

Bighorn-Desert View Water Agency

Board of Directors

Michael McBride, President
Judy Corl-Lorono, Vice President
Terry Burkhart, Secretary
J. Dennis Staley, Director
Vacancy, Director

Marina D West, PG, General Manager



A Public Agency

Agency Office

622 S. Jemez Trail
Yucca Valley, CA 92284-1440

760/364-2315 Phone
760/364-3412 Fax

www.bdvwa.org

BOARD OF DIRECTORS' REGULAR MEETING AGENDA

BOARD MEETING OFFICE
1720 N. Cherokee Trail, Landers, CA 92285
Tuesday, September 24, 2013 - 6:00 p.m.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA

DISCUSSION AND ACTION ITEMS - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

The Public is invited to comment on any item on the agenda during discussion of that item.

When giving your public comment, please have your information prepared, if you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

5. BOARD TO CONDUCT CANDIDATE INTERVIEWS FOR FILLING VACANT BOARD SEAT

Board considers taking the following action(s):

1. Board to conduct individual interviews while in a public, open session;
2. Invite Public Comment;
3. Board President to ask for a motion to appoint a candidate to the Bighorn-Desert View Water Agency Board of Directors;
4. Roll call vote;
5. The first candidate who receives a majority of at least three (3) votes will be appointed as a Director to the Bighorn-Desert View Water Agency Board of Directors; and
6. Subsequently, candidate will be sworn in at a date and time to be announced; and
7. After the candidate has been sworn in, they are officially seated as a Board member.

- 6. RESOLUTION 13R-XX – A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIGHORN-DESERT VIEW WATER AGENCY EXPRESSING APPRECIATION TO DIRECTOR DAVID LARSON**
Board considers taking the following action(s):

 1. Adopt Resolution 13R-XX, Expressing appreciation to Director David Larson.
- 7. RESOLUTION 13R-XX – A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIGHORN-DESERT VIEW WATER AGENCY EXPRESSING APPRECIATION TO RET. COLONEL PHIL CISNEROS FOR HIS LONG-TERM DEDICATION TO THE TWENTYNINE PALMS WATER DISTRICT BOARD OF DIRECTORS**
- 8. UPDATE ON SB 246 INTRODUCED BY SENATOR JEAN FULLER (DISTRICT 18) TO MODERNIZE THE BIGHORN-DESERT VIEW WATER AGENCY LAW – Information and discussion item only**
- 9. ASSOCIATION OF CALIFORNIA WATER AGENCIES/ JOINT POWERS INSURANCE AUTHORITY (ACWA/JPIA) BOARD OF DIRECTORS MEETING**
Board considers taking the following action(s):

 1. Consider authorizing attendance for appointed ACWA/JPIA Board member Corl-Lorono to the ACWA/JPIA December 2013 Board Meeting (Los Angeles), at a maximum estimated cost of \$757.29.
- 10. ASSOCIATION OF CALIFORNIA WATER AGENCIES FALL CONFERENCE**
Board considers taking the following action(s):

 1. Consider authorizing director attendance to the ACWA Fall Conference (Los Angeles), at a maximum estimated cost of \$1884.29 per person.
- 11. WATER EDUCATION FOUNDATION NORTHERN CALIFORNIA TOUR – OCTOBER 16-18, 2013**
Board considers taking the following action(s):

 1. Consider authorizing director attendance to the Water Education Foundation Northern California Tour October 16-18, 2013 at a maximum estimated cost of \$1762.00 per person.
- 12. RESOLUTION 13R-XX A POLICY OF THE BOARD OF DIRECTORS OF BIGHORN-DESERT VIEW WATER AGENCY ESTABLISHING CRITERIA FOR AGENCY FINANCIAL RESERVES**
Board considers taking the following action(s):

 1. Adopt Resolution 13R-XX A Policy of the Board of Directors of Bighorn-Desert View Water Agency Establishing Criteria for Agency Financial Reserves.
- 13. NO PAID WORKERS' COMPENSATION CLAIMS IN 2012-2013 – Information and discussion item only**
- 14. HOLIDAY AND OTHER CONFLICTS WITH REGULAR BOARD OF DIRECTOR MEETINGS SCHEDULED IN OCTOBER, NOVEMBER AND DECEMBER 2013**
Board considers taking the following action(s):

 1. Board to discuss alternate dates and provide direction to staff.

15. DISBURSEMENTS AUGUST 2013

Recommended Action:

Ratify Check Register (payment of bills) for August 2013.

16. CONSENT ITEMS - The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that an item be held for discussion or further action.

- a. Financial Statements August 2013
 - 1. Balance Sheet
 - 2. Statement of Revenue and Expense
 - 3. General Account (Union Bank)
 - 4. Disbursements
 - 5. Local Agency Investment Fund Balance Timeline
- b. Consumption & Billing Comparison Report, August 2013
- c. Service Order Report, August 2013
- d. Production Report, August 2013
- e. Regular Board Meeting Minutes, August 27, 2013

Recommended Action:

Approve as presented (Items a - e):

17. MATTERS REMOVED FROM CONSENT ITEMS

18. PUBLIC COMMENT PERIOD

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

19. VERBAL REPORTS - Including Reports on Courses/Conferences/Meetings.

- a. GENERAL MANAGER'S REPORT
- b. DIRECTORS' REPORT
- c. PRESIDENT'S REPORT

20. FUTURE AGENDA ITEMS

21. ADJOURNMENT

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation has been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other discloseable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at www.bdvwa.org.

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.