

BIGHORN-DESERT VIEW WATER AGENCY
A PUBLIC AGENCY



**BOARD OF DIRECTORS'
REGULAR MEETING AGENDA**

BOARD MEETING OFFICE
1720 N. Cherokee Trail, Landers, CA 92285
Tuesday, March 23, 2010 - 6:00 PM

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **APPROVAL OF THE AGENDA**

Public Participation - Public is invited to comment on any item on the agenda during discussion of that item. You may wish to submit your comments in writing to assure that you are able to express yourself adequately. When giving your public comment, please first state your name and have your information prepared. Due to time constraints, a three-minute time limit may be imposed. Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board Secretary at 760-364-2315 during Agency business hours.

- 1. PUBLIC PARTICIPATION-** Any person may address the Board on any matter within the District's jurisdiction on items not appearing on this agenda.
- 2. DISCUSSION AND ACTION ITEMS** - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.
 - a. DISCUSSION OF THE SERVICE REVIEW AND SPHERE OF INFLUENCE PRESENTATION MADE BY STAFF OF THE LOCAL AGENCY FORMATION COMMISSION (LAFCO) (BIGHORN-DESERT VIEW WATER AGENCY - CASE NO. LAFCO 3148) AT THE MARCH 19, 2010 PLANNING, LEGISLATION, ENGINEERING, GRANT AND SECURITY COMMITTEE SPECIAL MEETING.**

RECOMMENDATION:

- 1) Directors to review information, receive public input and provide feedback to staff.

- b. REVIEW OF DRAFT "PRINCIPLES OF AGREEMENT" BETWEEN BIGHORN DESERT VIEW WATER AGENCY, HI DESERT WATER DISTRICT, COUNTY SPECIAL DISTRICTS (W-1 AND W-4) AND MOJAVE WATER AGENCY REGARDING FUTURE GROUNDWATER MANAGEMENT PLAN FOR THE RECHE GROUNDWATER SUBBASIN**

RECOMMENDATION:

- 1) Directors to review information, receive public input and provide feedback to staff.

- c. DISCUSS AND AUTHORIZE QUESTIONNAIRE AIMED AT ASSESSING THE FUTURE WATER SUPPLY NEEDS OF THE "JOHNSON VALLEY" AREA OF BIGHORN-DESERT VIEW WATER AGENCY, FOR AN ESTIMATED COST OF \$1,700.**

RECOMMENDATION:

- 1) Discuss concept and review sample mailer/survey.
2) Provide direction to staff and authorize General Manager to proceed.

- d. CONSIDER REFURBISHMENTS TO BOARD MEETING ROOM AND OTHER FACILITIES MAINTENANCE, INCLUDING AMERICAN DISABILITIES ACT (ADA) TOILET UPGRADE, AT A COST ESTIMATED TO BE \$2,850**

RECOMMENDATION:

- 1) Authorize General Manager to refurbish Board Meeting Room at an estimated cost of \$2,850

- e. AUTHORIZE DIRECTORS TO RECEIVE PER DIEM AT AN ESTIMATED COST OF \$100/PER DIRECTOR FOR ATTENDING A FREE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) WEBINAR, "ASK THE EXPERTS: FINANCING CAPITAL IMPROVEMENTS", ON MARCH 31, 2010, WITHOUT REIMBURSEMENT FOR MILEAGE.**

RECOMMENDATION:

- 1) Board to authorize Directors paid attendance at a free California Special Districts Association (CSDA) Webinar, "Ask the Experts: Financing Capital Improvements, on March 31, 2010, at an estimated cost of \$100/per director without reimbursement for mileage.

- f. CONSIDER REQUEST FOR WATER SERVICE TO PARCEL NO. 635-101-02**

RECOMMENDATION:

- 1) Board to discuss approving the variance request and provide direction to the staff.

g. SPECIAL DISTRICTS SELECTION ELECTION FOR REGULAR LAFCO MEMBER AND ALTERNATE LAFCO MEMBER (BALLOT MUST BE RECEIVED BY APRIL 19, 2010)

RECOMMENDATION:

- 1) If warranted, after discussion and Board roll call vote, elect candidates and submit ballot to LAFCO Special District Selection Committee before deadline 5 PM, April 19, 2010.

3. DISBURSEMENTS FEBRUARY 2010

RECOMMENDATION:

- 1) Ratify/authorize payment of bills

4. CONSENT ITEMS - The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that an item be held for discussion or further action.

RECOMMENDATION:

- 1) Approve as presented (Items a - f)
 - a. Financial Statements February 2010
 - b. Minutes of the February 16, 2010 Special Meeting
 - c. Consumption & Billing Comparison Report February 2010
 - d. Production Report February 2010
 - e. Service Order Report February 2010
 - f. Progress Report on the Ames/Mean's Reche Recharge Facility Project

END OF THE CONSENT CALENDAR

5. MATTERS REMOVED FROM CONSENT ITEMS

6. VERBAL REPORTS

- PRESIDENT'S REPORT
- GENERAL MANAGER'S REPORT
- DIRECTORS' REPORTS

7. COMMUNICATION AND PUBLIC INFORMATION ITEMS

8. ITEMS FOR NEXT AGENDA

9. ADJOURNMENT

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours prior to the meeting date and time above. All written materials relating to each agenda item are available for public inspection in the office of the Agency Secretary. Backup material for the Agenda is available at the Agency offices for public review and can be viewed online at the Agency's website: www.bdvwa.org.

As a general rule, agenda reports or other written documentation has been prepared or organized with respect to each item of business listed on the agenda, and can be reviewed at www.bdvwa.org. Copies of these materials and other discloseable public records distributed to all or a majority of the members of the Board of Directors in connection with an open session agenda item are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

**BIGHORN DESERT VIEW WATER AGENCY
AGENDA ITEM SUBMITTAL**

Meeting Date: March 23, 2010

To: Board of Directors

Budgeted: Yes

Budgeted Amount: \$500

Cost: \$500

Funding Source: N/A

From: Marina D. West

General Counsel: Reviewed & Consulted

CEQA Compliance: Required, performed by
LAFCO

Subject: Local Agency Formation Commission (LAFCO) Municipal Sphere Review/Sphere of Influence (Case 3148)

SUMMARY

Staff is finalizing responses to LAFCO concerning the MSR/SOI process. Specific questions posed by LAFCO are outlined in the attached letter.

LAFCO staff presented more detail about the MSR/SOI process at the March 19, 2010 Special Meeting of the Planning/Engineering/Legislative/Grant/Security Standing Committee. At that meeting a letter of opposition to the SOI expansion was received from the Hans Gubler Trust (attached).

Staff is seeking input from the Board regarding proposed changes in the Sphere of Influence of the Bighorn Desert View Water Agency as requested by LAFCO by April 9, 2010.

RECOMMENDATION

That the Board take the following action:

1. Provide staff with direction regarding proposed changes in the Sphere of Influence of the Bighorn Desert View Water Agency as requested by LAFCO.

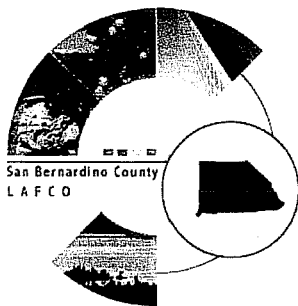
BACKGROUND/ANALYSIS

No further analysis provided.

PRIOR RELEVANT BOARD ACTION(S)

3/19/2010 Special Planning/Engineering/Legislative/Grant/Security Standing Committee presentation by K. Rollings-McDonald regarding Municipal Sphere Review/Sphere of Influence process. Information only.

1/26/2010 Board of Directors Meeting presentation by staff regarding results of Department Review Committee Meeting and status of LAFCO No. 3148 MSR/SOI for Bighorn Desert View Water Agency. Information only.



LOCAL AGENCY FORMATION COMMISSION

215 North "D" Street, Suite 204 • San Bernardino, CA 92415-0490

(909) 383-9900 • Fax (909) 383-9901

E-mail: lafco@lafco.sbcounty.gov • www.sbclafco.org

Established by the State of California to serve the Citizens, Cities, Special Districts and the County of San Bernardino

March 17, 2010

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Board of Supervisors

KIMBERLY COX
Special District

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Special District

LARRY McCALLON
City Member

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Board of Supervisors

MARK NUAIMI, Chair
City Member

RICHARD P. PEARSON
Public Member

Marina West, General Manager
Bighorn-Desert View Water Agency
622 Jemez Trail
Yucca Valley, CA 92284

Dear Ms. West:

On January 28, 2010, the Departmental Review Committee for the Local Agency Formation Commission reviewed your proposal entitled:

LAFCO 3148 –Service Review and Sphere of Influence Update for
Bighorn-Desert View Water Agency

The following determinations were made:

ALTERNATES

JIM BAGLEY
Public Member

NEIL DERRY
Board of Supervisors

ROBERT W. SMITH
Special District

DIANE WILLIAMS
City Member

1. LAFCO staff outlined the sphere of influence process and policy of San Bernardino LAFCO, identifying spheres within designated communities. It was identified that there is no community identification in the overall Landers, Flamingo Heights, Johnson Valley area and the service review will undertake such a designation. LAFCO staff reviewed its questions regarding community identification in conjunction with the County's definition of the Homestead Valley area (excluding the Yucca Mesa community). If the District has a position regarding the overall community identification, please provide a written response including a map.
2. It was discussed that the District is not currently authorized to provide sewer service within its boundaries. However, it was identified that there is a potential development project in Section 35 that would require sewer service through package wastewater treatment plants with the District providing the maintenance and operation. Please provide information regarding the District's intent to provide sewer service to this project and other potential projects within the District's boundaries. The information should outline whether such service would include, but not be limited to, operation and maintenance of package wastewater treatment plants and whether the District will seek designation by the Regional Water Quality Control Board as the entity to provide the service.

STAFF

KATHLEEN ROLLINGS-MCDONALD
Executive Officer

SAMUEL MARTINEZ
Senior LAFCO Analyst

MICHAEL TUERPE
LAFCO Analyst

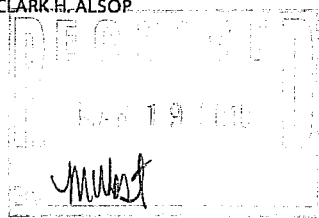
Vacant
Clerk to the Commission

ANGELA M. SCHELL
Deputy Clerk to the Commission

REBECCA LOWERY
Deputy Clerk to the Commission

LEGAL COUNSEL

CLARK H. ALSOP



3. It was identified that the land for the District's Reche Recharge Project in Section 24 (APN 0629-222-01) is to be leased from the Bureau of Land Management and is currently in the District's sphere of influence but not within its boundaries. Please provide a written response regarding whether or not it is the District's intent to annex this area within the 2035 time horizon of the service review.
4. It was discussed that LAFCO 2792 in 1995 detached approximately 5,200 acres generally encompassing the service area of County Service Area 70 Improvement Zone W-1. (You requested a copy of this file and it has been previously sent to you via email). Since that time, the District, through contract with the County, serves 17 customers outside of the District's boundaries but within the boundaries of County Service Area 70 Improvement Zone W-1. Please provide a copy of the contract with the County. District staff noted that these accounts are under the same rate structure as those customers within the District even though the contract allows for a higher service cost.

LAFCO staff identified its current position that it will recommend that the Commission expand the District's sphere of influence to include these served areas. Please provide the District's position on the potential for this sphere expansion.

In reference to CSA 70 W-1 proper, which is not served by the District, County Special Districts Department staff indicated that it is their position that CSA 70 W-1 be retained outside the sphere of influence of the District. Please provide a written response regarding the position of the District to this request. LAFCO staff will provide a response regarding the overall community and its relationship to CSA 70 W-1.

5. The Homestead Valley Community Plan and its boundary were discussed. Following the DRC, LAFCO staff prepared a map outlining the Homestead Valley community plan and the existing sphere of influence in the area (copy attached to this letter). LAFCO staff identified that it will recommend to the Commission expanding the District's sphere of influence to encompass the remainder of the Homestead Valley Community Plan. Please provide the District's position on this potential sphere expansion.

The District's western sphere of influence is within public lands administered by the Bureau of Land Management that are contiguous to the Bighorn Mountains Wilderness and outside the community plan boundary as delineated on the attached map. Such land ownership and land use designation limits the provision of service to this area. Please provide the position of the District regarding its plans to extend the full range of services to this area and the need for retention within the District's sphere of influence.

6. Service by the District to three properties outside of its boundaries but within its sphere of influence was discussed. Issues related to the extension of these services are: First, LAFCO staff questions the exclusion of these properties from within the boundaries of the District. LAFCO does not have the authority to initiate an annexation application, but an annexation can be initiated by the District, or landowners or registered voters from within the area. Annexation of the area would alleviate any out-of-agency issues that may arise in the future.

Second, pursuant to Government Code Section 56133, LAFCO is charged with the responsibility for reviewing and taking action on any city or district contract to extend service outside of its jurisdiction. Correspondence from the District in 1994, on file at the LAFCO office, identifies that the District did not have any out-of-agency service contracts at that time. However, amendments to Section 56133 indicate does not apply to an extended service that a city or district was providing on or before January 1, 2001. Please provide copies of the contracts between the District and these properties. If copies of the contracts are not available, please provide information indentifying when service began to be provided to these properties.

7. Water service within the Johnson Valley area of the District was discussed with the District noting that there are no water lines in the Johnson Valley portion of the District. District staff described the services in this area as being either from on-site private wells or through hauled water either by the individual or bulk-hauler. The hauled water delivery is from water acquired at the single well in the community that was constructed from grant funding. It was identified that the District now operates this well. The District identified that hauled water is now an enterprise function of the District and current rates for water hauling are billed by consumption. It is requested that the District provide copies of the documentation on the administration of this service.
8. It was discussed that although there is an emergency inter-tie between the District and the Hi-Desert Water District, the District is not able to receive water from Hi-Desert Water District but Hi-Desert Water District is able to receive water from the District. It was noted there is no known copy of this agreement.
9. LAFCO staff is requesting that the District provide a written update on the status of grant applications or requests for funding regarding District projects, to include but not limited to the Reche Recharge project.
10. With reference to the environmental review processing for this proposal, Tom Dodson & Associates has indicated his determination at this time is that the proposal is statutorily exempt from environmental review.
11. As confirmed through previous email correspondence, LAFCO staff will attend the District's subcommittee meeting on Friday, March 19 at 10:00am.

