



BIGHORN-DESERT VIEW WATER AGENCY

"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

BOARD OF DIRECTORS' MEETING AGENDA

**BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92285**

**March 11, 2025
Time – 6:00 P.M.**

**MEETING ROOM IS OPEN FOR IN-PERSON ATTENDANCE
PUBLIC WISHING TO PARTICIPATE REMOTELY**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87985359854?pwd=NuGhS0jxuTQfakma28l4dSgAIWdL6j.1>

Passcode: 534229

OR

TELECONFERENCE LINE THRU ZOOM

1-669-900-6833

Webinar ID: 879 8535 9854

Passcode: 534229

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

Discussion and Action Items - The Board of Directors and Staff will discuss the following items and the Board will consider taking action, if so inclined. The Public is invited to comment on any item on the agenda during discussion of that item. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

1. Consider Amending the Range and Step Scale Incorporated by Reference to the Employee Handbook

The Board considers taking the following action(s):

1. Adopt Resolution No. 25R-XX Authorizing an Amendment to Appendix C – Range and Step Scale Incorporated by Reference to the Employee Handbook.

2. SWRCB Grant Agreement No. D2102065: Authorize Change Order No. 1 to Professional Services Agreement with California Rural Water Association for \$386,425 to Provide Additional Engineering Design Services Associated with the Project

The Board considers taking the following action(s):

1. Authorize Change Order No. 1 to Pipeline Improvements and Consolidation Project for Professional Services Agreement with California Rural Water Association for \$386,425 to Provide Additional Engineering Design Services Associated with the Project.

3. Notice of Completion for Contract No. PWC22-001 – Goat Mountain Replacement Well

The Board considers taking the following action(s):

1. Authorize Issuance of Change Order Nos. 1 and 2; and
2. Accept completion of work; and
3. Authorize filing Notice of Completion; and
4. Authorize release of retention amounts held to Abundant Water Wells, Inc.; and
5. Dissolve Ad Hoc Committee for Issues Related to the Goat Mountain Replacement Well Project.

4. Consider Initiation Procedure to Implement a Cost-of-Living Adjustment (COLA) to the Board of Directors Per Diem Effective no sooner than July 1, 2025

The Board considers taking the following action(s):

1. Direct staff on whether or not to initiate the process for increasing the Board of Directors compensation, via Ordinance, by five percent (5%) for fiscal year 2025/2026.

5. Board of Directors Determine Date of “Annual Board Workshop” for 2025

The Board considers taking the following action(s):

1. Direct staff to schedule the date and time of the 2025 Board Workshop.

6. Discuss Committee Meeting Dates and Times

No action – Information and Discussion Only

7. Consent Items - The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

- a. Board Meeting Minutes

1. February 11, 2025
- b. Financial Statements
 1. Balance Sheet(s) – January 2025
 2. Budget Sheet(s) – January 2025
- c. Receive and File Disbursements – February 2025
- d. Service Order Report – February 2025
- e. BDV Production Report for – February 2025
- f. Goat Mountain Production Report for – February 2025
- g. Quarterly Investment Report – Q4 2024

Recommended Action:
Approve as presented.

8. Matters Removed from Consent Items

9. Public Comment Period

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

10. Verbal Reports – Including Reports on Courses/Conferences/Meetings.

- a. General Manager Report
- b. Assistant General Manager Report
- c. Director Reports

11. Adjournment

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above. As a general rule, agenda reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Thursday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at www.bdvwa.org

Public Comments: You may wish to submit your comments in writing to assure that you

are able to express yourself adequately. Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.

Calendar Reminder - Upcoming Director Meetings

- Mojave Water Agency Board of Directors Meeting – Second and Fourth Thursday every month (regular schedule)
- Morongo Basin Pipeline Commission Meeting – Quarterly – March, June 12, September and December (check MWA website for location)
- ASBCSD Monthly Dinner Meeting – third Monday (regular schedule)
- Landers Association Monthly Meeting – As scheduled