BIGHORN-DESERT VIEW WATER AGENCY

"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

Finance/Public Relations/Education and Personnel Standing Committee Meeting Agenda

Committee Members: Director McKenzie & Director Dicht

BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92284

July 21, 2021
Time – 4:00 P.M.

PUBLIC AND BOARD WISHING TO PARTICIPATE REMOTELY
TELECONFERENCE LINE THRU ZOOM 669-900-6833
OR
Join Zoom Meeting

Please click the link below to join the webinar:
https://us02web.zoom.us/j/83825670878?pwd=d0ZWQW9STXJvK2grang2UmtVb003QT09
Passcode: 603094
Or Dial:
1-669-900 6833
Webinar ID: 838 2567 0878
Passcode: 603094

Please note that all requirements of the Brown Act requiring the physical presence of the board or staff have been waived per Executive Order N-29-20

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

Discussion and Action Items - The Board of Directors and Staff will discuss the following items, and the Board will consider taking action, if so inclined.

The Public is invited to comment on any item on the agenda during discussion of that item.

When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three-minutes to provide their public comment.

1. **Review and Input on Draft Emergency Information Newsletter**

2. **Posting and Review of Resolution No. 21R-XX Establishing the Agency's Appropriation Limit for Fiscal Year 2021/22 at 0/21 at $204,705**

3. **Review Keenan Employee Benefits Survey**

4. **Public Relations Report: Morongo Basin Conservation Association Desert-Wise Living Virtual Tour 2021 - Videos**

5. **Consent Items –** The following items are expected to be routine and non-controversial and will be acted on by the Board at one time without discussion, unless a member of the Public or member of the Board requests that the item be held for discussion or further action.

    a. FPREP Committee Meeting Minutes May 19, 2021
    b. PARS Statements for April and May 2021

Recommended Action:
Approve as presented (Items a-b):

6. **Public Comment Period**

Any person may address the Board on any matter within the Agency's jurisdiction on items <u>not</u> appearing on this agenda.

When giving your public comment, please have your information prepared. If you wish to be identified for the record, then please state your name. Due to time constraints, each member of the public will be allotted three minutes to provide their public comment. State Law prohibits the Board of Directors from discussing or taking action on items not included on the agenda.

7. **Verbal Reports -** Including Reports on Courses/Conferences/Meetings.
    1. Committee Members' Comments/Reports
    2. General Manager's Report

8. **Adjournment**

In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Bighorn-Desert View Water Agency, 622 S. Jemez Trail, Yucca Valley, CA not less than 72 hours if prior to a Regular meeting, date and time above; or in accordance with California Government Code Section 54956 this agenda has been posted not less than 24 hours if prior to a Special meeting, date and time above.

As a general rule, agenda reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda.

Copies of these materials and other disclosable public records in connection with an open session agenda item, are also on file with and available for inspection at the Office of the Agency Secretary, 622 S. Jemez Trail, Yucca Valley, California, during regular business hours, 8:00 A.M. to 4:30 P.M., Monday through Friday. If such writings are distributed to members of the Board of Directors on the day of a Board meeting, the writings will be available at the entrance to the Board of Directors meeting room at the Bighorn-Desert View Water Agency.

Internet: Once uploaded, agenda materials can also be viewed at **www.bdvwa.org**

Public Comments: You may wish to submit your comments in writing to assure that you are able to express yourself adequately.

Per Government Code Section 54954.2, any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, should contact the Board's Secretary at 760-364-2315 during Agency business hours.

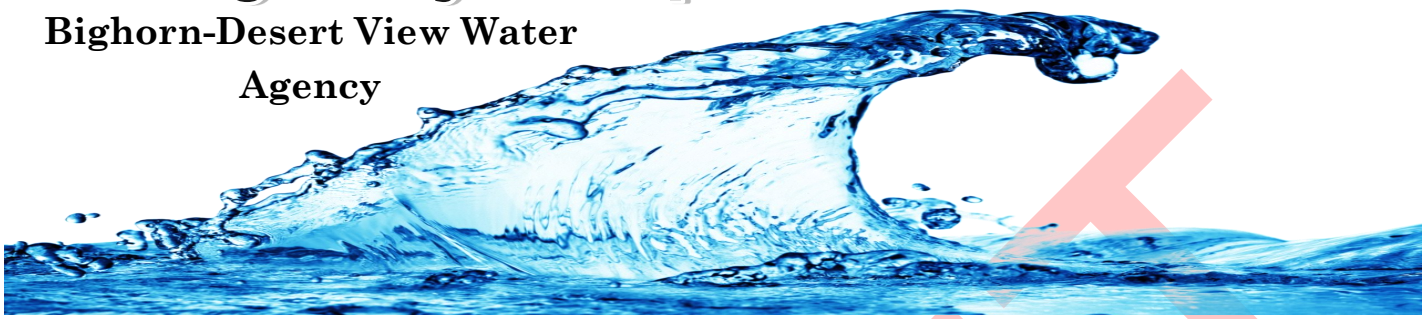
Item # 1

Review and Input on Draft Emergency Information Newsletter

No Staff Report

Emergency Response Newsletter

Bighorn-Desert View Water Agency



There is a "living cycle" to BEing PREPARED. Agency Staff is trained in the National Incident Management System (NIMS) because no two emergencies are the same.

NIMS guides the emergency response in coordinating the work to prevent, protect against, mitigate, respond and recover from incidents.

Prevention

Taking steps to actively prevent incidents such as accessible fire extinguishers.

Mitigation

Evaluating specific risks to the water system and plan to mitigate them. For example, planning for flash floods but not hurricanes.

Preparedness

Executing "mock" emergencies scenarios to test Agency resilience to respond.