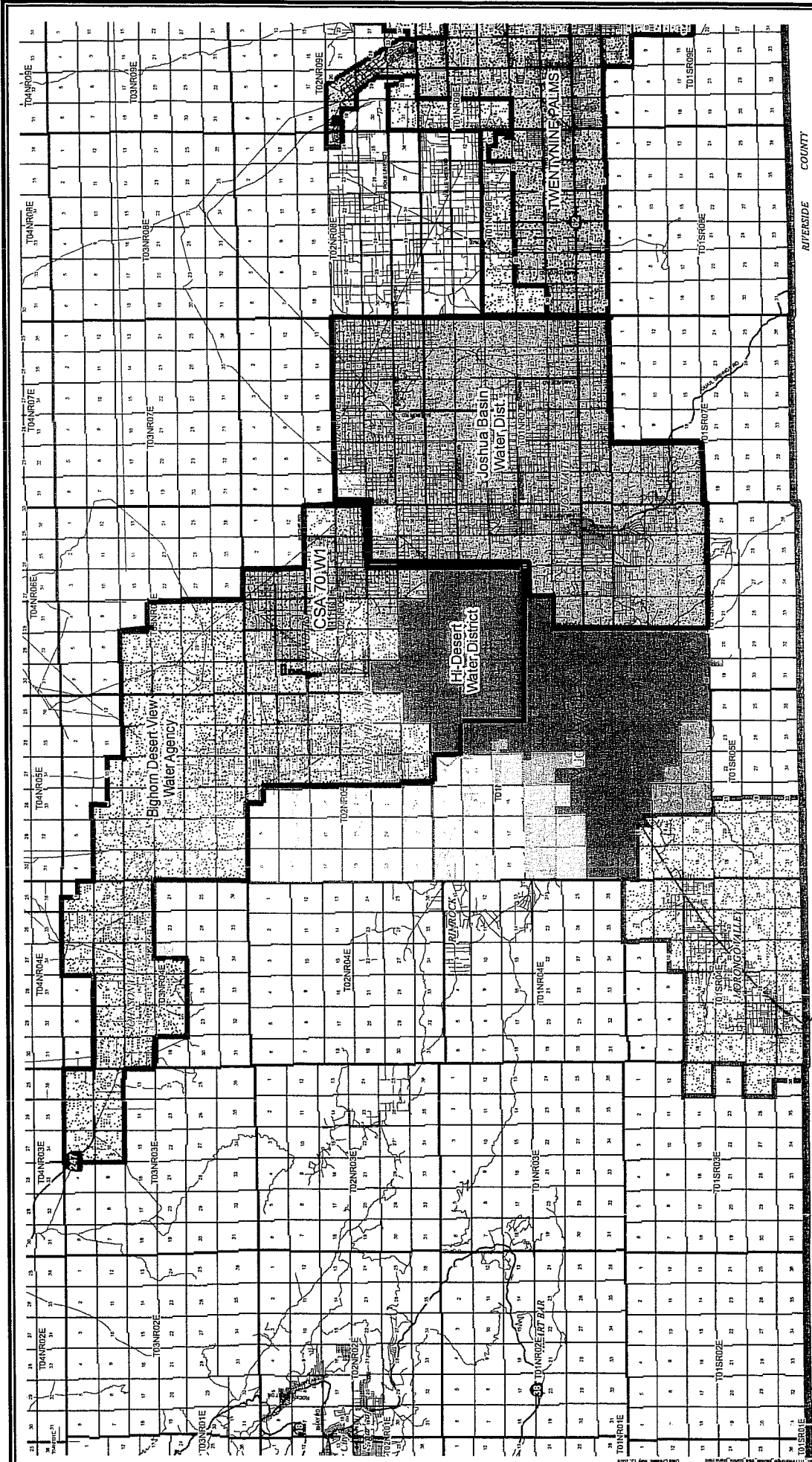
We would appreciate receiving the requested responses and information by no later than April 9, 2010. If you have any questions on this correspondence, please do not hesitate to contact me or Michael Tuerpe, LAFCO Analyst, at the number or email address listed above.

Sincerely,



KATHLEEN ROLLINGS-McDONALD
Executive Officer

cc: Dave Prusch, Field Representative, Third Supervisorial District



**Bighorn-Desert View Water Agency**

**Hi-Desert Water District**

**Joshua Basin Water District**

**CSA 70 W-1**

**Morongo Valley Comm. Plan**

**Joshua Tree Comm. Plan**

**Twentynine Palms Comm. Plan**

**County Boundary**

**City of Twentynine Palms**

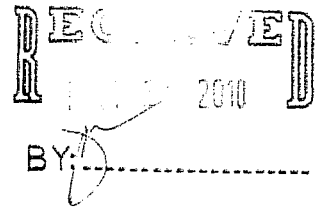
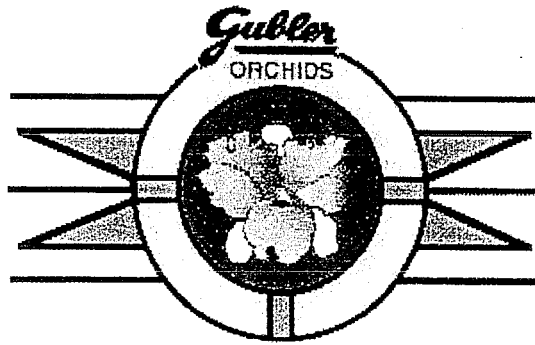
**Twentynine Palms Sphere**

**RIVERSIDE COUNTY**

**SAN DIEGO COUNTY**



MORONGO VALLEY/JOSHUA TREE REGION
Community Plan Boundaries



March 19, 2010

Subject: Annexation into Bighorn Desert View Water District.

To Whom it may Concern and all interested parties,

I, Hans Christopher Gubler Trustee of the Hans Gubler Trust Parcels 0629-361-13-0, 0629-361-12-0 located at 2200 Belfield Blvd. Landers California is the largest private land owner in Section 1, Township 2N Range 5E, San Bernardino Base and Meridan is strongly apposed to the plan of LAFCO to extend the Bighorn Desert View Water Agency Sphere of Influence to "match up" with the Homestead Valley Community Plan which includes Section 1.

I, Hans Christopher Gubler, Owner of Parcels 0635-631-25-0, 0635-631-36-0, 0635-631-35-0, 0635-631-28-0, 0635-631-27-0, 0635-631-17-0, 0635-631-16-0, with the physical address of 57488 Linn Rd. Landers California located in Section 36, Township 3N, Range 5E San Bernardino Base and Meridan is strongly apposed to the plan of LAFCO to extend the Bighorn Desert View Water Agency sphere of influence to include our Section 36.

We have enjoyed a strong working relationship with Bighorn Desert View Water Agency over the last 30 years. We have worked together in protecting overdrafts caused by over pumping water to Yucca Valley. Our Water usage has remained constant for the last twenty years. We pay our fair share for the Mojave Pipeline project. We feel that including Gubler Orchids in the sphere of influence of BDVWD could yield catastrophic results, which could cease our operations in the future.

Respectfully submitted,


Hans Christopher Gubler

Owner Gubler Orchids

Trustee Hans Gubler Trust

**BIGHORN DESERT VIEW WATER AGENCY STANDING COMMITTEE
PLANNING/ENGINEERING/LEGISLATIVE/GRANT
AGENDA ITEM SUBMITTAL**

Meeting Date: March 19, 2010

To: Planning/Engineering/Legislative/Grant
Standing Comm. of Board of Directors

Budgeted: N/A

Budgeted Amount: N/A

Cost: N/A

Funding Source

From: Marina D. West

General Counsel Approval: Reviewed
w/counsel

CEQA Compliance: Yes, in process

Subject: Draft Principles of Agreement Between Bighorn Desert View Water Agency, Hi Desert Water District, County Special Districts (W-1 and W-4) and Mojave Water Agency Regarding Future Groundwater Management Plan for the Reche Groundwater Subbasin

SUMMARY

Bighorn Desert View Water Agency has been in discussions with managers from Hi Desert Water District, County Special Districts representing W-1 (Landers) and W-4 (Pioneertown) and Mojave Water Agency regarding cooperative management of the Reche Groundwater Subbasin for the past six years. The intention of these negotiations is to create a new Groundwater Management Plan that moves the Agency beyond the drawbacks of the existing Ames Valley Water Basin Agreement. The attached Draft Principles of Agreement provides a foundation for the new Groundwater Management Plan.

RECOMMENDATION

That the Committee review the information, receive public input and provide feedback to staff.

BACKGROUND/ANALYSIS

Attached are a set of draft Principles of Agreement (POA) for future management of the Reche Groundwater Subbasin. The Board has not yet approved the project through the California Environmental Quality Act (CEQA) process but a Groundwater Management Plan and site Feasibility Study for a recharge facility are projects defined and approved for funding in the EPA STAG Grant Work Plan. These POA will become the foundation of the proposed Groundwater Management Plan and will enable the Agency to enter into a second Memorandum of Understanding with Mojave Water Agency to fund the construction of the Reche Recharge Facility, a project the Board of Directors has envisioned for many years.

The draft POA is based on an intent to sustainably manage the Reche Groundwater Subbasin thru reasonable allocation of available native water combined with recharge of State Water

Project supplies available to all the municipal users. The draft POA represents perspectives introduced by the managers of the different agencies and does not necessarily represent the final negotiations. Further information regarding the POA is provided herein:

- Sets an allowable baseline for each municipal producer beginning with the five-year average groundwater production. In the draft the baseline is shown to be adjusted upward to allow for a "growth cushion" giving each service area time to plan for routine delivery of imported supplies.
- Redefines the monitoring area to include all of the Reche Groundwater Subbasin with a buffer area just outside those boundaries. For instance, Pipes Groundwater Subbasin is excluded from the new monitoring boundary which allows BDVWA to manage that groundwater resource without intervention or restrictions that might otherwise be imposed, such as baseline allocations. No other municipal entity produces water from the Pipes Groundwater Subbasin.
- Water can be transferred between parties, meaning unused baseline can be sold at a profit to the Agency until such time as that water is actually needed to supply our own customers.
- Storage accounts will be established for each entity. There can be no restrictions on the use of water that a party brings into the basin, such as the State Water Project purchases.
- There is a stipulation that water deliveries to the BDVWA facility require that 5% of that water be transferred to the BDVWA storage account. This is a benefit to BDVWA as it offsets the cost of water we would eventually have to purchase.
- MWA assumes responsibility for groundwater monitoring on behalf of the producers which results in an annual cost savings to the Agency.
- Every five years the monitoring data will be evaluated and baselines may be adjusted down, or up, by an across the board percentage deemed to be necessary to allow for basin recovery or to access additional native supplies.

As discussed at the January 26th Board of Directors meeting, the existing Ames Valley Water Basin Agreement has a number of shortcomings that the new Groundwater Management Plan seeks to eliminate:

1. The baseline production allocated to HDWD ($800 + 0.5 \text{ AF/yr/connection}$) cannot be reasonably accommodated by natural recharge. One indicator of this is continued decline of static water levels. The new plan seeks to lower that allocation, cap it, and contains provisions for adjusting the baseline, up or down, based on a 5-year monitoring plan.
2. Water level monitoring documents that basin drawdown exceeds Ames Agreement parameters.
3. Water quality monitoring documents changes in water chemistry exceeding the Agreement parameters.
4. County Special Districts is not a party to the Ames Valley Water Basin Agreement which means they are under no obligation to assist in managing the basin. In fact,

they have contemplated exporting water to Pioneertown. The new plan seeks to include County Special Districts.

5. The new plan also relies on artificial recharge of State Water Project deliveries through the Morongo Basin Pipeline to meet current and future water demands of the three municipal producers tapping the Reche Groundwater Subbasin. A formal agreement enables the tracking of water purchases since all three entities will pump and recharge the same basin at different times.

The POA is a draft document and staff is asking that the Committee review the information, receive public input and provide feedback to staff. Staff intends to then forward the document to the Board on March 23rd for the same purpose.

PRIOR RELEVANT BOARD ACTION(S)

1/26/2010 Overview of the Ames Valley Water Basin Agreement

DISCUSSION POINTS FOR DRAFT PRINCIPLES OF AGREEMENT

Purpose of MOU: While this MOU does not define, assign, or otherwise acknowledge or make a determination of water rights within the Reche Basin Management area, this MOU does attempt to provide for a reasonable settlement of an allowance for pumping of water from the basin and obligations of each party to work cooperatively to avoid basin overdraft and to provide for mitigating measures to bring the basin into balance should overdraft occur. Parties are identified as Bighorn Desert View Water Agency, Hi-Desert Water Agency, and County of San Bernardino Service Area 70.

Boundary for Reche Basin Management Area: Attached as Exhibit A.

Baseline Usage: The Baseline Usage amount was calculated based on prior usage beginning with calendar year 2003 and ending in calendar year 2008. The pumping averages shall apply to wells commonly referred to as 24E for the High Desert Water Agency, wells 1, 2 and 3 from the County, and 6, 7, and 9 for Bighorn Desert View Water Agency. Verification of well production can be in the form of meter readings, if available, or pumping data verified through energy usage data from the pumps.

Based on production data provided by the County of San Bernardino, Hi-Desert Water District and the Bighorn Desert View Water Agency, the Baseline Usage is established as:

	<u>Baseline Amount</u>
• CSA 70 IZ W -1 (Landers)	250 acre-feet
• CSA 70 IZ W -4 (Pioneer Town)	-0- acre-feet
• Hi-Desert Water District	700 acre-feet
• Bighorn Desert View Water Agency	<u>350 acre-feet</u>
○ Total Baseline Usage Amount	1,300 acre feet

Administration and Verification: Each agency agrees to supply MWA no later than July 10th each year the meter readings and/or pumping data for all wells within the boundary for the prior twelve months (July 1st to June 30th). In order to ensure recovery of the basin and still allow for withdrawals, the Baseline Usage amount may be reduced by an across the board percentage deemed to be necessary to allow for recovery. This amount will be determined every five years by the General Manager's of the parties to this agreement after an analysis of the basin levels through a monitoring program managed by the Mojave Water Agency (MWA). The monitoring program will consist of the monitoring wells mentioned in the 1991 Ames Agreement at a minimum. Additional monitoring wells may be added to increase the completeness of the monitoring network in the Reche basin. MWA will include the appropriate monitoring wells into their monitoring network and their staff will take ground water level measurements on a schedule determined by MWA.

Storage Accounts: Each agency agrees to the following:

From February 1, 2010 Meeting

- Each agency shall have the right to withdraw from the basin the Baseline Usage amounts. Amounts withdrawn above the Baseline Usage amount must be mitigated by importing State Water Project water from the Mojave Water Agency via the Morongo Basin pipeline or purchasing unused Baseline Usage amount or excess storage from one of the other parties to this agreement.
- Each agency's Storage Account will be tracked by Mojave Water Agency and reported to each agency on an annual basis. Storage may go negative, depending upon the availability of imported water.
- Each agency may pre-store water for future use
- Amounts withdrawn below the Baseline Usage amount may be carried over for a maximum of two years.

5% of all water stored will accrue to the Bighorn Desert View Water Agency.

Construction and Maintenance of Recharge Facilities: The Mojave Water Agency will construct, maintain and operate the recharge facilities at a cost not to exceed \$ 1 million for the construction costs. In exchange, Mojave Water Agency may store water in the basin without accruing system water losses. The ownership of the land will remain with BDVWA. The facilities will reside with MWA.

Replacement of 1991 Agreement: This Principles of Agreement, when finalized as a formal agreement, will replace the 1991 agreement and amendments between Hi-Desert Water District and the Bighorn Desert View Water Agency. Neither the County of San Bernardino nor the Mojave Water Agency will become a party to the court filings as a result of this agreement.

