



# BIGHORN-DESERT VIEW WATER AGENCY

*"To provide a high-quality supply of water and reliable service to all customers at a fair and reasonable rate."*

## BOARD OF DIRECTORS SPECIAL MEETING - WORKSHOP AGENDA

**BOARD MEETING OFFICE  
1720 N. CHEROKEE TRAIL  
LANDERS, CALIFORNIA 92285**

**May 2, 2026  
Time – 9:30 a.m.**

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

### **APPROVAL OF AGENDA**

#### **1. PUBLIC COMMENT**

*Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.*

#### **2. WORKSHOP PURPOSE & OPENING REMARKS**

- Overview of workshop goals
- Importance of Board alignment, visioning, and governance
- Framing this session as a strategic reset and forward-planning discussion

#### **3. BOARD HANDBOOK REVIEW**

- Roles and responsibilities of Board Members
- Governance best practices for California Special Districts
- Brown Act overview and meeting protocols
- Ethical standards and fiduciary responsibilities
- Board–General Manager relationship and communication expectations

#### **4. CURRENT STATE OF THE AGENCY**

- Organizational overview
- Financial status and budget snapshot

- Staffing and operational structure
- Infrastructure status and system overview
- Overview of ongoing and planned capital projects
- Compliance requirements (State Water Board, reporting, audits, etc.)

#### **5. GENERAL MANAGER BRIEFING**

- Transition overview and initial observations
- Day-to-day operational priorities
- Immediate challenges and risks
- Opportunities for improvement and efficiencies

#### **6. BOARD PRIORITIES & IDEA SHARING SESSION**

- Directors present individual priorities and ideas (roundtable format)
- Identification of common themes and shared goals
- Discussion of community needs and expectations
- Alignment with District mission and service obligations

#### **7. STRATEGIC PRIORITIES DISCUSSION**

- Identification of key priority areas (e.g., Water quality, infrastructure, financial sustainability, water reliability, customer service, compliance, workforce)
- Short-term vs. long-term priorities
- Discussion on measurable goals and outcomes

#### **8. DIRECTION TO GENERAL MANAGER**

- Board consensus on top priorities
- Direction on development or refinement of Strategic Plan
- Direction on implementation timelines and reporting expectations
- Establishment of performance metrics and progress tracking

#### **9. NEXT STEPS & FOLLOW-UP**

- Schedule for future workshops or study sessions
- Timeline for Strategic Plan adoption/update
- Assignment of action items

#### **10. ITEMS FOR NEXT OR FUTURE AGENDA**

#### **11. VERBAL REPORTS – Including Reports on Courses/Conferences/Meetings.**

- a. General Manager Report
- b. Directors' Reports

#### **12. ADJOURNMENT**

In accordance with the requirements of California Government Code Section 54954.2, this agenda

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has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above. As a general rule, agenda reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

**Internet:** Once uploaded, agenda materials can also be viewed at [www.bdvwa.org](http://www.bdvwa.org)

**Public Comments:** You may wish to submit your comments in writing to assure that you are able to express yourself adequately. Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.

#### **Calendar Reminder - Upcoming Director Meetings**

- Regular Board Meeting – second Tuesday every month at 6 p.m.
- Mojave Water Agency Board of Directors Meeting – second and fourth Thursday every month (regular schedule)
- Landers Homestead Valley Community Association Meeting – second Monday at 5 p.m. every month
- ASBCSD Monthly Dinner Meeting – third Monday (regular schedule)