

Bighorn-Desert View Water Agency

Board of Directors

Michael McBride, President
Judy Corl-Lorono, Vice President
Terry Burkhart, Director
J. Dennis Staley, Director
Vacancy

Marina D West, PG, General Manager



A Public Agency

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BOARD OF DIRECTORS REGULAR MEETING AGENDA

BOARD MEETING OFFICE
1720 N. Cherokee Trail, Landers, CA 92285
Tuesday, August 27, 2013 - 6:00 p.m.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA

DISCUSSION AND ACTION ITEMS - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

The Public is invited to comment on any item on the agenda during discussion of that item.

When giving your public comment, please have your information prepared, if you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

5. **PRESENTATION BY SETH SHTIER OF THE NATIONAL PARKS CONSERVATION ASSOCIATION ON THE STATUS OF THE CADIZ VALLEY WATER CONSERVATION, RECOVERY AND STORAGE PROJECT**
Information and discussion item only.

6. **DECLARATION OF VACANCY OF THE BOARD OF DIRECTORS OF BIGHORN-DESERT VIEW WATER AGENCY**

Board considers taking the following action(s):

1. Board to receive and file Director's resignation letter received on August 2, 2013 from David Larson resigning from the Agency Board of Directors.
2. Board to declare a vacancy on the Board of Directors as a result of Director-Elect David Larson's resignation.

7. BOARD TO CHOOSE THE PROCESS FOR FILLING VACANT BOARD OF DIRECTORS SEAT

Board considers taking the following action(s):

1. Direct staff to call for an election; OR
2. Determine to fill the vacancy by appointment; OR
3. Do nothing, thereby leaving the decision to the San Bernardino County Board of Supervisors, either to appoint or to order the agency to call an election, within ninety (90) days of the date on the notice of resignation.

8. REASSIGNMENT OF THE POSITION OF SECRETARY

Board considers taking the following action(s):

1. The Board of Directors to select one of its members Secretary of the Board.

9. REASSIGNMENT OF THE POSITION OF FINANCE/PUBLIC RELATIONS/EDUCATION AND PERSONAL COMMITTEE MEMBER

Board considers taking the following action(s):

1. President, with Board consensus, to appoint a member to the Finance/Public Relations/Education and Personal Committee.

10. REASSIGNMENT OF THE POSITION OF REPRESENTATIVE TO ATTEND THE HOMESTEAD VALLEY COMMUNITY COUNCIL MEETINGS

Board considers taking the following action(s):

1. President, with Board consensus to appoint a director to regularly attend the Homestead Valley Community Council meeting.

11. FEDERAL EMERGENCY MANAGEMENT AGENCY GRANT APPLICATION FOR COMPLETION OF HAZARD MITIGATION PLAN

Board considers taking the following action(s):

1. Direct General Manager to develop an application for funding for non-disaster Hazard Mitigation Assistance Programs through the California Office of Emergency Services; and
2. Authorize maximum grant match funding in the amount of \$8,333 from the Agency's Emergency Contingency Fund.

12. UPDATE ON SB 246 INTRODUCED BY SENATOR JEAN FULLER (DISTRICT 18) TO MODERNIZE THE BIGHORN-DESERT VIEW WATER AGENCY LAW

Board considers taking the following action(s):

1. Approve amendments to Senate Bill No. 246 modernizing the Bighorn-Desert View Water Agency Law which were adopted by the Assembly Committee on Local Governance on August 14, 2013.

13. AWARD OF FINANCIAL ACHIEVEMENT

Board considers taking the following action(s):

1. Receive and file the Certificate of Achievement for Excellence in Financial Reporting from Government Finance Officers Association for the Agency's Comprehensive Annual Financial Report for the Fiscal Year ended June 2012.

14. CERTIFICATE OF RECOGNITION FROM SENATOR JEAN FULLER 18TH DISTRICT

Board considers taking the following action(s):

1. Receive and file the Certificate of Recognition presented to Bighorn-Desert View Water Agency and Mojave Water Agency of behalf of the California State Senate recognizing the Ames/Reche Recharge Project Grand Opening Ceremony.

15. ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) REGION 9 BOARD ELECTION FOR THE 2014-2015 TERM

Board considers taking the following action(s):

1. Approve Nominating Committee's Recommended Slate; or
2. Choose Individual Board Candidate Nominations.

16. DISBURSEMENTS JUNE AND JULY 2013

Recommended Action:

Ratify Check Register (payment of bills) for June and July 2013.

17. CONSENT ITEMS –

The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that an item be held for discussion or further action.

- a. Financial Statements June 2013
 1. Balance Sheet
 2. Statement of Revenue and Expense
 3. General Account (Union Bank)
 4. Disbursements
 5. Local Agency Investment Fund Balance Timeline
- b. Financial Statements July 2013
 1. Balance Sheet
 2. Statement of Revenue and Expense
 3. General Account (Union Bank)
 4. Disbursements
 5. Local Agency Investment Fund Balance Timeline
- c. Consumption & Billing Comparison Report, July 2013
- d. Service Order Report, July 2013
- e. Production Report, July 2013
- f. Special Board Meeting Minutes, June 18, 2013
- g. Regular Board Meeting Minutes, July 23, 2013
- h. Consider Authorizing Attendance to the 2013 CSDA Annual Conference and Exhibitor Showcase September 16-19, 2013 at a Maximum Estimated Cost of \$3056.00 Per Director.

Recommended Action:

Approve as presented (Items a - h):

18. MATTERS REMOVED FROM CONSENT ITEMS

19. PUBLIC COMMENT PERIOD

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda.

When giving your public comment, please have your information prepared. If you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

20. VERBAL REPORTS - Including Reports on Courses/Conferences/Meetings.

- a. GENERAL MANAGER'S REPORT
- b. DIRECTORS' REPORT
- c. PRESIDENT'S REPORT

21. FUTURE AGENDA ITEMS

22. ADJOURNMENT

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation has been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other discloseable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at www.bdvwa.org.

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.