Team Response During Emergency

Command-Operations-Planning

Logistics-Finance/Administration

Recovery

Emergency ends—return to focus on Prevention, Mitigation and Prepardness

DRAFT

760/364-2315 www.bdvwa.org

Item # 2

Posting and Review of Resolution No. 21R-XX Establishing the Agency's Appropriation Limit for Fiscal Year 2021/22 at 0/21 at $204,705

BIGHORN DESERT VIEW WATER AGENCY
FINANCE/PUBLIC RELATIONS/EDUCATION/PERSONNEL
AGENDA ITEM SUBMITTAL

Meeting Date: July 21, 2021

To: FPREP Committee Members

Budgeted: AL is a budget procedure
Budgeted Amount: $173,000
Cost: N/A

From: Marina D. West

General Counsel Approval: N/A **CEQA Compliance:** N/A

Subject: Posting and Review of Resolution No. 21R-XX Establishing the Agency's Appropriation Limit for Fiscal Year 2021/22 at 0/21 at $204,705

SUMMARY

Attached is the report establishing the Appropriation Limit for Fiscal Year 2021/22. The Appropriation Limit shall be adopted by resolution but prior to adoption Government Code Section 7910 requires that the calculations made to determine the Agency's Appropriation Limit be made available to the public for at least 15 days prior to the date the Board considers adoption of the Resolution.

The calculations were posted in the same locations as a Committee agenda on July 15, 2021 (see attached Appropriation Limit Worksheet).

The calculated Appropriation Limit for Fiscal Year 2021/22 is $204,705.

The Fiscal Year 2021/22 budget projection for the general property tax levy is $173,000 which does not exceed the reported Appropriation Limit.

RECOMMENDATION TO BOARD OF DIRECTORS

That the Board considers taking the following action(s):

1. Adopt Resolution No. 21R-XX Establishing the Agency's Appropriation Limit for Fiscal Year 2021/22 at $204,705.

BACKGROUND/ANALYSIS

In November of 1979, California voters approved Proposition 4, an initiative that added Article XIII B to the *California Constitution.* This constitutional amendment, known as the Gann Initiative, placed limits on the growth of expenditures for publicly funded programs. Division 9 or Title 1, beginning with Section 7900 of the *Government Code*, was then added to the law to specify the process for calculating state and local government appropriations limits and appropriation subject to limitation under Article XIII B of the

California Constitution. These constitutional and statutory sections explain and define the appropriations limit and the appropriations subject to limitation as they apply to state and local government, and require that each entity of government formally "adopt" its appropriation limit for a given fiscal year.

The factors used to calculate the limit are the percentages for change in population and the per capita personal income. The per capita personal income change is reported by the California Department of Finance each May (see attached DOF letter). The change in population is calculated by Bighorn-Desert View Water Agency and is based on the number of active service connections, converted to population.

The formula, as shown on the next page, used to calculate the appropriation limit is population growth times the per capita personal income times the prior year's limit. Based on this formula, Bighorn-Desert View Water Agency's appropriation limit for FY 2021/22 is $204,705. The limit is higher than last year due to a "reset" of population as so many meters were sold as well as vacation meters were "opened" adding to the calculation. The FY 2021/22 budgeted (estimated) revenue for the three "1% General Property Tax Levy" increments (Bighorn-Mountains, Desert View, Imp. Dist. Goat Mtn.) is $173,000 which does not exceed the appropriation limit.

Staff recommends the Committee recommend the Board adopt the Resolution establishing the Appropriation Limit for fiscal year 2021/22 at the August 10th regular meeting.

PRIOR RELEVANT BOARD ACTION(S)

7/14/2020 Motion No. 20-050 Motion to adopt Resolution No. 20R-17 Establishing the Agency's Appropriation Limit for Fiscal Year 2020/21 at $177,849

6/9/2020 Motion No. M20-47 Motion to receive and file Public Notice and Posting of Appropriation Limit for Fiscal Year 2020/21.

5/26/2020 Motion No. M20-039 to close the Public Budget Workshop – Fiscal Year 2020/21 Budget Cycle and Adopt Resolution No. 20R-14 Fixing and Adopting the Agency Budget for FY2020/21.

6/25/2019 Motion No. M19-029 Resolution No. 19R-07 establishing the Appropriation Limit of the Agency at $171,668.08 for the fiscal year July 1, 2019 – June 30, 2020 pursuant to Article XIIIB of the California Constitution

May 2021

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit
California Revenue and Taxation Code section 2227 requires the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2021, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2021-22. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2021-22 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts
Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: http://leginfo.legislature.ca.gov/faces/codes.xhtml.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification
The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2021**.

Please Note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data. Given the stay-at-home orders due to COVID-19, growth in the coming years may be substantially lower than recent trends.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

KEELY MARTIN BOSLER
Director
By:

/s/ Erika Li

Erika Li
Chief Deputy Director

Attachment

May 2021

Attachment A

A. **Price Factor**: Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2021-22 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2021-22	5.73

B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2021-22 appropriation limit.

2021-22:

Per Capita Cost of Living Change = 5.73 percent
Population Change = -0.46 percent

Per Capita Cost of Living converted to a ratio: $\frac{5.73 + 100}{100} = 1.0573$

Population converted to a ratio: $\frac{-0.46 + 100}{100} = 0.9954$

Calculation of factor for FY 2021-22: 1.0573 x 0.9954 = 1.0524

RESOLUTION NO. 21R-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIGHORN-DESERT VIEW WATER AGENCY ESTABLISHING THE APPROPRIATION LIMIT OF THE AGENCY AT $204,705 FOR THE FISCAL YEAR JULY 1, 2021 – JUNE 30, 2022 PURSUANT TO ARTICLE XIIIB OF THE CALIFORNIA CONSTITUTION

WHEREAS, the California Constitution and Government Code Section 7900 et seq. requires the Board of Directors to annually calculate and establish, by resolution, the Agency's appropriations limit for each fiscal year; and

WHEREAS, the calculations made to determine the appropriations limit was made available to the public on July 15, 2020 for at least 15 days prior to the date of this Resolution, in accordance with Government Code 7910.

