

Bighorn-Desert View Water Agency



Board of Directors

Michael McBride, President
Judy Corl-Lorono, Vice President
Terry Burkhart, Director
J. Dennis Staley, Director
Vacancy

Marina D West, PG, General Manager

Agency Office

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A Public Agency

www.bdvwa.org

BOARD OF DIRECTORS SPECIAL MEETING MINUTES

BOARD MEETING OFFICE
1720 N. Cherokee Trail, Landers, CA 92285
Tuesday, June 18, 2013 - 6:00 p.m.

CALL TO ORDER

Meeting convened by Board President Michael McBride at 6:04 p.m.

PLEDGE OF ALLEGIANCE

Led by Ms. Adams

ROLL CALL

Directors Present: David Larson
Judy Corl-Lorono
Michael McBride
Terry Burkhart
J. Dennis Staley

Staff Present: Marina West
Gayla Blanton

APPROVAL OF AGENDA

Motion to approve the agenda.

MSC¹ (Corl-Lorono/Burkhart) unanimously approved.

RESOLUTION NO. 13R-07 ESTABLISHING THE AGENCY'S APPROPRIATION LIMIT FOR FISCAL YEAR 2013/2014 AT \$142,384.37

General Manager West gave the staff report beginning with a brief description of how the appropriation limit is calculated. The calculation had been posted for the required fifteen (15) days prior to adoption.

No public comment.

MOTION NO. 13-043

(After brief Board discussion), Director Larson made a motion to adopt Resolution No. 13R-07 establishing the Appropriation Limit of the Agency at \$142,384.37 for fiscal year July 1, 2013 – June 30, 2014 pursuant to Article XIII B of the California Constitution. Director Burkhart seconded the motion.

MSC¹ (Larson/Burkhart) unanimously approved.

RESOLUTION NO. 13R-08 – A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIGHORN-DESERT VIEW WATER AGENCY PROVIDING FOR THE LEVY AND COLLECITON OF TAXES (SETTING THE AD VALOREM TAX) WITHIN IMPROVEMENT DISTRICT NO. 1 FOR FISCAL YEAR 2013-2014 AT \$175,900

General Manager West gave the staff report. West explained that through the process of creating the new budget, it was decided to not change the tax for this year. and that the amount set is based on the value of the property within the Agency.

No public comment.

MOTION NO. 13-044

(After brief Board discussion), Vice President Corl-Lorono made a motion to adopt Resolution No. 13R-08 – Providing for the levy and collection of taxes (setting the Ad Valorem tax) within Improvement District No. 1 for Fiscal Year 2013/2014. The motion was seconded by Director Larson.

Roll Call Vote:

Ayes:	Burkhart, Corl-Lorono, McBride, Larson, Staley
Nayes:	None
Abstain:	None
Absent:	None

MSC¹ (Corl-Lorono/Larson) unanimously approved.

REVIEW AND APPROVAL OF AGENCY BAD DEBT EXPENSES “WRITE-OFF” FOR PERIOD OF MARCH 2011 TO PRESENT IN THE AMOUNT OF \$1,940.43

General Manager West gave the staff report. West explained that while in the process of finalizing the property tax lien list, a few accounts were identified for additional “write-offs”. Most of these accounts are from bulk hauled water accounts.

Director Staley questioned why bulk accounts could not be tied to properties for property tax lien purposes.

West responded the agency may be able to file a mechanics lien in the future against hauled water accounts and that she would look further into the options.

No public comment.

MOTION NO. 13-045

(After brief Board discussion), Director Larson made a motion to approve the Bad Debt expenses “write-off” in the amount of \$1,940.43 for the period of April 2013 to present. Director Burkhart seconded the motion.

MSC¹ (Larson/Burkhart) unanimously approved.

BOARD TO CHOOSE UP TO FOUR (4) CANDIDATES FOR THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (SDRMA) BOARD OF DIRECTORS ELECTION

Director Burkhart suggested the board vote for the three incumbents.

No public comment.

MOTION NO. 13-046

(After brief Board discussion), Vice President Corl-Lorono made a motion to nominate incumbents Muril Clift, Jean Bracy and David Aranda for the SDRMA Board of Directors ballot. Director Larson seconded the motion.

MSC¹ (Corl-Lorono/Larson) unanimously approved.

MOTION NO. 13-047

(After brief Board discussion), Vice President Corl-Lorono made a motion to authorize the execution of the Official 2013 Election Ballot for the SDRMA Board of Directors via Resolution No.13R-09. Director Larson seconded the motion.

Roll Call Vote:

Ayes:	Burkhart, Corl-Lorono, McBride, Larson. Staley
Nays:	None
Abstain:	None
Absent:	None

MSC¹ (Corl-Lorono/Larson) unanimously approved.

MOJAVE WATER AGENCY INTEGRATED REGIONAL WATER MANAGEMENT PLAN (IRWMP) – Project Identification Phase

General Manager West began with a brief narrative of the Integrated Regional Water Management Plan. The group is in the process of accepting project concepts. West is looking for input from the Board on project ideas so that it may be included in the IRWMP Plan. Project concepts previously mentioned by both staff and directors include uranium treatment, Ames/Reche expansion (which could include percolation studies), water education programs and may include watershed awareness, reorganization of CSA W-1 Landers with Bighorn-Desert View Water Agency and pressurized water system in areas dependent on hauled water. Also suggested are upgraded security and automated systems and system enhancement such as upgraded pump systems and well replacements.

