



## BIGHORN-DESERT VIEW WATER AGENCY

*"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."*

### BOARD OF DIRECTORS' SPECIAL MEETING AGENDA

BOARD MEETING OFFICE  
1720 N. CHEROKEE TR.  
LANDERS, CALIFORNIA 92285



December 9, 2025  
Time – 4:00 P.M.

MEETING ROOM IS OPEN FOR IN-PERSON ATTENDANCE PUBLIC WISHING TO PARTICIPATE REMOTELY

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81256511958?pwd=QLlcvhHlzipKzYOX0QgW1yRsO6mV3b.1>

Passcode: 333698

OR

TELECONFERENCE LINE THRU ZOOM

1-669-900-6833

Webinar ID: 812 5651 1958

Passcode: 333698

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

**Discussion and Action Items** - The Board of Directors and Staff will discuss the following items and the Board will consider taking action, if so inclined. The Public is invited to comment on any item on the agenda during discussion of that item. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

**1. Closed Session**

- a. Public Employee Appointment  
[Government Code Section 54957(b)]  
Title: General Manager
- b. Public Employee Appointment  
[Government Code Section 54957(b)]  
Title: District Geologist/Engineer

**2. Closed Session Report**

**3. Authorize New Organizational Chart Creating Three New Job Positions with Associated Job Descriptions for Transitional General Manager Consultant; Reassign Accounting Technician/Customer Service Lead to Administrative & Finance Supervisor; and add District Geologist/Engineer Job Description; and Resolution No. 25R-XX Amending Appendix C – Range and Step Scale Incorporated by Reference to the Employee Handbook**

**4. Public Workshop No. 5 – 2025 Rate Study (5-year period commencing 2026) Authorizing Filing of Categorical Exemption for a Public Hearing on February 10, 2026 at 6:00 pm during which the Board of Directors Will Consider Preliminary Approval of Water Rates, Fees and Charges; and Authorize preparation and distribution of Notice Setting the date, time and location of the Proposition 218 (Prop. 218) Notice of Public Hearing on the proposed rate and fee structure alternative in accordance with Article XIII C and D of the California Constitution; and Posting of Draft Water Rate Study Report November 2025 in conjunction with Proposition 218 Public Hearing Notice**

**5. Presentation of the Agency Financial Audit for Fiscal Year 2023-2024 by the Independent Certified Public Accounting Firm of CJ Brown & Company CPAs**

**6. Consent Items** - The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Board Meeting Minutes
  - 1. October 14, 2025 Regular Meeting
  - 2. November 4, 2025 Special Meeting
- b. Financial Statements
  - 1. Balance Sheet(s) – September & October 2025
  - 2. Budget Sheet(s) – September & October 2025
- c. Receive and File Disbursements – October & November 2025
- d. Service Order Report – September & October 2025
- e. BDV Production Report – October & November 2025
- f. Goat Mountain Production Report – October & November 2025

- g. Receive and File Committee Meeting Minutes**
  - 1. Planning/Legislative/Engineering/Grants Standing Committee
    - August 19, 2025 Cancelled
    - October 21, 2025 – Cancelled
  - 2. Finance/Public Relations/Education/Personnel Standing Committee
    - September 2, 2025 – Cancelled
    - November 18, 2025 - Cancelled

Recommended Action: Approve as presented.

## **7. Matters Removed from Consent Items**

## **8. Public Comment Period**

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

## **9. Items for Next or Future Agenda**

## **10. Verbal Reports – Including Reports on Courses/Conferences/Meetings.**

- a. General Manager Report
- b. Director Reports

## **11. Adjournment**

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above. As a general rule, agenda reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

**Internet:** Once uploaded, agenda materials can also be viewed at [www.bdvwa.org](http://www.bdvwa.org)

**Public Comments:** You may wish to submit your comments in writing to assure that you are able to express yourself adequately. Per Government Code Section 54954.2, any person with a disability who requires a

modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.

**Calendar Reminder - Upcoming Director Meetings**

- Mojave Water Agency Board of Directors Meeting – Second and Fourth Thursday every month (regular schedule)
- Morongo Basin Pipeline Commission Meeting – Quarterly – March, June 12, September and December (check MWA website for location)
- ASBCSD Monthly Dinner Meeting – third Monday (regular schedule)
- Landers Homestead Valley Community Association Monthly Meeting – Second Monday at 5pm