NOW, THEREFORE, THE BOARD OF DIRECTORS HEREBY RESOLVES:

1. That the appropriations limit of Bighorn-Desert View Water Agency for fiscal year July 1, 2021 – June 30, 22 was calculated at $204,750; and

2. That the fiscal year 2021/22 budgeted revenue from property taxes is $173,000 which does not exceed the calculated appropriation limit.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of Bighorn-Desert View Water Agency this XX day of XX 2021.

By _____
John Burkhart, President of the Board

ATTEST

By_____
Megan Close-Dees, Secretary

Official Seal

Bighorn-Desert View Water Agency
Fiscal Year 2021-22 Appropriation Limit
POSTED July 15, 2021

Previous year limit (corrected for population):		$176,764.26
Appropriation factor:		1.15807
New limit:		$204,705

Calculation			
Price factor:	5.73		
Population change:	9.53 %		
Per capita converted to a ratio:		(5.73+100) / 100 =	1.0573
Population converted to a ratio:		(9.5306+100) / 100 =	1.095306
Calculation of factor for FY 2021/22:		1.0573 X 1.095306	1.158067

The APPROVED Fiscal Year 2021/22 Budget includes projections of the General Tax Levy received from the San Bernardino County Auditor/Controller/Tax Collector as follows:

2021/22 Tax Levy Budget (Tax Area WY08)

Bighorn-Desert View WA 1% Gen. Levy Share (GA01)	$70,000
Bighorn Imp "A" Area 1% General Levy Share (GA02)	$70,000
ID Goat Mountain 1% General Levy Share (GA03)	$33,000
	$173,000

Posted July 15, 2021

Item # 3

Review Keenan Employee Benefits Survey

No Staff Report

Big Horn-Desert View Water Agency
Benefits Overview

June 22, 2021
Presented by:
Megan Gardner, Account Executive

License No. 0451271

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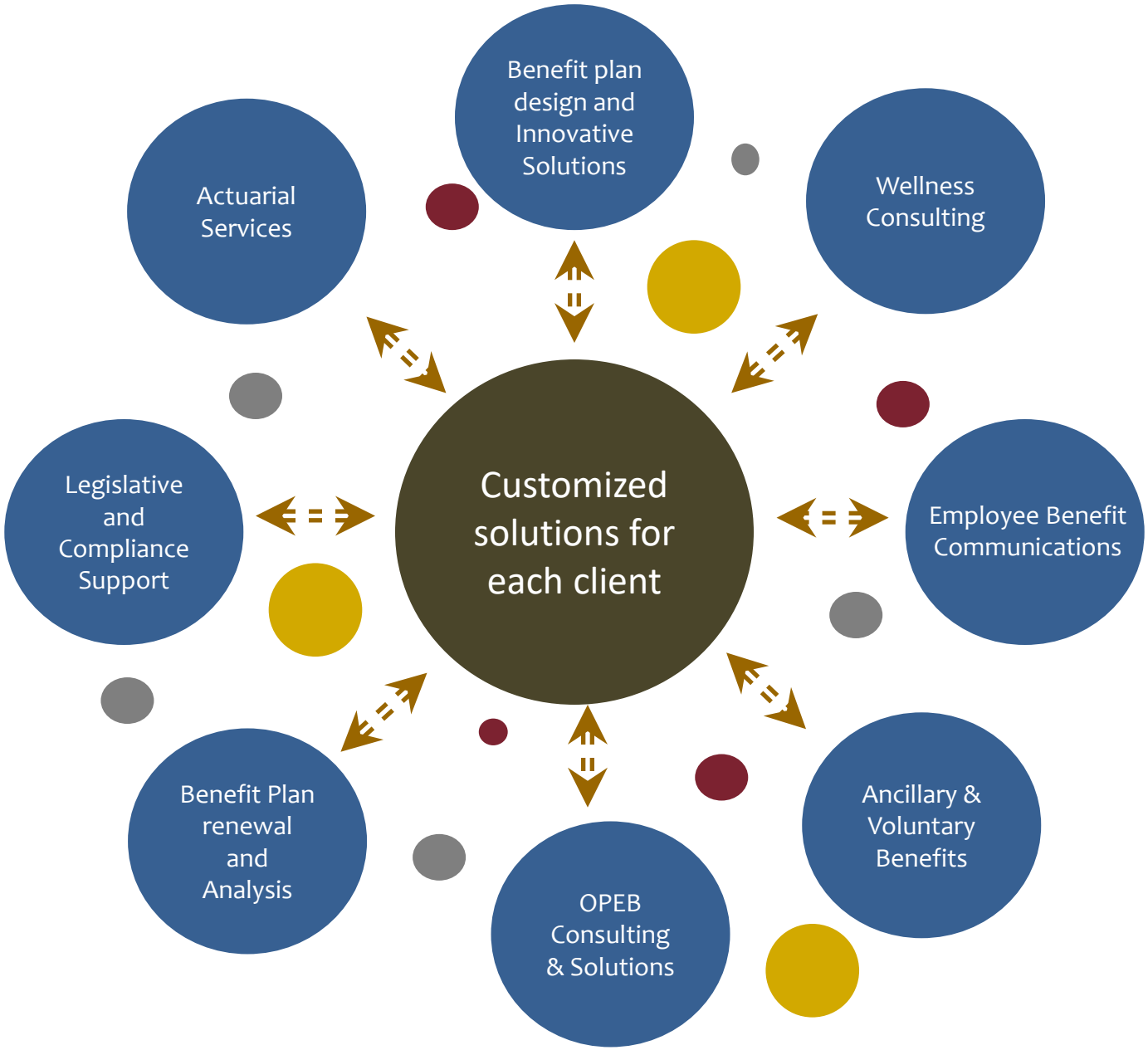
Keenan & Associates

Who is Keenan?

