

# Bighorn-Desert View Water Agency

## Board of Directors

Michael McBride, President  
Judy Corl-Lorono, Vice President  
David Larson, Secretary  
Terry Burkhart, Director  
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A Public Agency

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## BOARD OF DIRECTORS' REGULAR MEETING AGENDA

BOARD MEETING OFFICE  
1720 N. Cherokee Trail, Landers, CA 92285  
Tuesday, August 28, 2012 - 6:00 p.m.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA

**DISCUSSION AND ACTION ITEMS** - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

The Public is invited to comment on any item on the agenda during discussion of that item.

When giving your public comment, please have your information prepared, if you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

5. **RESOLUTION 12R-XX – A RESOLUTION OF THE BIGHORN-DESERT VIEW WATER AGENCY INCORPORATING BY REFERENCE THE STANDARD CONFLICT OF INTEREST AND DISCLOSURE CODE ADOPTED BY THE FAIR POLITICAL PRACTICES COMMISSION (moved from PLEGS Committee)**

Board considers taking the following action(s):

1. Review and discuss updates to existing Resolution; and
2. Recommend to full Board the adoption of said Resolution incorporating by reference the Standard Conflict of Interest and Disclosure Code adopted by the Fair Political Practices Commission.

6. **RESOLUTION 12R-XX ESTABLISHING STANDING COMMITTEES AND AUTHORIZING THE CREATION OF AD HOC COMMITTEES**

Board considers taking the following action(s):

1. Adopt Resolution No. 12R-XX Establishing Standing Committees and Authorizing the Creation of Ad Hoc Committees.

**7. REQUEST FROM JOINT POWERS INSURANCE AUTHORITY (JPIA) TO APPOINT MEMBER DIRECTOR TO JPIA BOARD OF DIRECTORS**

Board considers taking the following action(s):

1. Appoint member and alternate to the JPIA Board of Directors

**8. DISPOSAL OF OBSOLETE ASBESTOS CEMENT PIPE TO A FEDERALLY REGULATED LANDFILL AT AN ESTIMATED COST OF \$13,025 (ESTIMATE BASED ON ACTUAL DISPOSED WEIGHT)**

Board considers taking the following action(s):

1. Authorize General Manager to enter into a contract with HCI Environmental and Engineering Service to dispose of surplus asbestos cement pipe at a federally regulated landfill at an estimated cost of \$13,035 (estimate based on actual disposed weight); and
2. Authorize transfer of funds from the "unencumbered cash" fund to the "Replacement and Refurbishment" fund.

**9. RECOMMENDATION FROM PLANNING/ENGINEERING/LEGISLATIVE/GRANT/ SECURITY STANDING COMMITTEE REGARDING CAPITAL, REPLACEMENT AND REFURBISHMENT PROJECTS FOR FISCAL YEAR 2012/13**

Board considers taking the following action(s):

1. Confirm intention to refurbish up to two (2) reservoirs in fiscal year 2012/13.

**10. DISBURSEMENTS JULY 2012**

Recommended Action:

Ratify Check Register (payment of bills) for July 2012.

**11. CONSENT ITEMS** - The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that an item be held for discussion or further action.

- a. Financial Statements July 2012
  1. Balance Sheet
  2. Statement of Revenue and Expense
  3. General Account (Union Bank)
  4. Disbursements
  5. Local Agency Investment Fund Balance Timeline
- b. Consumption & Billing Comparison Report, July 2012
- c. Service Order Report, July 2012
- d. Production Report, July 2012
- e. Regular Board Meeting Minutes, July 24, 2012
- f. Receive and File Ames Valley Water Basin Monitoring Program Report, August 2012.
- g. Consider Authorizing Attendance to the 2012 CSDA Annual Conference and Exhibitor Showcase September 25-27, 2012 at a Maximum Estimated Cost of \$1850.00 Per Director.
- h. Consider Adopting Resolution 12R-XX Establishing a Policy for Mandatory Training for Board Members.
- i. Consider Adopting Resolution 12R-XX Establishing a Policy for Reimbursement of Actual and Necessary Expenses for Board Members.

- j. Motion to Cancel September 25, 2012 and Cancel October 23, 2012 Regular Board of Director Meetings and Call for a Special Board of Directors' Meeting on October 16, 2012.

Recommended Action:

Approve as presented (Items a - j):

## **12. MATTERS REMOVED FROM CONSENT ITEMS**

## **13. PUBLIC COMMENT PERIOD**

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda.

When giving your public comment, please have your information prepared, if you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

## **14. VERBAL REPORTS - Including Reports on Courses/Conferences/Meetings.**

- a. GENERAL MANAGER'S REPORT
- b. DIRECTORS' REPORT
- c. PRESIDENT'S REPORT

## **15. FUTURE AGENDA ITEMS**

## **16. ADJOURNMENT**

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation has been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other discloseable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at [www.bdvwa.org](http://www.bdvwa.org).

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.