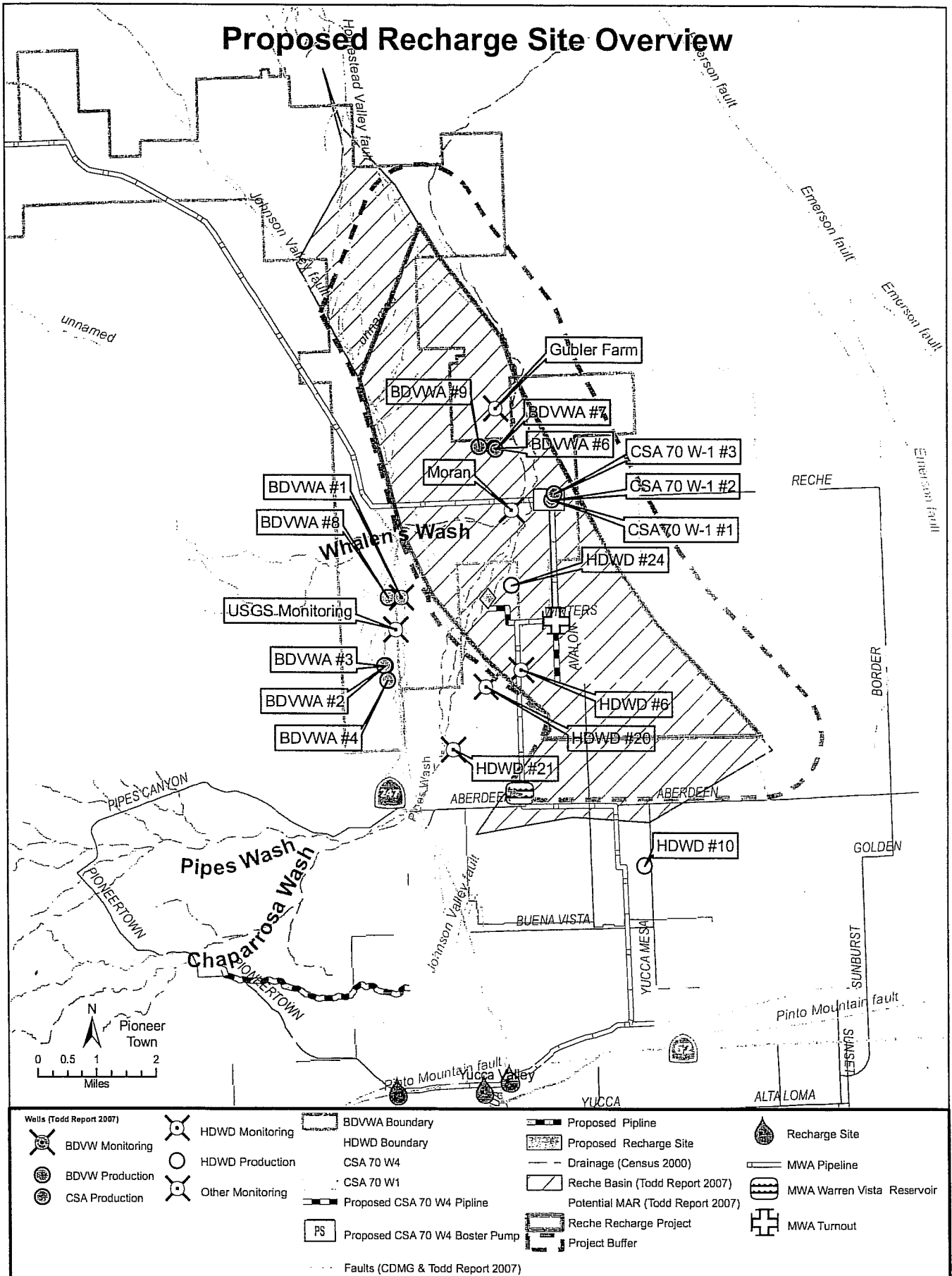
Signed: _____
BDVWA

Signed: _____
County of San Bernardino

Signed: _____
HDWD

Signed: _____
MWA

Proposed Recharge Site Overview



1. How do you currently receive your water supply?

- ☐ Private Well
- ☐ Commercial Water Hauler
- ☐ Don't Use Water (Vacant Land)
- ☐ Haul My Own Water

1a. Would you support improvements to the Johnson Valley bulk water supply system (such as a second supply well)?

☐ Yes ☐ No

2. Projecting into the future, when would you like to see pressurized water available to your property?

- ☐ 3 - 8 Years
- ☐ 8 - 17 Years
- ☐ 17 - 26 Years
- ☐ Never

2a. Are you willing to support the creation of an Improvement District to issue long-term bonds to fund a pressurized system or other desired improvements?

☐ Yes ☐ No

2b. Are you willing to support the Agency in efforts to secure outside grant funding to offset the capital cost for building a pressurized system?

☐ Yes ☐ No

3. *Your opinion counts.*

Please provide any additional comments:

4 X 6 RETURN POSTCARD
POSTAGE PAID

Bighorn-Desert View Water Agency



Board of Directors

Terry Burkhart, President
J. Larry Coulombe, Vice President
Michael McBride, Director
David Larson, Director
Martha Oswalt, Director

Marina D West, P.G., General Manager
Joanne L Keiter, Board Secretary

Letter from the President of the Board...

Over the years, the possibility of Bighorn-Desert View Water Agency providing piped water in Johnson Valley has come up many times. There seems to be folks on both sides of the question, however, the most vocal have been those who oppose the idea.

Some benefits of piped water are an assured supply of potable water, accessibility for fire protection services plus increased property values - all of which have a positive effect on the availability and cost of insurance to our ratepayers. Alternatively, a second well would provide at least the assurance of a water supply in the event that Well #10 fails.

Please take the time to reply to this survey.

Your opinion counts.

Thank you!

Terry Burkhart, President

Agency Mission Statement:

To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate.

Our Vision:

To demonstrate accountability by taking economically responsible action today to secure our water supply for tomorrow.

Our Values:

We pledge to use all available resources for maintaining our existing facilities as well as plan, design, finance, and construct our future infrastructure for benefit to our customers in our service area.

Our Integrity:

Staff and Board are committed to a comprehensive evaluation of the most important issues while establishing a record of fairness to all customers.

ALL MEETINGS ARE HELD @ 1720 NORTH CHEROKEE TRAIL, LANDERS, CA 92285

- ❖ Board Meetings: Fourth Tuesday of every month - 6:00 PM
- ❖ Finance/Personnel/Public Relations & Education (FPREP) Committee meetings: Second Wednesday of every other month - 4:00 PM
- ❖ Planning & Engineering/Legislative/Grant/Security (PLEGS) Committee meetings: Third Thursday of every other month - 8:45 AM

**BIGHORN-DESERT VIEW WATER AGENCY
AGENDA ITEM SUBMITTAL**

Meeting Date: March 23, 2010

To: Board of Directors

Budgeted: N/A

Budgeted Amount: N/A

Cost: \$2,850 (Estimated)

Funding Source: N/A

From: Marina D. West, PG

General Counsel Approval: N/A

CEQA Compliance: N/A

Subject: Refurbishments To Board Meeting Room And Other Facilities Maintenance, Including American Disabilities Act (ADA) Toilet Upgrade, At A Cost Estimated at \$2,850

SUMMARY

Staff has identified certain refurbishments that are needed at the Board Meeting Room, located at 1720 N. Cherokee Trail, Landers. The major items are carpeting in the main meeting area and tile for the small kitchen and two public bathrooms.

At the beginning of March, a request for flooring quotes was made to three local firms. The stated criteria was for pricing on "installed" 20 oz. commercial grade carpet, without padding, and "installed" commercial grade tile. The results are provided below:

Carpet-N-Things	Quality Tile & Carpet	Hardesty's Custom Flooring
\$1,895.00	\$2,383.19	\$2,261.35
Install up to 9 days after Approval	Install up to 1 week after Approval	Install up to 3 weeks after Approval

Removal of old flooring and other prep work will be performed by Agency staff.

The additional \$955.00 requested is for miscellaneous items from Home Depot, such as two American Disabilities Act (ADA) Compliant Toilets, baseboards, headrails for the existing window blinds and plants for exterior landscaping.

RECOMMENDATION:

That the Board takes the following action:

Authorize General Manager to refurbish Board Meeting Room at an estimated cost of \$2,850

BACKGROUND/ANALYSIS

None

PRIOR RELEVANT BOARD ACTION(S)

Not researched.

**BIGHORN DESERT VIEW WATER AGENCY
AGENDA ITEM SUBMITTAL**

Meeting Date: March 23, 2010

To: Board of Directors

Budgeted: n/a

Budgeted Amount: n/a

Funding Source: n/a

From: Marina D. West

General Counsel Approval: n/a

CEQA Compliance: n/a

Subject: Request for Water Service to Parcel No. 635-101-02

SUMMARY

An inquiry has been made regarding water service availability to Parcel No. 635-101-02 which is located north of University Avenue and outside the existing Bighorn Mountains Improvement District "1". The property is more than 700 feet from an existing mainline and therefore a variance is required allowing an additional 300 feet of service line to reach the property boundary. The Rules and Regulations for Water Service allow for variance requests. The practice of the Board of Directors is to consider variances on a case by case basis.

RECOMMENDATION

That the Board discuss approving the request for a variance and provide direction to staff.

BACKGROUND/ANALYSIS

An inquiry has been made regarding water service availability to Parcel No. 635-101-02. The Rules and Regulations for Water Service Article 4.7 stipulate that customer service facilities shall not be allowed if the customer's property boundary is more than 700 feet away from an Agency water main unless a variance is granted. Traditionally the Board has considered variances on a case by case basis.

Per Article 5 of the Rules and Regulations for Water Service, properties which are greater than 700 feet from a mainline are required to extend the mainline to within 660 feet of the property line of the most distant applicant. This would indicate the customer should have to fund the design and construction of 340 feet of mainline. These rules are setup to allow for outward expansion of the original water system with the "development paying its own way". One consideration is that this is an existing developed property and not new construction.

However, a broader reaching issue of concern is allowing properties to connect to the existing system when they do not contribute to the debt service for that system. To clarify, this property lies outside the Bighorn Mountains Improvement District "1" which has a 40 year (1979 to 2019) debt service levied to all properties within it. If the Basic Facilities

Charge does not factor in a contribution to offset the cost borne by customers within the ID, then it would seem inequitable to allow connections outside the ID boundary. In addition, there are approximately 9 years of debt service remaining so it would again seem inequitable that properties outside the ID would not have to contribute their debt service share for the remaining term of the loan. An example is provided below:

Property A: Resides within ID 1. Property has paid Ad Valorem tax since 1979. Property desires water service to develop and pays current water service connection fee of \$4,098. Once property is reassessed following development, Ad Valorem tax increases for the remainder of the debt service term.

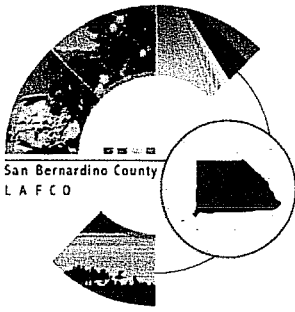
Property B: Resides outside ID 1. Property has paid no Ad Valorem tax since 1979. Property desires water service to develop, requests variance, and pays current service connection fee of \$4,098. Property still does not contribute to remainder of debt service.

There are a number of properties that reside outside ID 1 that have been provided water service already but staff recommends that all requests for variances outside ID 1 be placed on hold until this issue can be clarified with the District Engineer. Furthermore, because this issue affects the future mechanism for service connections outside the existing ID 1 the cost of such determination needs to be borne by the Agency not just one inquiring customer.

This issue is not relevant for connections made to the existing Desert View water system because debt payments are made through a billing surcharge which initiates when a property connects to the system. In other words, unconnected properties are under no obligation to contribute to the DV debt service until such time as they pay to connect.

PRIOR RELEVANT BOARD ACTION(S)

none



LOCAL AGENCY FORMATION COMMISSION

215 North "D" Street, Suite 204 • San Bernardino, CA 92415-0490
(909) 383-9900 • Fax (909) 383-9901
E-mail: lafoo@lafoo.sbcounty.gov • www.sbclafoo.org

Established by the State of California to serve the Citizens, Cities, Special Districts and the County of San Bernardino

March 18, 2010

COMMISSIONERS

PAUL BIANE
Board of Supervisors

KIMBERLY COX
Special District

JAMES V. CURATALO
Special District

LARRY McCALLON
City Member

BRAD MITZELFELT, Vice Chair
Board of Supervisors

MARK NUAIMI, Chair
City Member

RICHARD P. PEARSON
Public Member

ALTERNATES

JIM BAGLEY
Public Member

NEIL DERRY
Board of Supervisors

ROBERT W. SMITH
Special District

DIANE WILLIAMS
City Member

STAFF

KATHLEEN ROLLINGS-McDONALD
Executive Officer

SAMUEL MARTINEZ
Senior LAFCO Analyst

MICHAEL TUERPE
LAFCO Analyst

Vacant
Clerk to the Commission

ANGELA M. SCHELL
Deputy Clerk to the Commission

REBECCA LOWERY
Deputy Clerk to the Commission

LEGAL COUNSEL

CLARK H. ALSOP

**TO: Presidents of the Boards of Directors of the
Independent Special Districts in San Bernardino County**

**SUBJECT: Special Districts Selection Election for Regular LAFCO
Member and Alternate LAFCO Member**

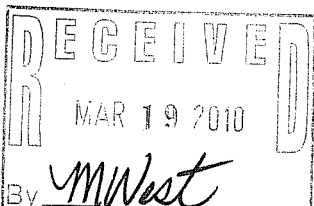
By distribution of this letter, the official voting process for the Regular Special District Member and the Alternate Special District Member of the Local Agency Formation Commission shall commence. Attached are the ballots for the selection of these positions. Pursuant to the provisions of Government Code Section 56332, the voting period will be for 32 days, commencing as of today's date and ending on **Monday, April 19, 2010**. The voting instructions for these selections are as follows:

1. Each District may vote for one candidate only per position. The vote shall be cast as directed by the Board of Directors of the District through consideration at a Board Hearing and a roll call vote. A copy of the information provided by the candidates is included for your information.
2. The signed original ballot, with the name of each voting Board Member outlined, must be received in the LAFCO Office by 5:00 p.m. on **April 19, 2010**. If a faxed copy of the ballot is provided by the April 19 deadline, the original signed copy must be received by 5:00 p.m. on April 26, or the ballot will be declared invalid.
3. Twenty-six (26) ballots are required to be received for selection of the Special District positions.

The completed ballot is to be mailed to:

Kathleen Rollings-McDonald, Executive Officer
Local Agency Formation Commission
215 N. D Street, Suite 204
San Bernardino, CA 92415

If you are faxing a copy of the ballot, the LAFCO fax number is (909) 383-9901. As outlined in Item #2 above, if the ballot is faxed to the LAFCO office, the original signed copy of the ballot will need to be mailed to the above address and received by 5:00 p.m. on April 26, 2010 to be considered in the election.



Please let me know if you have any questions concerning this selection process. You may contact me at the address listed above, by e-mail at lafco@lafco.sbcounty.gov, or by phone at (909) 383-9900.

Sincerely,

A handwritten signature in black ink, appearing to read "Kathleen Rollings-McDonald". The signature is fluid and cursive, with the first name "Kathleen" being more prominent.

KATHLEEN ROLLINGS-McDONALD
Executive Officer

KRM/MT

Enclosures

BALLOT

REGULAR SPECIAL DISTRICT MEMBER OF THE LOCAL AGENCY FORMATION COMMISSION

The _____
(Name of District)

hereby votes for the marked candidate as indicated below:

REGULAR MEMBER OF LAFCO:

_____ JAMES CURATALO (Member of the Board of Directors of
Cucamonga Valley Water District)

_____ LINDA DELUCA (Member of the Board of Directors of
Newberry Community Services District)

_____ SARAH EVINGER (Member of the Board of Directors of
Chino Valley Independent Fire District)

I, _____, do hereby certify that at its regularly-
scheduled meeting of _____, the Board of Directors voted to elect
the above-marked candidate as the Regular Special District Member of the Local Agency
Formation Commission of San Bernardino County, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

District President/Authorized Board Member

Dated: _____

ELECT
James V. Curatalo, Jr.
For LAFCO Special District Voting Member

Dear Special District Colleges:

My name is Jim Curatalo and I am seeking the Special District Voting Member vacancy on the San Bernardino County Local Agency Formation Commission (LAFCO). For the past six years I have served on LAFCO as the Special District Representative which has provided me with a depth of knowledge and experience in addressing governance issues as it pertains to special districts. As your representative I have worked to ensure the integrity and scope of special district governance is preserved and effective not only for special district organizations, but for the constituents that we serve. I would like to continue my representation of LAFCO by serving as your Special District Voting Member.