- Founded in 1972, California's largest privately-held brokerage firm
- In 2017, joined the AssuredPartners, Inc. family of companies to become the 12th Largest broker in the U.S.
- Broker/Consultant providing a full range of specialized and innovative solutions to schools, public agencies and healthcare industries
- 750+ professionals and 7 offices in California with additional AssuredPartners offices throughout the USA

#11 IN THE U.S.
Joined AssuredPartners in 2017
– 11th Largest Broker in U.S.
850+
Schools Clients
7 OFFICES
in California
Keenan
2021 SNAPSHOT
120+
Public Agency
Clients
40% OF OUR
750 EMPLOYEES
have worked at
Keenan for 10+ years
100+
Health Care
Organization
Clients
49 YEARS
of Providing
Customized Solutions



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Client Partnerships

Our clients receive best in class service and support based on their specific needs, including:

- Strategic benefits plan creation
- Benefit plan design and evaluation (including enhancements, emerging benefits, and alternative options)
- Development and administration of the Request For Proposal (RFP)/Request For Information (RFI) process for all lines of coverage, as applicable
- Negotiation of annual benefit renewals
- Benefit plan trend/experience monitoring and action plans
- Underwriting and Actuarial Support
- OPEB and GASB guidance
- Serve as a meeting facilitator with various stakeholders
- Open Enrollment Support
- Benefit data analysis and benchmarking
- Regulatory and Legislative Compliance update and support
- Access to Keenan's award-winning Communications and Marketing department
- And more!

THE RESULTS ARE IN!

Areas of Review

- Medical
- Dental
- Vision
- Life Insurance
- Disability
- Flexible Spending
- Voluntary Coverage

Insurance Trends Report
2nd Quarter 2021 (Apr - Jun)

CARRIER TREND

CARRIER	HMO		PPO			POS		Prescription Drugs		Dental		Vision
Health Net	7.2%		9.5%			8.5%		9.0%				
	Capitation	Non-Capitated	Hospital	Professional	Overall			Rx-PPO	Rx-HMO	PPO	Dental Net	
Anthem	5.75%	8.53%	11.53%	8.79%	10.49%	9.24%		11.2%	11.2%	3.0%	3.0%	3.0%
Blue Shield	7.9%		9.4%			7.9%		9.0%				
	North	South	North		South	North	South	Rx-PPO	Rx-HMO	PPO	DHMO	
								North South	North South			
Aetna	6.20%	5.30%	7.10%		6.70%	7.30%	6.70%	11.1%	11.1%	4.0%	3.6%	2.5%
	North	South						North	South			
Kaiser [1,2]	3-5%	3.5-5.5%						5.0%	5.0%			
	North	South	North		South	North	South	Prescription Drugs		PPO	DHMO	
Cigna	7.83%	7.48%	7.80%		7.40%	7.79%	7.47%	7.6%		5.0%	4.0%	3.0%
	North							North				
Sutter Health Plus [2]	5.70%							5.7%				
										Premier	PPO	
Delta Dental										5.0%	5.0%	
VSP [2]												3.0%
MES [2]												3.0%
								Schools	HealthCare			
Express Scripts								3.7%	5.8%			

Trends are applicable for North and South except where noted.

[1] Kaiser's numbers represent the Average Commercial Rate (ACR) Increases for 2021 not the medical or pharmacy trends. Given the impact of COVID-19 on the suppression of claims activity, KP will be reviewing trend monthly and make adjustments accordingly. The organizational goal is for most commercial groups to have an ACR in these ranges. It's important to note that not every group will see the average increase. Group specific increases vary based on claims experience, benefit plan, demographic profile and change of the group, renewal month, number of enrolled members and other factors.

[2] Trends are set annually for these carriers not quarterly.

Note: PacifiCare/UHC has decided not to participate in our trend report.. If their position changes we will add them to the report.

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Medical

- Medical Plans are through SDRMA
  - Blue Shield, traditional $15 copay HMO
  - Blue Shield, classic 80/20 PPO
    - $500 deductible (Individual)

Your plans are about 7.2% lower than benchmark for small group, peer agencies.

CARRIER	HMO		PPO		
Health Net	7.2%		9.5%		
	Capitation	Non-Capitated	Hospital	Professional	Overall
Anthem	5.75%	8.53%	11.53%	8.79%	10.49%
Blue Shield	7.9%		9.4%		

