

Bighorn-Desert View Water Agency

Board of Directors

Michael McBride, President
Judy Corl-Lorono, Vice President
David Larson, Secretary
Terry Burkhart, Director
J. Dennis Staley, Director

Marina D West, PG, General Manager



A Public Agency

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BOARD OF DIRECTORS' REGULAR MEETING AGENDA

BOARD MEETING OFFICE
1720 N. Cherokee Trail, Landers, CA 92285
Tuesday, March 26, 2013 - 6:00 p.m.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**

DISCUSSION AND ACTION ITEMS - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

The Public is invited to comment on any item on the agenda during discussion of that item.

When giving your public comment, please have your information prepared, if you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

5. **AMES/RECHE GROUNDWATER STORAGE AND RECOVERY PROGRAM
MEMORANDUM OF UNDERSTANDING BETWEEN BIGHORN-DESERT VIEW WATER
AGENCY (BIGHORN-DESERT VIEW) AND MOJAVE WATER AGENCY (MOJAVE)**

Board considers taking the following action(s):

1. Authorize the General Manager to execute the Ames/Reche Groundwater Storage and Recovery Program Memorandum of Understanding between Bighorn-Desert View Water Agency and Mojave Water Agency.

6. **RESOLUTION 13R-XX ESTABLISHING A POLICY FOR THE APPROVAL OF THE
EXPENSE OF BAD DEBT**

Board considers taking the following action(s):

1. Adopt Resolution No. 13R-XX Establishing a Policy for the Approval of the Expense of Bad Debt.

- 7. PREPARATION FOR A COST-OF-LIVING ADJUSTMENT (COLA) TO THE BOARD OF DIRECTORS COMPENSATION VIA FUTURE ORDINANCE**
Board considers taking the following action(s):
1. Direct staff to initiate the process for increasing the Board of Directors per diem compensation by five percent (5%) for fiscal year 2013/14.
- 8. CONSIDER APPROVING SOCIAL SECURITY ADMINISTRATION 1.7% COST OF LIVING ADJUSTMENT FOR ALL AGENCY EMPLOYEES EFFECTIVE WITH THE FIRST PAYROLL OF FISCAL YEAR 2013/14**
Board considers taking the following action(s):
1. Authorize inclusion of a Cost-Of-Living Adjustment of 1.7% based on the Social Security Administration Cost-Of-Living Adjustment publication for all employees in the Fiscal Year 2013-14 Budget.
- 9. CONSIDER PURCHASE OF TRAILER EQUIPPED WITH HYDRAULIC VALVE EXERCISER AND VACUUM-WATER JET SYSTEM**
Board considers taking the following action(s):
1. Authorize General Manager to purchase E.H. Wachs Hydraulic Valve Exerciser and Vacuum-Water Jet System at a price not to exceed \$56,355 including tax.
- 10. UPDATE ON SENATE BILL 246 (FULLER)**
Recommended Action:
No Board action requested – information item only.
- 11. ASSOCIATION OF CALIFORNIA WATER AGENCIES/ JOINT POWERS INSURANCE AUTHORITY (ACWA/JPIA) BOARD OF DIRECTORS MEETING AND SPRING CONFERENCE**
Board considers taking the following action(s):
1. Consider authorizing attendance for appointed ACWA/JPIA Board member Corl-Lorono to the ACWA/JPIA 2013 Spring Conference May 6-7, 2013 at a maximum estimated cost of \$950.00.
- 12. DISBURSEMENTS FEBRUARY 2013**
Recommended Action:
Ratify Check Register (payment of bills) for February 2013.
- 13. CONSENT ITEMS** - The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that an item be held for discussion or further action.
- a. Financial Statements February 2013
 1. Balance Sheet
 2. Statement of Revenue and Expense
 3. General Account (Union Bank)
 4. Disbursements
 5. Local Agency Investment Fund Balance Timeline
 - b. Consumption & Billing Comparison Report, February 2013
 - c. Service Order Report, February 2013
 - d. Production Report, February 2013
 - e. Regular Board Meeting Minutes, February 26, 2013

Recommended Action:
Approve as presented (Items a - e):

14. MATTERS REMOVED FROM CONSENT ITEMS

15. PUBLIC COMMENT PERIOD

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda.

When giving your public comment, please have your information prepared, if you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

16. VERBAL REPORTS - Including Reports on Courses/Conferences/Meetings.

- a. GENERAL MANAGER'S REPORT
- b. DIRECTORS' REPORT
- c. PRESIDENT'S REPORT

17. FUTURE AGENDA ITEMS

18. ADJOURNMENT

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation has been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other discloseable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at www.bdvwa.org.

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.