

Bighorn-Desert View Water Agency

Board of Directors

Michael McBride, President
Judy Corl-Lorono, Vice President
David Larson, Secretary
Terry Burkhart, Director
J. Dennis Staley, Director

Marina D West, PG, General Manager



A Public Agency

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BOARD OF DIRECTORS' REGULAR MEETING AGENDA

BOARD MEETING OFFICE
1720 N. Cherokee Trail, Landers, CA 92285
Tuesday, July 24, 2012 - 6:00 p.m.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**

DISCUSSION AND ACTION ITEMS - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

The Public is invited to comment on any item on the agenda during discussion of that item.

When giving your public comment, please have your information prepared, if you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

5. **PUBLIC HEARING: RESOLUTION 12R-XX – A RESOLUTION CONFIRMING REPORTS OF DELINQUENT ACCOUNTS FOR BASIC SERVICE CHARGES, WATER CHARGES, REVENUE BOND SURCHARGES, DELINQUENT FEES AND PROCESSING FEES AND AUTHORIZING PLACEMENT OF PROPERTY LIENS ON THE SECURED TAX ROLLS OF SAN BERNARDINO COUNTY FOR COLLECTION OF DELINQUENCIES WITHIN BIGHORN DESERT VIEW WATER AGENCY**

Board considers taking the following action(s):

1. Review staff report, and note any letters received; and
2. Receive questions from the Board of Directors; and
3. Open public hearing; and
4. Receive public comments; and
5. Close public hearing; and

6. Board discussion of public comments received; and
7. Board to consider adopting Resolution No. 12R-XX – Confirming reports of delinquent accounts for basic service charges, water charges, revenue bond surcharges, delinquent fees and processing fees AND authorizing the placement of property liens on the secured tax rolls of San Bernardino County for collection of delinquencies within Bighorn-Desert View Water Agency.

6. COST AND SCOPE OF SERVICES PROVIDED BY CHIEF ENGINEER TO PREPARE CONTRACT DOCUMENTS AND PROJECT MANAGEMENT/CONSTRUCTION INSPECTION SERVICES FOR RECOATING AND REPAINTING OF TWO RESERVOIRS AT A COST ESTIMATE OF \$85,900

Board considers taking the following action(s):

1. Authorize General Manager to execute Work Order No. 4A with Krieger and Stewart, Inc. for Project Management/Construction Inspection Services for recoating and repainting of (up to) two reservoirs in conjunction with Scope of Services dated June 15, 2012 at a cost estimate of \$85,900; and
2. Authorize filing of Categorical Exemption for the proposed project in accordance with California Environmental Quality Act (CEQA); and
3. Authorize publication of Notice Inviting Bids for recoating and repainting of (up to) two reservoirs (Reservoir Nos. B3 and B4); and
4. Authorize transfer of funds from the “unencumbered cash” fund to “Replacement and Refurbishment” fund.

7. CONSIDER CREATION OF AN AD HOC COMMITTEE TO PARTICIPATE IN OUTREACH REGARDING THE SPHERE OF INFLUENCE EXPANSION OVER COUNTY SPECIAL DISTRICTS ZONE W-1/LANDERS (W-1)

Board considers taking the following action(s):

1. Create an Ad Hoc Committee to explore the processes of reorganization with County Special Districts Zone W-1/Landers and coordinate community outreach.

8. CHANGE IN SCHEDULE FOR THE MOJAVE WAER AGENCY LEGAL, LEGISLATIVE AND PUBLIC INFORMATION COMMITTEE AND ITS CONFLICT WITH REGULARLY SCHEDULED PLANNING/LEGISLATIVE/ENGINEERING /GRANT/SECURITY STANDING COMMITTEE

Board considers taking the following action(s):

1. Provide direction to the Planning/Legislative/Engineering/Grant/Security Standing Committee on the impact of the change in regular meeting date of the Mojave Water Agency Legal, Legislative and Public Information Committee; and
2. If necessary, direct staff to revised Policy Statement No 08P-03 and bring back to the Board for formal adoption at a regularly scheduled Board of Directors meeting.

9. DISBURSEMENTS JUNE 2012

Recommended Action:

Ratify Check Register (payment of bills) for June 2012.

10. CONSENT ITEMS - The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that an item be held for discussion or further action.

- a. Financial Statements June 2012
 1. Balance Sheet
 2. Statement of Revenue and Expense
 3. General Account (Union Bank)
 4. Disbursements
 5. Local Agency Investment Fund Balance Timeline
- b. Consumption & Billing Comparison Report, June 2012
- c. Service Order Report, June 2012
- d. Production Report, June 2012
- e. Special Board Meeting Minutes, June 19, 2012
- f. Receive and File Reche Spreading Grounds Recharge Feasibility Study Completed February 2011
- g. Consider Authorizing Attendance to the 6th Annual San Bernardino County Water Conference August 10, 2012 at a Maximum Estimated Cost of \$300 Per Director

Recommended Action:

Approve as presented (Items a - g):

11. MATTERS REMOVED FROM CONSENT ITEMS

12. PUBLIC COMMENT PERIOD

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda.

When giving your public comment, please have your information prepared, if you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

13. VERBAL REPORTS - Including Reports on Courses/Conferences/Meetings.

- a. GENERAL MANAGER'S REPORT
- b. DIRECTORS' REPORT
- c. PRESIDENT'S REPORT

14. FUTURE AGENDA ITEMS

15. ADJOURNMENT

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation has been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other discloseable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at www.bdvwa.org.

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.