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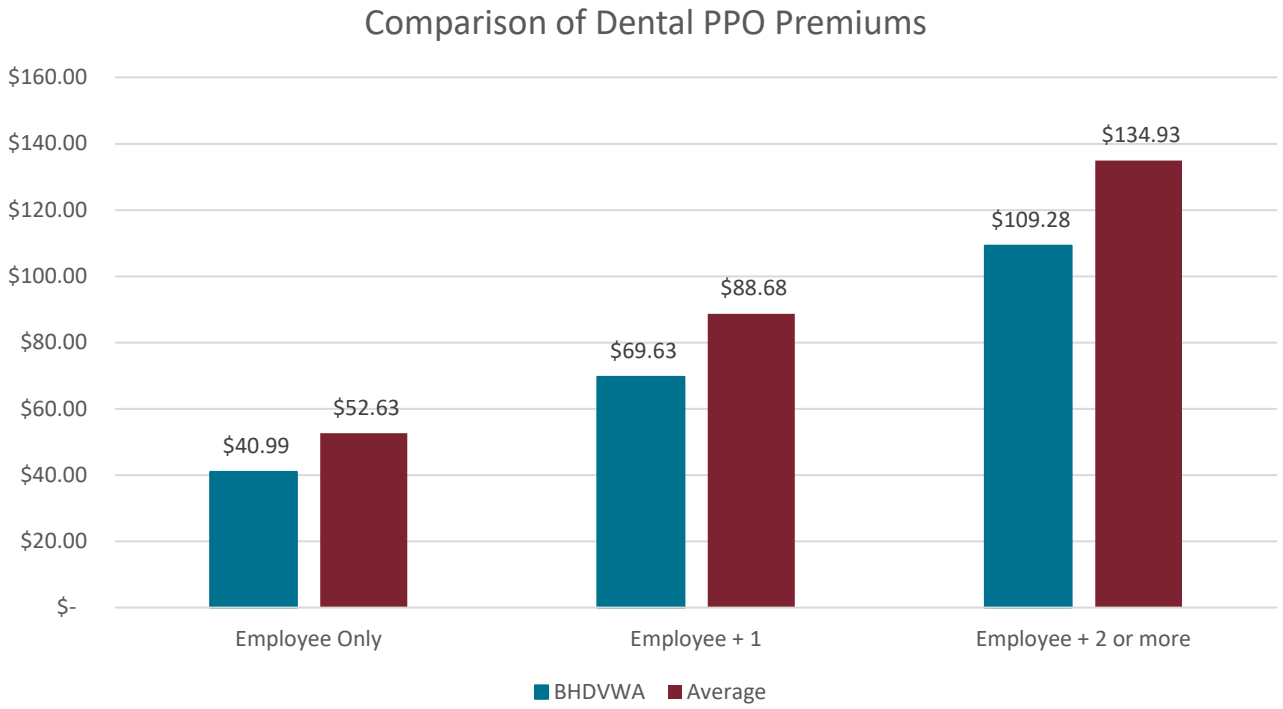
Dental DPPO

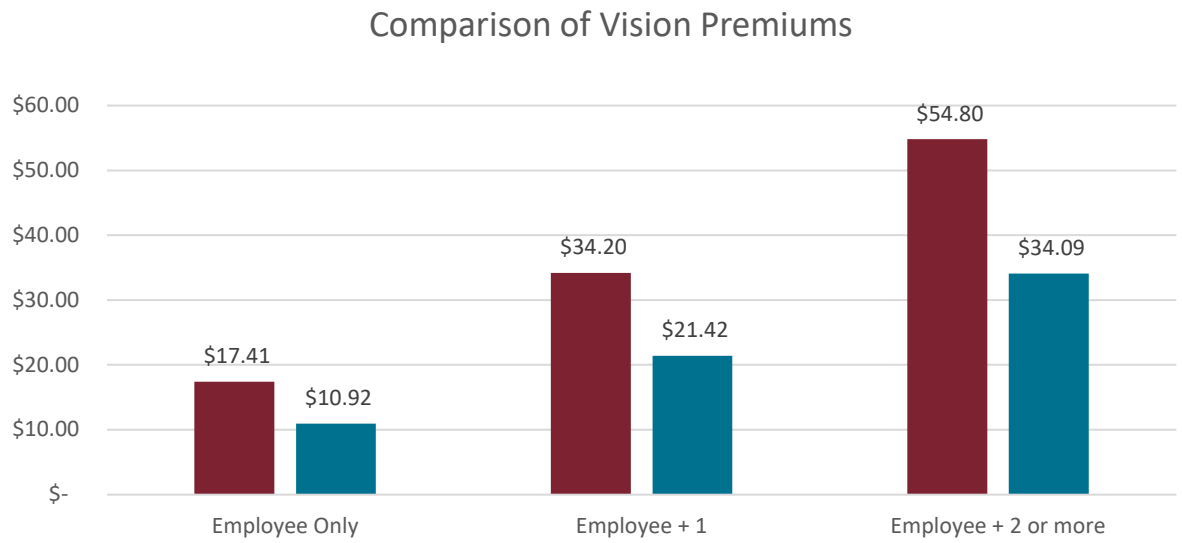
- Plan design is ‘in line’ with what we see in the market
- Premiums are looking good compared to market



Average = premiums for similar size agencies, in same geographical area, with similar plan design.