I truly believe the special district form of government provides one of the most effective, accessible, and accountable forms of delivery of local services. I have learned a great deal about the governance of San Bernardino County through the evaluation of numerous service reviews of public agencies that have come before the Commission. With this gained knowledge I hope to continue to provide quality representation as a member of the special district community. California's political landscape, and in particular the role LAFCO plays statewide, is changing and requires that the San Bernardino LAFCO have representation that will provide leadership, direction and a common sense approach to managing local government.

My political involvement includes serving on the Board of Directors of the Cucamonga Valley Water District for the past 12 years. I have previously served as President and Vice-President of the Board and I also serve as the Chairman of the Legislative and Public Affairs and Water Resources Committees, as well as a member of the Personnel Committee.

My commitment to community service and local government is demonstrated by my extensive experience as a fire safety employee for the City of Rancho Cucamonga Fire Protection District. While employed I have served as a firefighter/engineer, fire captain and battalion chief. My experience in working with the Fire Protection District has solidified my belief that local self-governance is the cornerstone of democracy and is the most responsive form of government for the people.

From what I have experienced on the job, and through my experience as a policy-maker, I firmly believe in the special district approach to local government and the need to have effective representation on the LAFCO Board. If elected as the Special District Voting Member I want you to know that I will serve the organization to the best of my ability and for the betterment of all special districts. **I look forward to your support!**

James V. Curatalo, Jr.

Linda S. DeLuca
Candidate
LAFCO - Regular Special District Member



Thank you for the opportunity to be considered for Regular Special District Member for the San Bernardino County Local Agency Formation Commission.

I have been referred to as "City Folks" by my neighbors in Newberry Springs, until I moved to the High Desert in 2004. Working for three years for the Registrar of Voters as a Member of the Board in Newberry Springs, I have had the opportunity to have direct contact and interface with all local voters. It has revealed how crucial local government interests and opinions of an area can shape and make a Community.

Have attended CSD Ethics Training at Helendale, CA with presenter Steven Kennedy.

For the past year I have worked quality control for the Census, which is a great example of how each person counted can effect the outcome of what happens in Washington.

In 2007 I attended Homeland Security Task Force Emergency Preparedness Class and received HLS-CAM Certification.

Realizing the importance of local and statewide water issues I am following and attending Mojave Water Agency Technical Advisory Meetings to remain informed of both current and future supplies and qualities.

In conjunction with a few key Community Leaders I was able to raise money and staff fund raisers to help keep the Newberry Springs Senior Center open to the Community.

Always identifying what is most significant in any given situation, while being open to new ideas and approaches I believe that I can definitely make a difference. A brief overview of my background:

- 13 years Property Manager - leasing, collections, auction tracking, tenant issue resolutions, safety and abiding by all legal rules and regulations.

- 5 years Office Manager - Encompassing 5 Auto Auction Repair Facilities

- 3 years Loan Processing/Notary

- 12 years Co-Owner of an Underwater Television Manufacturing Company with 30 employees. Serving commercial divers, platform installations, government contracts, submarine and surveillance applications.

- Concurrently, taught Business and Art Classes, Volunteered in a Thrift Shop For Challenged Boys, and was active in Rotary International.

I am motivated, excited and honored to serve on the Commission. With all of the challenges on our local levels, we truly need people working together to make it to the next step.

Mail: P.O. Box 82, Newberry Springs, CA 92365

Phone: 714.906.1383

Linda DeLuca 3/5/2010

BALLOT

ALTERNATE SPECIAL DISTRICT MEMBER OF THE LOCAL AGENCY FORMATION COMMISSION

The _____
(Name of District)

hereby votes for the marked candidate as indicated below:

ALTERNATE MEMBER OF LAFCO:

_____ STEVEN FARRELL (Member of the Board of Directors of
Crestline Village Water District)

_____ RAY MARQUEZ (Member of the Board of Directors of
Chino Valley Independent Fire District)

_____ BOB SMITH (Member of the Board of Directors of
Yermo Community Services District)

I, _____, do hereby certify that at its regularly-
scheduled meeting of _____, the Board of Directors voted to elect
the above-marked candidate as the Alternate Special District Member of the Local Agency
Formation Commission of San Bernardino County, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

District President/Authorized Board Member

Dated: _____



PO Box 3347, 777 Cottonwood Drive, Crestline, CA 92325-3347
Telephone: (909) 338-1727 <=> FAX: (909) 338-4080

March 10, 2010

Special District Members,

I am pleased to again accept the nomination of the Crestline Village Water District to serve as a Commission Alternate Special Districts member.

I hope that you will recognize and support our desire (and of course, LAFCO's policy) of striving for balanced regional representation on the Commission between the desert, valley and mountain areas. The work and role of the Commission is critical to good government and incorporating our County's diversity of perspectives and experiences will only enhance the quality of LAFCO's efforts.

I intend to serve LAFCO's mandate for ensuring the orderly growth and the effective, efficient delivery of local government services not only with a full appreciation of the interests of the independent special district, but also an understanding of the perspective and challenges of our San Bernardino mountain areas.

As an Alternate, I will be committed to staying informed of all the issues that come before the Commission and will always be prepared to vote responsibly when it may be required.

I am grateful that last year, I received unanimous support from the districts in the west mountain area where I am most actively involved in local government and service issues. In this election I earnestly ask for similar support from the Big Bear Valley districts as well as those valley and desert districts that recognize the value and importance of a balanced LAFCO Commission.

For the last 8 years I have used the analytical skills I learned from a 25-year career in IT management and consulting to extensively participate as a private citizen in many of our area's local government processes (including LAFCO actions and the County's recent General Plan Update). I regularly attend the board meetings of multiple agencies. These experiences have given me a unique and valuable education in Special District and service issues. Now, as a Vice-President and second-term member of a district board myself, I am ready to more directly contribute to County planning as a member of LAFCO itself.

I strive for excellence and will always act and represent Special Districts fairly, thoughtfully and well.

Sincerely,

A handwritten signature in black ink, appearing to read "Steven Farrell", written over a horizontal line.

Steven Farrell
Vice-President
Crestline Village Water District



Ray Marquez

Candidate for

LAFCO Alternate Special District Member

Ray Marquez is currently a Board of Director for the Chino Valley Fire District after being elected in 2006. He has served in the capacity of Vice President and President. He has over 28 years of experience in the Fire Service with the City of Santa Fe Springs. He retired from the Santa Fe Springs Fire Department in July of 2009.

Currently, Ray Marquez's community involvement and affiliations include serving on the CIW Citizen Advisory Commission, CSDA Legislative Committee, CSDA Fiscal Committee, CSDA Special District Task Force, Y.M.C.A Board of Managers, Chino Centennial Advisory Committee and the Carbon Canyon Fire Safety Council.

Ray Marquez has also served as a City of Chino Hills Parks and Recreation Commissioner, a City of Chino Hills Planning Commissioner, Salvation Army TLC Advisory Board Member, President of the Canyon Hills Little League for three years, Head Coach for A.Y.S.O, and AD for Junior All American Football. He has also been a member of the Ayala High School Wrestling Booster Club, served on the Chino Hills Citizen Patrol and was part of the Incorporation Committee for Chino Hills.

Ray Marquez understands the importance of LAFCO's role in providing effective leadership and direction in representing special districts in the San Bernardino County. He is committed to special district governance and the delivery of quality services by local government.

RECEIVED
MAR 15 2010

LAFCO
San Bernardino County



Robert W. Smith

Candidate

ALTERNATE SPECIAL DISTRICTS MEMBER OF LAFCO

"He has proven experience and a strong public service background to get the job done"

Brad Mitzelfelt-LAFCO Vice-Chair

P.O. Box 1209, Yermo, CA 92398-1209 Ph: (760) 508-0607 (c)

Email: bobsmith@san.rr.com

Website: <http://electbobsmith.com>

I have enjoyed the privilege of serving as the Special Districts Alternate Commissioner for the San Bernardino LAFCO since May of 2009. I am very aware of the needs and challenges of special districts going into my second term as a Board President for our CSD. I am looking forward to entering this next full term with the experience I have gained in the past year with the goal of tackling some very demanding issues ahead.

Thank you for your district support going into my second term. Please don't hesitate to call my cell: 760-508-0607 or email me: bobsmith@san.rr.com with any questions.

- 27 years with the San Bernardino County Sheriff's Department
 - Deputy / Detective / Watch Commander
- 7 years with San Bernardino County Board of Supervisors
 - Field Representative / Sr. Field Representative / District Director
 - Numerous committees and Boards
 - Morongo Transit Authority
 - Victorville Economic Development
 - Victorville Transit Authority
 - Barstow Police Chief Advisory Board
- 2 years with California State Assembly
 - Field Representative / Sr. Field Representative
 - Specialized Training through California Assembly Capitol Institute:
 - Legislative Services
 - Field Representation
 - Constituent Casework
 - Legislative Process
 - Bill Tracking
 - Budget Process
- Currently: Retired?
- Currently: President of the Yermo Community Service Board

ENDORSEMENT BY LAFCO MEMBERS & SPECIAL DISTRICTS

- Brad Mitzelfelt
LAFCO VICE CHAIR
- Kimberly Cox
LAFCO SPECIAL DIST
COMMISSIONER
- Larry McCallon
LAFCO
COMMISSIONER
- Richard Pearson
LAFCO
COMMISSIONER
- Jim Ventura
Mojave Water Agency
- Doug Shumway
Mojave Water Agency
- Paul A. Courtney
Barstow Fire Protection
- Chuck Bell
Mojave Desert RCD
- Craig Schneider
Helendale CSD
- Art Bishop
Mojave Water Agency
- Daryl Schendel
Barstow Heights CSD
- Tim Silva
Odessa Water CSD
- Pete Lounsbury
Mojave Desert RCD
- Geoff Berner
Yermo CSD
- Sandy Haas
Helendale CSD
- Bob Dunn
Yucca Valley Airport
- Julie Hackbarth
Barstow Mayor Pro-
Tem

PARTIAL
ENDORSEMENT LIST

BIGHORN-DESERT VIEW WTR AGENCY
CHECK REGISTER
FEBRUARY 28, 2010

CHECK#	DATE	PAYEE & DESCRIPTION	AMOUNT
9860	02/05/10	BARR LUMBER CO INC FIELD MATERIALS & SUPPLIES BLDG MAINTENANCE FIELD SUPPLIES FIELD SUPPLIES	156.34
9861	02/05/10	TERRY BURKHART REG MEETING 12610	100.00
9862	02/05/10	BURRTEC WASTE & RECYLING SVCS TRASH FEES, FEB	72.71
9863	02/05/10	CINTAS CORPORATION #150 UNIFORM SVC, JAN	119.84
9864	02/05/10	CNH CAPITAL AMERICA LLC NEW HOLLAND BACKHOE LEASE PYMT	1,173.89
9865	02/05/10	COMPUTER MAINTENANCE&CONCEPTS NETWORK REPAIR	70.00
9866	02/05/10	LARRY COULOMBE REG MEETING 12610	100.00
9867	02/05/10	FATTY'S FENCING REPAIR YARD FENCING	100.00
9868	02/05/10	INLAND WATER WORKS FIELD MATERIALS & SUPPLIES	390.09
9869	02/05/10	DAVID LARSON REG MEETING 12610	100.00
9870	02/05/10	MICHAEL MCBRIDE REG MEETING 12610	100.00
9871	02/05/10	MARTHA OSWALT REG MEETING 12610	200.00
9872	02/05/10	CAL-AWARE SEMINAR 1/27/10 PITNEY BOWES GLOBAL FINANCIAL ANNUAL POSTAGE EQUIP RENTAL QUARTLY LEASE 2/10/10-5/10/10	260.79
9873	02/05/10	UNDERGROUND SERVICE ALERT DIG ALERTS, 10 TICKETS	15.00
9874	02/05/10	VERIZON CALIFORNIA OFFICE PHONES & AUTO CONTROLS 12/20/09-1/20/10	374.55
9875	02/12/10	AT&T MOBILITY COMMUNICATIONS EXPENSE	201.11
9876	02/12/10	BARR LUMBER CO INC BLDG MAINTENANCE	5.46
9877	02/12/10	BUCKNAM & ASSOCIATES, INC. GRANT CONSULTING FEES	1,775.00
9878	02/12/10	TERRY BURKHART CALAWARE EXP REIM, MEALS/MILEAG	29.95
9879	02/12/10	TERRY BURKHART CAL AWARE 12710	100.00
9880	02/12/10	CA RURAL WATER ASSN 2010 MEMBERSHIP DUES	511.00
9881	02/12/10	CALIFORNIANS AWARE BOD CAL AWARE GUIDE	18.73

BIGHORN-DESERT VIEW WTR AGENCY
CHECK REGISTER
FEBRUARY 28, 2010

CHECK#	DATE	PAYEE & DESCRIPTION	AMOUNT
9882	02/12/10	CLINICAL LABORATORY OF	
9883	02/12/10	BULK SYS/BAC-T, PLATE COUNT	112.00
9884	02/12/10	LARRY COULOMBE	
		CAL AWARE 12710	100.00
9885	02/12/10	LARRY COULOMBE	
		CALAWARE EXP REIM, MEALS/MILEAG	18.99
9886	02/12/10	DESERT SERVICE STATION MAINT	
		FUEL STATION NOZZLE & REPAIRS	1,094.46
9887	02/12/10	GOODSPEED DISTRIBUTING INC	
		UNLEADED FUEL	1,169.88
		INLAND WATER WORKS	
		INVENTORY	
		FIELD MATERIALS & SUPPLIES	
		PRV2 DV	1,712.93
9888	02/12/10	JOANNE KEITER	
		MILEAGE REIM, CSDA	85.96
9889	02/12/10	PROTECTION ONE	
		SHOP MO SEC SVC 22610-32510	39.69
9890	02/12/10	QUILL	
		2 TONERS	134.83
9891	02/12/10	S.B. CO. REGISTRAR OF VOTERS	
		ELECTION COSTS	8,318.00
9892	02/12/10	SDRMA	
		SDRMA MEDICAL BENEFITS	5,402.32
9893	02/12/10	SMITH TRAGER LLP	
		LEGAL FEES, TRAGER/OCT	656.25
9894	02/12/10	YUCCA VALLEY FORD CENTER	
		2 F/RANGER TRUCKS 2010	45,674.62
9906	02/19/10	ACWA-HBA SERVICES CORP.	
		ACWA/HEALTH BENEFITS	659.59
9907	02/19/10	BARR LUMBER CO INC	
		WIP/VALVE MAINTENANCE	
		WIP/VALVE MAINTENANCE	88.65
9908	02/19/10	TERRY BURKHART	
		SPECIAL MEETING & AD HOC AMES	
		2/16, MOJAVE 2/3	200.00
9909	02/19/10	CALIFORNIA PUBLIC EMPLOYEE'S	
		PERS CONTRIBUTION PPE 21210B	1,291.86
9910	02/19/10	CLINICAL LABORATORY OF	
		BULK SYS/BAC-T, PLATE COUNT,	
		GEN PHY	93.00
9911	02/19/10	LARRY COULOMBE	
		SPECIAL MEETING 21610	100.00
9912	02/19/10	THE HOME DEPOT #6971	
		BLDG MAINTENANCE	130.43
9913	02/19/10	INLAND WATER WORKS	
		INVENTORY	
		TOOLS	
		INVENTORY	442.40
9914	02/19/10	DAVID LARSON	
		CAL AWARE 12710	
		SPECIAL MEETING 21610	200.00
9915	02/19/10	MICHAEL MCBRIDE	
		SPECIAL MEETING & AD HOC 2/16	150.00

