

# Bighorn-Desert View Water Agency

## Board of Directors

Terry Burkhart, President  
Michael McBride, Vice President  
David Larson, Director  
Judy Corl-Lorono, Director  
*Director Vacancy*



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Marina D West, PG, General Manager  
Lyni Tompkins, Board/Exec. Secretary

A Public Agency

[www.bdvwa.org](http://www.bdvwa.org)

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## BOARD OF DIRECTORS' SPECIAL MEETING AGENDA

BOARD MEETING OFFICE  
1720 N. Cherokee Trail, Landers, CA 92285  
Thursday, December 8, 2011 - 6:00 p.m.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA

**DISCUSSION AND ACTION ITEMS** - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

The Public is invited to comment on any item on the agenda during discussion of that item.

When giving your public comment, please have your information prepared, if you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

### 5. RESOLUTION NO. 11R-XX, EXPRESSING APPRECIATION TO NELL CASEY GARCIA

Recommended Action:

Board to consider adopting Resolution No. 11R-XX, A Resolution of the Board of Directors of the Bighorn-Desert View Water Agency Expressing Appreciation to Nell Casey Garcia.

**6. FEDERAL EMERGENCY MANAGEMENT AGENCY GRANT APPLICATION FOR COMPLETION OF HAZARD MITIGATION PLAN**

Recommended Action:

Board to consider authorizing General Manger to coordinate with the Herndon Solutions Group to complete and submit a Federal Emergency Management Agency grant application for completion of a Hazard Mitigation Plan.

**7. DECLARATION OF VACANCY ON THE BOARD OF DIRECTORS OF BIGHORN-DESERT VIEW WATER AGENCY**

Recommended Action:

The Board declare a vacancy on the Board of Directors as a result of Director-Elect Dossey's neglect to file his required Oath of Office within the time prescribed per Government Code Section 1770(i)

**8. BOARD TO CHOOSE PROCESS FOR FILLING VACANT BOARD OF DIRECTOR SEAT**

Recommended Action:

Board to direct staff on one of the following procedures for filling a vacancy on the Board of Directors within sixty (60) days of the date notified of the resignation;

1. Direct staff to call for an election; OR
2. Determine to fill the vacancy by appointment; OR
3. Do nothing, thereby leaving the decision to San Bernardino County Board of Supervisors, either to appoint or to order the agency to call an election, within ninety (90) days of the date on the notice of resignation.

**9. DISBURSEMENTS NOVEMBER 2011**

Recommended Action:

Ratify Check Register (payment of bills) for November 2011.

**10. CONSENT ITEMS** - The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that an item be held for discussion or further action.

- a. Financial Statements November 2011
  1. Balance Sheet
  2. Statement of Revenue and Expense
  3. General Account (Union Bank)
  4. Disbursements
  5. Local Agency Investment Fund Balance Timeline
- b. Consumption & Billing Comparison Report, November 2011
- c. Service Order Report, November 2011
- d. Production Report, November 2011
- e. Special Board Meeting Minutes, November 30, 2011
- f. Progress Report on the Ames/Reche Recharge Facility Project, Todd Engineers, November 2011

Recommended Action:

Approve as presented (Items a - f):

## **11. MATTERS REMOVED FROM CONSENT ITEMS**

### **CLOSED SESSION**

## **12. LIABILITY CLAIM (Gov Code Section 54956.95)**

Claimant: Heidi Saunders.

Claim Against: Bighorn-Desert View Water Agency

General Legal Counsel Joseph Aklufi will be participating via teleconference from the following location: 3403 Tenth St, Riverside, California, 92501 pursuant to Government Code Section 54953.

## **13. CLOSED SESSION REPORT**

## **14. PUBLIC COMMENT PERIOD**

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda.

When giving your public comment, please have your information prepared, if you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

## **15. VERBAL REPORTS - Including Reports on Courses/Conferences/Meetings.**

- a. GENERAL MANAGER'S REPORT
- b. DIRECTORS' REPORT
- c. PRESIDENT'S REPORT

## **16. ITEMS FOR NEXT AGENDA**

## **17. ADJOURNMENT**

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation has been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other discloseable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at [www.bdvwa.org](http://www.bdvwa.org).

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.