Vision

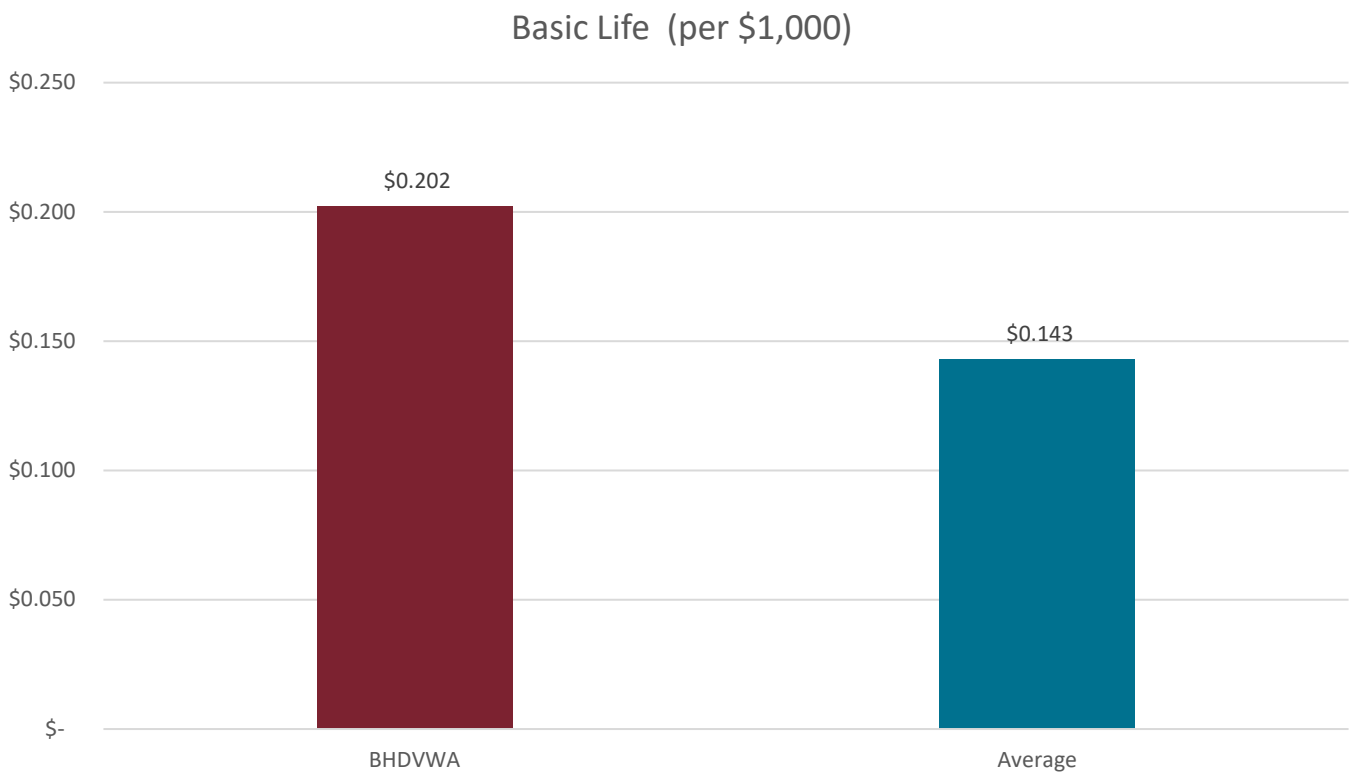
- 12/12/12 Plan design in place
  - In line with trend
- Vision premiums are higher than benchmark
  - May want to consider a 'market check' for this benefit



Average = premiums for similar size agencies, in same geographical area, with similar plan design.

Life insurance

- 2X annual salary
- Premiums are slightly higher than benchmark



Average = premiums for similar size agencies, in same geographical area, with similar plan design.

Short Term Disability

- Offered through California SDI
  - Recommend analyzing a move to employer sponsored STD plan
    - SDI costs increased significantly in 2021 1.2% of covered payroll (Up from 1.0% in 2020)
    - Average STD plan cost for like size = between $0.199 and $0.253 per $10
    - STD plans coordinate better with LTD than SDI

Annual Earnings	÷ 12 months	Monthly Salary	X SDI Rate of 1.2%	Monthly SDI Contribution	X 12 months	Annual SDI Contribution
$50,000		$4,166.67		$50.00		$600.00

Annual Earnings	÷ 52 weeks	Weekly Earnings	X Maximum Weekly Benefit of 60%	Weekly Covered Benefit at 60%	X STD Rate ($0.39*) ÷ $10 Covered Weekly Benefit	Monthly Premium	X 12 months	Annual STD Contribution
$50,000		$961.54		$576.92		$22.50		$270.00

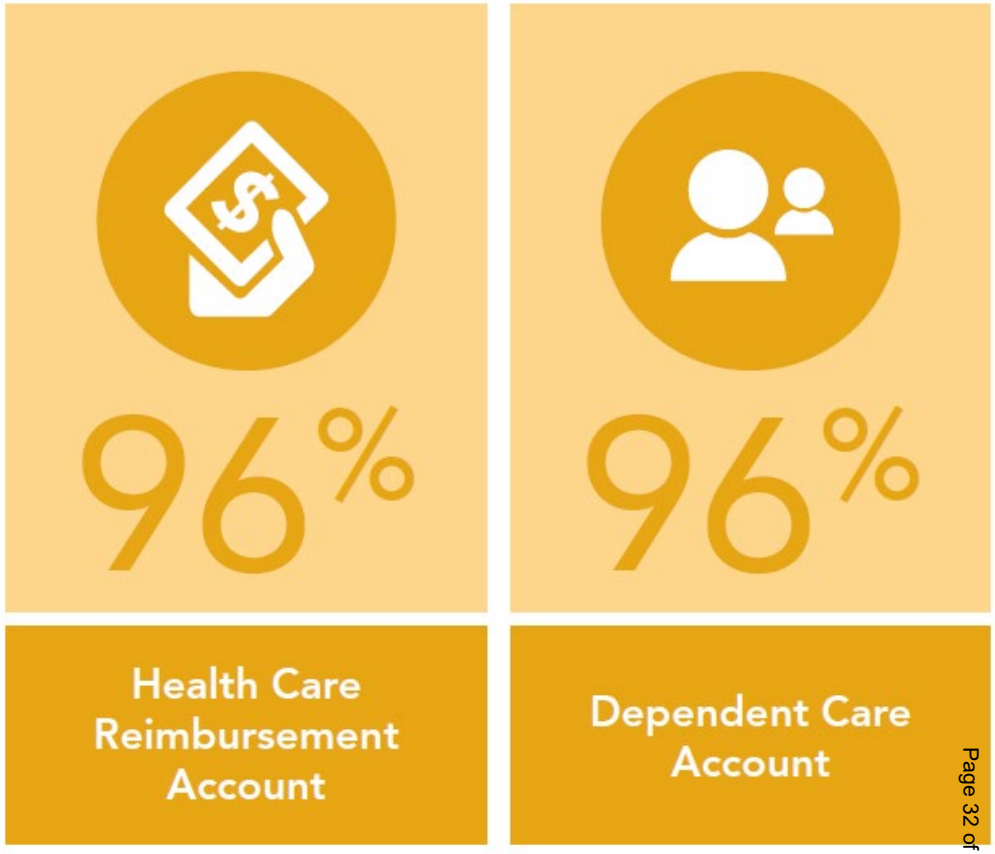
*Rate chosen for example only. Rates vary by prospect/client's disability policy.