BIGHORN-DESERT VIEW WTR AGENCY
CHECK REGISTER
FEBRUARY 28, 2010

CHECK#	DATE	PAYEE & DESCRIPTION	AMOUNT
9916	02/19/10	OFFICE DEPOT CREDIT CREDIT OFFICE SUPPLIES	24.81
9917	02/19/10	TODD ENGINEERS PROFESSIONAL SERVICE RECHE	18,437.61
9918	02/19/10	YUCCA VALLEY FORD CENTER CA WEIGHT FEE FOR 2 F/RANGER TRUCKS 2010	48.00
9919	02/26/10	AUTO ZONE VEHICLE EXP, 2 F/RANGER 2010	54.35
9920	02/26/10	TERRY BURKHART PLEGS MTG 21810	50.00
9921	02/26/10	LARRY COULOMBE LAND FORUM 2/18 & 2/19	200.00
9922	02/26/10	DATASTREAM BUSINESS SOLUTIONS HP9000/D220 PROG, JAN PAYROLL, AGENCY WIDE METER READING	1,489.75
9923	02/26/10	DENNIS THOMPSON BALANCE RFND ACCT# 0702975	100.00
9924	02/26/10	DISCOUNT TIRE CENTERS 05 F/F150 2X2, BRAKE PADS, ROTORS, TIE RODS	797.75
9925	02/26/10	FIRST BANKCARD TOOL BOXES FOR TWO TRUCKS MISC ITEMS, WEB SERVICES, PAYROLL FONT	1,541.68
9926	02/26/10	GENEIE'S CLEANING SERVICE CLEANING SVC, FEB	170.00
9927	02/26/10	INLAND WATER WORKS INVENTORY	40.78
9928	02/26/10	DAVID LARSON STANDING CMTE 21810, JT PLANNING 2/18-2/19	250.00
9929	02/26/10	DAVID LARSON MILEAGE REIM	29.46
9930	02/26/10	MARGARITA MEZA BALANCE RFND ACCT# 1102944	12.42
9931	02/26/10	MARTHA OSWALT SPECIAL MTG 2/16, LAND FORUM 2/18 & 2/19	300.00
9932	02/26/10	SDRMA PROP/LIABILITY INSURANCE 2009-2010 PRORATED INVOICE	761.04
9933	02/26/10	SOUTHERN CALIFORNIA EDISON POWER EXP, JAN	5,019.73
TOTAL			103,177.70

GENERAL FUND

ASSETS

CASH & CASH EQUIVALENTS

01 13120	CASH UNION BANK OF CA	29,816.47
01 13130	CASH CASH DRAWERS BASE FUND	750.00
01 13400	CASH PETTY CASH FUND	800.00

TOTAL CASH & CASH EQUIVALENTS		31,366.47

INVESTMENTS

01 13303	CASH LAIF-UNRESTRICTED	593,258.20

TOTAL INVESTMENTS		593,258.20

ACCOUNTS RECEIVABLE, WATER

01 13710	A/R WATER	163,174.23

TOTAL ACCTS RECEIVABLE, WATER		163,174.23

ACCOUNTS RECEIVABLE, OTHER

TOTAL ACCTS RECEIVABLE, OTHER		0.00

INVENTORIES

01 14301	INVENTORY-WATER SYSTEM PARTS	75,451.81
01 14302	INVENTORY-DIESEL FUEL	434.34
01 14303	INVENTORY-UNLEADED FUEL	1,514.46

TOTAL INVENTORY		77,400.61

PREPAID EXPENSES

01 14401	PREPAYMENTS WORKERS COMP INSUR	1,023.28
01 14402	PREPAYMENTS PL & PD LIAB INS	12,362.03
01 14403	POSTAGE	6,020.79

TOTAL PREPAID EXPENSES		19,406.10

FIXED ASSETS

01 11130	FA ORGANIZATION	336,271.36
01 11140	FA LAND & BUILDINGS	298,457.41
01 11150	FA YARDS	57,934.48
01 11160	FA FUELS TANKS	16,604.30
01 11170	FA WATER SYSTEM	7,430,998.27
01 11180	FA SHOP EQUIPMENT	99,211.92
01 11181	FA MOBILE EQUIPMENT	424,831.47
01 11190	FA OFFICE EQUIPMENT	139,079.33
01 11400	ACCUMULATED DEPRECIATION	(5,118,097.54)

TOTAL FIXED ASSETS		3,685,291.00

WORK IN PROGRESS (FOR OTHERS)

01 12004	WIP BLUCKER ANNEXATION	111.52
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GENERAL FUND

01 12006	WIP FLAMINGO HTS ASSN, SEC35	14,597.53
01 12030	WIP PRV2 DV	1,349.81
01 12031	WIP F/RANGER VIN#39127	23,392.78
01 12032	WIP F/RANGER VIN#39128	23,392.78
01 12034	WIP VALVE MAINTENANCE	88.65

TOTAL WORK IN PROGRESS (OTHERS) 62,933.07

WORK IN PROGRESS (AGENCY)

01 12005	WIP GRANTS CEQA/NEPA	161,958.58
01 12008	WIP GROUNDWATER MGMT PLANNING	112.50
01 12017	WIP METER REPLACEMENT PROGRAM	262,770.14

TOTAL WORK IN PROGRESS (AGENCY) 424,841.22

DEBT ISSUANCE COST

01 15400	BOND ISSUE COSTS	2,011.24
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TOTAL DEBT ISSUANCE COST 2,011.24

TOTAL ASSETS 5,059,682.14

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LIABILITIES

ACCOUNTS PAYABLE

01 22400	CAPITAL LEASE	7,042.69
01 22520	ACCRUED INTEREST PAYABLE	3,750.00
01 22700	ACCOUNTS PAYABLE	7,938.24

TOTAL ACCOUNTS PAYABLE 18,730.93

ACCRUED PAYROLL

01 22900	ACCRUED PAYROLL LIABILITIES	16,507.50
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TOTAL ACCRUED PAYROLL 16,507.50

CUSTOMER DEPOSITS

01 22550	CUSTOMER DEPOSITS PENDING	1,120.00
01 22600	CUSTOMER DEPOSITS	50,904.00

TOTAL CUSTOMER DEPOSITS 52,024.00

WORK IN PROGRESS DEPOSIT

01 23004	WIP-DEP-BLUCKER ANNEXATION	7,500.00
01 23006	WIP DEP-FLAMINGO HTS ASSN S35	7,500.00

TOTAL WORK IN PROGRESS DEPOSIT 15,000.00

LIAB PYBL FRM RESTRICTD ASSETS

01 22950	ACCRUED INT PAYABLE DV ID BNDS	4,487.21
01 22951	ACCRUED BONDS PAYABLE DV ID	2,000.00

BALANCE SHEET
PERIOD ENDING 02/28/10

GENERAL FUND

TOTAL LIAB PYBL FRM REST ASSET

6,487.21

LONG TERM DEBT

01 21101	REVENUE BONDS PAYABLE - DV	335,977.05
01 22300	REVENUE BONDS PAYABLE - BH	838,000.00

TOTAL LONG TERM DEBT

1,173,977.05

TOTAL LIABILITIES

1,282,726.69

EQUITY

01 30109	CONTRIBUTED CAPITAL/HUD	291,035.88
01 30111	FMHA GRANTS	758,297.76
01 30113	CONTRIBUTED CAPITAL-WIP	47,441.57
01 31000	FUND BALANCE	1,972,489.29
01 31001	FUND BALANCE FEMA & OES	427,895.00
01 31111	CURR YEAR NET REVENUE/EXPENSE	279,795.95

TOTAL EQUITY

3,776,955.45

TOTAL LIABILITIES & EQUITY

5,059,682.14

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Prepared By

Date

Reviewed By

GENERAL FUND

	BUDGET	REV OR EXP THIS MONTH	REV OR EXP YEAR TO DATE	AVAILABLE	YTD % OF BUDGET
	-----	-----	-----	-----	-----
REVENUE					

OPERATING REVENUE					
01 41000	SERVICE LINE INSTALLATION FEES	2,510.00	0.00	0.00	2,510.00 0.00%
01 41001	BASIC FACILITIES CHARGE	8,196.00	0.00	0.00	8,196.00 0.00%
01 41100	INCOME METERED WATER	485,459.00	26,479.66	339,054.17	146,404.83 69.84%
01 41300	BASIC SERVICE CHARGE	567,930.00	49,517.76	398,510.60	169,419.40 70.17%
01 41400	INCOME METERED BULK WATER	0.00	2,923.94	37,163.52	0.00 0.00%
01 41600	INCOME REVENUE BONDS DV FMHA	48,546.00	8,371.15	33,594.74	14,951.26 69.20%
01 41700	INCOME OTHER (OPERATING)	21,600.00	2,317.01	21,752.60	-152.60 100.71%

TOTAL OPERATING REVENUE	1,134,241.00	89,609.52	830,075.63	304,165.37	73.18%
NON-OPERATING REVENUE					
01 49100	INCOME GEN TAX ID A 1% BH GA02	30,918.00	554.91	26,194.18	4,723.82 84.72%
01 49101	INCOME BOND DEBT BH FMHA DA01	125,900.00	1,512.46	46,685.16	79,214.84 37.08%
01 49102	INCOME GENERAL TAX 1% DV GA01	32,027.00	554.70	26,182.53	5,844.47 81.75%
01 49200	INTEREST INCOME	2,000.00	0.00	1,356.95	643.05 67.85%
01 49201	INTEREST INCOME BOND FUNDS	6,000.00	0.00	0.00	6,000.00 0.00%
01 49600	INCOME OTHER (NON OPERATING)	500.00	0.00	0.00	500.00 0.00%
01 49601	INCOME-CONT CAPTL WIP(NONOPER)	0.00	0.00	6,391.09	0.00 0.00%
01 49999	FEDERAL/STATE GRANTS FEMA/OES	0.00	5,924.08	108,724.93	0.00 0.00%

TOTAL NON-OPERATING REVENUE	197,345.00	8,546.15	215,534.84	-18,189.84	109.22%

TOTAL REVENUE	1,331,586.00	98,155.67	1,045,610.47	285,975.53	78.52%

EXPENSE

OPERATIONS EXPENSE

01 54102	OPERATIONS COMPENSATION	199,000.00	15,247.49	120,908.76	78,091.24 60.76%
01 54103	UNIFORMS	2,420.00	119.84	1,273.97	1,146.03 52.64%
01 54105	AUTO CONTROLS	4,500.00	31.14	2,008.63	2,491.37 44.64%
01 54106	VEHICLE/TRACTOR/EQUIP EXPENSE	9,000.00	797.75	5,338.51	3,661.49 59.32%
01 54107	VEHICLE EXPENSE - FUEL	20,000.00	1,069.62	12,779.44	7,220.56 63.90%
01 54109	FIELD MATERIALS & SUPPLIES	45,000.00	1,204.02	56,022.37	-11,022.37 124.49%
01 54111	WATER TESTING	9,000.00	166.00	3,239.50	5,760.50 35.99%
01 54112	CONTRACTUAL SERV- ENGINEERING	10,000.00	0.00	0.00	10,000.00 0.00%
01 54114	WATER SYSTEM REPAIRS	12,000.00	0.00	0.00	12,000.00 0.00%
01 54115	BUILDING MAINTENANCE/REPAIR	6,680.00	1,647.06	6,078.68	601.32 91.00%
01 54117	AMES BASIN MONITORING	9,500.00	-3,885.00	3,808.68	5,691.32 40.09%
01 54119	COMMUNICATIONS EXPENSE	3,200.00	201.11	2,057.42	1,142.58 64.29%
01 54121	DISINFECTION EXPENSE	4,000.00	16.12	3,875.94	124.06 96.90%
01 54125	POWER WELLS & PUMPS	62,000.00	4,251.61	33,600.48	28,399.52 54.19%
01 54130	OTHER OPERATIONS EXPENSES	13,520.00	0.00	13,813.75	-293.75 102.17%
01 54150	PAYROLL LABOR TO PROJECTS	0.00	0.00	-7,819.23	0.00 0.00%

STATEMENT OF REVENUE AND EXPENSE
PERIOD ENDING 02/28/10

GENERAL FUND

		BUDGET	REV OR EXP THIS MONTH	REV OR EXP YEAR TO DATE	AVAILABLE	YTD % OF BUDGET
		-----	-----	-----	-----	-----
01 54160	VEH & EQUIP EXPENSE TO PROJECT	0.00	0.00	-4,787.40	0.00	0.00%
01 54170	INVENTORY EXP TO WIP PROJECTS	0.00	0.00	-38,786.96	0.00	0.00%
		-----	-----	-----	-----	-----
	TOTAL OPERATIONS EXPENSE	409,820.00	20,866.76	213,412.54	196,407.46	52.07%
BULK SYSTEM EXPENSE						
01 55001	PUMPING PLANT EXPENSE	0.00	498.42	4,947.20	0.00	0.00%
01 55002	BULK OPERATIONS & MAINTENANCE	0.00	0.00	1,080.50	0.00	0.00%
		-----	-----	-----	-----	-----
	TOTAL BULK SYSTEM EXPENSE	0.00	498.42	6,027.70	0.00	0.00%
ADMINISTRATIVE EXPENSE						
01 56001	DIRECTOR FEES	10,000.00	2,250.00	8,891.93	1,108.07	88.92%
01 56002	DIRECTOR MEETING EXPENSES	10,000.00	97.13	3,390.36	6,609.64	33.90%
01 56003	ADMINISTRATIVE COMPENSATION	217,000.00	16,752.79	129,762.73	87,237.27	59.80%
01 56005	ADMINISTRATIVE MEETING EXPENSE	1,000.00	33.93	908.50	91.50	90.85%
01 56006	CONTRACTUAL SERV-AUDITOR	28,000.00	0.00	28,000.00	0.00	100.00%
01 56007	CONTRACTUAL SERV-LEGAL	80,000.00	656.25	20,336.15	59,663.85	25.42%
01 56008	PERS CONTRIBUTION	37,000.00	2,583.71	19,972.50	17,027.50	53.98%
01 56009	PAYROLL TAXES	9,300.00	465.90	3,949.57	5,350.43	42.47%
01 56011	TELEPHONE/FAX/INTERNET/WEB	6,250.00	402.44	3,356.72	2,893.28	53.71%
01 56012	MAILING EXPENSES	7,900.00	422.83	3,427.65	4,472.35	43.39%
01 56014	CONTRACTUAL SERV-OTHER	30,600.00	2,688.43	27,335.40	3,264.60	89.33%
01 56016	PROPERTY/LIABILITY EXPENSE	32,600.00	2,870.33	22,430.08	10,169.92	68.80%
01 56017	WORKERS COMP INSURANCE	13,000.00	1,023.33	20,713.37	-7,713.37	159.33%
01 56018	DUES & SUBSCRIPTIONS	7,050.00	760.90	8,617.70	-1,567.70	122.24%
01 56020	POWER OFFICES & YARDS	5,200.00	309.66	2,998.26	2,201.74	57.66%
01 56022	BAD DEBT EXPENSE	6,000.00	0.00	9,359.13	-3,359.13	155.99%
01 56023	LEAK RELIEF	0.00	0.00	211.41	0.00	0.00%
01 56025	PROPANE	1,000.00	0.00	1,245.55	-245.55	124.56%
01 56030	OFFICE SUPPLIES	3,000.00	159.64	3,462.10	-462.10	115.40%
01 56100	EMPLOYEE BENEFITS INSURANCE	86,000.00	5,361.65	52,285.98	33,714.02	60.80%
01 56110	EMPLOYEE EDUCATION	6,000.00	0.00	3,389.00	2,611.00	56.48%
01 56150	PAYROLL FRINGE EXP TO PROJECTS	0.00	0.00	-2,814.92	0.00	0.00%
01 56160	OVERHEAD TO PROJECTS	0.00	0.00	-7,139.18	0.00	0.00%
		-----	-----	-----	-----	-----
	TOTAL ADMINISTRATIVE EXPENSE	596,900.00	36,838.92	364,089.99	232,810.01	61.00%
		-----	-----	-----	-----	-----
	TOTAL OPERATING EXPENSE	1,006,720.00	58,204.10	583,530.23	423,189.77	57.96%
NON-OPERATING EXPENSE						
01 56200	OFFICE EQUIPMENT EXPENSE	3,450.00	569.16	2,868.12	581.88	83.13%
01 56300	CUSTOMER RELATIONS	1,000.00	0.00	1,892.73	-892.73	189.27%
01 56400	OTHER ADMINISTRATIVE EXPENSES	2,000.00	92.36	1,230.92	769.08	61.55%
01 57000	INTEREST EXPENSE - BH BONDS	40,000.00	0.00	17,199.99	22,800.01	43.00%
01 57100	DEPRECIATION EXPENSE	0.00	18,321.60	146,862.57	0.00	0.00%
01 57350	MWA PIPELINE DEBT	73,000.00	0.00	0.00	73,000.00	0.00%
01 58100	ELECTION COSTS	15,000.00	8,318.00	8,318.00	6,682.00	55.45%

