

Bighorn-Desert View Water Agency



Board of Directors

Michael McBride, President
Judy Corl-Lorono, Vice President
David Larson, Secretary
Terry Burkhart, Director
J. Dennis Staley, Director

Marina D West, PG, General Manager

Agency Office
622 S. Jemez Trail
Yucca Valley, CA 92284-1440

760/364-2315 Phone
760/364-3412 Fax

A Public Agency

www.bdvwa.org

BOARD OF DIRECTORS' SPECIAL MEETING AGENDA

BOARD MEETING OFFICE
1720 N. Cherokee Trail, Landers, CA 92285
Tuesday, October 16, 2012 - 6:00 p.m.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA

DISCUSSION AND ACTION ITEMS - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

The Public is invited to comment on any item on the agenda during discussion of that item.

When giving your public comment, please have your information prepared, if you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

5. REQUEST FOR BILLING ADJUSTMENT "LEAK RELIEF" FROM OWNERS LOCATED AT APN 629-281-42

Board considers taking the following action(s):

1. Board to consider written request by property owner requesting "leak relief".

6. SDRMA NO PAID WORKERS' COMPENSATION CLAIMS AND NO PAID PROPERTY/LIABILITY CLAIMS IN 2011-12

Board considers taking the following action(s):

1. Receive and file the letters from SDRMA acknowledging the Agency's efforts that have resulted in no "paid" Workers' Compensation Claims and no "paid" Property/Liability Claims for the program year 2011-2012.

7. AMES/RECHE GROUNDWATER STORAGE AND RECOVERY PROGRAM – RIGHT OF WAY GRANT CACA-50962, OFFERED BY BUREAU OF LAND MANAGEMENT FOR THE CONSTRUCTION, OPERATION AND MAINTENANCE OF FACILITIES ON FEDERAL LAND

Board considers taking the following action(s):

1. Upon receipt of revised document reflecting reduced project dimensions, authorize General Manager to execute Right-of-Way Grant/Temporary Use Permit, Serial Number CACA-50962 for construction, operation and maintenance of the Ames/Reche Groundwater Recharge Facilities; and
2. Authorize payment of rents for a period of up to 30 years at a cost not to exceed \$20,000.

8. AMENDING THE EMPLOYEE HANDBOOK – DISCUSSION ITEM ONLY

Board considers taking the following action(s):

1. Board to discuss Resolution 12R-XX Amending the Employee Handbook for Purposes of Establishing the Policy/Procedure for Cost of Living Increases, Modifying/Correcting/Adding Job Descriptions and Holiday Provisions.

9. RESOLUTION 12R-XX – ADOPTING THE WATER INFRASTRUCTURE RESTORATION PROGRAM ADDENDUM NO. 2 IN COMPLIANCE WITH CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

Board considers taking the following action(s):

1. Adopt Resolution No. 12R-XX – Adopting the Water Infrastructure Restoration Program: Ames/Reche Groundwater Storage and Recovery Program; and Pipeline Installation/Replacement Project Mitigated Negative Declaration – Addendum Ames/Reche Groundwater Storage and Recovery Program (Addendum No. 2).

10. DISBURSEMENTS AUGUST AND SEPTEMBER 2012

Recommended Action:

Ratify Check Register (payment of bills) for August and September 2012.

11. CONSENT ITEMS - The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that an item be held for discussion or further action.

- a. Financial Statements August and September 2012
 1. Balance Sheet
 2. Statement of Revenue and Expense
 3. General Account (Union Bank)
 4. Disbursements
 5. Local Agency Investment Fund Balance Timeline
- b. Consumption & Billing Comparison Report, August and September 2012
- c. Service Order Report, August and September 2012

- d. Production Report, August and September 2012
- e. Regular Board Meeting Minutes, August 28, 2012
- f. Special Board Meeting Minutes, September 13, 2012
- g. Consider Authorizing Attendance to the 2012 ACWA Fall Conference and Exhibition December 4-7, 2012 at an estimated cost of \$2304.00 per Director (includes December 3 travel day).
- h. Consider Authorizing Attendance to ACWA Regions 9 and 10 Joint Program, "The Future of California Water: What's in Store and How to Prepare" October 19, 2012 in Riverside, California at an estimated cost of \$150.00 per Director.
- i. Approve Final Invoice for Disposal of Asbestos Cement Pipe in the Amount of \$17,273.26 (Increase of \$4,238.26).
- j. Consider Resolution No. 12R-XX Establishing an Agency Injury and Illness Prevention Program (IIPP) recommended by FPREP Committee.
- k. Motion to Cancel December 25, 2012 Regular Board of Director Meeting.

Recommended Action:

Approve as presented (Items a - k):

12. MATTERS REMOVED FROM CONSENT ITEMS

13. PUBLIC COMMENT PERIOD

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda.

When giving your public comment, please have your information prepared, if you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

14. VERBAL REPORTS - Including Reports on Courses/Conferences/Meetings.

- a. GENERAL MANAGER'S REPORT
- b. DIRECTORS' REPORT
- c. PRESIDENT'S REPORT

15. FUTURE AGENDA ITEMS

16. ADJOURNMENT

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation has been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other discloseable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency

Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at www.bdvwa.org.

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.