

Bighorn-Desert View Water Agency



Board of Directors

Terry Burkhart, President
J. Larry Coulombe, Vice President
Michael McBride, Director
David Larson, Director
Judy Corl-Lorono, Director

Agency Office

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Marina D West, PG, General Manager

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A Public Agency

BOARD OF DIRECTORS' REGULAR MEETING MINUTES

BOARD MEETING OFFICE
1720 N. Cherokee Trail, Landers, CA 92285
Tuesday, May 24, 2011 - 6:00 p.m.

CALL TO ORDER

Meeting convened by Board President Terry Burkhart at 6:12 p.m.

PLEDGE OF ALLEGIANCE

Led by Rebecca Unger.

ROLL CALL

Directors Present:	Michael McBride
	Judy Corl-Lorono
	David Larson
	Larry Coulombe
	Terry Burkhart

Staff Present:	Marina West
	Lyni Tompkins

APPROVAL OF AGENDA

Motion to approve the agenda.

MSC¹ (Corl-Lorono/McBride) unanimously approved.

PUBLIC PARTICIPATION

No public comments.

FIRE PROTECTION FOR THE "THIRD OF JULY" (INDEPENDENCE DAY) COMMUNITY CELEBRATION AT HOMESTEAD VALLEY PARK

General Manager West gave the staff report.

No public comment.

MOTION NO. 11-022

After brief Board discussion, Director McBride made a motion authorizing staff to provide water for fire protection at the "Third of July" Community celebration at Homestead Valley Park. Director Corl-Lorono seconded the motion.

MSC¹ (McBride/Corl-Lorono) unanimously approved.

PROTECTION ONE SECURITY ENHANCEMENTS FOR AGENCY OPERATIONS YARD AT AN ESTIMATED COST OF \$4,450.48

General Manager West gave the staff report.

No public comment.

Board commented it is important the Agency has their own fuel source in case of disasters and that fuel is protected against theft.

MOTION NO. 11-023

After Board discussion, Director Corl-Lorono made a motion authorizing the General Manager to proceed with the installation of security enhancements through the Agency's existing security provider, Protection One, at an estimated cost of \$4,450.48. Director McBride seconded the motion.

MSC¹ (Corl-Lorono/McBride) unanimously approved.

CHANGE CREDIT CARD PROCESSING PROVIDERS FROM ELAVON TO OFFICIAL PAYMENTS WITH A PROJECTED COST SAVINGS TO THE AGENCY OF \$9,000.00 PER YEAR (YEAR ONE)

General Manager West gave the staff report.

Public comment:

Allen Fisher, of Landers, commented in support of the free use of credit cards to pay water bills.

MOTION NO. 11-024

After Board discussion, Director Corl-Lorono made a motion to change credit card providers from Elevon to Official Payments with a projected cost savings to the Agency of \$9,000.00 per year. The motion was seconded by Director McBride.

Director Corl-Lorono amended her motion to Board directs staff to agendize approval of the change in service providers and to present the charge (processing fee) in an open public meeting prior to commencement of the new charge. Director McBride seconded the amended motion.

MSC¹ (Corl-Lorono/McBride) unanimously approved.

FISCAL YEAR 2011/2012 PRELIMINARY BUDGET OVERVIEW - REVIEW AND DISCUSS ONLY

General Manager Marina West gave the staff report.

No public comment.

Board directed staff to present the final budget at the next Board meeting.

Adjourned for a break at 7:17 p.m. - Reconvened from break at 7:29:15 p.m.

DISBURSEMENTS APRIL 2011

No public comment.

Director Corl-Lorono made a motion to approve the disbursements from April 2011. Director McBride seconded the motion.

MSC¹ (Corl-Lorono/McBride) unanimously approved.

CONSENT ITEMS

- a. Financial Statements April 2011
 - 1. Balance Sheet
 - 2. Statement of Revenue and Expense
 - 3. General Account (Union Bank)
 - 4. Disbursements
 - 5. Local Agency Investment Fund Balance Timeline
- b. Consumption & Billing Comparison Report, March 2011 (not approved from the 4/26/11 Board Meeting)
- c. Consumption & Billing Comparison Report, April 2011
- d. Service Order Report, April 2011
- e. Production Report, April 2011
- f. Regular Board Meeting Minutes, April 26, 2011
- g. Progress Report on the Ames/Reche Recharge Facility Project, Todd Engineers, April 2011

No public comments.

Director Corl-Lorono made a motion to approve consent items a and g. The motion was seconded by Director McBride.

MSC¹ (Corl-Lorono/McBride) unanimously approved.

Adjourned to closed session at 7:31 p.m. - Reconvened from closed session at 7:37 p.m.

CONFERENCE WITH LABOR NEGOTIATORS IF NEEDED

Unrepresented Employee: General Manager.

Designated Board Representative: Ad Hoc Committee of Larry Coulombe and Michael McBride. Pursuant to Government Code Section 54957.6.

No public comment.

The Board amended the closed session report from the Special Board of Directors meeting of May 24, 2011, item 7 at this closed session report.

President Burkhart reported that after further discussion with the Board since there was no vote taken in the closed session of the Special Board of Directors meeting earlier today, the reported action in that Special Board of Directors meeting for item 7 (Conference with Labor Negotiators) on the agenda is stricken. The closed session report for item 13 (Conference with Labor Negotiators) of this Regular Board of Directors Meeting agenda of May 24, 2011 is "No Reportable Action".

VERBAL REPORTS

DIRECTORS' REPORT

Director Corl-Lorono reported on her attendance at an AWAC meeting on May 10, 2011; and her attendance at the Crisis Communications and Disaster Preparedness Workshop hosted by Joshua Basin Water District on May 23, 2011.

PRESIDENT'S REPORT

President Burkhart reported on her attendance at the Crisis Communications and Disaster Preparedness Workshop hosted by Joshua Basin Water District on May 23, 2011.

ITEMS FOR NEXT AGENDA

Director McBride would like staff to update the Board on the Ames Reche project.

Budget

Bad Debt

Ad Valorem Tax

Property Lien Public Hearing

ADJOURNMENT - President Burkhart adjourned the meeting at 7:49:30 p.m.

Approved by:


Judy Corl-Lorono
Board Secretary

MSC¹ – Motion made, seconded, and carried.