STATEMENT OF REVENUE AND EXPENSE
PERIOD ENDING 02/28/10

		BUDGET	REV OR EXP THIS MONTH	REV OR EXP YEAR TO DATE	AVAILABLE	YTD % OF BUDGET
		-----	-----	-----	-----	-----
01 59100	INTEREST EXPENSE - DV BONDS	17,000.00	0.00	3,911.96	13,088.04	23.01%
		-----	-----	-----	-----	-----
	TOTAL NON-OPERATING EXPENSE	151,450.00	27,301.12	182,284.29	-30,834.29	120.36%
		-----	-----	-----	-----	-----
	TOTAL EXPENSE	1,158,170.00	85,505.22	765,814.52	392,355.48	66.12%
		-----	-----	-----	-----	-----
	NET REV/EXP GENERAL FUND	173,416.00	12,650.45	279,795.95	-106,379.95	161.34%
		=====	=====	=====	=====	=====

Prepared By JM Cleveland
Date 3/10/10
Reviewed By mmWest

UNION BANK OF CALIFORNIA
DISBURSEMENTS FEBRUARY 2010

Datastream Check Register	<u>103,177.70</u>	<u>103,177.70</u>	
EFT for Vendor Services			
Payroll Processing Fee	111.00		
Bank Fees	188.36		
Credit Card Fees	561.82		
Internet Access Fee	<u>59.99</u>		
Total EFT for Vendor Services		<u>921.17</u>	
Wages for Paydate 02/04/10			
Employee Tax Withholdings	2,356.13		
Employer Tax Expenses	241.25		
Wages check # 9849-9856	<u>11,659.63</u>		
		<u>14,257.01</u>	
Wages for Paydate 02/18/10			
Employee Tax Withholdings	1,956.24		
Employer Tax Expenses	224.64		
Wages check # 9895-9902	<u>10,914.49</u>		
		<u>13,095.37</u>	
Transfers to LAIF	<u> </u>	<u>-</u>	
Total Disbursements			<u><u>131,451.25</u></u>

Prepared By McCleveland
Date 3/10/10
Reviewed By MWest

GENERAL ACCOUNT (UNION BANK)

Feb-10

SOURCES OF FUNDS:

SERVICE LINE INSTALLATION FEES	0.00
BASIC FACILITIES CHARGE	0.00
A/R - WATER	72,508.30
MISCELLANEOUS REVENUE	668.89
1% GENERAL TAX	1109.61
BIGHORN AD VALOREM TAX	1512.46
EPA GRANT REIM #14	5924.08
WITHDRAW FROM LAIF	46000.00
AMES BASIN MONITORING	3885.00
CUSTOMER DEPOSITS	1,100.00

TOTAL	132,708.34
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USE OF FUNDS:

DEBT SERVICE	0.00
CAPITAL PURCHASES	68,099.13
CAPITAL LEASE	1,173.89
INVENTORY PURCHASES	1,771.82
PREPAYMENTS - INSURANCE & POSTAGE	761.04
PAYMENTS FOR SALARIES & WAGES	27,352.38
ADMINISTRATIVE EXPENSE	15,393.16
ELECTIONS COSTS	8,318.00
OPERATIONS EXPENSES	8,469.41
TRANSFER TO INCREASE LAIF	0.00
MISCELLANEOUS & CUSTOMER REFUNDS	112.42

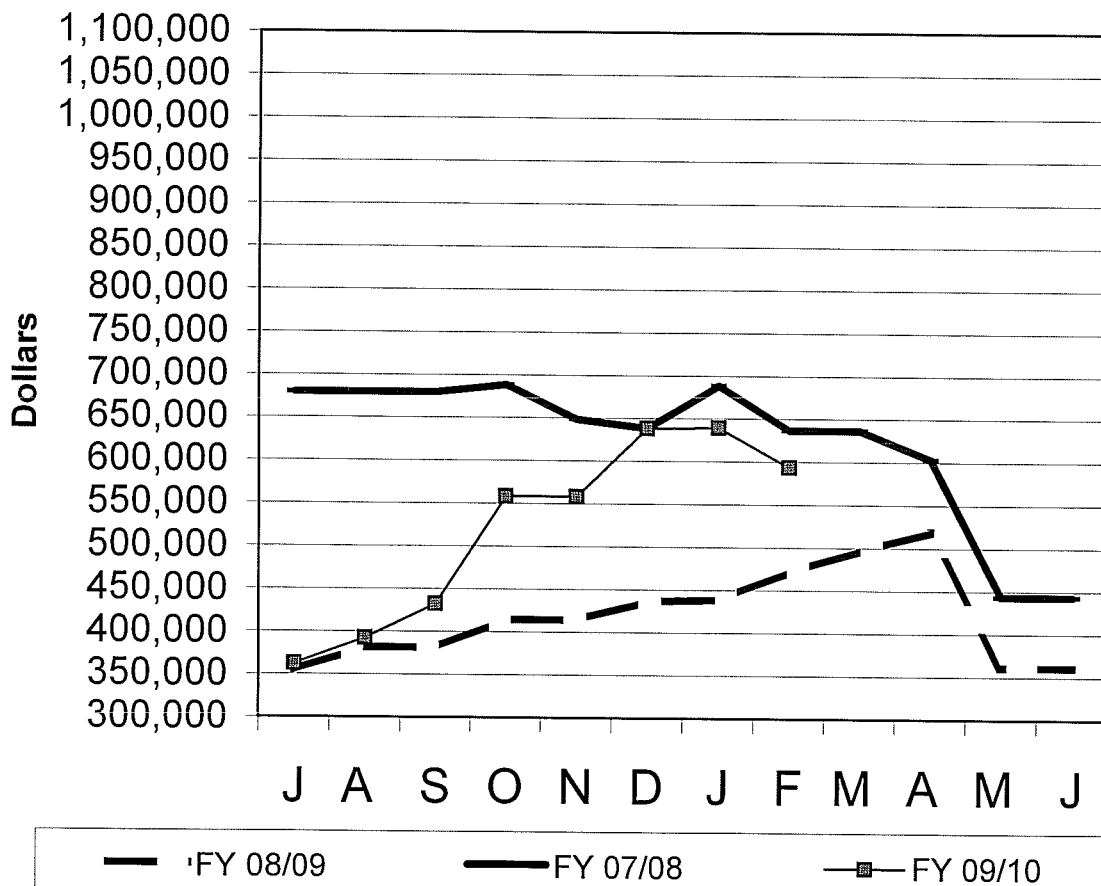
TOTAL	131,451.25
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Prepared By *mclelland*
Date 3/10/10
Reviewed By *mmwst*

Local Agency Investment Fund Balance Timeline

Balance as of February 28, 2010

	FY 07/08	FY 08/09	FY 09/10
July	679,189	354,364	362,520
August	679,189	381,364	392,520
September	679,189	381,364	432,520
October	688,186	414,076	558,397
November	648,186	414,076	558,397
December	638,186	436,076	638,397
January	688,186	438,737	639,258
February	636,402	471,737	593,258
March	636,402	496,737	
April	603,292	518,901	
May	443,292	360,901	
June	443,292	360,901	



Prepared By JP Cleveland
 Date 3/10/10
 Reviewed By must



BIGHORN-DESERT VIEW WATER AGENCY
A PUBLIC AGENCY

**BOARD OF DIRECTORS'
SPECIAL MEETING MINUTES**

Tuesday, February 16, 2010, 6:00 PM

• **CALL TO ORDER**

Meeting convened by Board President Terry Burkhart at 6:02 PM

• **PLEDGE OF ALLEGIANCE**

Led by Mike Lipsitz

• **ROLL CALL**

Directors Present: Terry Burkhart, President
J. Larry Coulombe, Vice President
Michael McBride, Director
David Larson, Director
Martha Oswalt, Director

Staff Present: Marina West, General Manager
Joanne Keiter, Board Secretary

Public Present: 6 noted

• **APPROVAL OF AGENDA - MSC McBride/Larson - 5 ayes**

1. PUBLIC PARTICIPATION - None

There were no public comments so the Board continued onto the next agenda item.

2. DISCUSSION AND ACTION ITEMS

**a. LOCAL AGENCY FORMATION COMMISSION (LAFCO) NOTICE OF
COMMENCEMENT, SERVICE REVIEW/SPHERE OF INFLUENCE, AND
DEPARTMENT REVIEW COMMITTEE UPDATE**

MATTER FOR DISCUSSION AND INFORMATION ONLY;
NO BOARD ACTION TAKEN.

GM West gave a brief report to the Directors pertaining to the commencement of the LAFCO Sphere of Influence Review (conducted by LAFCO every 5 years). She showed an overhead color map, which outlined the geographic areas of the Homestead Valley

Community Plan (including Yucca Mesa, but not Joshua Tree) being considered by LAFCO for a possible sphere expansion.

The proposed expansion would align the Agency boundaries with the Homestead Valley Community Plan and those of the General Plan, which share a common rural nature and land use-planning designation (minimum lot size, etc.). GM West mentioned that if those properties were added to the SOI, the owners would not have any voting powers nor would the Agency collect or receive any tax revenue from them.

GM West also referred to the fact that there was no formal Intertie Agreement with the County W-1 or HDWD to provide emergency services.

Director McBride stated that an "Emergency Cooperative" or a regional understanding between agencies was needed to handle emergencies; he wouldn't want anyone to go without water.

GM West stated that her presentation today was intended to describe the concept being proposed by LAFCO and to encourage feedback from the public. She remarked that LAFCO staff would be attending a PLEGS Committee meeting currently planned for March 18, 2010 to seek additional public input.

Director Oswalt said that she was "in favor" of this.

Director Burkhart asked if there was any "downside".

GM West thought it was possible that the public could be in opposition, but no financial or complaint issues had been received by LAFCO. She added that some property owners would find this action beneficial (such as fulfilling Mr. Blucker's annexation request at little expense to him).

Director McBride stated that if there was no cost to the Agency, than he's OK with this.

Director Burkhart asked if there were any public comments.

Judy Corl-Lorono said that this was an advantage and good for the future of Bighorn-Desert View Water Agency.

She further commented that she believed that Don Bartz had been asked to follow up on a similar Intertie agreement years ago.

**b. CONSIDER APPROVING THE PROPOSED MODIFIED FORMULA FOR THE
LOCAL AGENCY FORMATION COMMISSION (LAFCO) COST
APPORTIONMENT FOR AN ESTIMATED COST SAVINGS OF \$3,528 IN
FY2010/2011**

GM West introduced this item as a "time sensitive" issue.

She explained that the action before the Board was to consider an alternative formula for apportioning the costs of LAFCO and if approved by roll call vote, to expeditiously cast the Board's ballot in advance of the March 1, 2010 deadline.

She stated that it was believed this proposed modification would provide a more equitable distribution of costs, resulting in a savings to the Agency of approximately \$3,528 in FY2010/11 and continued savings in subsequent years as opposed to the current formula.

Director Burkhart asked if there were any comments from the Board or public, but there were none.

The following action was taken:

MOTION NO. 10-008

VOTE APPROVING THE PROPOSED MODIFIED FORMULA FOR THE LOCAL AGENCY FORMATION COMMISSION (LAFCO) COST APPORTIONMENT FOR AN ESTIMATED COST SAVINGS OF \$3,528 IN FY2010/11

Upon motion by Director McBride, and seconded by Director Oswalt, the Board agreed by a roll call vote (recorded as 5-0) to approve the Alternative Funding Formula for the Independent Special Districts' Share of Local Agency Formation Commission (LAFCO) Costs for Fiscal Year 2010-11 and thereafter resulting in an estimated savings in FY2010 of \$3,528.

AYES:	Burkhart, Coulombe, McBride, Larson, Oswalt
NOES:	None
ABSENT:	None
ABSTAIN:	None

- c. AUTHORIZE BOARD MEMBERS TO ATTEND THE WATER AND LAND USE POLICY FORUM ON FEBRUARY 18 AND 19, 2010 IN JOSHUA TREE AT AN ESTIMATED COST OF \$250/PER DIRECTOR, WHICH INCLUDES PER DIEM AND REIMBURSEMENT FOR MILEAGE**

GM West commented that Directors have a role in planning for future water service, yet are not directly involved with the County Land Use Planning processes. She recommended that they attend this free event, specifically designed for Directors, General Managers and other public officials.

She mentioned that the opening session, scheduled for Thursday evening, was a joint meeting with Joshua Basin Water District (JBWD) Board, JBWD Citizens Advisory Committee, and the Joshua Tree Municipal Advisory Council (MAC). The Water and Land Use Forum was planned for Friday (8 AM through 4 PM) and included Continental breakfast and lunch.

Director Larson thanked GM West for the suggestion.

There were no Board comments and none from the public.

The following action was taken:

MOTION NO. 10-009

BOARD APPROVED ATTENDANCE AT THE WATER AND LAND USE POLICY FORUM ON FEBRUARY 18 AND 19, 2010 IN JOSHUA TREE AT AN ESTIMATED COST OF \$250/PER DIRECTOR, WHICH INCLUDES PER DIEM AND REIMBURSEMENT FOR MILEAGE

Upon motion by Director Oswalt, seconded by Director Coulombe, and carried (5-0), the Board authorized Directors paid attendance at the Water and Land Use Policy Forum on February 18 and 19, 2010 in Joshua Tree, CA at an estimated cost of \$250/per director, which includes per diem and reimbursement for mileage.

d. REFURBISHMENT OF THREE PRESSURE REDUCING/REGULATING STATIONS AT A COST NOT TO EXCEED \$19,500

GM West reported that per the approved 09/10 budget and following payment of principal and interest, there was projected income remaining to fund maintenance and improvements to both the Desert View System and Bighorn ID '1' System. She proposed to use these "restricted" funds within those specific service areas for refurbishment of three pressure regulating/reducing stations at a cost of approximately \$7,500 for the Desert View PRV2 and \$12,000 for Bighorn's PRV5 and PRV11.

Director Larson asked about what portion of those costs could be attributed to parts and what portion to labor.

GM West responded that it was mostly for parts. She stated that regarding the labor costs, rather than CLA-VAL providing two technicians, they would supply one tech and the Agency would supply the second man. This would help not only with the cost, but also provide a training opportunity for the Agency staff.

Director Larson stated that he assumed the Agency had done "due diligence" for a parts supplier.