Employee Savings: $330.00 year

Flexible Spending Accounts

- Average cost in the market is approximately $5.00 PEPM

Offering FSA is ‘in-line’ with the Market:



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Voluntary Coverage

- American Fidelity is the current provider for your voluntary benefits
- Typical for what we see in the market
  - Since COVID-19, there is an upward trend for voluntary STD and Life Insurance

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Questions

Item # 4

Public Relations Report: Morongo Basin Conservation Association Desert-Wise Living Virtual Tour 2021 – Videos

No Staff Report/No Attachments

Item # 5

Consent Items

(a-b)

Item a

BIGHORN-DESERT VIEW WATER AGENCY

"To provide a high quality supply of water and reliable service to all customers at a fair and reasonable rate."

Finance/Public Relations/Education and Personnel Standing Committee Meeting Minutes

Committee Members: Director McBride & Director McKenzie

BOARD MEETING OFFICE
1720 N. CHEROKEE TR.
LANDERS, CALIFORNIA 92284

May 19, 2021
Time – 4:00 P.M.

PUBLIC AND BOARD WISHING TO PARTICIPATE REMOTELY
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Passcode: 092342
Or Dial:
1-669-900-6833
Webinar ID: 865 1478 7427
Passcode: 092342
Please note that all requirements of the Brown Act requiring the physical presence of the board or staff have been waived per Executive Order N-29-20

CALL TO ORDER
Vice President McBride called the meeting to order at 4:00 pm

PLEDGE OF ALLEGIANCE
Led by John Burkhart

ROLL CALL
Directors Present: Chairman McBride
Director McKenzie

Staff Present: Marina West

Public Present: 0 member(s) of the public indicated they were participating via teleconference.
1 members of the public were present in the meeting room.

APPROVAL OF AGENDA
Vice President McBride and Director McKenzie approved the Agenda as presented.

Discussion and Action Items -

1. **Draft Report *Non-Exempt Employee Salary Benchmark Survey* and Recommendations for Incorporation into the Fiscal Year 2021/22 Budget**

   GM West gave a PowerPoint presentation on the Draft Non-Exempt Employee Salary Benchmark Survey, May 2021. The outstanding question of impact to long-term reserve goals outlined in the Rate and Capacity Fee Study reports was addressed by inputting draft budget projections into the model. The result is that over the next five (5) fiscal years the revenues are expected to exceed expenses. She also showed that the revised calculation of salary+benefits vs. total expenses remains around 35% and 27% excluding the general manager.

   GM West requested that the FPREP Committee provide a recommendation, by vote, to have staff finalize the benchmark report and move it to the full Board to receive and file.

   GM West stated that whether or not the benchmarks are ultimately adopted by the Board of Directors the revised Organizational Chart reflects today's operations since it was last adopted in 2017 and the two lead positions are quite necessary. Job descriptions and salary scales are part of that update. GM West intends to return to Committee on this subject following the full Board's decision as to whether or not to approve the Draft Fiscal Year 2021/22 Budget version that includes the benchmark adjustments. For clarification, if the report recommendations are adopted it includes the salary scale for the lead positions. If the report recommendations are not adopted, then a salary scale will undergo further evaluation.

   No Public Comment.

   The Committee concurred with the recommendations for benchmark adjustments outlined in the report.
   The Committee recommended a minimum of 1.3% Cost-of-Living be input into the budget but Director McBride wants the full Board to consider a 3.0% COLA.
   The Committee recommended the revised Organizational Chart recommended in the report and the development of the "Lead" job descriptions.

2. **Fiscal Year 2021/22 Draft Budget**

   GM West provided a PowerPoint presentation on the draft budget overall revenue and expense summary as well as the detailed expense summary noting that the draft budget includes the 1.3% Cost-of-Living Adjustment (COLA) and the non-exempt employee salary benchmark recommendations.

   The presentation also provided the summary budget without the benchmark adjustments but inclusive of the COLA for comparison.

   She answered questions posed by the Committee.

No Public Comment.

The Committee recommended the draft budget proceed to the full Board for final consideration and adoption including a decision on the Fiscal Year 2021/22 Cost-of-Living Adjustment for all non-exempt employees.

3. Miscellaneous Fees and Charges Proposed for Future Adoption by Resolution

GM West reviewed the existing resolutions and changes being proposed. The first resolution is 20R-01 regarding recent legislation surrounding discontinuation of residential service under SB998 Dodd (2018). She continued that due to COVID and the Governors subsequent order to not discontinue water service SB998 has not even been implemented yet. Therefore, when authorized, the Agency intends to execute lock-off cycles as defined in SB 998 until experience in gained. However, the resolution and the Rules and Regulations for Water Service Ordinance No. 21O-02 allow for differentiation amongst account types. In other words, non-residential customer accounts could be subject to a different standard that shortens the timeframe between notice and actual lock-off, refusal to allow payment plans or differed payments. Therefore, at this time, staff is not recommending any changes to Resolution No. 20R-01.

