a. Financial Statements June 2013
 1. Balance Sheet
 2. Statement of Revenue and Expense
 3. General Account (Union Bank)
 4. Disbursements
 5. Local Agency Investment Fund Balance Timeline
- b. Financial Statements July 2013
 1. Balance Sheet
 2. Statement of Revenue and Expense
 3. General Account (Union Bank)
 4. Disbursements
 5. Local Agency Investment Fund Balance Timeline
- c. Consumption & Billing Comparison Report, July 2013
- d. Service Order Report, July 2013
- e. Production Report, July 2013
- f. Special Board Meeting Minutes, June 18, 2013
- g. Regular Board Meeting Minutes, July 23, 2013

No Public comment.

MOTION NO. 13-068

Director Staley pulled item h and made a motion to approve consent items a -g. The motion was seconded by Vice President Corl-Lorono

MSC¹ (Staley/Corl-Lorono) unanimously approved.

MATTERS REMOVED FROM CONSENT ITEMS

Item h. Consider authorizing attendance to the 2013 CSDA Annual Conference and Exhibitor Showcase September 16-19, 2013 at a maximum estimated cost of \$3056 Per Director.

Director Staley questioned the cost verses benefits received by the Agency for attendance.

No Public comment.

MOTION NO. 13-069

(After a brief Board discussion), Director Burkhart made a motion to approve consent item h. The motion was seconded by Director Staley.

MSC¹ (Burkhart/Staley) unanimously approved.

PUBLIC COMMENT PERIOD

Anonymous asked if the water running to the Ames/Reche Recharge Project will benefit Well No. 24.

VERBAL REPORTS

General Manager West reported on a recent meeting with representatives from the United States Geological Survey (USGS) regarding possibilities of assistance in the future. West reported on the upcoming Orchid Festival and the Special Districts Risk Management Association (SDRMA) District of Transparency Certificate of Excellence Award application being submitted for consideration.

Director Burkhart reported on a webinar she had recently participated in for Special Districts Risk Management Authority. She also reported on the San Bernardino County Water Conference.

Vice President Cori-Lorono reported on her trip to Sacramento to testify on behalf of Senate Bill No. 246. She also reported on the San Bernardino County Water Conference.

Director Staley reported on the Homestead Valley Community Council meeting, the San Bernardino County Water Conference and the Mojave Water Agency Technical Advisory Committee meeting.

President McBride reported on the San Bernardino County Water Conference where he attended seminars on energy efficiency and the Sacramento Bay Delta.

FUTURE AGENDA ITEMS

No items suggested.

ADJOURNMENT - President McBride adjourned the meeting at 8:07 p.m.

Approved by:



Terry Burkhart, Secretary of the Board

MSC¹ – Motion made, seconded, and carried.