GM West responded that we use CLA-VAL products and since they were a sole source provider, we must use their parts and service technicians. She also mentioned that because of our small size, the Agency doesn't store a large amount of inventory. Instead, we work with Inland Water Works for a reliable source when needed.

Director McBride said that he was familiar with CLA-VAL and thought they were very professional.

Director Oswalt inquired about the location of PRV2 and PRV5 & PRV11.

GM West said she recalled that PRV2 was on Hondo; PRV5 near Landers Elementary School and PRV11 north.

She concluded by saying that these stations were functional, but needed maintenance.

There were no Board comments and none from the public.

The following action was taken:

MOTION NO. 10-010

**BOARD APPROVED REFURBISHMENT OF THREE PRESSURE
REDUCING/REGULATING STATIONS AT A COST NOT TO EXCEED \$19,500**

Upon motion by Director McBride, seconded by Director Larson, and carried (5-0), the Board authorized the General Manager to refurbish PRV2 (Desert View), at an estimated cost of \$7,500 using funds from the portion of the Desert View Debt Surplus reserved for system improvements, and PRV5 and PRV11 (Bighorn), at an estimated cost of \$12,000, using funds from the portion of the Bighorn Debt Surplus reserved for system improvements.

Board adjourned at 6:59 PM and reconvened at 7:14 PM

**e. REVIEW OF EXISTING DIRECTOR'S COMPENSATION AND EXPENSE
REIMBURSEMENT**

GM West stated this topic was being addressed by request of one of the Directors.

She began the discussion by reviewing Ordinance (05O-01), the Agency's only guideline for Director's compensation that currently exists. She also said that this Ordinance lacked a provision that would address the annual (5%) increase in per diem allowed, per California Water Code. She stated that over the past year or so, several aspects had been identified as inadequate and required clarification of the stated language, but other than a previous legal opinion, no action had been taken.

She also mentioned that current Agency Policy 05P-01 needed to be amended to eliminate any discrepancies or confusion regarding the intent of the Board, their official duties, and the Agency's reimbursement policies, procedures, and forms.

GM West reported that the staff had conducted a recent survey of the compensation amounts paid to the Directors at other local districts; (results were provided to the Board and public for review and comment).

She continued by outlining the steps necessary if the Board chose to adopt a new Ordinance, thus updating or changing the amounts and related guidelines for compensation eligibility.

Director Burkhart commented that she was in favor of the 5% increase, expanding the approved "days of service" from 6 to 10, a change to the reimbursement form, as well as a change in the requirement of a written report to an oral one.

Director Coulombe suggested that the "entire" package (Ordinance and Policy) be agendized for Committee review and recommendation back to the full Board.

Director Larson believed that the amounts paid for attendance at Committee meetings should be increased from \$50.00 per meeting to \$100.00.

Director Oswalt thought it was inappropriate to compare our Agency's compensation to those of the other local districts; she felt that since they had a larger service area and more meters, that their compensation would naturally be higher.

Director McBride thought that the Board compensation and Official duties policy should be reviewed annually (at the Board reorganization meeting). He continued by stating that although he's in favor of raising the Committee compensation amounts to \$100 (equal with other meetings), he felt very strongly about not raising it any higher than that. He said, "Afterall, we're here to serve and not just for the money".

GM West summarized the discussion by stating that an easy-to-understand, clean ordinance was warranted. She said Directors' time is valuable. She reminded everyone that if a new Ordinance was adopted, the Directors had a choice to accept the increase or not. However, addressing this now would pave the way for the future, draw talent from the community, and attract candidates who may be interested in running for office.

Director Burkhart asked if the Board had any further comments, there were none. She then opened for public comment.

Judy Corl-Lorono commented that while she was a Director, she often attended numerous meetings without compensation, donating her time and mileage (for example, AWAC meetings). She added that even though our Agency was smaller, the responsibilities of the Agency Directors were the same as the other districts.

The full Board agreed that the General Manager would agendize the item for further discussion at the next Finance, Public Relations, Education, and Personnel (FPREP) Committee meeting and report back to the full Board with recommendations.

f. BOARD TO CONSIDER FORMATION OF A CITIZENS' ADVISORY COMMITTEE

Director Burkhart opened this topic for Board discussion by saying that this was agendized at the request of Director Oswalt.

Director Oswalt said she intended to create her own citizens' advisory committee composed of volunteers who had already offered to participate. She had no other comment to make.

Director Larson said that although Director Oswalt had outstanding intentions, the Board welcomes public comment at their regular meetings, so creation of an Advisory Committee of the full Board was not necessary. He continued saying that there were both good and bad reasons for an advisory committee: the good - open ears and feedback; the bad - additional time and money for the formal creation of such a group and if the Board should oppose the CAC opinion, it could result in organized opposition against the Agency. He just didn't see any benefit to the Board since there was already an open and transparent public forum now.

Director McBride had no objection, but commented that this effort had failed the previous two times that it was attempted.

Director Burkhart asked if the Board had any further comments, there were none. She then opened for public comment.

Judy Corl-Lorono stated that there would likely be attorney fees to consider for reviewing and establishing such a committee.

The following action was taken:

MOTION NO. 10-011

**BOARD TO CONSIDER THE FORMATION
OF A CITIZENS' ADVISORY COMMITTEE**

Upon motion by Director McBride, and seconded by Director Oswalt, the Board agreed to consider formation of a Citizens' Advisory Committee. Item failed by a vote (recorded as 0-3 noes)

ITEM FAILED

AYES:	None
NOES:	Burkhart, Coulombe, McBride,
ABSENT:	None
ABSTAIN:	Larson, Oswalt

(No specific reason for abstention provided.)

**g. LAFCO REGULAR AND ALTERNATE SPECIAL DISTRICT MEMBER
NOMINATION PERIOD (FEBRUARY 9 - MARCH 11, 2010)**

The Directors were only familiar with one of the candidates nominated, Bob Smith, so the discussion was abbreviated.

The following action was taken:

MOTION NO. 10-012

BOARD NOMINATED ALTERNATE SPECIAL DISTRICT MEMBER, ROBERT W. SMITH, AS A POTENTIAL CANDIDATE AND AUTHORIZED STAFF TO SUBMIT NOMINATION TO LAFCO SPECIAL DISTRICT SELECTION COMMITTEE.

Upon motion by Director McBride, and seconded by Director Oswalt, the Board agreed by a roll call vote (recorded as 5-0) to nominate Robert W. Smith as a potential candidate and submit Bighorn-Desert View Water Agency's nomination to the LAFCO Special District Selection Committee.

AYES: Burkhart, Coulombe, McBride, Larson, Oswalt
NOES: None
ABSENT: None
ABSTAIN: None

**MOTION NO. 10-013
APPROVING CASH DISBURSEMENTS**

Director McBride made a motion accepting the January 2010 disbursements as presented; seconded by Director Oswalt.

Director Oswalt inquired about Check No. 977; and
Director Burkhart asked if Check No. 9791 was for a small ad in the community newsletters.

No additional Board comment; no public comment

Board approved - 5 ayes, motion carried

3. CONSENT ITEMS

**MOTION NO. 10-014
APPROVING CONSENT ITEMS**

Director McBride made a motion approving items a, b and f, as presented; seconded by Director Larson.

Director Oswalt asked for Consent Items c, d, and e to be removed from the list and to be discussed later on the agenda.

No other Board comment; no public comment.

Board approved - 5 ayes, motion carried

END OF THE CONSENT CALENDAR

4. MATTERS REMOVED FROM CONSENT ITEMS

- c. Consumption & Billing Comparison Report January 2010
- d. Production Report January 2010
- e. Service Order Report January 2010

Director Burkhart asked Director Oswalt if she wanted to discuss the reports she requested be removed from the Consent Items list.

Director Oswalt said on the Billing Comparison report, she noted the changes between this year and prior ones (less customer accounts and less water being consumed this year).

She then commented about the lock offs on the Service Report; she felt water was a necessary utility and didn't want to prevent people from having a supply.

MOTION NO. 10-015

APPROVAL OF MATTERS REMOVED FROM CONSENT ITEMS

Director McBride made a motion approving items c, d, and e as presented; seconded by Director Larson.

No further Board comment; no public comment.

Board approved - 4 ayes, 1 abstain (Director Oswalt); motion carried

5. VERBAL REPORTS

PRESIDENT'S REPORT -

- ✓ Director Burkhart attended an Ames/Mean's Ad Hoc Committee meeting earlier that day. Nothing additional to report.

GENERAL MANAGER'S REPORT -

- ✓ GM West announced the March session of the Mojave Water Agency's ABC's of Water, held the same night as Bighorn-Desert View Water Agency's regular Board meetings. Soon there will be a similar session available locally to those in our area.
- ✓ Opened for discussion - plans for disposing of the two fleet vehicles (recently replaced by two 2010 trucks). GM West stated that the options were to deliver to an auction house or a dealership. Due to the age and condition of the trucks, expected proceeds from the sale would be minimal (\$1000 - \$2000 each).

The deadline for the March auction was missed; the next one was scheduled for May 2010 in Colton, CA.

GM West was seeking direction from the Board pertaining to their preference of selling to an auction or a dealership. The consensus was to take the vehicles to the auction house for sale.

DIRECTORS' REPORTS -

- ✓ Director Coulombe commented that the Ad Hoc Committee (Financial Research) that he chairs has yet to meet. He has approached Director Oswalt on two separate occasions and got a negative response about scheduling a meeting.

Director Oswalt said that she had requested information that "we" (meaning the AD Hoc Committee members) would need, but she said that the General Manager claimed that she had already received that information multiple times before. She continued by stating, "That I have gone to Sacramento to get everything I need...and the County".

Director Burkhart asked Director Oswalt if this means that she's not going to cooperate with the chair of the Committee. Director Oswalt responded that it meant, "you'll have to wait 'til I return from Sacramento sometime in March".

GM West said...just to clarify "there will be no AD Hoc 'til after March?"
Director Oswalt agreed.

- ✓ Director Larson inquired about the Agency's policy for obtaining copies of public records.
- ✓ Director McBride and Director Oswalt had nothing to report.

6. COMMUNICATION AND PUBLIC INFORMATION ITEMS - None

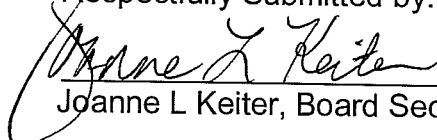
7. ITEMS FOR NEXT AGENDA

GM West -

- ✓ Report from the March 10, 2010 Finance, Public Relations, Education and Personnel Committee Meeting
- ✓ Reconciliation of Bond Schedule

8. ADJOURNMENT - There being no further business to come before the Board, Director Burkhart adjourned the meeting @ 8:52 PM.

Respectfully Submitted by:


Joanne L Keiter, Board Secretary

DATE: MARCH 2010
 TO: JOANNE KEITER
 FROM: MICHELLE CORBIN
 RE: Consumption & Billing Comparison February 2010

Consumption

Residential- North- Bighorn

	Meters	Usage (c.f.)
Book 1	149	0
Book 2	183	0
Book 3	160	0
Book 4	153	0
Book 5	129	344
Book 6	137	7
Total	911	351

Residential- South- Desert View

	Meters	Usage (c.f.)
Book 7	167	119,798
Book 8	176	181,173
Book 9	189	199,452
Book 10	179	176,630
Book 11	191	212,332
Total	902	889,385

Bulk -Kickapoo, Well 4, Cherokee

	Meters	Usage (c.f.)
Book 30	41	6,715
Book 31	5	618
Book 32	4	12,720
Total	50	20,053

Construction Meters

	Meters	Usage (c.f.)
Book 40	0	0
Total	0	0

Billed Consumption	924,132
Non Billed Usage	7,782
Total Consumption	931,914

Bulk - Well 10

	Meters	Usage (c.f.)
Book 33	50	14,343
Total	50	14,343

Active Residential Meters	1,813
Active Bulk Meters	100
Total Active Meters	1,913

Billing Comparison

Statistics

Total Customer Accounts

Usage in Cubic Feet

Percentage Increase/(Decrease)

This Year FEB 2010	Last Year FEB 2009	Difference More (Less)
1002	1035	(33)
924,132	982,101	(57,969)
		-6%

Revenues

Water Revenues

Basic Service Charge

Miscellaneous

Delinquent Charges

Total Operating Revenues

29,615.85	29,850.96	(235.11)
49,528.44	51,216.05	(1,687.61)
427.40	768.50	(341.10)
1,422.61	1,795.40	(372.79)
80,486.93	83,630.91	(3,143.98)

Debt Service Revenues (pass through)

FMHA **

Total Debt Service Revenues

8,371.15	8,384.66	0.95
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Additional Information Regarding Pass Through Revenues

** FMHA annual debt service of \$41,150 divided over 6 months equals \$6,858

Total Charges (Proof)

88,858.08	92,015.57	-5,137.55
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DATE: 2/1/2010
 TO: Board of Directors
 FROM: Kit Boyd
 RE: February Production

	<u>Cubic Feet</u> <u>Pumped</u>	<u>Total Gallons</u> <u>Pumped</u>	<u>Average</u> <u>GPM</u>	<u>Total</u> <u>Running Time</u>	<u>acre feet</u>
Well 2	0	0		0	0.00
Well 3	0	0		0	0.00
Well 4	0	0		0	0.00
Well 6	269,370	2,014,888	451	74.4	6.18
Well 7	143,380	1,072,482	404	44.2	3.29
Well 8	454,600	3,400,408	1,029	55.1	10.44
Well 9	17,900	133,892	697	3.2	0.41
Well 10	15,340	114,743	72	26.6	0.35
Total	900,590	6,736,413			20.67

Wells 4 did not run this month

A Boosters	69,060	516,569	90	95.7
C Boosters	98,500	736,780	281	43.7
Total	167,560	1,253,349		



DATE: March 1, 2010
 TO: Joanne Keiter
 FROM: Michelle Corbin
 SUBJECT: Service Order Report July 2009 through June 2010

	J	A	S	O	N	D	J	F	M	A	M	J	YTD
Mainline Leaks:	1	0	0	0	0	0	0	0					1
Service Line Repairs:	2	6	3	4	2	4	1	0					22
Service Line Replacements:	8	3	0	1	0	1	0	0					13
Service Line Installations:	0	0	0	0	0	0	0	0					0
Meter Changeouts*	110	142	3	18	43	15	2	2					335
Water Quality Complaints:**	0	0	2	0	1	0	2	0					5
48 Hour Tags for NSF Checks:	2	1	2	5	1	2	2	1					16
Lock Offs for Non-Payment:	8	1	8	6	14	7	13	8					65
Unlocks After Payment Made:	6	2	3	3	4	2	3	2					25
All Other Miscellaneous:	170	167	151	144	141	125	152	135					1185
Total	307	322	172	181	206	156	175	148					1667

*Meter replacement program started 6/18/08 with Route 09. Other meter exchanges included in misc.

** High or low pressure complaints fall within this category.

TODD ENGINEERS

GROUNDWATER · WATER RESOURCES · HYDROGEOLOGY · ENVIRONMENTAL ENGINEERING

March 8, 2010

To: Marina West
Bighorn-Desert View Water Agency
622 S. Jemez Trail
Yucca Valley, California 92284

From: Daniel Craig, Project Manager

Subject: **Progress Report – February 2010**
Project Management, Permitting, Hydrogeologic Feasibility Study and Groundwater Management Plan Project
Bighorn-Desert View Water Agency and Todd Engineers

Todd Engineers (Todd) is pleased to submit this Monthly Progress Report for the *Project Management, Permitting, Hydrogeologic Feasibility Study and Groundwater Management Plan Project* (Project) for the period of February 1 through February 28, 2010.