Resolution No. 20R-02 concerns customer deposits. Staff is recommending this resolution be updated to specifically address the update to customer classifications. Staff is also recommending applying a higher deposit requirement for the Agricultural classification which mimics the 2-inch bulk hauling meters; $500 /Two (2) times average monthly water bill whichever is greater. The recommendation is based on the fact that this classification generates much higher water bills than the residential classification and 1-inch bulk haulers. Lastly, the resolution should be modified to include language covering lock-off unrelated to delinquency, for instance, failure to test backflow devices.

Resolution No. 20R-03 establishes a variety of fees and charges for specialized services. However, the resolution should also include a fee for a backflow installation notifications and to clarify lock-off and unlock fees for failure to comply with backflow installation and/or testing requirements. GM West stated that with Committee concurrence the Draft Resolutions would be posted in conformance with the Mitigated Fee Act prior to the Board considering them at the June 8, 2021 meeting of the Board of Directors.

No Public Comment.

The Committee recommended the resolution on miscellaneous fee and charges be brought to the full Board for consideration and possible adoption.

4. Review Staff Recommendation to Reduce CalPERS Unfunded Accrued Liability in Fiscal Year 2020/21

GM West notified the Committee of the savings that could be generated by paying off a portion of the CalPERS Unfunded Accrued Liability "base". The recommendation comes from our Eide Bailly consultant Cindy Byerrum, CPA. For maximum interest savings, a payment of $50,000 was recommended to the base titled, "investment (Gain)/Loss 06/30/2013" with a 24-year amortization period. If paid now, the Agency would realize approximately $50,000 in savings over the 24-year term. GM West noted the $50,000 is in the FY2021/22 budget but intends to pay the invoice in the current year for maximum interest savings as applied to the current fiscal year. Should the Board disagree with the additional expense in the budget then the GM recommends reducing the FY2021/22 investment share to the PARS Trust.

No Public Comment.

5. Consent Items –

- **a.** FPREP Special Committee Meeting Minutes April 20, 2021
- **b.** PARS Statements for February and March 2021

Recommended Action:
Approve as presented (Items a-b):

No Public Comment.

Committee Members approved the minutes as presented.

6. Public Comment Period

None.

7. Verbal Reports - Including Reports on Courses/Conferences/Meetings.

1. Committee Members' Comments/Reports

2. General Manager's Report – GM West reported on the Strategic Partners grant redirect from La Contenta Water Education Festival to the Yucca Valley Elementary School Outdoor Learning Project. She showed a brief PowerPoint on the concept and photos of the crew delivering the materials to the school.

8. Adjournment – Vice President McBride adjourned the meeting at 6:03 pm.

Approved by:

_____

Michael McBride, Committee Chair

Official Seal

Item b

PUBLIC AGENCY RETIREMENT SERVICES | PARS

BIGHORN-DESERT VIEW WATER AGENCY
PARS Post-Employment Benefits Trust

Account Report for the Period
4/1/2021 to 4/30/2021

Marina West
General Manager
Bighorn-Desert View Water Agency
622 South Jemez Trail
Yucca Valley, CA 92284

Account Summary

Source	Balance as of 4/1/2021	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 4/30/2021
PENSION	$158,599.77	$0.00	$2,851.46	$78.80	$0.00	$0.00	$161,372.43
Totals	**$158,599.77**	**$0.00**	**$2,851.46**	**$78.80**	**$0.00**	**$0.00**	**$161,372.43**

Investment Selection

Source	
PENSION	**Moderately Conservative Index PLUS**

Investment Objective

Source	
PENSION	The dual goals of the Moderately Conservative Strategy are current income and moderate capital appreciation. The major portion of the assets is committed to income-producing securities. Market fluctuations should be expected.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return 3-Years	5-Years	10-Years	Plan's Inception Date
PENSION	1.80%	2.35%	-	-	-	-	6/16/2020

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

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PUBLIC AGENCY RETIREMENT SERVICES | PARS

BIGHORN-DESERT VIEW WATER AGENCY
PARS Post-Employment Benefits Trust

Account Report for the Period
5/1/2021 to 5/31/2021

Marina West
General Manager
Bighorn-Desert View Water Agency
622 South Jemez Trail
Yucca Valley, CA 92284

Account Summary

Source	Balance as of 5/1/2021	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 5/31/2021
PENSION	$161,372.43	$0.00	$785.12	$79.31	$0.00	$0.00	$162,078.24
Totals	**$161,372.43**	**$0.00**	**$785.12**	**$79.31**	**$0.00**	**$0.00**	**$162,078.24**

Investment Selection

Source	
PENSION	**Moderately Conservative Index PLUS**

Investment Objective

Source	
PENSION	The dual goals of the Moderately Conservative Strategy are current income and moderate capital appreciation. The major portion of the assets is committed to income-producing securities. Market fluctuations should be expected.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return 3-Years	5-Years	10-Years	Plan's Inception Date
PENSION	0.49%	2.67%	11.74%	-	-	-	6/16/2020

Information as provided by US Bank, Trustee for PARS: Not FDIC Insured: No Bank Guarantee: May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

May Pars Interest / Fees

Date: 5/31/2021 By: RC
GL: 01-00-132000 DR CR: 705.81
GL: 01-01-564001 DR CR: 79.31
Reason: MAY PARS

01-00-492000 CR $785.12

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