

## Bighorn-Desert View Water Agency

### Board of Directors

Terry Burkhart, President  
Michael McBride, Vice President  
David Larson, Director  
Judy Corl-Lorono, Director  
Nell Casey Garcia, Director



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Marina D West, PG, General Manager  
Lyni Tompkins, Board/Exec. Secretary

A Public Agency

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## BOARD OF DIRECTORS' SPECIAL MEETING AGENDA

BOARD MEETING OFFICE  
1720 N. Cherokee Trail, Landers, CA 92285  
**Wednesday, November 30, 2011 - 6:00 p.m.**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**

**DISCUSSION AND ACTION ITEMS** - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

The Public is invited to comment on any item on the agenda during discussion of that item.

When giving your public comment, please have your information prepared, if you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

5. **PRESENTATION OF THE AGENCY FINANCIAL AUDIT FOR FISCAL YEAR 2010-2011 BY THE INDEPENDENT CPA FIRM OF MAYER HOFFMAN MCCANN P.C.**

Board to consider the following action:

Board to receive and file the Agency Financial Audit for fiscal year 2010-2011 conducted by Mayer Hoffman McCann P.C.

- 6. AUTHORIZE PROFESSIONAL SERVICES AGREEMENT WITH DANIEL B. STEPHENS & ASSOCIATES, INC. TO COMPLETE THE JOHNSON VALLEY HYDROLOGIC INVESTIGATION, AND AUTHORIZE A BUDGET FOR AGENCY'S PROJECTED COST SHARE**  
Board to consider the following actions:
1. Authorize General Manager to execute a Professional Services Agreement with Daniel B. Stephens & Associates, Inc. in the amount of \$171,372 for completion of the *Johnson Valley Hydrologic Investigation* and in accordance with the Agency's proposal dated August 11, 2011 and the proposal received from Daniel B. Stephens & Associates, Inc. dated September 9, 2011 and revised cost estimate dated November 16, 2011; and
  2. Authorize a budget of \$93,611 to cover the Agency's projected cost share.
- 7. RESOLUTION NO. 11R-XX, NOMINATING JUDY CORL-LORONO TO THE BOARD OF DIRECTORS OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES HEALTH BENEFITS AUTHORITY (ACWA HBA)**  
Board to consider adopting Resolution No. 11R-XX, A Resolution of the Board of Directors of the Bighorn-Desert View Water Agency Nominating Judy Corl-Lorono to the Board of Directors of the Association of California Water Agencies Health Benefits Authority.
- 8. MORONGO BASIN PIPELINE (MBP) CAPACITY ALLOCATIONS AD HOC COMMITTEE REPORT**  
Board to consider the following actions:
1. Committee to deliver status report to the Board for discussion; and
  2. Board to provide Ad Hoc Committee with direction regarding Morongo Basin Pipeline capacity allocation discussions with the other ID 'M' Participants.
- 9. CHANGE ORDER NO. 4 WITH TODD ENGINEERS FOR WATER INFRASTRUCTURE RESTORATION PROGRAM PROJECT MANAGEMENT, PERMITTING, HYDROGEOLOGIC FEASIBILITY STUDY AND GROUNDWATER MANAGEMENT PLAN PROJECT SERVICES**  
Board to consider the following actions:
1. Authorize General Manager to execute Change Order No. 4 with Todd Engineers for Water Infrastructure Restoration Program Project Management, Permitting, Hydrogeologic Feasibility Study and Groundwater Management Plan Project Services in the Amount of \$12,300; and
  2. Extend contract completion date to March 30, 2012.
- 10. REVIEW OPTIONAL DENTAL & VISION COVERAGE**  
No action required - Informational item only.
- 11. DISBURSEMENTS OCTOBER 2011**  
Board to consider the following action:  
Ratify Check Register (payment of bills) for October 2011.

**12. CONSENT ITEMS** - The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that an item be held for discussion or further action.

- a. Financial Statements October 2011
  1. Balance Sheet
  2. Statement of Revenue and Expense
  3. General Account (Union Bank)
  4. Disbursements
  5. Local Agency Investment Fund Balance Timeline
- b. Consumption & Billing Comparison Report, October 2011
- c. Service Order Report, October 2011
- d. Production Report, October 2011
- e. Special Board Meeting Minutes, October 26, 2011
- f. Progress Report on the Ames/Reche Recharge Facility Project, Todd Engineers, September & October 2011
- g. Water Infrastructure Restoration Program/EPA STAG Grant: Bucknam & Associates Change Order No. 2 for Grant Administrative Services Contract Extension through April 30, 2012 with no Increase in the Contract Amount
- h. Resolution 11R-XX - Adopting the Water Infrastructure Restoration Program: Ames/Reche Groundwater Storage and Recovery Program; and Pipeline Installation/Replacement Project Mitigated Negative Declaration - Addendum Ames/Reche Groundwater Storage and Recovery Program

Board to consider the following action:  
Approve as presented (Items a - h):

**13. MATTERS REMOVED FROM CONSENT ITEMS**

**14. PUBLIC COMMENT PERIOD**

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda.

When giving your public comment, please have your information prepared, if you wish to be identified for the record then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

**15. VERBAL REPORTS** - Including Reports on Courses/Conferences/Meetings.

- a. GENERAL MANAGER'S REPORT
- b. DIRECTORS' REPORT
- c. PRESIDENT'S REPORT

**16. ITEMS FOR NEXT AGENDA**

## 17. ADJOURNMENT

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation has been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other discloseable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at [www.bdvwa.org](http://www.bdvwa.org).

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.