The following summarizes the work completed during the period, costs for the period and to date, and anticipated activities for the upcoming monthly period.

Work Completed During February 2010

Task 1 Project Management – Todd provided project management support including tracking of project costs, progress, and schedule.

Task 2 Regulatory Permitting – Todd and Kennedy/Jenks began compiling forms for the necessary permits from various agencies, along with information needed in support of each permit application.

Task 3.1 Vadose Zone Investigation and Monitoring Well Installation – Todd prepared a field investigation work plan for the drilling and soil sampling tasks.

Task 3.3 Perennial Yield Assessment – Todd continued work on water budget information for the perennial yield assessment for the 1990 through 2009 water years, including natural inflow from rainfall and septic return flow.

Task 3.4 Groundwater Flow Evaluation – Todd prepared hydrographs of groundwater elevations over time in support of Agency meetings. Todd continued construction and calibration of the MODFLOW groundwater flow model of the Pipes and Reche Subbasins. The model area was extended into Giant

Rock subbasin and boundary condition parameters were refined. Sensitivity to fault barrier conductance(s) was assessed.

Task 3.5 Groundwater Quality Evaluation – Todd entered radionuclide data from lab sheets to the project water quality database and created radionuclide time-concentrations plots for data in Pipes and Reche for BDVWA, Hi-Desert, and County Service District wells.

Task 4.1 Groundwater Management Plan Report – Todd began development of the GWMP Report.

Task 4.2 Support for MOU and Water Agreement Amendment – Todd provided technical support for the approach and potential elements of the MOU and Amendment.

Work Planned for March 2010

Task 2 Regulatory Permitting – Todd and Kennedy/Jenks Consultants will continue preparation of regulatory agency permits required to construct and operate the recharge facility. Todd and Kennedy/Jenks Consultants will prepare a technical memorandum documenting what permits will be necessary, and describe the process and timelines to get the permits, obtain and complete permit application forms.

Task 3.4 Groundwater Flow Evaluation – Todd will continue calibration of the MODFLOW model, and simulate historical transient groundwater flow conditions. Using customer water consumption data provided by Datastream Business Solutions, Inc., Todd will refine septic return flow rate estimates.

Task 4.1 Groundwater Management Plan - Todd will continue development of the GWMP, incorporating the terms of the Draft Principals of Agreement for the Water Agreement Amendment

Task 4.2 Support for MOU and Water Agreement Amendment - Todd will review and provide support to Bighorn based on the Draft Principals of Agreement. Todd will develop estimates of basin sustainable yield in support of pumping allocations to be used in the Water Agreement Amendment.

Charges to Date and Budget Summary

Charges to date and budget remaining (through February 28, 2010) are summarized in the attached tables. Total professional charges for the Period February 1 through February 28, 2010 are \$15,210.85, bringing total charges to date to \$58,977.21 out of the approved project budget of \$469,228.45. The remaining budget is \$410,251.24.

Attachments:

Table 1. Charges to Date and Budget Remaining

Table 2. Project Costs to Date



Todd Engineers and Kennedy/Jenks Consultants

Table 1. Charges to Date and Budget Remaining (through February 28, 2010)

Project Management, Permitting, Hydrogeologic Feasibility Study, and Groundwater Management Plan				
Task Name	Task Budget	Charges to Date February 28, 2010)	Remaining Budget	
Task 1 – Project Management	\$36,831.60	\$6,161.11	\$30,670.49	
Task 2 – Permitting Support	\$39,356.00	\$4,887.30	\$34,468.70	
Task 3 – Hydrogeology Feasibility Studies				
3.1 Vadose Zone Investigation and Monitoring Well Installation	\$132,916.25	\$2,269.50	\$130,646.75	
3.2 HDWD Well No. 24 Aquifer Test	\$18,638.40	\$0.00	\$18,638.40	
3.3 Perennial Yield Assessment	\$15,381.60	\$4,816.95	\$10,564.65	
3.4 Groundwater Flow Evaluation	\$79,574.40	\$34,080.75	\$45,493.65	
3.5 Water Quality Evaluation	\$15,867.00	\$1,698.30	\$14,168.70	
3.6 Hydrogeology FS Report	\$34,399.60	\$566.10	\$33,833.50	
Task 3 Total	\$296,777.25	\$43,431.60	\$253,345.65	
Task 4 – Groundwater Management Plan and Water Agreement Amendment				
4.1 GWMP	\$40,330.80	\$902.70	\$39,428.10	
4.2 Agreement Amendment	\$41,451.20	\$3,594.50	\$37,856.70	
Task 4 Total	\$81,782.00	\$4,497.20	\$77,284.80	
Task 6 - Support Stakeholder/Public Outreach Support	\$14,481.60	\$0.00	\$14,481.60	
Project Total	\$469,228.45	\$58,977.21	\$410,251.24	



Todd Engineers and Kennedy/Jenks Consultants
Accrued Hours by Task

Table 1. Charges to Date and Budget Remaining (through February 28, 2010)

Project Management, Permitting, Hydrogeologic Feasibility Study, and Groundwater Management Plan													
Classification Staff Name	Project Manager Craig \$185	Principal Geologist Stanlin \$190	Senior Geologist Lin \$160	Associate Geologist Taylor \$150	Staff Geol/Eng \$150	Graphics	Total Labor Hours	Total Labor	Comm Fee	Travel Admin Costs	Subcontractors Driller, Lab, Other Direct Costs	Expense Foo	Subcontractor Kennedy/Jenks Costs
2010 Hourly Rates													
Task 1 – Project Management	28.5	0.25	4	0	0	0	32.75	\$ 6,950.00	\$ 119.20	\$ 60.00	\$ 19.05	\$ 2.86	\$ 6,161.11
Task 1 – Project Management	28.5	0.25	4	0	0	0	32.75	\$ 6,950.00	\$ 119.20	\$ 60.00	\$ 19.05	\$ 2.86	\$ 6,161.11
Task 2 – Permitting Support	10	0	11	0	0	0	21	\$ 3,610.00	\$ 72.20	\$ -	\$ -	\$ -	\$ 1,205.10
Task 3 – Hydrogeology Feasibility Studies													
3.1 Vadosa Zone Investigation and Monitoring Well Installation	9	0	3.5	0	0	0	12.5	\$ 2,225.00	\$ 44.50	\$ -	\$ -	\$ -	\$ 2,269.50
3.2 HDWD Well No. 24 Aquifer Test	0	0	0	0	0	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3.3 Perennial Yield Assessment	6.5	0	22	0	0	0	28.5	\$ 4,722.50	\$ 94.45	\$ -	\$ -	\$ -	\$ 4,816.95
3.4 Groundwater Flow Evaluation	144.5	0	41.75	0	0	0	186.25	\$ 33,412.50	\$ 668.25	\$ -	\$ -	\$ -	\$ 34,080.75
3.5 Water Quality Evaluation	9	0	0	0	0	0	9	\$ 1,665.00	\$ 33.30	\$ -	\$ -	\$ -	\$ 1,698.30
3.6 Hydrogeology FS Report	3	0	0	0	0	0	3	\$ 555.00	\$ 11.10	\$ -	\$ -	\$ -	\$ 566.10
Task 3 Total	172	0	67.25	0	0	0	239.25	\$ 42,580.00	\$ 851.60	\$ -	\$ -	\$ -	\$ 43,431.60
Task 4 – Groundwater Management Plan and Water Agreement Amendment													
4.1 GWMP	3.5	1.25	0	0	0	0	4.75	\$ 885.00	\$ 17.70	\$ -	\$ -	\$ -	\$ 902.70
4.2 Agreement Amendment	11	0	3.5	0	0	0	14.5	\$ 2,595.00	\$ 51.00	\$ -	\$ -	\$ -	\$ 2,646.00
Task 4 Total	14.5	1.25	3.5	0	0	0	19.25	\$ 3,480.00	\$ 68.70	\$ -	\$ -	\$ -	\$ 3,548.70
Task 5 – Support Stakeholder/Public Outreach Support													
Task 5 Total	0	0	0	0	0	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Charges to Date through February 28, 2010	225	1.5	85.75	0	0	0	312.25	\$ 55,630.00	\$ 1,172.60	\$ 60.00	\$ 19.05	\$ 2.86	\$ 58,977.21



BIGHORN-DESERT VIEW WATER AGENCY
A PUBLIC AGENCY

**FINANCE/PUBLIC RELATIONS/EDUCATION &
PERSONNEL COMMITTEE
SPECIAL MEETING REPORT**

WEDNESDAY, NOVEMBER 5, 2009, 5:00 P.M.

- **CALL TO ORDER**

Meeting convened by Director McBride at 5:06 P.M.

- **PLEDGE OF ALLEGIANCE**

Led by Randy West

Director McBride called for a moment of silence in remembrance of the Fort Hood victims and survivors.

- **ROLL CALL**

Directors Present: Michael McBride, Chair
Judy Corl-Lorono, Member

- Staff Present: Marina West, General Manager
Joanne Keiter, Board Secretary

- Public Present: 7 Noted
(Directors Burkhart and Strodel attended as observers)

- **APPROVAL OF AGENDA**

GM West suggested exchanging the order of Items 4 & 5 on the agenda. The Committee members agreed, approving the agenda as amended.

1. PUBLIC PARTICIPATION - None

**2. COMMITTEE TO REVIEW PROPOSED AMENDMENTS AND CLARIFICATION
OF EXISTING LANGUAGE IN EMPLOYEE HANDBOOK AND RECOMMEND
ACTION TO THE BOARD**

GM West made some brief opening statements explaining the proposed amendments to the current version of the Employee Handbook and the reasons why these clarifications to the language were necessary. She also stated that the Agency's legal counsel to employment matters, Mr. Brad Neufeld, had reviewed these changes and recommended that the Board adopt, by Resolution,

an entire new Handbook rather than simply adopting changes to specific sections (such as the new medical provider identified in the "benefits" section).

Director McBride commented that he agrees with the proposed changes; however, he believes the "eligibility" provision (for health benefits) should be amended from *90 days to 30 days* after completion of the "training period".

Director Corl-Lorono stated a 90-day period is customary; she next mentioned several reasons for keeping that requirement.

The Committee and public had no further comments.

ACTION: The following action was taken:

The Committee directs staff to agendize, for the November 17, 2009 Board Meeting, their recommendation to adopt a Resolution authorizing the modification and clarification of the existing language of the Employee Handbook for the purposes of establishing the rules and procedures for the conduct pertaining to Personnel/Human Resource Matters.

3. COMMITTEE TO DISCUSS BENEFITS OF MEMBERSHIP WITH ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) AND RECOMMEND PAYMENT OF \$5,360.00 FOR 2010-2011 RENEWAL DUES

GM West stated that ACWA annual dues are calculated on the Agency's prior two-year's Operating and Maintenance expenses. For the calendar year 2010, the annual dues are \$5,360.00. She said that ACWA membership is compulsory as long as ACWA is the provider of Delta Dental and Vision Service Professionals benefits. She added that as a member, the Association also offered strong lobby support and grant search services - two of the many programs that a small Agency, such as ours, could utilize.

There were no additional comments.

ACTION: The following action was taken:

The Committee recommends that the Board approve payment of the Association of California Water Agencies (ACWA) 2010-2011 renewal dues in the amount of \$5,360.00.

4. UPDATE ON WATER INFRASTRUCTURE RESTORATION PROGRAM PENDING CHANGE ORDER NO. 2 TO CANDIDA NEAL, AICP FOR CEQA/NEPA RELATED TO AMES/MEANS RECHE RECHARGE PROJECT

GM West briefed the Committee on the EPA STAG Grant and the status of the approved Work Plan, first awarded in 2005. She also reported on the

CEQA/NEPA process, part of the Master Water Plan, which has resumed after a year's hiatus and following the successful receipt of approximately \$280,000 in participation funds from the Mojave Water Agency. She stated that there were changes to the scope and additional work products required in order to complete the CEQA/NEPA (such as on-site archeological & paleontological surveys) which warranted the pending Change Order to Candida Neal.

Director Cori-Lorono asked about any grant funds that might be remaining after CEQA/NEPA is completed.

GM West believed that there might be \$110,000 to \$150,000 available after completion of the Ames/Reche project for other opportunities (i.e. emergency generators).

GM West concluded that everyone is working diligently to meet the EPA STAG Grant expiration date of November 30, 2010.

There were no additional comments.

ACTION: The following action was taken:

The Committee recommends that the Board authorize issuance of pending Change Order No. 2 to Candida Neal, AICP for CEQA/NEPA services related to the Ames/Means Reche Recharge Facility project.

5. REPORT ON STATUS OF REQUEST FOR PROPOSALS FOR AMES/MEANS RECHE BASIN GROUNDWATER RECHARGE FACILITY

GM West gave an update regarding the September 2009 Request for Proposals that was issued by the Agency to qualified consulting firms to provide professional project management, permitting services, hydrogeologic feasibility study and groundwater management planning in support of the Ames/Means Reche Basin Groundwater Recharge Facility. By November 6, 2010, a team comprised of Bighorn-Desert View and Mojave Water Agencies' staff would be completing an individual review of the seven proposals received and ranking them according to cost and other specified elements of the request.

GM West stated that after the top two or three firms were selected, their cost proposals, along with a staff recommendation, would be brought before the Board on November 17, 2009 for their possible approval and award of services.

The Committee and public had no further comments.

ACTION: Information purposes only.

6. STANDING COMMITTEE PROJECT LIST

GM West gave a progress report of several projects assigned to the Committee.

- Agency Logos:
 - Sample design/layouts would soon be ready for review
- Inactive Meters/Meter Exchange:
 - Almost 100% completed
 - Water loss findings would be calculated and analyzed following completion of meter exchanges; results would be reported at a future meeting
 - Hope to acquire surplus meter reading equipment from JBWD at no cost
- Board of Directors Compensation Policies:
 - Address Official Duties Policy
 - Clearly identify what meetings should be compensated (i.e. AWAC attendance)
 - Delicate subject, but Director compensation is allowed by law
 - Directors not obligated to accept "earned" per diem
 - Consideration should be given now in order to attract future Board members for service

In conclusion, GM West then asked if the Committee would like to add anything to the project list.

No public comment noted.

ACTION: No additions made

CONSENT ITEMS

ADOPT COMMITTEE ACTION REPORT FROM THE OCTOBER 22, 2009 MEETING

ACTION: The report from the October 22, 2009 Committee Meeting was approved as submitted.

7. DIRECTORS' COMMENTS/REPORTS - None

8. GENERAL MANAGER'S VERBAL REPORT

GM West opened for discussion and information the subject of purchasing two new trucks to replace the two 2004 Ford Ranger trucks currently being used by the field crews. She estimated that the cost for both would be less than \$65,000. She asked the Committee if they were comfortable with that approximate spending limit and if there was any thoughts about purchasing versus financing.

Director McBride suggested that we investigate Dodge trucks and work with a dealership Fleet Sales department in hopes of getting the best deal possible.

Both Directors agreed that an outright purchase was preferred over vehicle financing.

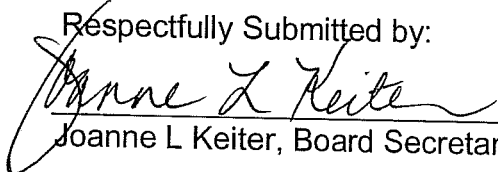
No other comments were made.

ACTION: Information purposes only; no formal action taken.

9. ITEMS FOR NEXT COMMITTEE AGENDA - None

10. ADJOURNMENT - Director McBride adjourned the meeting @ 6:18 P.M.

Respectfully Submitted by:



Joanne L Keiter, Board Secretary