Items mentioned during the board discussion include earthquake and disaster preparedness of the infrastructure, solar, controlled water runoff and campaign efforts towards encouraging our customers to keep their native vegetation.

No public comment.

The Board directed the General Manager to decide what items are important to the Agency.

Adjourned for a Break at 7:14 p.m. - Reconvened from Break at 7:24 p.m.

UPDATE ON SB 246 INTRODUCED BY SENATOR JEAN FULLER (DISTRICT 18) TO MODERNIZE THE BIGHORN-DESERT VIEW WATER AGENCY LAW- Information Item Only.

General Manager West updated the Board beginning with an acknowledgement of recently received "letters of support" from entities such as the Local Agency Formation Commission, the Mojave Water Agency, California Special Districts Association, the Association of California Water Agencies, High Desert Water District, Twentynine Palms Water District, Joshua Basin Water District and past board member Ruth Rieman.

West also reported the assembly consultant was not able to complete an analysis therefore the bill will be heard at a later date giving the consultant's additional time to draft any changes. August 14, 2013 is the tentative hearing date.

Anonymous asked how many pages were included in the original draft.

FIRE PROTECTION AND CONSIDERATION OF \$500 SPONSORSHIP FOR THE "THIRD OF JULY" (INDEPENDENCE DAY) COMMUNITY CELEBRATION AT HOMESTEAD VALLEY PARK

General Manager West pulled item two (2) from the Agenda. West stated she has received concerns that the sponsorship of the "Third of July" may be perceived as a gift of public funds. West is recommending the board approve item one (1) authorizing staff to provide fire protection for the event at no cost as has done in previous years.

No public comment.

MOTION NO. 13-048

(After brief Board discussion), Vice President Corl-Lorono made a motion to authorize staff to provide for fire protection at the "Third of July" Community celebration at Homestead Valley Park. Director Larson seconded the motion.

MSC¹ (Corl-Lorono/Larson) unanimously approved.

CALIFORNIA SPECIAL DISTRICTS ASSOCIATION 2013 BOARD OF DIRECTORS ELECTION

General Manager West gave the staff report.

No public comment.

MOTION NO. 13-049

(After brief Board discussion), Director Larson made a motion to support Kathleen Tiegs for Regional 5, Board of Directors. Director Burkhart seconded the motion.

Roll Call Vote:

Ayes:	Burkhart, Cor-Loronol, McBride, Larson, Staley
Nayes:	None
Abstain:	None
Absent:	None

MSC¹ (Larson/Burkhart) unanimously approved.

DISBURSEMENTS MAY 2013

No public comments

MOTION NO. 13-050

Director Burkhart made a motion to approve the Disbursements (Check Register - Payment of Bills) for May 2013. Director Larson seconded the motion.

MSC¹ (Burkhart/Larson) unanimously approved.

CONSENT ITEMS

- a. Financial Statements May 2013
 1. Balance Sheet
 2. Statement of Revenue and Expense
 3. General Account (Union Bank)
 4. Disbursements
 5. Local Agency Investment Fund Balance Timeline
- b. Consumption & Billing Comparison Report, May 2013
- c. Service Order Report, May 2013
- d. Production Report, May 2013
- e. Special Board Meeting Minutes, May 21, 2013
- f. Consider Authorizing Attendance to the 7th Annual San Bernardino County Water Conference, August 23, 2013 at a maximum estimated cost of \$300 Per Director.
- g. Rescind Motion Number 13-029 which retroactively authorized Director Burkhart's attendance at the April 17, 2013 Local Agency Formation Commission for San Bernardino County Meeting in San Bernardino where SB 246 was agendized after the March 2013 Board of Directors Meeting, at a cost of \$180.23 (per diem and mileage) and requesting reimbursement from Director Burkhart.

No Public comment.

MOTION NO. 13-051

Director Burkhart made a motion to approve consent items a - g. The motion was seconded by Director Larson.

MSC¹ (Burkhart/Larson) unanimously approved.

MATTERS REMOVED FROM CONSENT ITEMS

- h. Resolution 13R-10 – A Resolution of the Board of Directors of the Bighorn-Desert View Water Agency Authorizing Agency Credit Cards and Setting Guidelines for the Use of the Same

MOTION NO. 13-052

(After a brief board discussion), Vice President Corl-Lorono made a motion to approve consent item h. The motion was seconded by Director Staley.

MSC¹ (Corl-Lorono/Staley) unanimously approved.

PUBLIC COMMENT PERIOD

No public comment.

VERBAL REPORTS

Director Staley reported on the Integrated Regional Water Management (Mojave Water Agency Technical Advisory Committee) meeting he had attended.

Director Larson reported on the Homestead Valley Community Council and updated the board on information about a possible Municipal Advisory Council that may soon be established in our area.

Vice President Cori-Lorono reported on the Pipeline Committee meeting. Items discussed were imported water.

Director Burkhart reported the Special Districts Risk Management Association recently sent her to a convention on Public Risk and Insurance Management Association.

President McBride reported on the Integrated Regional Water Management meeting in Yucca Valley.

FUTURE AGENDA ITEMS

The San Bernardino Water Conference for August 23, 2013

ADJOURNMENT - President McBride adjourned the meeting at 8:11 p.m.

Approved by:



Terry Burkhart, Secretary of the Board

MSC¹ – Motion made, seconded, and carried.