



# BIGHORN-DESERT VIEW WATER AGENCY

*"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."*

## BOARD OF DIRECTORS' MEETING AGENDA

BOARD MEETING OFFICE  
1720 N. CHEROKEE TR.  
LANDERS, CALIFORNIA 92285

March 12, 2024  
Time – 6:00 P.M.

MEETING ROOM IS OPEN FOR IN-PERSON ATTENDANCE

PUBLIC WISHING TO PARTICIPATE REMOTELY

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87192985763?pwd=ZGh5T01uUjFqUDJJeHhLaUF4Z2hjdz09>

Passcode: 197494

OR

TELECONFERENCE LINE THRU ZOOM

1-669-900-6833

Webinar ID: 841805503

Passcode: 197494

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

**Discussion and Action Items** - The Board of Directors and Staff will discuss the following items and the Board will consider taking action, if so inclined. The Public is invited to comment on any item on the agenda during discussion of that item. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

- 1. HDWD #2 Intertie (Grant No. 4600014979): Authorize Issuance of Professional Services Agreement to California Rural Water Association (CRWA) for Intertie No. 2 (BDVWA to HDWD) Pipeline Design Services at a Cost of \$50,892.**

#### **RECOMMENDATION**

That the Board consider taking the following action(s):

1. Authorize issuance of a Professional Services Agreement with California Rural Water Association (CRWA) for engineering design services for Intertie No. 2 (BDVWA to HDWD) Pipeline at a cost of \$50,892.
- 2. Review Recommendation to Authorize Issuance of Professional Services Agreement to California Rural Water Association (CWRA) for Pipeline Improvement and Consolidation (PI/C) Project Pipeline Design Services**

That the Board considers taking the following action(s):

#### **RECOMMENDATION**

That the Board consider taking the following action(s):

1. Authorize issuance of a Professional Services Agreement to California Rural Water Association (CWRA) for engineering design services for “transmission and blending pipeline” portion of the Potable Water System Improvements & Consolidation of Water Systems (PI/C) Project at a cost of \$257,075.
- 3. Review Recommendation to Authorize Issuance of Professional Services Agreement to Fomotor Engineering for Pipeline Improvement and Consolidation Project “On-Call and as-needed” Land Survey Support Services.**

#### **RECOMMENDATION**

That the Board consider taking the following action(s):

1. Authorize issuance of a Professional Services Agreement to Fomotor Engineering for “on-call and as-needed” land survey services to support the Pipeline Improvements and Consolidation (PI/C) Project.
- 4. Adopt Draft Resolution No. 24R-004 Setting the Service Line Installation Fee for Water Meter Size Ranges from 3/4-inch to 10-inch to \$2684.00**

## **RECOMMENDATION**

That the Board consider taking the following action(s):

1. Adopt Resolution No. 24R-004 Setting the Service Line Installation fee for water meter size ranges ¾-inch to 10-inch to \$2684.00
  
5. **Consider Initiating Procedure to Implement a Cost-of-Living Adjustment (COLA) to the Board of Directors Per Diem Effective no sooner than July 1, 2024**

The Board considers taking the following action(s):

1. Direct staff on whether or not to initiate the process for increasing the Board of Directors per diem compensation, via Ordinance, by five percent (5%) for fiscal year 2024/25.
  
6. **Discussion Item – Possible Dates for Board of Directors Workshop**

No Action – Information and Discussion Only

7. **Consent Items** - The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.
  - a. Board Meeting Minutes
    1. February 13 2024
    2. February 27 2024
  - b. Financial Statements
    1. Balance Sheet(s) – January 2024
    2. Budget Sheet(s) – January 2024
  - c. Receive and File Disbursements – February 2024
  - d. Service Order Report – January 2024
  - e. BDV Production Report for – February 2024
  - f. Goat Mountain Production Report for – February 2024
  - g. Receive and File Finance (FPREP) Standing Committee Minutes for September 9, 2023.
  - h. Receive and File Engineering (PLEGs) Standing Committee Minutes for October 17, 2023.

Recommended Action:  
Approve as presented.

**8. Matters Removed from Consent Items**

**9. Public Comment Period**

Any person may address the Board on any matter within the Agency's jurisdiction on items not appearing on this agenda. When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

**10. Verbal Reports – Including Reports on Courses/Conferences/Meetings.**

1. General Manager Report
2. Assistant General Manager Report
3. Director Reports

**11. Adjournment**

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above. As a general rule, agenda reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

**Internet:** Once uploaded, agenda materials can also be viewed at [www.bdvwa.org](http://www.bdvwa.org)

**Public Comments:** You may wish to submit your comments in writing to assure that you are able to express yourself adequately. Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.

### **Calendar Reminder - Upcoming Director Meetings**

- Mojave Water Agency Board of Directors Meeting – Second and Fourth Thursday every month (regular schedule)
- Morongo Basin Pipeline Commission Meeting – Quarterly – March, June, September and December (check MWA website for location)
- ASBCSD Monthly Dinner Meeting – third Monday (regular schedule)
- Landers Association Monthly Meeting – January 8<sup>th</sup>, April 8<sup>th</sup>, July 8<sup>th</sup>, October 7<sup>th</sup>, at 5pm.